

# COUNTY OF CAMBRIA PENNSYLVANIA

# SINGLE AUDIT REPORTING PACKAGE AND

# COMMONWEALTH OF PENNSYLVANIA DEPARTMENT OF HUMAN SERVICES SCHEDULES AND REPORTS

Year Ended December 31, 2015

# COUNTY OF CAMBRIA SINGLE AUDIT REPORTING PACKAGE DECEMBER 31, 2015

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# COUNTY OF CAMBRIA SINGLE AUDIT REPORTING PACKAGE AND COMMONWEALTH OF PENNSYLVANIA DEPARTMENT OF HUMAN SERVICES SCHEDULES AND REPORTS FOR THE YEAR ENDED DECEMBER 31, 2015

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# COUNTY OF CAMBRIA SINGLE AUDIT REPORTING PACKAGE AND COMMONWEALTH OF PENNSYLVANIA DEPARTMENT OF HUMAN SERVICES SCHEDULES AND REPORTS FOR THE YEAR ENDED DECEMBER 31, 2015

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# INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

June 17, 2016

Board of Commissioners County of Cambria Ebensburg, Pennsylvania

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the County of the Cambria, as of and for the year ended December 31, 2015, and the related notes to the financial statements, which collectively comprise the County of Cambria's basic financial statements, and have issued our report thereon dated June 17, 2016. The financial statements of the Cambria Library Association, Cambria County Economic Development Authority, Cambria County Solid Waste Management Authority, Cambria County Conservation and Recreation Authority, and Behavioral Health of Cambria County, discretely presented component units, were not audited in accordance with Government Auditing Standards and, accordingly, this report does not extend to those component units. We did not audit the financial statements of the component units, all of which are discretely presented component units. Those financial statements were audited by other auditors, as described in our report of the County of Cambria's financial statements. However, this report, insofar as it relates to the results of the other auditors, is based solely upon the reports of the other auditors.

# Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the County of Cambria's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the County of Cambria's internal control. Accordingly, we do not express an opinion on the effectiveness of the County of Cambria's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as discussed below, we identified certain deficiencies in internal control over compliance that we consider to be material weaknesses.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the County of Cambria's financial statements will be prevented, or detected and corrected on a timely basis. We consider the deficiencies in internal control over compliance described in the accompanying schedule of findings and questioned costs as items 2015-01 and 2015-02 to be material weaknesses.

# Compliance and Other Matters

As part of obtaining reasonable assurance about whether the County of Cambria's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* and which are described in the accompanying schedule of findings and questioned costs as items 2015-01 and 2015-02.

# County of Cambria's Response to Findings

The County of Cambria's response to the finding identified in our audit are described in the accompanying Corrective Action Plan. The County of Cambria's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

# Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the result of that testing, and not to provide an opinion on the effectiveness of the County of Cambria's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the County of Cambria's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

WESSEL & COMPANY
Certified Public Accountants

Wesself Company





INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM; REPORT ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH THE UNIFORM GUIDANCE AND THE PENNSYLVANIA DEPARTMENT OF HUMAN SERVICES SINGLE AUDIT SUPPLEMENT; AND REPORT OF SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS REQUIRED BY THE UNIFORM GUIDANCE

June 17, 2016

Board of Commissioners County of Cambria Ebensburg, Pennsylvania

### Report on Compliance for Each Major Federal Program

We have audited the County of Cambria's compliance with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) Compliance Supplement and the Pennsylvania Department of Human Services (DHS) Single Audit Supplement that could have a direct and material effect on each of the County of Cambria's major federal and Pennsylvania DHS programs for the year ended December 31, 2015. The County of Cambria's major federal and Pennsylvania DHS programs are identified in the summary of auditors' results section of the accompanying Schedule of Findings and Questioned Costs.

# Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal and Pennsylvania DHS programs.

#### Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of the County of Cambria's major federal and Pennsylvania DHS programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance), and Pennsylvania DHS *Single Audit Supplement.* Those standards, the Uniform Guidance, and the Pennsylvania DHS *Single Audit Supplement,* require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal or Pennsylvania DHS program occurred. An audit includes examining, on a test basis, evidence about the County of Cambria's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal and Pennsylvania DHS program. However, our audit does not provide a legal determination of the County of Cambria's compliance.

# Basis for Qualified Opinion on Child Care Cluster (CFDA # 93.575 and CFDA # 93.596) and Medical Assistance (CFDA # 93.778)

As described in the accompanying schedule of findings and questioned costs, the County of Cambria did not comply with requirements regarding Child Care Cluster and Medical Assistance as described in item 2015-03 for Subrecipient Monitoring for the year ended December 31, 2015. Compliance with such requirements is necessary, in our opinion for the County of Cambria to comply with the requirements applicable to that program.

# Qualified Opinion on Child Care Cluster (CFDA # 93.575 and CFDA # 93.596) and Medical Assistance (CFDA # 93.778)

In our opinion, except for the noncompliance described in the Basis for Qualified Opinion paragraph, County of Cambria complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on Child Care Cluster and Medical Assistance for the year ended December 31, 2015.

# Unmodified Opinion on Each of the Other Major Federal Programs

In our opinion, the County of Cambria complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its other major federal programs identified in the summary of auditor's results section of the accompanying Schedule of Findings and Questioned Costs for the year ended December 31, 2015.

### Report on Internal Control over Compliance

Management of the County of Cambria is responsible for establishing and maintaining effective internal control over compliance with the requirements referred to above. In planning and performing our audit of compliance, we considered the County of Cambria's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal or Pennsylvania DHS program as a basis for designing auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal and Pennsylvania DHS program and to test and report on internal control over compliance in accordance with the Uniform Guidance and Pennsylvania DHS, but not for the purpose of expressing an opinion on the effectiveness of the internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the County of Cambria's internal control over compliance.

Our consideration of internal control over compliance was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as discussed below, we identified certain deficiencies in internal control over compliance that we consider to be material weaknesses.

A deficiency in internal control over compliance exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. We consider the deficiency in internal control over compliance described in the accompanying Schedule of Findings and Questioned Costs as item 2015-03 to be a material weakness.

The County of Cambria's responses to the internal control over compliance findings identified in our audit is described in the accompanying Corrective Action Plan. The County of Cambria's response was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

Report on Schedules of Expenditures of Federal and Pennsylvania Department of Human Services Awards Required by the Uniform Guidance and the Pennsylvania Department of Human Services Single Audit Supplement

The County of Cambria's basic financial statements include the operations the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the County of the Cambria, as of and for the year ended December 31, 2015, and the related notes to the financial statements, which collectively comprise the County of Cambria's basic financial statements. The Cambria Library Association, Cambria County Economic Development Authority, Cambria County Solid Waste Management Authority, Cambria County Conservation and Recreation Authority, and Behavioral Health of Cambria County, discretely presented component units, were not audited in accordance with Government Auditing Standards and, accordingly, this report does not extend to those component units. We did not audit the financial statements of the component units, all of which are discretely presented component units. Those financial statements were audited by other auditors, as described in our report of the County of Cambria's financial statements. However, this report, insofar as it relates to the results of the other auditors, is based solely upon the reports of the other auditors. We have issued our report thereon dated June 17, 2016, which contained unmodified opinions on those financial statements. Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the basic financial statements as a whole.

This purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

WESSEL & COMPANY
Certified Public Accountants

Wesself Company

COUNTY OF CAMBRIA SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE YEAR ENDED DECEMBER 31, 2015 (Page 1 of 7)

Federal Grantor/Pass-through Grantor/Program or Cluster Title	County Fund	Federal CFDA Number D/I		Grant Period	Grant/Contract Number	Program or Award Amount	Total Received For the Year	Accrued (Unearned) Revenue at 12/31/14	Revenue Recognized	Federal Expenditures	Accrued (Unearned) Revenue at 12/31/15	Expenditures to Subrecipients
U.S. Department of Agriculture												
Community Facilities Loans and Grants Cluster Community Facilities Loans Community Facilities Grants Community Facilities Grants Community Facilities Grants Total Community Facilities Loans	General General General	10.766 10.766 10.766 10.766	0000	11/15 11/15 11/15	N N N N N N N N N N N N N N N N N N N	48,400 27,100 49,900 30,400	48,400 27,100 49,900 30,400 155,800		48,400 27,100 49,900 30,400 155,800	48,400 27,100 49,900 30,400 155,800		
Passed through Pennsylvania Department of Human Services:  SNAP Cluster State Administrative Matching Grants for Supplemental Nutrition Assistance Program State Administrative Matching Grants for Supplemental Nutrition Assistance Program Total SNAP Cluster	General	10.561		7/14-6/15 7/15-6/16	DC14-125302 DC15-125302	3,635,351	2,906 4,819 7,725		2,906 4,819 7,725	2,906 4,819 7,725		2,906 4,819 7,725
Passed through Pennsylvania Department of Agriculture: Food Distribution Cluster: Emergency Food Assistance Program (Administrative Costs) Emergency Food Assistance Program (Food Commodities) Total Food Distribution Cluster:	General	10.568		1/12-9/16 1/12-9/16	44112639 44112639	V Z Z	24,101 113,204 137,305	4,257	19,844 113,204 133,048	19,844 113,204 133,048		19,844 113,204 133,048
Total U.S. Department of Agriculture						II	300,830	4,257	296,573	296,573		140,773
U.S. Department of Defense												
Community Economic Adjustment Assistance for Advance Planning and Economic Diversification	General	12.614	D 12/1	12/14-11/15	DD1447-15-01	315,960	309,600		314,100	314,100	4,500	
Total U.S. Department of Defense						II.	309,600		314,100	314,100	4,500	
U.S. Department of Housing and Urban Development												
Passed through Pennsylvania Department of Community and Economic Development: Emergency Solutions Grant Program Emergency Solutions Grant Program	H H	14.231	1 9/1	9/13-7/15 11/14-8/16	C000055772 C000060139	150,000	3,708		3,708	3,708	76,131	
Passed through Pennsylvania Department of Community and Economic Development: Community Development Block Grant	Red. Auth	14.228	1/1	1/15-12/15	Z/A	Ą Ž	62,634 733,599		733,599	733,599	- '6,131	733,599
Shelter Plus Care (S+C)	Red. Auth	14.238	D 1/1	1/15-12/15	N/A	N/A	78,764		78,764	78,764		78,764
Passed through Pennsylvania Department of Community and Economic Development: Home Investment Partnership Program	Red. Auth	14.239	1/1	1/15-12/15	N/A	A/A	28,789		28,789	28,789		28,789
Total U.S. Department of Housing and Urban Development						II	923,786		999,917	999,917	76,131	841,152

		- !		(Page 2 of 7)	of 7)			1			9	
Federal Grantor/Pass-through Grantor/Program or Cluster Title	County Fund	CFDA Number D/I		Grant Period	Grant/Contract Number	or Award Amount	Total Received For the Year	Revenue at 12/31/14	Revenue Recognized	Federal Expenditures	Revenue at 12/31/15	Experiorures to Subrecipients
U.S. Department of the Interior												
Passed through Pennsylvania Department of Environmental Protection: Abandoned Mine Land Redamation (AMLR) Program	General	15.252	1 2/13-	2/13-12/16	4100064128	1,000	1,000		1,000	1,000		
Total U.S. Department of the Interior						II	1,000		1,000	1,000		
U.S. Department of Justice												
Passed through Pennsylvania Commission on Crime and Delinquency: Juvenile Accountability Block Grants	OPO	16.523	1 4/14	4/14-3/15 2	2011/2012-JB-03 25021	10,000	5,000	2,500	2,500	2,500		
Project Safe Neighborhoods	General	16.609	1 4/15	4/15-9/15	2010-SW-01 25938	11,000	2,750		11,000	11,000	8,250	
Edward Byrne Memorial Justice Assistance Grant Program	General General JPO General General	16.738 16.738 16.738 16.738 16.738	1/14- 1 1/15- 1 10/12 D 10/13 D 10/13	1/14-12/14 1/15-12/15 10/12-12/15 20 10/12-9/14 10/13-9/15	2012-JG-04-22594-2 2013-JG-04 22594-3 2010/2011-JG-06 23515 2013-D-JBX-0765 2014-D-JBX-0334 2015-DJ-BX-0348	38,015 17,958 49,700 11,601 12,989	10,084 14,128 19,872 11,601 11,906 -	10,084	14,128 37,937 - 12,375 64,440	14,128 37,937 - - 12,375 64,440	18,065 - - - 12,375 30,440	
Passed through Women's Help Center: Violence Against Women Formula Grants Violence Against Women Formula Grants	General General	16.588	1/14-	1/14-12/14 1/15-12/15 2013	23857-2 2013/2014-VA-02/07 23857-3	32,500 35,000	16,888 24,462 41,350	16,888	35,000 35,000	35,000	10,538	
Total U.S. Department of Justice						II	116,691	52,979	112,940	112,940	49,228	
U.S. Department of Transportation												
Passed through Pennsylvania Department of Transportation: Highway Planning and Construction Cluster Highway Planning and Construction Total Highway Planning and Construction Cluster	Liquid Fuels	20.205	1 7/13	7/13-6/16	098752	160,000	114,531		138,911	138,911	24,380 24,380	
Highway Safety Cluster: State and Community Highway Safety State and Community Highway Safety State and Community Highway Safety	General General General	20.600 20.600 20.600	10/13	10/13-9/14 IDP 10/14-9/15 CTSI 10/15-9/16 CTSI	IDP-G-2014-Cambria-00036 CTSP-G-2015-Cambria-00004 CTSP-G-2016-Cambria-00017	82,500 86,263 87,411	16,368 73,549	16,368	- 55,259 18,213	55,259 18,213	18,213	
Alcohol Impaired Driving Countermeasures Incentive Grant I Alcohol Impaired Driving Countermeasures Incentive Grant I Alcohol Impaired Driving Countermeasures Incentive Grant I	General General General	20.601 20.601 20.601	10/13	10/13-9/14 ID 10/14-9/15 ID 10/15-9/16 ID	IDP-2014-Cambria-00032 IDP-2015-Cambria-00009 IDP-2016-Cambria-00011	27,255 34,950 39,998	29,317 24,360 - 29,299	4,939 1,206 - 6,145	23,472 23,154 884 24,038	23,154 23,154 884 24,038	884	
Total Highway Safety Cluster:						1 1	119,216	40,803	97,510	97,510	19,097	
Passed through Pennsylvania Emergency Management Agency: Interagency Hazardous Materials Public Sector Training and Planning Grants Interagency Hazardous Materials Public Sector Training and Planning Grants	HMERA HMERA	20.703	1 9/13	9/13-9/14 10/14-9/15	4100066534 4100069233	7,200	1,769	1,769	5,600	5,600	5,600	
Total U.S. Department of Transportation						ı	235,516	42,572	242,021	242,021	49,077	

COUNTY OF CAMBRIA SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE YEAR ENDED DECEMBER 31, 2015

		<u>P</u>	THE YEA	R ENDED DEC	FOR THE YEAR ENDED DECEMBER 31, 2015							
	4	Federal	ć	(Page 3 of 7)		Program		(Unearned)	9		(Unearned)	Expenditures
Federal Grantor/Pass-through Grantor/Program or Cluster Title	Fund	Number D/I	O/I Period	po	Number	Amount	For the Year	12/31/14	Recognized	Expenditures	12/31/15	Subrecipients
General Services Administration												
Passed through Pennsylvania Department of General Services: Donation of Federal Surplus Personal Property	General	39.003	1 7/14-7/17	71/7	510494	N/A	322		322	322		
Total General Services Administration						II	322		322	322		
U.S. Environmental Protection Agency												
Passed through Pennsylvania Department of Environmental Protection Chesapeake Bay Program	General General General	66.466 66.466 66.466 66.466	1 7/14-6/15 1 7/15-6/16 1 7/14-6/15 1 7/15-6/16	6/15 6/16 6/15 6/16	4100063148 4100063148 4100067522 4100070382	4,000 4,000 57,000 57,000	495 - 41,871	495 - 14,996 -	4,000 26,875 30,404	4,000 26,875 30,404	4,000	
Total U.S. Environmental Protection Agency						II	42,366	15,491	61,279	61,279	34,404	
U.S. Department of Education												
Passed through Pennsylvania Department of Human Services: Special Education-Grants for Infants and Families Special Education-Grants for Infants and Families	BH/ID BH/ID	84.181	7/14-6/15 1 7/15-6/16	6/15 6/16	N/A N/A	X X X X	42,918		42,918 42,919	42,918 42,919	- 42,919	
Total U.S. Department of Education						II	42,918		85,837	85,837	42,919	
U.S. Department of Health and Human Services												
Passed through Pennsylvania Department of Aging: Special Programs for the Aging - Title VII, Chapter 3 - Programs for Prevention of Elder Abuse, Neglect, and Exploitation	AAA	93.041	1 7/14-6/15	6/15	4100057778	Z/Z	1,581		1,581	1,581		
Special Programs for the Aging - Title VII, Chapter 3 - Programs for Prevention of Elder Abuse, Neglect, and Exploitation	AAA	93.041	1 7/15-6/16	9/16	4100057778	A/X	1,579	٠	1,579	1,579		
						ı	3,160		3,160	3,160		
Special Programs for the Aging- Title VII, Chapter 2 - Long Term Care Ombudsman Services for Older Individuals	AAA	93.042	7/14-6/15	6/15	4100057778	N/A	3,951		3,951	3,951	,	
Special Programs for the Aging- Title VII, Chapter 2 - Long Term Care Ombudsman Services for Older Individuals	AAA	93.042	1 7/15-6/16	9/16	4100057778	A/X	3,949		3,949	3,949		
						ı	7,900		7,900	7,900		
Special Programs for the Aging - Title III, Part D - Disease Prevention and Health Promotion Services	AAA	93.043	1 7/14-6/15	8/15	4100057778	N/A	8,345		8,345	8,345		
Special Programs for the Aging - Title III, Part D - Disease Prevention and Health Promotion Services	AAA	93.043	1 7/15-6/16	9/16	4100057778	A/N	8.345		8,345	8,345	8,345	

COUNTY OF CAMBRIA SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE YEAR ENDED DECEMBER 31, 2015 (Page 4 of 7)

Federal Granton/Pass-through Granton/Program or Cluster Title	County	Federal CFDA Number D/I	Grant	Grant/Contract Number	Program or Award Amount	Total Received For the Year	Accrued (Unearned) Revenue at 12/31/14	Revenue	Federal Expenditures	Accrued (Unearned) Revenue at 12/31/15	Expenditures to Subrecipients
U.S. Department of Health and Human Services (Continued)									_		
Passed through Pennsylvania Department of Aging:											
Agring Cluster.  Special Programs for the Aging - Title III, Part B - Grants for Supportive Services and Special Programs.	AAA	93.044	7/14-6/15	4100057778	N/A	302,822		302,822	302,822		
Special Programs for the Aging - Title III, Part B - Grants for Supportive Services and Senior Centers	AAA	93.044	7/15-6/16	4100057778	A/N			302,821	302,821	302,821	
Special Programs for the Aging - Title III, Part C - Nutrition Services Special Programs for the Aging - Title III, Part C - Nutrition Services	444 444	93.045   93.045	7/14-6/15 7/15-6/16	4100057778 4100057778	4 4 2 2	35,889		35,889 35,887	35,889 35,887	35,827	
Nutrition Services Incentive Program Nutrition Services Incentive Program	AAA	93.053   93.053	7/14-6/15 7/15-6/16	4100057778 4100057778	 	35,889 105,909 84,171		105,909	101,005	16,834	
Total Aging Cluster:					1 1	528,791		884,333	884,333	355,542	
National Family Caregiver Support, Title III, Part E National Family Caregiver Support, Title III, Part E	4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4	93.052	7/14-6/15 7/15-6/16	4100057778 4100057778	Z Z Z Z	30,238 75,792 106,030		30,238 75,792 106,030	30,238 75,792 106,030		
Medicare Enrollment Assistance Program Medicare Enrollment Assistance Program	AAA	93.071   93.071	7/14-6/15 7/15-6/16	4100057778 4100057778	N N A N	5,107		5,107	5,107	5,630	
Passed through York/Adams MH-DD Program Substance Abuse and Mental Health Services Projects of Regional and National Significance	Veteran Cou	urt 93.243	3/15-6/16	N/A	N/A	5,107		35,060	35,060	5,630	
Passed through Pennsylvania Department of Aging: State Health Insurance Assistance Program State Health Insurance Assistance Program	AAA AAA	93.324 I	7/14-6/15 7/15-6/16	4100057778 4100057778	N/N N/A N/A	11,543		11,543 8,544 20,087	11,543 8,544 20,087	8,544 8,544	
Passed through Pennsylvania Department of Human Services: Promoting Safe and Stable Families	C&Y	93.556	10/14-9/15	N/A	5,780	5,780		5,780	5,780		
Temporary Assistance for Needy Families	General General C&Y C&Y	93.558   93.558   93.558   93.558   93.558   93.558   93.558	7/14-6/15 7/15-6/16 7/14-6/15 7/15-6/16	DC14-125302 DC15-125302 N/A N/A	3,781,450 3,635,351 530,226 530,226	64,992 60,714 325,946	188,847	64,992 60,714 137,099 168,038	64,992 60,714 137,099 168,038	168,038	64,992 60,714
Temporary Assistance for Needy Families	S O	93.558	7/15-6/16	Z/N	530,226	655,932	290,377	109,845	109,845	109,845 277,883	125,706
Child Support Enforcement Child Support Enforcement	DRO	93.563   93.563	10/10-9/15 10/15-9/20	4100052565 4100070492	4 4 2 Z 2 Z	1,461,885	419,720	967,369 347,649 1,315,018	967,369 347,649 1,315,018	(74,796) 347,649 272,853	

COUNTY OF CAMBRIA SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE YEAR ENDED DECEMBER 31, 2015 (Page 5 of 7)

Federal Grantor/Pass-through Grantor/Program or Cluster Title	County	Federal CFDA Number D/I	Grant I Period	Grant/Contract Number	Program or Award Amount	Total Received For the Year	Accrued (Unearned) Revenue at 12/31/14	Revenue Recognized	Federal Expenditures	Accrued (Unearned) Revenue at 12/31/15	Expenditures to Subrecipients
U.S. Department of Health and Human Services (Continued) Passed through Pennsylvania Department of Human Services: (Continued)											
Child Care Cluster: Child Care and Development Block Grant Child Care and Development Block Grant	General General	93.575	7/14-6/15 7/15-7/16	DC14-125302 DC15-125302	3,781,450 3,635,351	282,732 281,693		282,732	282,732		282,732
Child Care Mandatory and Matching Funds of the Child Care and Development Fund Child Care and Development Fund	General General	93.596   93.596	7/14-6/15 7/15-7/16	DC14-125302 DC15-125302	3,781,450 3,635,351	564,425 688,882 295,258		564,425 688,882 295,258	564,425 688,882 295,258		564,425 688,882 295,258
Total Child Care Cluster:						1,548,565		1,548,565	1,548,565		984,140 1,548,565
Stephanie Tubbs Jones Child Welfare Services Program Stephanie Tubbs Jones Child Welfare Services Program Stephanie Tubbs Jones Child Welfare Services Program	C&Y C&Y JPO	93.645   93.645   93.645	7/14-6/15 7/14-6/16 7/15-6/16	N/A N/A	52,368 52,368 N/A	26,184		26,184 13,092 13,092 52,368	26,184 13,092 13,092 52,368	- 13,092 13,092 26,184	
Foster Care - Title IV-E	>8 S S S S S	93.658	7/11-6/12	N N	ΑŻ	(28)		(28)	(28)		
Foster Care - Title IV-E	\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \	93.658	7/13-6/14	ζ χ χ	Z Z	4,277		(020)	(020)	(4,101)	
Foster Care - Title IV-E Foster Care - Title IV-E	≿ × 80 00	93.658	7/14-6/15 7/15-6/16	∢ ∢ Ž Ž	e e Z Z	1,446,945	969,541	735,939	735,939	258,535 144,671	
Foster Care - Title IV-E	C&\ 2,8\	93.658	7/14-6/15	A/N	A ∀	27,848	18,619	9,229	9,229	- 7	
Foster Care - Title IV-E	JPO	93.658	7/14-6/15	C & Z Z	Z Z	79,322	45,209	55,934	55,934	21,821	
Foster Care - Title IV-E	JPO	93.658	7/15-6/16	N/A	A/N	٠		9,835	9,835	9,835	
Foster Care - Title IV-E	OPO	93.658	7/13-6/14	N/A	Υ/Z	19,066	•	45,196	45,196	26,130	
Foster Care - Title IV-E	<u>o</u>	93.658	7/14-6/15	ĕ Ş Z	∢	158,869	65,583	157,299	157,299	64,013	
TOSKI (die 1 like IV-E	5	93.630	01/0-01//	K K	Ţ Ž	1,735,471	1,099,127	1,248,145	1,248,145	611,801	
Guardianship - Assistance	C&Y	93.090	7/13-6/14	A/N	A'N'	20	' 0	25	25	22	
Guardianship - Assistance Guardianship - Assistance	× ×	93.090	7/15-6/16	¥ × X	∢ ∢ Ž Ž	35,132	18,600	16,538	16,538	19.319	
Guardianship - Assistance	C&Y	93.090	7/14-6/15	N/N	Ψ/Z	43	29	14	14		
Guardianship - Assistance	C&≺	93.090	7/15-6/16	Ψ/Z	Α/N	35,195	18,629	18 35,914	18 35,914	18,348	
Adoption Assistance	C&Y	93.659	7/13-6/14	Ϋ́Z	N/A	218	10	268	298		
Adoption Assistance	C&Y	93.659	7/14-6/15	N/A	√ Z	748,883	371,114	377,928	377,928	159	
Adoption Assistance	C&≺	93.659	7/15-6/16	Y/A	Α/Z	. !	. ;	394,914	394,914	394,914	
Adoption Assistance Adoption Assistance	Ç & ≻	93.659	7/14-6/15 7/15-6/16	∢ ∢ Ž Ž	e e Z Z	1,453	927	526 833	526 833	833	
						750,914	372,051	774,769	774,769	395,906	
Social Services Block Grant	HS - BH/ID	93.667	7/14-6/15	N/A	A/N	103,144		103,144	103,144	٠	
Social Services Block Grant	HS - BH/ID	93.667	7/15-6/16	N/A	N/A 2 701 450	- 400 001		103,146	103,146	103,146	482804
Social Services Block Grant	General	93.667	7/15-6/16	DC14-125302	3,701,430	68 429		68 429	68 429		68.429
Social Services Block Grant	C&Y	93.667	7/14-6/15	N/A	131,152	49,718		49,718	49,718		2
Social Services Block Grant	C&Y	93.667	7/15-6/16	A/N	131,152			54,468	54,468	54,468	
Social Services Block Grant	<u>o</u>	93.667	7/14-6/15	ĕ Ş Z	∢	15,858		15,858	15,858	- 11	
טטטומן ספו עוספא טימיות	5	200.00	01/0-01/7	V/NI	ς <u>Σ</u>	419,953		588,675	588,675	168,722	251,233

COUNTY OF CAMBRIA SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE YEAR ENDED DECEMBER 31, 2015 (Page 6 of 7)

	County	Federal CFDA	Grant	Grant/Contract	Program or Award	Total Received	Accrued (Unearned) Revenue at	Revenue	Federal	Accrued (Unearned) Revenue at	Expenditures to
Federal Grantor/Pass-through Grantor/Program or Cluster Title	Fund	Number D/I	Period	Number	Amount	For the Year	12/31/14	Kecognized	Expenditures	12/31/15	Subrecipients
U.S. Department of Health and Human Services (Continued) Passed through Pennsylvania Department of Human Services: (Continued)											
Chafaa Enetar Cara Indanandant Drooram	> % C	03 674	7/11/6/15	S) Z	15/1 7/18	906 86	(11,006)	40,402	49.402	,	
Chafee Foster Care Independent Program	∑ % 0	93.674	7/15-6/16	¢ ≪ Ž Ž	154,748	26,530	(000,11)	49,402	49,402	40.721	
-						38,396	(11,006)	90,123	90,123	40,721	
Medicaid Cluster											
Medical Assistance Program	BH/ID	93.778	7/14-6/15	N/A	A/N	31,735	•	31,735	31,735		
Medical Assistance Program	BH/ID		7/15-6/16	N/A	A/A	8,792		21,756	21,756	12,964	
Medical Assistance Program	HS - BH/ID		7/14-6/15	A/N	N/A	70,262		70,262	70,262		
Medical Assistance Program	HS - BH/ID		7/15-6/16	N/A	A/A			121,219	121,219	121,219	
Medical Assistance Program	General	93.778	7/13-6/14	A/N	N/A	31,146	31,146				
Medical Assistance Program	General	93.778	7/14-6/15	N/A	A/A	744,297		831,924	831,924	87,627	831,924
Medical Assistance Program	General	93.778	7/15-6/16	A/N	N/A	742,421		742,421	742,421	,	742,421
Medical Assistance Program	C&Y	93.778	7/13-6/14	N/A	A/N	31		31	31		
Medical Assistance Program	C&Y	93.778	7/14-6/15	N/A	N/A	5,453	2,067	3,386	3,386		
Medical Assistance Program	C&Y	93.778	7/15-6/16	A/N	N/A			3,051	3,051	3,051	
Passed through Pennsylvania Department of Aging:											
Medical Assistance Program	AAA	93.778	7/14-6/15	4100057992	A/N	95,958		95,958	92,958		
Medical Assistance Program	AAA	93.778	7/15-6/16	4100057992	A/N	56,891		84,883	84,883	27,992	
Total Medicaid Cluster					,	1,786,986	33,213	2,006,626	2,006,626	252,853	1,574,345
Passed through Pennsylvania Department of Human Services											
Block Grants for Community Mental Health Services	HS - BH/ID		7/14-6/15	N/A	₹ X	317,141		317,141	317,141	. !	
Block Grants for Community Mental Health Services	HS - BH/ID	93.958	7/15-6/16	ΑN	A/N			317,142	317,142	317,142	
					•	317,141	,	634,283	634,283	317,142	
Passed through Pennsylvania Department of Drug and Alcohol Programs Block Grants for Prevention and Treatment of Substance Abuse	0 & A	93.959	7/14-6/15	4100053174	489,930	222,702		222,702	222,702		
DIOCK GIAIRS FOR PREVENTION AND TREATMENT OF SUBSTANCE ADUSE	D&A	93.939	91/9-61//	4100070689	483,883	- 000		209,444	209,444	269,444	
					•	222, 702		492,146	492,146	269,444	
Total U.S. Department of Health and Human Services					"	9,750,980	2,222,111	10,519,847	10,519,847	2,990,978	3,499,849
U.S. Corporation for National and Community Service											
Foster Grandparent/Senior Companion Ciluster Foster Grandparent Program	FGP	94.011 D	4/14-3/15	13SFAPA003	396,457	124.000	14.329	109.671	109.671		
Foster Grandparent Program	FGP	94.011 D	4/15-3/16	13SFAPA003	396,457	265,000	-	261,500	261,500	(3,500)	
Total Foster Grandparent/Senior Companion Cluster						389,000	14,329	371,171	371,171	(3,500)	
Total U.S. Corporation for National and Community Service						389,000	14,329	371,171	371,171	(3,500)	

See Independent Auditor's Report and Notes to Schedule of Expenditures of Federal Awards

			Accrued	(Unearned)	40 011000
					Coporol
					0.00000
			Accrued	(Unearned)	Postonio of
					Total Description Description of the Contract
000				Program	Provid vo
COUNTY OF CAMBRIA	FOR THE YEAR ENDED DECEMBER 31, 2015	(Page 7 of 7)			100,100
COUNTY	THE YEAR ENDE	(Page			,000
	John Port			Federal	V C D C V danso
					,401.00

							ממחממ			ממחממ	
		Federal			Program		(Unearned)			(Unearned)	Expenditures
	County	CFDA	Grant	Grant/Contract	or Award	Total Received	Revenue at	Revenue	Federal	Revenue at	to.
Federal Grantor/Pass-through Grantor/Program or Cluster Title	Fund	Number D/I	/I Period	Number	Amount	For the Year	12/31/14	Recognized	Expenditures	12/31/15	Subrecipients
U.S. Department of Homeland Security											
Passed through Pennsylvania Emergency Management Agency:											
Hazard Mitigation Grant	EMA	97.039	11/14-7/16	4100068774	37,500	32,192		34,309	34,309	2,117	
Emergency Management Performance Grants	9-1-1/EMA	97.042	10/14-12/15	4100070950	66,213	65,349		65,349	65,349		
Homeland Security Grant Program	9-1-1	97.067	N/A	4100022339	N/A	45		45	45		
Homeland Security Grant Program	9-1-1	97.067	A/N	4100060396	A/N	277		277	277		
Homeland Security Grant Program	9-1-1	1 290.76	N/A	4100060413	A/N	20,711		20,711	20,711		
Homeland Security Grant Program	9-1-1	1 290.76	N/A	4100065690	N/A	43,951		43,951	43,951		
Homeland Security Grant Program	9-1-1	1 290.76	N/A	4100065692	A/N	7,464		7,464	7,464		
					•	72,448		72,448	72,448		
					•						
Total U.S. Department of Homeland Security						169 989		172,106	172 106	2.117	
						ooofoo:		) i	2016		

4,481,774

3,245,854

2,351,739 13,177,113 13,177,113

12,282,998

D = Direct Federal Funding I = Indirect Federal Funding

# COUNTY OF CAMBRIA, PENNSYLVANIA SCHEDULE OF COMMONWEALTH OF PENNSYLVANIA DEPARTMENT OF HUMAN SERVICES EXPENDITURES YEAR ENDED DECEMBER 31, 2015

<u>Program</u>	Fe	2015 Combined ederal/State xpenditures	
<del></del>		<u>'</u>	
Child Support Enforcement	\$	1,315,018	
County Children, Youth and Families Programs		7,160,194	
Medical Assistance Transportation Program		3,331,788	
County Mental Health/Intellectual Disabilities Program		7,170,612	*
MA Waiver Programs for Individuals with Intellectual Disabilities		641,370	*
Mental Health - Intensive Case Management			
and Resource Coordination		399,708	*
Intellectual Disabilities Targeted Service Management		44,652	*
Combined Homeless Assistance Programs		178,110	
Child Care Information Services:			
SSBG - Subsidized Day Care		251,233	*
Child Care Assistance		984,140	*
Child Care Development Block Grant		564,425	*
	\$	22,041,250	

<sup>\*</sup> Denotes major programs for DHS purposes.

# COUNTY OF CAMBRIA NOTES TO SCHEDULES OF EXPENDITURES OF AWARDS DECEMBER 31, 2015

#### NOTE 1 – REPORTING ENTITY

For financial reporting purposes, the reporting entity of the County of Cambria, as defined in Note 1 to the financial statements, incorporates several discretely presented component units. Since the County does not process transactions or maintain control systems for these component units, the Schedule of Expenditures of Federal Awards and Commonwealth of Pennsylvania Department of Human Services Expenditures exclude the discretely presented component units. The excluded component units are comprised of the following:

Cambria County Planning Commission
Redevelopment Authority of Cambria County
Cambria Library Association
Johnstown-Cambria County Airport Authority
Cambria County Transit Authority
Cambria County Solid Waste Management Authority
Cambria County Conservation and Recreation Authority
Pennsylvania Highlands Community College
Behavioral Health of Cambria County
Cambria County War Memorial Arena Authority

Where applicable, a separate Single Audit report has been issued by the individual component unit.

#### NOTE 2 – BASIS OF PRESENTATION

The accompanying schedule of expenditures of federal awards (the Schedule) includes the federal grant activity of County of Cambria under programs of the federal government for the year ended December 31, 2015. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of County of Cambria, it is not intended to and does not present the financial position, changes in net assets or cash flows of County of Cambria.

### NOTE 3 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. Negative amounts shown on the Schedule represent adjustments or credits made in the normal course of business to amounts reported as expenditures in prior years. County of Cambria has elected not to use the 10-percent de minimis indirect cost rate allowed under the Uniform Guidance.

# NOTE 4 – AMOUNTS PASSED TO SUBRECIPIENTS

The County of Cambria provided federal awards to certain subrecipients that administer the programs on behalf of the County of Cambria as follows:

Subrecipient/Program Title	Federal CFDA Number	Amount <u>Provided</u>
Redevelopment Authority of Cambria County: Community and Development Block Grant Supportive Housing Program Home Investment Partnership Program	14.228 14.238 14.239	\$ 733,599 78,764 28,789
		\$ <u>841,152</u>
Cambria County Child Development Corporation: State Administrative Matching Grant for Supplemental Nutrition Temporary Assistance for Needy Families Child Care and Development Block Grant Child Care Mandatory and Matching Funds Social Services Block Grant	10.561 93.558 93.575 93.596 93.667	\$ 7,725 125,706 564,425 984,140 251,233 \$ 1,933,229
Community Action Partnership of Cambria County and Action Property Services, Inc.: Medical Assistance Transportation Program Medical Assistance Transportation Program	93.778 PA DHS	\$ 1,574,345 1,757,443 \$ 3,331,788
Food for Families: Emergency Food Assistance Program Emergency Food Assistance Program	10.568 10.568	\$ 19,844 113,204 \$ 133,048

# NOTE 5 – FEDERAL LOAN PROGRAMS

The federal loan programs listed below are administered directly by County of Cambria and balances and transactions relating to these programs are included in County of Cambria's basic financial statements. Loans outstanding at the beginning of the year and loans made during the year are included in the Schedule of Expenditures Federal Awards. The balance of loans outstanding at December 31, 2015, consists of:

CFDA Number	Program Name	<u>December 31, 2015</u>
10.766 10.766	Community Facilities Loans Community Facilities Loans	\$ 47,655 49,132
		<u>\$ 96,787</u>

# NOTE 6 – MAJOR PROGRAM DETERMINATION

The major federal award programs selected for testing as determined by the auditor on a risk-based approach are as follows:

Programs	CFDA#	Expenditures
Aging Cluster: Special Programs for the Aging – Title III, Part B Special Programs for the Aging – Title III, Part C Nutrition Services Incentive Program	93.044 93.045 93.053	\$ 605,643 71,776 206,914
Child Care Cluster: Child Care and Development Block Grant Child Care Mandatory and Matching Funds of the Child Care and Development Fund	93.575 93.596	564,425 984,140
Medical Assistance	93.778	2,006,626
Temporary Assistance for Needy Families	93.558	643,438
Foster Grandparents	94.011	371,171
Community Economic Adjustment	12.614	314,100
Total federal awards selected for testing		\$ 5,768,233
Total federal program awards		13,177,113
Percent of total federal expenditures tested		43.8%
Percent of total federal expenditures required to be tested	I	40.0%

# NOTE 7 - FEDERAL CASH RECEIVED

The County of Cambria has reported cash that was returned to the granting agencies on the Schedule of Federal Awards as a reduction to cash receipts.



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# INDEPENDENT ACCOUNTANTS' REPORT ON APPLYING "AGREED-UPON PROCEDURES" FOR COMMONWEALTH OF PENNSYLVANIA DEPARTMENT OF TRANSPORTATION FUNDED FINANCIAL ASSISTANCE PROGRAM SCHEDULE

June 17, 2016

Board of Commissioners County of Cambria Ebensburg, Pennsylvania

We have performed the procedures enumerated below, which were agreed to by the Commonwealth of Pennsylvania, Department of Transportation (DOT) and the County of Cambria solely to assist you with respect to the financial schedule required by the DOT. This engagement to apply agreed-upon procedures was performed in accordance with standards established by the American Institute of Certified Public Accountants. The sufficiency of the procedures is solely the responsibility of the DOT. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

The procedures and associated findings are as follows:

a. We have verified by comparison of the amounts and classifications that the supplemental financial schedule listed below, which summarize amounts reported to DOT for the fiscal year ended June 30, 2015, have been accurately compiled and reflect the audited books and records of the County of Cambria. We have also verified by comparison to the example schedule that this schedule is presented, at a minimum, at the level of detail and in the format required by the DOT pertaining to this period.

Program Name Referenced Schedule

Shared Ride Transportation Program

Statement of Revenue and Expenditures – Budget and Actual

b. We have inquired of management regarding adjustments to reported revenues or expenditures which were not reflected on the reports submitted to DOT for the period in question.

We were not engaged to, and did not, perform an audit, the objective of which would be the expression of an opinion on the specified elements, accounts, or items. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the management of the County of Cambria, awarding agencies, the Commonwealth of Pennsylvania Department of Transportation, and pass-through entities who have not agreed to the procedures and taken responsibility for the sufficiency of the procedures for their purposes. However, this report is a matter of public record and its distribution is not limited.

WESSEL & COMPANY

Certified Public Accountants

Wessel & Company

# COUNTY OF CAMBRIA, PENNSYLVANIA CAMBRIA COUNTY AREA AGENCY ON AGING SHARED RIDE TRANSPORTATION PROGRAM

# STATEMENT OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL (UNAUDITED)

# FOR THE FISCAL YEAR ENDED JUNE 30, 2015

	Budget	Actual	(Ove	mount er)/Under udget
	 			<u>g</u>
Revenues:				
Shared Ride	\$ -	\$ -	\$	-
Aging Block Grant	-	-		-
Community & Other	 170,000	 149,275		20,725
Total Revenues	 170,000	 149,275		20,725
Expenditures:				
Salaries	-	-		-
Fringe benefits	40,000	35,116		4,884
Rent	-	-		-
Telephone	-	-		-
Printing/duplicating	-	-		-
Supplies	-	-		-
Postage	-	-		-
Insurance	-	-		-
Vehicle maintenance	-	-		-
Vehicle operating	-	-		-
Other operating	130,000	114,159		15,841
CCTA Share	-	-		-
CCTA Statistician	-	 -		-
Total Expenditures	 170,000	 149,275		20,725
Excess of revenue over				
expenditures	\$ -	\$ 	\$	





# INDEPENDENT ACCOUNTANTS' REPORT ON APPLYING "AGREED-UPON PROCEDURES" FOR COMMONWEALTH OF PENNSYLVANIA DEPARTMENT OF HUMAN SERVICES FUNDED FINANCIAL ASSISTANCE PROGRAM SCHEDULES AND EXHIBITS

June 17, 2016

Board of Commissioners County of Cambria Ebensburg, Pennsylvania

We have performed the procedures enumerated below, which were agreed to by the Commonwealth of Pennsylvania, Department of Human Services (DHS) and the County of Cambria solely to assist you with respect to the financial schedules and exhibits required by the DHS Single Audit Supplement. We did not perform the agreed-upon procedures for the financial schedules and exhibits of the Child Care Information System (Exhibits VIII(a) through (d)). The procedures enumerated below were performed on this schedule by other auditors whose report thereon has been furnished to us and our report on those procedures, insofar as it relates to the schedules and exhibits of the Child Care Information System, was based solely on the report of other auditors. This engagement to apply agreed-upon procedures was performed in accordance with standards established by the American Institute of Certified Public Accountants. The sufficiency of the procedures is solely the responsibility of the DHS. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

The procedures and associated findings are as follows:

b. We have verified by comparison of the amounts and classifications that the supplemental financial schedules listed below, which summarize amounts reported to DHS for the fiscal year ended June 30, 2015 and calendar year ended December 31, 2015, have been accurately compiled and reflect the audited books and records of the County of Cambria. We have also verified by comparison to the example schedules that these schedules are presented, at a minimum, at the level of detail and in the format required by the DHS Single Audit Supplement pertaining to this period.

Program Name	<u>Exhibit</u> <u>Number</u>	Referenced Schedule/Exhibit
Title IV-D Child Support	A-1(a)	Summary of Expenditures
	A-1(c)	Comparison of Reported Incentives to Incentives on Deposit
	A-1(d)	Comparison of Single Audit Title IV-D Account With Reported Title IV-D Account

Medical Assistance Transportation	III	Schedule of Revenues and Expenditures
Early Intervention Services	V(a) EI	Schedule of Revenues, Expenditures and Carryover Funds
	V(b) EI	Report of Income and Expenditures
Block Grant	VI(a) – BG-S	Report of Income and Expenditures
	VI(b) - BG-S	Report of Income and Expenditures
Child Care Information System	VIII(a)-(d)	CCIS Recap

c. We have inquired of management regarding adjustments to reported revenues or expenditures which were not reflected on the reports submitted to DHS for the period in question.

We were not engaged to, and did not, perform an audit, the objective of which would be the expression of an opinion on the specified elements, accounts, or items. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the management of the County of Cambria, awarding agencies, the Commonwealth of Pennsylvania Department of Human Services, and pass-through entities who have not agreed to the procedures and taken responsibility for the sufficiency of the procedures for their purposes. However, this report is a matter of public record and its distribution is not limited.

WESSEL & COMPANY Certified Public Accountants

Wessel & Company

# COUNTY OF CAMBRIA TITLE IV-D CHILD SUPPORT PROGRAM SUMMARY OF EXPENDITURES FOR THE TWELVE MONTH PERIOD ENDED JUNE 30, 2015

		Single	Single Audit Expenditures	iures			Repor	Reported Expenditures				Single Auc	Single Audit Over/(Under) Reported	Reported	
Ouerter Engling 0/30/14:	Total	aldewolled	Incentive Paid Costs	ţa.	Δmt Paid	Total	aldewolled	Incentive Paid Costs	ţ	Amt Paid	Total	aldewolled I	Incentive Paid Costs	ţ	Δmt Paid
1. Salary & Overhead	553,810	74,772	200	479,038	316,165	553,810	74,772	-	479,038	316,165		-	-		-
2. Fees & Costs	က			e	2	n			က	2	ľ				
3. Interest & Prog Income	5,222	215		5,007	3,305	5,223	215		5,008	3,305	(1)			(1)	
4. Blood Testing Fees	1,154			1,154	762	1,153			1,153	762				-	
5. Blood Testing Costs	1,152			1,152	260	1,152			1,152	092					
6. ADP											٠				
Net Total	548,583	74,557		474,026	312,857	548,584	74,557	-	474,027	312,857	(1)	-	-	(1)	
	F		Incentive	2	7:00 400 400 400 400 400 400 400 400 400	F		Incentive	100	7. 2. 4.	- C	100		2	cio Ci
Qualite Ending 12/31/14.	639,593	83,672	raid Costs	555,921	366,908	639,592	83,672	raid Costs	555,920	366,908	1000	Olialiowabie		1	AIIII. Fald
2. Fees & Costs	8			e	. 5	e	, '		e	2					
3. Interest & Prog Income	5,109	209		4,900	3,234	5,109	209		4,900	3,234	·				
4. Blood Testing Fees	925			925	611	924			924	611	_			-	
5. Blood Testing Costs	2,016			2,016	1,331	2,016			2,016	1,331					
6. ADP										  -					
Net Total	635,572	83,463		552,109	364,392	635,572	83,463		552,109	364,392					
Quarter Ending 3/31/15:	Total	Unallowable	Incentive Paid Costs	Net	Amt. Paid	Total	Unallowable	Incentive Paid Costs	Net	Amt. Paid	Total	Unallowable	Incentive Paid Costs	Net	Amt. Paid
1. Salary & Overhead	569,492	72,591	40,850	456,051	300,994	569,491	72,591	40,850	456,050	300,994				-	
2. Fees & Costs	3			3	2	က			က	2					
3. Interest & Prog Income	5,461	218		5,243	3,460	5,460	218		5,242	3,460	1			-	
4. Blood Testing Fees	1,233			1,233	814	1,232			1,232	814	_	ı		-	
5. Blood Testing Costs	2,073			2,073	1,368	2,073			2,073	1,368					
6. ADP												1			
Net Total	564,868	72,373	40,850	451,645	298,086	564,868	72,373	40,850	451,645	298,086				(1)	
•															
Ougstor Ending 8/00/46.	To to L	oldowolloal	Incentive Paid Coete	ţo.	Amt Doi	LetoT	oldowollogi	Incentive Paid Costs	ţoN	Amt Daid	Total	oldewolled	Incentive Paid Costs	to	biod tank
1. Salary & Overhead	632,638	86,140	60,391	486,107	320,831	632,637	86,140	60,391	486,106	320,831	2	-		-	-
2. Fees & Costs	3			3	2	က			က	2					
3. Interest & Prog Income	6,203	249		5,954	3,930	6,203	249		5,954	3,930		ı			
4. Blood Testing Fees	1,635			1,635	1,079	1,636			1,636	1,079	(1)	- (		(1)	
5. Blood Testing Costs	1,724			1,724	1,138	1,724			1,724	1,138	•				
6. ADP											•				
Net Total	626,521	85,891	60,391	480,239	316,958	626,520	85,891	60,391	480,238	316,958	_			2	

		Single Auc	Single Audit Over/(Under) Reported	Reported		
:		:	Incentive		:	
. Paid	Total	Unallowable	Paid Costs	Net	Amt. Paid	
316,165		-	-			
2						
3,305	(1)			(1)		
762	1			-		
760						
312,857	(1)	ı		(1)		
. Paid	Total	Unallowable		Net	Amt. Paid	
806,998	1			-		
2						
3,234					ļ.	
611	1			1		
1,331						
.						
364,392	٠					
	F	oldowolloal	Incentive	ţ	ricO +av	
300,994	1 Ciai	OligiiOwabid	- ald coats	1	י מומ	
2						
3,460	1			-		
814	1			-		
1,368						
980'86				(1)		
r. Paid	Total	Unallowable	Incentive Paid Costs	Net	Amt. Paid	
320,831	-			_		
2						
3,930						
1,079	(1)	ı		(1)		
1,138		1				
		ı				
316,958	1			2		

 County Cambria
 Year Ended
 December 31, 2015

Month	MSE Incentive Paid Cost Worksheet Ending Incentive Balance	Audited Title IV-D Account Incentive Balance		Type of Account Structure
January 1	-	-		
March 31	-	-	( )	Separate Bank Account
June 30	-	-	(X)	Restricted Fund - General Ledger
September 30	-	-	( )	Other:
December 31	-	-		

Note: Do not include income received from interest or Medical Incentives.

# CHILD SUPPORT ENFORCEMENT COMPARISON OF SINGLE AUDIT TITLE IV-D ACCOUNT WITH REPORTED TITLE IV-D ACCOUNT

County <u>Cambria</u>	١	/ear Ended <u>Dece</u>	mber 31, 2015
	Single Audit	Reported	Single Audit
	TITLE IV-D Account	TITLE IV-D Account	Over/(Under) Reported
Balance at January 1	\$ 837	\$ 837	\$ -
Receipts:			
Reimbursements	1,284,399	1,284,399	\$
Incentives	176,037	176,037	\$ -
Title XIX Incentives	1,449	1,449	\$
Interest	106	106	<u> </u>
Program Income	16,868	16,868	<u>\$</u> -
Genetic Testing Costs	1,500	1,500	<u> </u>
Maintenance of Effort (MOE)	-	-	<u>\$</u> -
Other:  Bank Charge Correction (\$12.00), Controller Correction (\$198.53), Account Closed(\$10,626.72)	10,837	10,837	
Total Receipts	1,491,196	1,491,196	\$ -
Intra-fund Transfers - In	-	-	\$ -
Funds Available	\$ 1,492,033	\$ 1,492,033	\$ -
Disbursements:			
Transfers to General Fund	1,416,050	1,416,050	\$ -
Vendor Payments	-	-	\$ -
Bank Charges	12	12	\$ -
Other: Genetic Test Refund	57	57	\$ -
Total Disbursements	\$ 1,416,119	\$ 1,416,119	\$ -
Intra-fund Transfers - Out	\$ -	\$ -	
Balance at December 31	\$ 75,914	\$ 75,914	\$ -
The Title IV-D account consists of2 account that make up the Title IV-D account.	ınts. Please indica	ate here the total numb	per of accounts
The Title IV-D account is comprised of a _X_ che Please indicate here the type of accounts that the	-	_	other accounts.

# COUNTY OF CAMBRIA MEDICAL ASSISTANCE TRANSPORTATION PROGRAM SCHEDULE OF REVENUES AND EXPENDITURES FOR THE TWELVE MONTH PERIOD ENDED JUNE 30, 2015

	 Reported	 Actual
Service Data: Expenditures		
Group I Clients Group II Clients	\$ 2,869,144 467,245	\$ 2,869,144 467,245
Total Expenditures	\$ 3,336,389	\$ 3,336,389
Allocation Data: Revenues Department of Public Welfare Interest Income	\$ 3,335,778 611	\$ 3,335,778 611
Total Revenues	3,336,389	3,336,389
Funds Expended Service Costs Administrative Costs	 2,851,983 484,406	2,851,983 484,406
Excess of Revenues Under Expenditures	\$ _	\$ 

COUNTY OF CAMBRIA, PENNSYLVANIA
EARLY INTERVENTION PROGRAM
SCHEDULE OF REVENUES, EXPENDITURES, AND CARRYOVER FUNDS
FOR THE TWELVE MONTH PERIOD ENDED JUNE 30, 2015

Sources of		_	DPW Fu	<b>DPW Funds Available</b>	able	_	0 4:0:1		,	-
DPW Funding	Appropriation				Total	, 	for DPW	Dalalice of	Fund	FUND
		Carryover	Allo	Allotment	Allocation		Participation	Funds	Adjustments	BALANCE
		Ξ	_	(2)	(3)		(4)	(5)	(9)	( <u>/</u> )
A. Early Intervention Services										
1. Early Intervention Services	10235	- \$	\$	704,033	\$ 704,	704,033 \$	704,033	- \$	- \$	-
2. Early Intervention Training	10235	-		8,576	8,8	8,576	8,576	-	-	-
3. Early Intervention Administration	10235	-		29,260	29,	29,260	29,260	-	-	-
4. Infants & Toddlers w/Disabilities (Part C)	70170	-		85,837	82,8	85,837	85,837	-	-	-
5. IT&F Waiver Administration	10235/70184	ı		21,436	21,	21,436	21,436	ı	ı	1
6. Total Early Intervention		\$	\$	849,142 \$		849,142 \$	849,142	\$	\$	-

COUNTY OF CAMBRIA, PENNSYLVANIA
EARLY INTERVENTION SERVICES
REPORT OF INCOME AND EXPENDITURES
FOR THE TWELVE MONTH PERIOD ENDED JUNE 30, 2015

		Administrator's Office	Early Intervention	Other	Supports Coordination	Total
<u>-</u> :	TOTAL ALLOCATION	· •	· &	· &		\$ 849,142
≓	TOTAL EXPENDITURES	54,021	633,274	•	445,354	1,132,649
$\equiv$	COSTS OVER ALLOCATION					
	A. County Funded Eligible		37,126	•		37,126
	B. County Funded Ineligible	•	•	•		1
	C. Other Eligible	•	•	•	•	ı
	D. Other Ineligible	1	•	•		1
	Subtotal Costs Over Allocation	•	37,126	-		37,126
≥.	REVENUES					
	A. Program Service Fees	1	1	1		I
	B. Private Insurance Fees	•	•	•	•	ı
	C. Medical Assistance	-	•	-	154,340	154,340
	D. Earned Interest	74	•	-	•	74
	E. Other	1	•	-	•	ı
	Subtotal Revenues	74	-	-	154,340	154,414
>	DHS REIMBURSEMENT					
	A. DHS Categorical Funding 90% Subtotal	29,260	536,533	-	261,913	827,706
	B. DHS Categorical Funding 100% Subtotal	21,436	•	-	•	21,436
<u>.</u>	. COUNTY MATCH					
	10% County Match	3,251	59,615	-	29,101	91,967
	Subtotal County Match	3,251	59,615	•	29,101	91,967
VII.	<ol> <li>TOTAL DHS REIMBURSEMENT &amp; COUNTY MATCH</li> </ol>	53,947	596,148	-	291,014	941,109
$\equiv$	VIII. TOTAL CARRYOVER					- \$

# BLOCK GRANT COUNTIES County Report of Income and Expenditures County Human Services Block Grant

Schedule of Fund Balances - Summary Report

	\$	(%)
(%)	Match	Match
County Match (%)	Actual County Match (\$)	Actual County Match (%)

3.35%	\$249,036	3'32%

					Costs E	Costs Eligible for DPW Participation	cipation					
Block Grant Reporting						(2)						
Sources of Funding:	Appropriation	DPW Allocation (1)	Mental Health	Intellectual Disabilities	Homeless Assistance	Child Welfare	HSS	D&A	Total	Balance of Funds (3)	Adjustments (4)	Total Fund Balance (5)
1 State Human Services Block Grant	Multiple	\$7,304,167	\$4,952,085	\$1,440,272	\$159,133	\$105,168	\$234,554	\$378,287	\$7,269,499	\$34,668	\$0	\$34,668
2 SSBG	Multiple	\$206,292	\$94,474	\$111,818	\$0				\$206,292	\$0	\$0	\$0
3 SABG	70113	\$0			\$0				\$0	\$0	\$0	\$0
4 CMHSBG	70167		\$644,283						\$644,283	\$0	\$0	\$0
5 MA	70175	\$242,437		\$225,000					\$225,000	\$17,437	\$0	\$17,437
6 Crisis Counseling	80222	\$0	\$0						\$0	\$0	\$0	\$0
Total for Block Grant		\$8,397,179	\$5,690,842	\$1,777,090	\$159,133	\$105,168	\$234,554	\$378,287	\$8,345,074	\$52,105	\$0	\$52,105

Retained Earnings	
I. Unexpended Allocation	\$34,668
II. Maximum Retained Earnings (3%)	\$219,125
III. Waiver Requested Money (if applicable)	\$0
IV. Total Requested Retained Earnings	\$34,668

I. Unexpended Allocation	\$34,668
II. Maximum Retained Earnings (3%)	\$219,125
III. Waiver Requested Money (if applicable)	\$0
IV. Total Requested Retained Earnings	\$34,668
I. FY 13-14 Retained Earnings	\$166,689
II. Total Expended Retained Earnings-3%	\$166,689
III. Total Expended Retained Earnings-Waiver of	
3%	\$0
010 4 5 5 5 5 5 6 5 6 6 6 6 6 6 6 6 6 6 6 6	0

Commonwealth of Pennsylvania
DPW - Bureau of Financial Operations
County Report of Income and Expenditures
BLOCK GRANT COUNTIES
County Report of Income and Expenditures
County Human Services Block Grant
Schedule of Fund Balances - Summary Report

s of Fu	s of Funding	Appropriation	Total Carryover (1)	Allotment (2)	Costs Eligible for DHS Allocation (3) DHS Participation (4)	Costs Eligible for DHS Participation (4)	Balance of Funds (5)	Adjustments (6)	Total Fund Balance (7)
Ä.	A. Mental Health Services								
_	State - Personal Care Homes	10252	\$0	\$0	\$0	\$0	\$0	\$0	\$0
7	Federal - Adult Health Quality Measures	10248	\$0	\$0	\$0	\$0	\$0	\$0	\$0
က	Federal - Self Directed Care - TTI	10252	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4	Federal - Infusing Peer Specialist into Crisis Servic	70154		\$0	\$0	\$0	\$0	\$0	\$0
2	Federal - PATH Homeless Grant	70522		\$0	\$0	\$0	\$0	\$0	\$0
9	Federal - Capitalization of POMS	70651		\$0	\$0	\$0	\$0	\$0	\$0
7	Federal - Youth Suicide Prevention	70747	\$0	\$0	\$0	\$0	\$0	\$0	\$0
∞	Federal - Jail Diversion & Trauma Recovery	80343	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<u></u>	Federal - Project Launch	70127	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10	Federal - Bio-Terrorism Hospital Preparedness	70589	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Ś	Subtotal Mental Health Services		\$0	\$0	\$0	\$0	\$0	\$0	\$0
B.	Intellectual Disabilities Services								
_	Other	10255	\$0	\$0	\$0	\$0	\$0	\$0	\$0
7	Elwyn	10236	\$0	\$0	\$0	\$0	\$0	\$0	\$0
က	Money Follows the Person	10263	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Ś	Subtotal Intellectual Disabilities Services		\$0	\$0	\$0	\$0	\$0	\$0	\$0
C.	C. Total for Non-Block Grant Reporting		\$0	\$0	\$0	\$0	\$0	\$0	\$0

25-6001022 DC12115302 FEDERAL ID NO.: CONTRACT NO.: CONTRACTOR:

Cambria County Commissioners

PREPARED BY: PHONE NO.: COUNTY:

717-761-0211 Cambria

SF & Company

	LOW INCOME	COME	FORMER TANF	TANE	LI & FT
	ADMIN	SERVICE	ADMIN	SERVICE	TOTAL
Revenue					
DHS Funds	395,130	2,080,887	86,514	387,255	2,949,786
Interest		415			415
Audit Adjustments					
Other (e.g. Penalties)					
Total Revenue	395,130	2,081,302	86,514	387,255	2,950,201
Expenditures					
Final Report Totals	412,038	2,068,527	86,584	387,432	2,954,581
Total Expenditures	412,038	2,068,527	86,584	387,432	2,954,581
TOTAL DUE DHS	(16,908)	12,775	(70)	(171)	(4.380)

FEDERAL ID NO .: CONTRACTOR:

Cambria County Commissioners

COUNTY:

Cambria

23,102 485 22,617 22,617 MOE/GA TOTAL 23,102 SF & Company STATE 717-761-0211 GENL ASSIST/WS 2 PREPARED BY: PHONE NO.: SERVICE 485 22,617 22,617 23,102 23,102 STATE MOE MOE/GA FSS STATE DC12115302 25-6001022 Total Expenditures Total Revenue Expenditures Other (e.g. Penalties) TOTAL DUE DHS Final Report Totals CONTRACT NO .: Audit Adjustments Revenue **DHS Funds** 

nterest

Cambria SF & Company 717-761-0211		TANF TOTAL		448,730		3	1	448,730		444,941	444,941	
COUNTY: PREPARED BY: PHONE NO.:		WS-WORKING		·	r	•	,			3	•	
	RVICE	WORKING		150,034			1	150,034		149,988	149,988	
	TANF SERVICE	WS - TRAINING		1	·			6		,		
ers		TRAINING		209,196	č	i		209,196		204,685	204,685	
Cambria County Commissioners 25-6001022 DC12115302		TANF FSS		89,500	1	r		89,500		90,268	90,268	
CONTRACTOR: C FEDERAL ID NO.: 2: CONTRACT NO.: D			Revenue	DHS Funds	Interest	Audit Adjustments	Other (e.g. Penalties)	Total Revenue	Expenditures	Final Report Totals	Total Expenditures	

3,789

46

TOTAL DUE DHS

See independent accountant's report.

COUNTY: Cambria County Commissioners 25-6001022 FEDERAL ID NO .: CONTRACT NO .: CONTRACTOR:

Cambria

106 15,468 15,468 15,362 15,362 SF & Company TOTAL 717-761-0211 106 15,468 15,468 15,362 15,362 SERVICE FOOD STAMPS PREPARED BY: PHONE NO.: FSS DC12115302 Total Revenue Total Expenditures Expenditures Other (e.g. Penalties) TOTAL DUE DHS

Audit Adjustments

Revenue

DHS Funds Interest Final Report Totals



215 Main Street Johnstown, PA 15901 814-536-7864 Fax: 814-535-4332 www.wesselcpa.com

# **COUNTY OF CAMBRIA** SCHEDULE OF FINDINGS AND QUESTIONED COSTS YEAR ENDED DECEMBER 31, 2015

# **Summary of Auditor's Results**

•							
Financial Statements							
Type of report the auditor issued on whether the financial statements audited were prepare in accordance with GAAP				Unmo	dified		
Internal control over financial reporting:							
Material weakness(es) identified?			Χ	Yes		_No	
Significant deficiency(ies) identified?		_		Yes	X	None repo	orted
Noncompliance material to financial statement noted?	nts		X	Yes		_No	
Federal Awards							
Internal control over major federal programs:							
Material weakness(es) identified?		_	Χ	Yes		No	
Significant deficiency(ies) identified?		_		Yes	X	None repo	orted
Type of auditor's report issued on compliance major federal programs:	e for			progra Care	ams exc Cluster ance w	or all major cept for Chi and Medica hich were	
Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)?		_	X	Yes		_No	
Identification of major federal programs: <u>CFDA Number(s)</u>	<u>Nam</u>	e of F	eder	al Prog	ram or	Cluster	
93.044, 93.045, 93.053 93.575, 93.596 93.778 93.558	( 1 - F	Medica Tempo Famili	Care al As orary es	Cluste sistand	ce ance fo	r Needy	
12.614				•		djustment	

Identification of major Pennsylvania Department of Human Services programs:

# Name of Program

County Mental Health/Intellectual Disabilities Program
MA Waiver Programs for Individuals with Intellectual Disabilities
Mental Health – Intensive Case Management and Resource Coordination and
Mental Health – Family-Based Program
Intellectual Disabilities Targeted Services Management
SSBG – Subsidized Day Care
Child Care Assistance
Child Care Development Block Grant

Dollar threshold used to distinguish between Type A and Type B programs:	\$750	0,000		
Auditee qualified as low-risk auditee?	Yes	Χ	No	

# COUNTY OF CAMBRIA SCHEDULE OF FINDINGS AND QUESTIONED COSTS YEAR ENDED DECEMBER 31, 2015

#### FINDINGS - FINANCIAL STATEMENT AUDIT

# FINDING 2015-01: Budget Administrative and Appropriations Material Weakness and Noncompliance

<u>Criteria:</u> In accordance with the Pennsylvania County Code, Article XVII Section 1783, "the budget shall reflect as nearly as possible the estimated revenues and expenditures for the year for which it is prepared. The commissioners shall, upon adopting the budget, adopt the appropriation measures required to put it into effect, and shall fix such rate of taxation upon the valuation of the property taxable for county purposes as will, together with all other estimated revenues of the county, excluding operating, capital and other reserve funds, raise a sufficient sum to meet the said expenditures."

<u>Condition:</u> Actual real estate tax revenue recognized within the general fund was \$2,968,376 less than what was budgeted.

<u>Effect:</u> As of December 31, 2015, the total fund balance of Governmental Fund Types was a deficit balance of (\$6,444,261). This was mainly the result of the General Fund reporting expenditures greater than revenue of \$4,284,063.

<u>Recommendation:</u> We recommend that the internal control procedures and approach to the budgetary preparation and monitoring process be reviewed to ensure that these issues are addressed in future budgets.

# FINDING 2015-02: Policies and Procedures Regarding Determination and Monitoring of Subrecipients / Subcontractors Material Weakness and Noncompliance

<u>Criteria:</u> The Uniform Guidance (Code of Federal Regulations §200.331) and Pennsylvania Department of Human Services requires all pass-through entities to document the determination of each provider's status as either a subrecipient or subcontractor in relation to each service that is provided. Further, for all providers which are determined to be subrecipients, the pass-through entity must:

- 1. Ensure written contracts include information that clearly identifies every subaward and includes all required information as listed at Code of Federal Regulations §200.331;
- 2. Evaluate each subrecipient's risk of noncompliance with Federal statutes, regulations, and the terms and conditions of the subaward:
- 3. Monitor the activities of the subrecipient as necessary to ensure that the subaward is used for authorized purposes, in compliance with federal or state statutes, regulations, and the terms and conditions of the subaward; and that subaward performance goals are achieved.

<u>Condition:</u> We noted no consistent policies or procedures in place to perform and document subrecipient / subcontractor determination. In addition current contract language has not been updated to conform with language required under federal and state statutes. In addition, documentation of subrecipient monitoring was not consistently performed throughout the County of Cambria.

<u>Effect:</u> The County of Cambria did not properly document the identification of all subrecipients/ subcontractors, include all required information in contracts with subrecipients/subcontractors, or evaluate and monitor all subrecipients / subcontractors.

<u>Recommendation:</u> We recommend the County of Cambria develop internal systems to ensure that the above procedures are performed and documented relating to all subrecipients/ subcontractors. We further recommend that a Compliance Officer be selected that would receive additional training and oversee contract compliance and adherence to federal and state pass-through or subcontractor requirements.

# FINDINGS AND QUESTIONED COSTS – MAJOR FEDERAL AWARD PROGRAMS AND PENNSYLVANIA DEPARTMENT OF HUMAN SERVICES ("DHS") AWARDS

# FINDING 2015-03: Material Weakness and Noncompliance - Subrecipient Monitoring

#### **US Department of Health and Human Services**

CFDA #93.575/93.596 Child Care Cluster

CFDA #93.778 Medical Assistance

### **Pennsylvania Department of Human Services**

County Mental Health/Intellectual Disabilities Program

MA Waiver Programs for Individuals with Intellectual Disabilities

Mental Health - Intensive Case Management and Resource Coordination and Mental

Health - Family-Based Program

Intellectual Disabilities Targeted Services Management

SSBG – Subsidized Day Care

Child Care Assistance

Child Care Development Block Grant

<u>Criteria:</u> The Uniform Guidance and Pennsylvania Department of Human Services requires subrecipients/subcontractors receiving federal and/or state funding be identified and monitored as follows:

- 1. Documentation of the determination of each provider's status as either a subrecipient or subcontractor in relation to each service that is provided;
- 2. Ensure written contracts include the applicable responsibilities and regulations for the subrecipient including the appropriate CFDA number(s);
- 3. Documentation of the monitoring of subrecipients including risk assessment, review of audit reports, site visits, and follow-up of corrective actions, if applicable.

<u>Condition:</u> During our testing, we noted the following instances of noncompliance relating to multiple subrecipients / subcontractors:

- 1. Documentation was not maintained regarding the determination of each provider's status as either a subrecipient or subcontractor in relation to each service that is provided;
- 2. Written contracts language was not updated and did not include the applicable responsibilities and regulations for the subrecipient including the appropriate CFDA number(s);
- 3. Documentation was not maintained of the monitoring of subrecipients including risk assessment, review of audit reports, site visits, and follow-up of corrective actions, if applicable.

<u>Cause:</u> The County of Cambria misunderstood the Uniform Guidance and Pennsylvania Department of Human Services audit requirements as they relate to subrecipients/subcontractors.

<u>Effect:</u> The County of Cambria did not properly document or monitor all subrecipients/subcontractors.

Questioned Cost: None noted.

<u>Recommendation:</u> We recommend the County of Cambria perform and document regular monitoring activities for all subrecipients/subcontractors including:

- 1. Documentation be maintained regarding the determination of each provider's status as either a sub-recipient or sub-contractor in relation to each service that they provide;
- 2. Ensure written contracts languages is updated to include the applicable responsibilities and regulations for the subrecipient/subcontractors including the appropriate CFDA number(s);
- 3. Documentation of the monitoring of subrecipients including risk assessment, review of audit reports, site visits, and follow-up of corrective actions, if applicable.

# COUNTY OF CAMBRIA SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS YEAR ENDED DECEMBER 31, 2015

#### FINANCIAL STATEMENT FINDINGS

FINDING 2014-01: Budget Administrative and Appropriations Material Weakness and Noncompliance

<u>Condition:</u> Actual real estate tax revenue recognized within the general fund was less than what was budgeted.

Status: This finding was not resolved in the current year and is repeated as finding 2015-01.

#### FINDINGS AND QUESTIONED COSTS - MAJOR FEDERAL AWARD PROGRAMS

#### **FINDING 2014-02:**

Material Weakness and Noncompliance US Department of Health and Human Services CFDA #93.044/93.045/93.053 Aging Cluster Eligibility

<u>Condition:</u> One (1) of the forty (40) case files selected for testing did not contain documentation of timely reassessment.

Status: This finding was resolved in the current year.

#### **FINDING 2014-03:**

Material Weakness and Noncompliance
US Department of Health and Human Services
CFDA #93.558 Temporary Assistance for Needy Families
Subrecipient Monitoring

<u>Condition:</u> During our testing, we noted that an audit report was not timely obtained for one (1) provider as required by the contract and monitoring procedures were not performed.

Status: This finding was resolved in the current year.

#### COMMISSIONERS

THOMAS C. CHERNISKY
PRESIDENT
B.J. SMITH
MARK J. WISSINGER



WILLIAM GLEASON BARBIN SOLICITOR

MICHAEL GELLES, IV CHIEF CLERK

# Office of County Commissioners

200 South Center Street Ebensburg, PA 15931 (814) 472-1600

#### CORRECTIVE ACTION PLAN

The County of Cambria, Pennsylvania respectfully submits the following corrective action plan for the year ended December 31, 2015.

Name and address of independent public accounting firm: Wessel & Company, 215 Main Street, Johnstown, PA 15901

Audit period: Year Ending December 31, 2015

The findings from the December 31, 2015 schedule of findings and questioned costs are discussed below. The findings are numbered consistently with the numbers assigned in the schedule.

#### FINDINGS - FINANCIAL STATEMENT AUDIT

FINDING 2015-01: Budget Administrative and Appropriations Material Weakness and Noncompliance

<u>Recommendation:</u> We recommend that the internal control procedures and approach to the budgetary preparation and monitoring process be reviewed to ensure that these issues are addressed in future budgets.

#### Action Taken or Planned:

Cambria County concurs with the finding. For 2015, the real estate tax revenue from the current year levy was budgeted assuming a 96.4% collection rate. Total collections including current and delinquent real estate taxes were budgeted assuming a 105.3% collection rate. Historically, Cambria County collects approximately 92% to 93% on the current year levy and 99% to 100% on the total of current and delinquent collections.

In the revised 2016 budget adopted on February 15, 2016, Cambria County budgeted a 92.9% collection rate on the current levy. The budgeted collection rate on combined current and delinquent real estate taxes is 97.1% for 2016.

Contact Person: Commissioner's Office Date for Completion: December 31, 2015

# FINDING 2015-02: Policies and Procedures Regarding Determination and Monitoring of Subrecipients / Subcontractors Material Weakness and Noncompliance

Recommendation: We recommend the County of Cambria develop internal systems to ensure that the above procedures are performed and documented relating to all subrecipients / subcontractors. We further recommend that a Compliance Officer be selected that would receive additional training and oversee contract compliance and adherence to federal and state pass-through or subcontractor requirements.

#### Action Taken or Planned:

Cambria County concurs with the finding. By July 2016, the County will finalize written procedures for performing and documenting sub-recipient determination and monitoring. An individual has been assigned from various departments to ensure that all contracts meet the required documentation and all sub-recipient monitoring is performed. The County Solicitor's Office will be trained to ensure final review of all contracts include all requirement contract language.

Contact Person: Commissioner's Office Date for Completion: December 31, 2016

# FINDINGS AND QUESTIONED COSTS - MAJOR FEDERAL AWARD PROGRAMS AND PENNSYLVANIA DEPARTMENT OF HUMAN SERVICES ("DHS") AWARDS

FINDING 2015-03: Sub-recipient Monitoring Material Weakness and Noncompliance **US Department of Health and Human Services** CFDA #93.575/93.596 Child Care Cluster

CFDA #93.778 Medical Assistance

Pennsylvania Department of Human Services

County Mental Health/Intellectual Disabilities Program

MA Waiver Programs for Individuals with Intellectual Disabilities

Mental Health - Intensive Case Management and Resource Coordination and Mental Health -Family-Based Program

Intellectual Disabilities Targeted Services Management

SSBG - Subsidized Day Care

Child Care Assistance

Child Care Development Block Grant

Recommendation: We recommend the County of Cambria perform and document regular monitoring activities for all sub-recipients / subcontractors including:

1. Documentation be maintained regarding the determination of each provider's status as either a sub-recipient or sub-contractor in relation to each service that they provide;

- 2. Ensure written contracts languages is updated to include the applicable responsibilities and regulations for the sub-recipient / subcontractors including the appropriate CFDA number(s);
- 3. Documentation of the monitoring of sub-recipients including risk assessment, review of audit reports, site visits, and follow-up of corrective actions, if applicable.

### Action Taken or Planned:

The County concurs with the finding. The County is establishing written procedures to ensure all contracts that contain Federal Funds include the required contract language. Effective, July 1, 2016 an individual has been selected from each Human Service agency to oversee all contract language and sub-recipient monitoring. All contracts will contain the necessary contract language including identifying if the parties are sub-recipient or sub-contractor and CFDA numbers. A formal written checklist process has been put in place documenting the monitoring of sub-recipients in accordance with DHS Single Audit guidance.

Contact Person: Commissioner's Office Date for Completion: December 31, 2015

If the US Department of Health and Human Services has questions regarding this plan, please call:

Michael Gelles, IV Chief Clerk Cambria County Commissioner's Office 200 S. Center Street Ebensburg, PA 15931 (814) 472-8391

Sincerely yours,

COUNTY OF CAMBRIA

Thomas C. Chernisky President Commissioner