

MEMO

TO: Attorneys, Closings Companies and Mortgage Companies

FROM: Ray Wendekier, Cambria County Recorder of Deeds

DATE: June 28, 2016

RE: Universal Parcel Identifier Ordinance

On June 23, 2016 the Cambria County Commissioners approved and passed Ordinance No. 4 of 2016, known as the Universal Parcel Identifier Ordinance, which will take effect on August 1, 2016.

All documents as listed below will be subject to this ordinance.

Deeds (all)
Decrees of Distribution
Awards of Real Estate
Mortgages
Rights of Way
Easements
Leases (land, oil and gas, mineral)
Condemnations
Declarations of Taking
Consents (Mining, Etc...)
Assignment of Leases and Rents
Sewage Permits
Water Permits
Highway Occupancy Permits
Statements of Adverse Possession

The Universal Parcel Identifier Number (UPI) will be the Cambria County Tax Map Number already assigned for each parcel in Cambria County.

Approval of each UPI number will be given by the Cambria County Tax Assessment Office by the UPI/GIS Technician, prior to the recording of any of the above documents. None of the above listed documents will be recorded without prior approval.

All inquiries and submissions for approval prior to recording should be directed to the Cambria County Tax Assessment Office. You may email at upicambria@co.cambria.pa.us.

Any of the documents listed above that are mailed to the Cambria County Recorder of Deeds Office for recording, will be forwarded by this office to the Cambria County Tax Assessment Office for approval prior to recording.

A \$20.00 fee will be assessed per UPI Number. This fee will be collected at the time of recording, and may be included on a check with the recording fees, payable to the Cambria County Recorder of Deeds.

It is required that the UPI number/s (Cambria County Tax Map Number/s) be located at the top left corner of each document, as well as within the description of each document.