

# County of Cambria, *Pennsylvania*

## Annual Citizen's Financial Report

For the year ended December 31, 2013



Enjoy the great outdoors in Cambria County



Prepared by the Office of the Controller

**Ed Cernic, Jr., Controller**

[www.cambriacountypa.gov](http://www.cambriacountypa.gov)

# A Message from the Controller

To The Residents of Cambria County

As an ongoing commitment for disclosing the financials of Cambria County, the Controller's Office is pleased to present the 2013 Citizens Financial Report.



This is the sixth consecutive edition of this report from our Office. This report gives residents an easy to read format of different aspects of County government in relationship to revenue and spending. If you have any questions about this report or any other aspect of County Finance, please contact our Office and we will be happy to assist you.

We try to give you a view of County Finances from the Controller's Office perspective with this report. If there is something you would like us to present in future reports, please contact us by email or letter and we will do our best to supply that information. For your reference this report is made available on the County Website under the Controller's Office.

During 2013 the County struggled to meet our financial obligations throughout the year especially at year end. Without enough finances to pay the remaining \$5 million balance of the 2013 Tax Anticipation Loan, and having borrowed all County Agency funds, the Commissioners turned short term debt into a long term loan by borrowing \$5 million from the Upper Yoder Township Authority. This allowed us to pay the Tax Anticipation Loan to the Bank before the end of the year.

As always, I would like to thank and acknowledge my staff not only in preparing this report, but making it available at approximately the same time as past years despite having a reduced staff in our office due to a position not being filled. The members of the Controller's Staff are as follows, Kristine Segear – Deputy Controller, Dana Descavish – 2<sup>nd</sup> Deputy/Pension Specialist, Amber Hamilton and Emily Krug – Internal Auditors, Debbie Markum, Barb Reese, and Pam Paronish — Accounting Department.

With Best Wishes,

Ed Cernic, Jr.  
Cambria County Controller

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# WELCOME TO CAMBRIA COUNTY!

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Nestled in the heart of the Allegheny Mountains, Cambria County was created on March 26, 1804 from parts of Huntingdon and Somerset Counties. It was the 41<sup>st</sup> County formed in Pennsylvania. The name Cambria was derived from the ancient Celtic word for Wales, also known as the “land of Compatriots.”



Cambria County is home to the world’s steepest vehicular inclined plane, built in the aftermath of the 1889 flood so that people could live safely off of the floodplain.

The County has 63 political subdivisions, consisting of one City (Johnstown), 32 boroughs and 30 townships with the Borough of Ebensburg being the County Seat. The County has a population of approximately 144,000 and covers 692 square miles.

Cambria County is home to six colleges and universities, 14 public school districts and many private and parochial schools, as well as many historic sites, state parks and local museums.



The County currently employs 842 full and part-time people and has 1,019 retirees.

Cambria County has a total assessed value of \$1,714,667,674 which generates approximately \$36,386,227 in tax dollars. More information regarding Real Estate Properties by type can be found on page 7.

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## In the Spotlight: Pennsylvania Highlands Community College

In June 1993, the Cambria County Commissioners voted unanimously to become the local sponsors for Cambria County Area Community College (CCACC). In September 1993, the State Board of Education approved the



establishment of a community college in Cambria County. The first classes were held September 5, 1994. In June of 2002, the College received full accreditation from the Middle States Association of Colleges and Schools. During its years of operation, the College has expanded its academic offerings as well as increased their non-credit continuing education programs to meet the needs of the regions workforce. The Colleges third president, Dr. Anna Weitz’s goal was to expand outreach of the College to surrounding areas that were not served or underserved by a community college. Therefore, the College petitioned the

Department of Education to change their name and on July 1, 2004 the College’s name was officially changed to Pennsylvania Highlands Community College. The College now has locations in Richland and Ebensburg, as well as expansion sites in Blair, Huntingdon and Somerset Counties.

Cambria County has dedicated 1 mill of County tax dollars to the College which equates to \$1.23 million. On December 19, 2013 the County Commissioners voted to reduce the College’s dedicated mills to 0.875 effective January 1, 2014 which equates to \$1.08 million in tax dollars.

*Photos throughout the book courtesy of various public internet sources.*



## General Obligation Debt

As of December 31, 2013, the County's general obligation debt increased to \$54,778,436.09.

See the breakdown of outstanding debt below. \* GON-General Obligation Notes \* GOB-General Obligation Bonds

<sup>1</sup> In February 2006, the County issued \$5,202,536 in GON\* to advance refund the 1994 GOB\*; originally incurred for Prison construction and renovations for Laurel Crest and the County Service Building (final maturity 2021).

<sup>2</sup> In February 2006, the County issued \$7,706,846 in a Tax Exempt Bank Loan to advance refund the 2000 GON\*; originally incurred to provide funds to pay the lease rental debt with the Cambria County Industrial Development Authority (final maturity 2030).

<sup>3</sup> In February 2006, the County refinanced the Tax Exempt and Taxable Lease Revenue Notes of 2003 in the amount of \$9,128,264 and \$1,954,857 respectively; originally incurred to lease back Laurel Crest. The sale of Laurel Crest was finalized on 1/1/10, and the debt became County general obligation debt (final maturity 2028).

<sup>4</sup> In June 2007, the County entered into a sublease agreement for network infrastructure equipment relating to 911 and Cambria Connected at a value of \$10,000,000 (final maturity 2022).

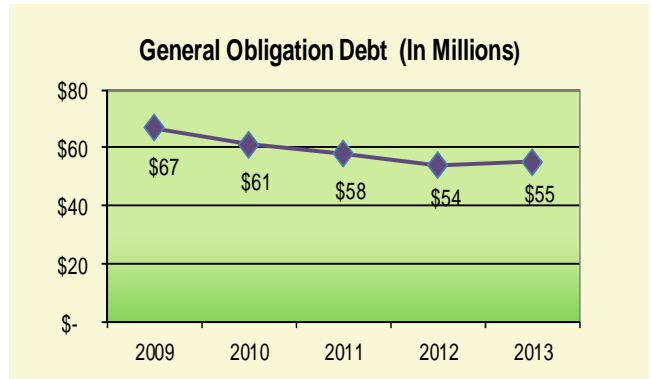
<sup>5</sup> In 2004, 2005, 2008, and 2009, the County leased various equipment for Laurel Crest and County general operations in order to obtain energy savings. The accumulative original costs relating to all the years was \$2,936,700. With the sale of Laurel Crest, their portion of the debt became County general obligation debt (final maturity 2014, 2015, 2023, and 2016 respectively).

<sup>6</sup> In November 2008, the County issued \$6,000,000 in GON\* for unfunded debt incurred in the operation of Laurel Crest. The proceeds from the sale of Laurel Crest was used to pay this note in full.

<sup>7</sup> In 2009, the County entered into an equipment lease for various security upgrades for the Cambria County Prison totaling \$2,020,000 (final maturity 2017).

<sup>8</sup> In June 2011, the County retired the 1998 GOB\* by issuing \$28,585,000 in GON\* through a consortium of local financial institutions (final maturity 2023).

<sup>9</sup> In December 2013, the County entered into a lease rental debt note totaling \$5,000,000 as a result of the County's inability to pay back the entire \$10,000,000 Tax Anticipation Loan of 2013 (final maturity 2022).



	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
<sup>1</sup> 2006 Notes	\$ 4,287,626	\$ 4,019,639	\$ 3,737,988	\$ 3,442,112	\$ 3,131,297
<sup>2</sup> 2006 Loan	7,039,778	6,844,560	6,639,449	6,423,974	6,197,455
<sup>3</sup> 2006A&B Notes	9,952,755	9,617,480	9,265,179	8,895,139	8,506,444
<sup>4</sup> 2007 Lease	9,041,669	8,511,535	7,958,056	7,380,206	6,465,372
<sup>5</sup> 04/05/08/09 Lease	1,889,248	1,617,015	1,329,441	1,024,638	703,897
<sup>6</sup> 2008 Note	5,006,910	-	-	-	-
<sup>7</sup> 2009 Lease	-	1,824,657	1,564,205	1,292,473	1,008,971
<sup>8</sup> 2011 Notes	30,025,000	28,585,000	27,065,000	25,460,000	23,765,000
<sup>9</sup> 2013 Lease	-	-	-	-	5,000,000
	<u>\$ 67,242,986</u>	<u>\$ 61,019,885</u>	<u>\$ 57,559,318</u>	<u>\$ 53,918,541</u>	<u>\$ 54,778,436</u>

## Component Units of Cambria County

The following chart illustrates the amount of County taxpayer dollars spent to fund the Component Units.

	2011	2012	2013
	County Funds	County Funds	County Funds
Pennsylvania Highlands Community College *	\$ 1,205,000	\$ 1,205,000	\$ 1,205,000
Cambria Library Association *	608,015	615,000	615,000
Transit Authority	578,689	558,131	517,003
Solid Waste Management Authority	330,000	378,850	342,000
Johnstown-Cambria County Airport	156,750	176,750	174,000
Conservation and Recreation Authority *	142,884	135,740	130,000
Planning Commission	91,099	86,387	64,836
Redevelopment Authority	70,000	66,500	63,000
War Memorial Authority	109,081	125,300	46,700
Behavioral Health of Cambria County	-	-	-
	<u>\$ 3,291,518</u>	<u>\$ 3,347,658</u>	<u>\$ 3,157,539</u>

State and/or Federal funds that are passed through Cambria County or released directly to the Component Unit are not included in the Chart above.

\* In 2013, Cambria County designated 1.0 mills of tax for the Community College, .50 mills for the County Library, and .50 mills for Parks and Recreation. The dedicated tax for Parks and Playgrounds is distributed to the Conservation & Recreation Authority, War Memorial, North Central Recreational Center and Duman Park.

## Children & Youth, Juvenile Court, and Detention/Shelter

The chart below illustrates the amount of County taxpayer dollars provided to the Children and Youth, Juvenile Court, and Detention/Shelter Funds due to the excess expenditures over revenues for each year. The two final columns list the total 2013 expenditures and the percentage of County taxpayer dollars of the total expenditures for each fund.

	County Taxpayer Funding					2013	2013
	2009	2010	2011	2012	2013	Total Fund Expenditures	County's Taxpayer %
Children & Youth	\$ 1,012,444	\$ 907,929	\$ 917,464	\$ 1,393,122	\$ 1,535,365	\$ 8,529,227	18.0%
Juvenile Court	1,530,470	1,679,789	1,585,847	1,509,280	1,725,719	2,912,981	59.2%
Detention/Shelter	511,469	716,429	623,810	667,779	683,892	1,521,254	45.0%
	<u>\$ 3,054,383</u>	<u>\$ 3,304,147</u>	<u>\$ 3,127,121</u>	<u>\$ 3,570,181</u>	<u>\$ 3,944,976</u>	<u>\$ 12,963,462</u>	

**Children & Youth Fund** – The PA Department of Welfare provides the majority of the funding for this program. This funding is comprised of both state and federal monies. These monies are used to provide child protective services to the age of 21, through counseling, in-home and residential services.

**Juvenile Court Fund** – The PA Department of Welfare (state and federal monies), PA Commission on Crime and Delinquency (state and federal monies), and the Juvenile Court Judges Commission (state monies) along with County monies provide the funding to run the Juvenile Court Office. The funds are used to administer the entire Juvenile Court process.

**Detention/Shelter Fund** – This fund is funded by contracts with 13 counties, including Cambria County, to house delinquent children. In addition, the program had received monies under the Federal School Lunch program. The funding for the school lunch program ended in June of 2013. The Detention Home is a 24-hour maximum security facility for youth ages 10-18. The Shelter is staffed as a 24-hour secure facility for youth ages 10-18 with a 30 day limit.

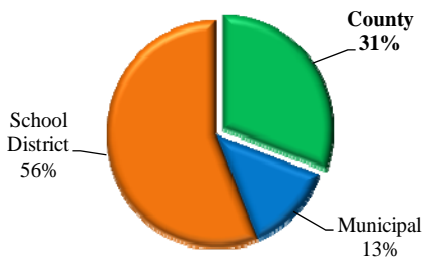
## Your Real Estate Taxes— The County's Portion

The following represents the County's millage rates for 2009-2013:

	<b>Millage Rates</b>				
	<b><u>2009</u></b>	<b><u>2010</u></b>	<b><u>2011</u></b>	<b><u>2012</u></b>	<b><u>2013</u></b>
General Purposes	19.85	20.90	23.50	23.50	23.50
Debt Service	5.30	4.00	4.00	4.00	4.00
Community College	0.75	1.00	1.00	1.00	1.00
County Library	0.50	0.50	0.50	0.50	0.50
Parks & Playgrounds	0.50	0.50	0.50	0.50	0.50
<b>Total millage rates</b>	<b>26.90</b>	<b>26.90</b>	<b>29.50</b>	<b>29.50</b>	<b>29.50</b>

The pie chart illustrates that on average, 31% of your local real estate taxes are paid to the County.

For 2013, County residents paid approximately \$958 in local real estate taxes on \$10,000 of assessed value. Of that \$295 (31%) is paid to Cambria County.



The County's millage rate has remained the same for the last three years at 29.5, with each mill generating approximately \$1.23 million in taxes.

During 2013, 93.33% of County real estate taxes were collected. Of that 81.22% was collected at discount, 7.99% at face and 4.12% at penalty. Approximately \$2.7 million or 6.67% were returned unpaid to Tax Claim at the end of the year. Also during 2013, \$2.27 million was collected by Tax Claim for delinquent taxes for 2008 through 2012.

Below is an illustration of how your County real estate taxes are spent.

The majority (71% or \$88.5 million) of the County's spending is funded by state and federal grants, charges for services, investments and other income. The remaining (\$36.0 million) must be paid primarily with your County real estate taxes.



\*The Prison and Booking Center make up a majority of Public Safety at 56%. The Sheriff's Office, Highway Safety, Emergency Services and Probation are also included in Public Safety.

## Real Estate Properties by Property Type

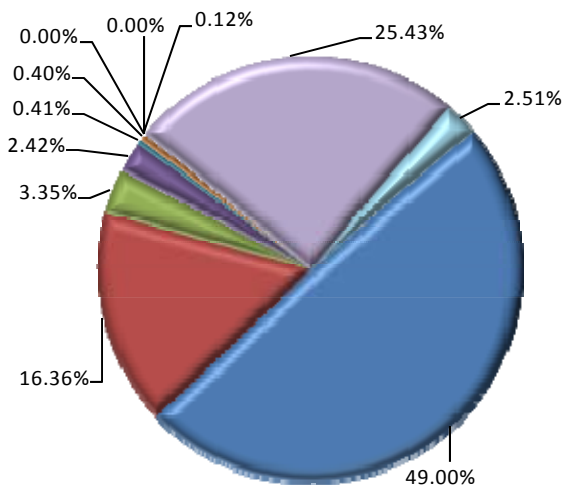
The following represents the number of assessed properties in Cambria County and the total assessed value by type of property. The Cambria County Assessment Office maintains and updates property records for the valuation of real property for ad valorem taxation. This includes the management of all property characteristic and ownership records. The office does not establish the real estate tax levy of millage rates or collect property taxes. Cambria County is a fourth Class County under the Fourth to Eighth Class County Code and the General County Assessment Law. The Homestead and Farmstead Exclusion Program (Act 50 & Act 1) and Clean and Green Preferential Assessment Programs (Act 319) are also administered in this office.

### Assessed Properties - 2013

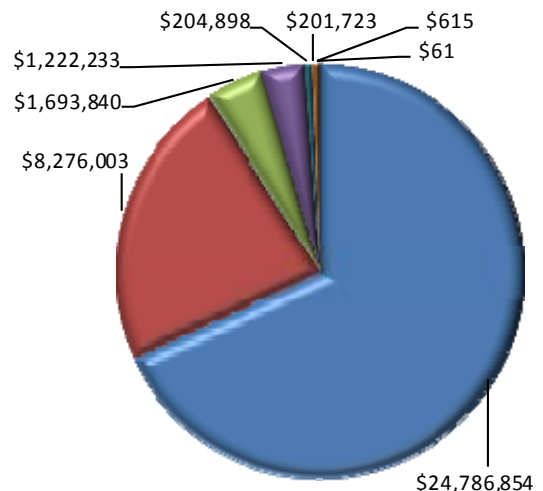
		# of Parcels	Total Assessed Value	Tax Dollars
Residential		70,469	\$ 840,232,340	\$ 24,786,854
Commercial		4,080	280,542,470	8,276,003
Agricultural		4,710	57,418,304	1,693,840
Industrial		440	41,431,630	1,222,233
Trailer on Leased Land		1,603	6,945,690	204,898
Mineral		5,491	6,838,060	201,723
Commonwealth of PA		2	20,860	615
Other		21	2,080	61
DAV Exempt	*	118	2,098,180	
Exempt	*	3,651	436,102,560	
Other Exempt	*	1,976	43,035,500	
<b>TOTAL</b>		<b>92,561</b>	<b>\$ 1,714,667,674</b>	<b>\$ 36,386,227</b>

\* These parcels are not subject to taxation

### % of Assessed Values by Property Type



### Tax Dollars by Property Type



## Financial Position Summary

The County's financial position, below, shows the County's resources versus the amount owed at year-end for the governmental and business type activities.

2010 - Net Position decreased significantly as a result of the sale of Laurel Crest on January 1, 2010.

2011 - A portion of the increase in Net Position was a \$1.4 million transfer from the Workers Compensation Fund into the General Fund as a one-time source of revenue used to pay delinquent bills.

2013 – Net Position decreased \$1.9 million with significant decrease in Investments in Capital Assets. This was due to the restructuring of funds relating to the Cambria County Network, resulting in previous loans between funds being forgiven and recorded as transfers, and the entire asset and corresponding debt, now reflected in the Technology Fund. There was also an increase in Unrestricted Net Position due to the new \$5 million loan at year end to pay the balance of the Tax Anticipation Loan of 2013.

	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
<b>Assets</b>					
Current Assets					
Cash and investments	\$ 18,224,524	\$ 5,350,064	\$ 4,815,682	\$ 4,838,794	\$ 6,765,469
Other current assets	20,126,274	17,092,016	16,820,307	14,402,425	14,386,668
Capital assets and other	81,611,440	64,241,994	62,082,570	59,229,049	56,863,499
Total Assets	119,962,238	86,684,074	83,718,559	78,470,268	78,015,636
<b>Liabilities</b>					
Current Liabilities	26,066,181	21,878,660	20,391,394	20,135,855	20,448,787
Non-current liabilities	65,287,830	60,264,407	56,090,101	51,730,245	51,946,751
Total Liabilities	91,354,011	82,143,067	76,481,495	71,866,100	72,395,538
<b>Deferred Inflows (Revenues)</b>	18,338,901	3,531,933	3,624,948	2,883,565	2,913,905
<b>Net Position</b>					
Investments in capital assets	11,513,547	2,409,223	4,020,047	4,447,127	667,046
Unrestricted	(448,226)	(673,812)	584,267	197,270	2,038,647
Restricted	7,055	23,015	18,990	8,042	500
Total Net Position	\$ 11,072,376	\$ 1,758,426	\$ 4,623,304	\$ 4,652,439	\$ 2,706,193

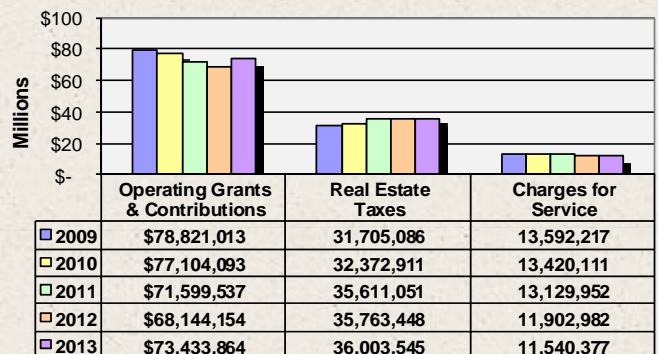
## Revenue Summary, Trends, and Highlights

County revenues totaled \$123.6 million in 2013, an increase of \$4.7 million from the prior year. This increase was primarily due to the \$5 million influx of cash from terming out \$5 million of the Tax Anticipation Loan of 2013.

**Operating Grants & Contributions** Grant funding for the Human Services agencies receive the largest portion of the operating grants and contributions at \$53.6 million or 73% of those revenues in 2013.

**Real Estate Taxes** – For 2013, the real estate tax rate remained 29.5 mills.

**Charges for Service** - Charges for service include fees, fines, licenses, permits, 9-1-1 line charges, and housing revenues at the prison and the detention/shelter facility.





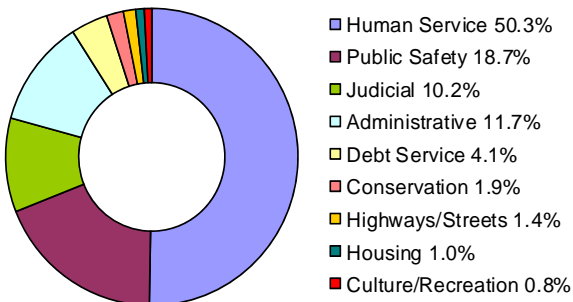
## Expense Summary, Trends, and Highlights

The following chart illustrates the trends in County expenses for funds in which the expenses exceeded \$1 million in 2013. Expenses for all other funds are grouped under the "Other County Funds".

Expenses for the County's governmental activities had increased to \$124.7 million for 2013. The increase is a result of the \$5 million Lease Rental Debt borrowed to pay the remaining 2013 Tax Anticipation Loan balance. The new Technology Fund combines the County's Technology Department, previously reported under the General Fund, and the Cambria County Network. Effective 12/31/12, the full amount of the debt and assets of the network were assumed by the Technology Fund.

<b>Major Funds:</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
General Fund	\$ 40,390,042	\$ 45,512,425	\$ 44,492,302	\$ 43,467,237	\$ 48,395,424
BH/ID & EI ❖	20,765,123	12,105,561	11,348,015	10,318,962	9,825,723
Health Choices	30,497,779	32,104,155	30,217,058	29,522,586	31,087,352
Children & Youth	8,501,224	8,202,817	8,729,841	8,642,081	8,529,227
<b>Other Governmental Activities:</b>					
Area Agency on Aging	5,931,684	6,081,802	5,892,199	5,996,845	5,811,949
Debt Service	5,181,396	5,542,748	5,547,782	5,365,662	4,886,348
Juvenile Probation	2,767,727	2,778,223	2,981,596	2,893,254	2,912,981
9-1-1	2,556,232	2,895,207	2,709,868	3,136,829	3,042,375
Domestic Relations	2,318,589	2,583,319	2,508,595	2,509,158	2,462,963
Redevelopment Authority	1,471,598	3,086,330	1,749,430	1,184,125	1,186,201
Drug & Alcohol	1,413,419	1,816,301	1,705,905	1,542,804	1,527,669
Detention/Shelter	1,506,048	1,594,568	1,606,521	1,575,336	1,521,254
Other County Funds	5,464,876	4,782,913	4,169,182	3,344,204	3,556,096
<b>TOTAL EXPENSES</b>	<b>\$ 128,765,737</b>	<b>\$ 129,086,369</b>	<b>\$ 123,658,294</b>	<b>\$ 119,499,083</b>	<b>\$ 124,745,562</b>
<b>Business-type Activities:</b>					
Laurel Crest Manor	\$ 23,742,240	\$ -	\$ -	\$ -	\$ -
Laurel Crest DME	8,822	-	-	-	-
Central Park Complex	856,075	863,376	855,549	824,958	760,840
Technology Fund	609,264	683,951	696,738	694,333	1,860,263
<b>TOTAL EXPENSES</b>	<b>\$ 25,216,401</b>	<b>\$ 1,547,327</b>	<b>\$ 1,552,287</b>	<b>\$ 1,519,291</b>	<b>\$ 2,621,103</b>

- ❖ **BH/ID & EI (Behavioral Health/Intellectual Disabilities & Early Intervention)** Beginning in July 2009, the State began paying service providers directly on behalf of BH/ID & EI, thus the reason for the continued decrease in expenses.

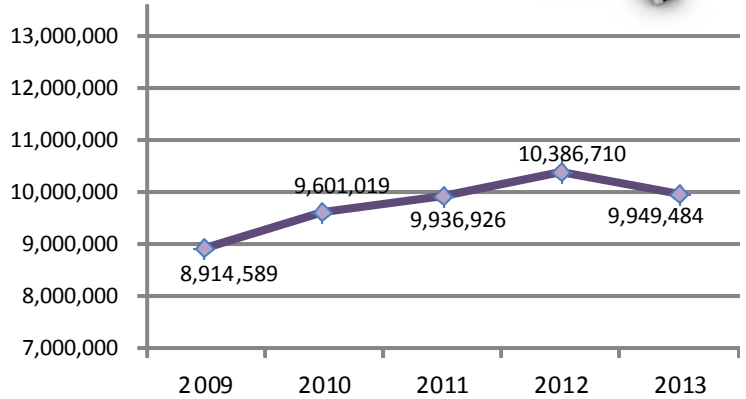


### Governmental Activity Expenses

Human services programs comprised the largest portion of the governmental activity expenses, which amounted to 50.3% or \$62.7million.

## Health Care Costs

Since 2011, Cambria County has been self insured for health care using UPMC to administer the plan. The County is protected by Stop Loss insurance for any claims that exceed \$200,000 per year. In 2013, the County experienced a slightly lower than expected amount of claims. The County transfers \$998,299 into a Rate Stabilization Fund each month to cover the cost of the Administration, Stop Loss insurance and the cost of insurance claims. The graph to the right shows the health care costs from 2009 to 2013. The 2009 and 2010 amounts represent the total health care premiums while 2011 through 2013 represent the self insured costs. In 2013, the County paid out a total of \$9,949,484 for both employees and retirees.

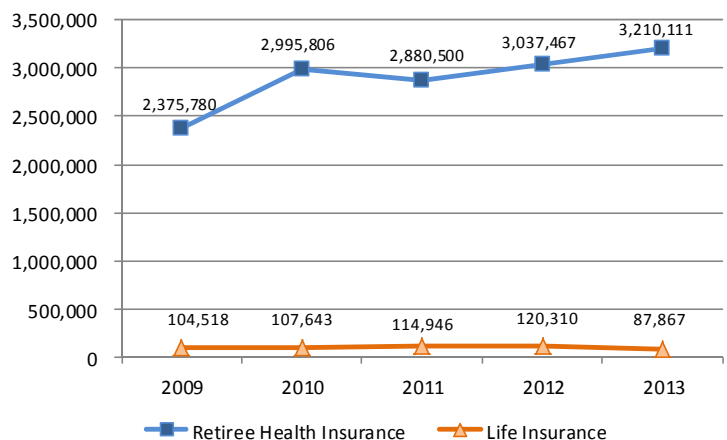


2009 excludes \$2.2 Million of expenses from Laurel Crest for comparison purposes due to its sale on 1/1/2010.

## Retiree's Other Post Employment Benefits

Cambria County provides Retiree Health Insurance and Life Insurance to qualifying retirees. The qualifications to receive these post employment benefits are determined by the employee's original date of full time hiring and the number of years of service at the time the employee retires. Any employee hired after 1/1/2005 is not entitled to retiree health care or life insurance benefits. With the cost of health care increasing and the number of retirees increasing, Cambria County's cost of these post employment benefits are increasing each year.

Starting in 2005, any qualifying employee retiring with health care, must continue to contribute toward the cost of their health care at the same rate they contributed as an employee. For those qualifying for health care coverage, the coverage may be extended to their spouse (depending on spouse's age) during the life of the retiree. This chart shows the cost of retiree health insurance and life insurance over the past five years. This is funded from County operations, not the Retirement Fund. The reduction in life insurance costs in 2013 is attributed to hiring a new provider in February that saved the County \$3.30 per eligible retiree or approximately \$3,000 per month.



# Employee Retirement Trust Plan

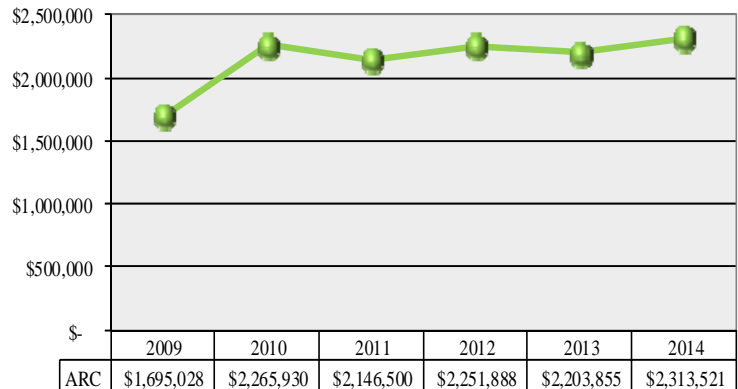


The following graph represents Cambria County's annual required contribution (ARC) to the Employee Retirement Trust Plan from the County's operations. The amount is determined by the County's actuary using the aggregate actuarial cost method.

Cambria County's Pension Plan is a 403B Defined Benefit Plan. A defined benefit Plan is where the employer guarantees to pay the employee at retirement a fixed monthly income for life.

All County Employees working over 1,000 hours per year are required to enter the Plan, and County elected officials have the option of enrolling in the Plan. Plan members are required to contribute 9% of their wages, but may elect to contribute up to an additional 10%.

**Annual Required Contribution (ARC)**



This graph represents the Active Plan members vs. the Active Retirees. Over the past five years, the number of retirees receiving benefits from the retirement plan has grown and now is larger than the number of active plan members contributing to the retirement plan.

Retirement payroll continues to increase annually from \$6,441,594 in 2009 to \$10,299,534 in 2013. The Plan also paid out \$1,229,372 in withdrawals for individuals who left County employment and \$607,830 in death benefits for a total of \$12,136,736 in 2013.

As of December 31, 2013, there were 1,873 plan members - 1,005 Retirees and Beneficiaries receiving benefits, 163 Terminated Plan Members entitled to but not yet receiving benefits and 705 Active Plan Members.

This graph also represents the number of terminated plan members who are entitled to receive benefits in the future. These terminated plan members represent employees who were terminated and are entitled to an involuntary pension and members who were entitled to vest upon leaving County employment. A complete report of the Employee Retirement Trust Plan is available on the County's website under the Retirement Board area or by contacting the Controller's Office.

## Cambria County Prison

The Cambria County Prison has approximately 500 available beds for prisoners. The Prison houses County, State and Federal inmates. On average the Prison houses 70-75 State inmates, 30-35 U.S. Marshall inmates and 30-35 U.S. Immigration inmates as well as, on occasion, other Counties' inmates.



Currently the County receives approximately \$68 a day for State inmates and \$51.53 a day for Federal inmates.

During 2013, revenues totaled \$2.99 million with \$2.6 million being received for Out of County Inmates; expenses totaled \$9.1 million, of which \$5.8 million was spent on salary and benefits, resulting in a net loss funded by the taxpayers of \$6.1 million.

### Cambria County Prison Profit/(Loss) (in thousands)

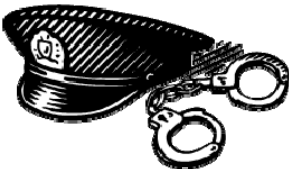
	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
<b>Revenues</b>					
Out of County Inmates	\$1,885	\$2,771	\$2,777	\$2,241	\$2,613
In County Inmates	\$39	\$54	\$62	\$72	\$83
Other Revenue	\$341	\$261	\$251	\$308	\$295
Total Revenue	\$2,265	\$3,085	\$3,090	\$2,621	\$2,992
<b>Expenses</b>					
Salaries & Benefits	\$5,140	\$5,512	\$5,637	\$5,713	\$5,814
Retiree Benefits	\$87	\$120	\$129	\$174	\$200
Operating Expenses	\$775	\$880	\$919	\$871	\$974
Inmate Expenses	\$1,917	\$1,973	\$1,980	\$2,019	\$2,096
Total Expenses	\$7,919	\$8,485	\$8,666	\$8,778	\$9,084
<b>Profit/(Loss funded by County taxpayers)</b>	<b>(\$5,654)</b>	<b>(\$5,400)</b>	<b>(\$5,576)</b>	<b>(\$6,156)</b>	<b>(\$6,092)</b>

The prison has been able to reduce their population of County inmates as a result of the Day Reporting Center (DRC) opening in 2012. This has allowed the County to take in more State and Federal inmates.

Currently it costs the County approximately \$55 a day to house an inmate at the prison but only \$34 a day for the defendant to participate at the DRC. See page 13 for additional information on the DRC.

## Booking Center

During 2013, Cambria County opened the Central Booking Center located at the County prison. The Center was developed to reduce the police department's time spent at local district magistrate offices for arraignments. The Center provides a place for police departments to drop off defendants anytime of the day for processing thus allowing the officers to get back on the streets faster. Defendants are arraigned via video hookup with a district magistrates daily, including weekends, at 8 a.m., 4 p.m. and 10 p.m., regardless of the time and day of the arrest. The cost to operate the center is covered through a \$200 booking fee for adults and a \$50 fee for juveniles arrested for felonies, misdemeanors, or summary offenses that become misdemeanors on a second arrest after conviction. The fee is collected by the County's Clerk of Courts and split between the Booking Center (95%) and the County's General Fund (5%).



During 2013, 1,862 defendants were processed through Central Booking, 691 were fully booked with fingerprints and arraignment by a Magistrate and 1,171 were fingerprint orders only from a Magistrate.

The Center began receiving defendants in May for the northern portion of the County and then the remainder of the County in July. However, the County did not see any revenues until the later portion of the year. Total revenues for 2013 were \$6,026 and total expenses were \$208,958 thus resulting in a net loss funded by the taxpayers of \$202,932.



# Day Reporting Center

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The Day Reporting Center (DRC) opened in May 2012. The goal of the DRC is to reduce prison overcrowding and the rate of recidivism. The program is for nonviolent offenders convicted of crimes such as repeat DUIs, drug violations and burglaries and is utilized as an alternative to prison or an option for early release. The program is also for parole or probation violators when additional monitoring is necessary. The facility is operational 6 days a week, 12 hours a day Monday through Friday and half-days on Saturdays. During 2013 the DRC had 163 new intakes and had an average of 71 clients per day. The DRC held its first graduation on July 8, 2013 with 27 clients completing the program.

The County is contracted with Behavioral Interventions, Inc. (BI, Inc.) to operate the facility and the County employs two probation officers to work at the facility full-time. In September 2013, the DRC entered into a contract with Somerset County to accept up to 8 clients. The average rate per day per client is \$34. During 2013, it cost the taxpayers \$856,040 to operate the facility.

## Liquid Fuels Fund



Cambria County receives grants from the state and federal government to repair or replace County owned bridges. In addition, the County receives a portion of the overall State's liquid fuels tax. The County reallocates a portion of these amounts to all municipalities within Cambria County based upon their requests and final decision of the County Commissioners. The remaining liquid fuels monies are used for bridge repair and maintenance.



	2009	2010	2011	2012	2013
<b>Beginning Balance in</b>					
<b>Liquid Fuels on January 1st:</b>	\$ 310,598	\$ 492,810	\$ 817,577	\$ 802,539	\$ 817,741
<b>Total Receipts:</b>	650,775	1,660,724	719,358	600,918	553,244
<b>Total Expenses:</b>	(468,563)	(1,335,957)	(734,396)	(585,716)	(624,485)
<b>Balance in Fund on December 31st:</b>	<b>\$ 492,810</b>	<b>\$ 817,577</b>	<b>\$ 802,539</b>	<b>\$ 817,741</b>	<b>\$ 746,500</b>

The list below shows the amount of funds paid to Municipalities in 2013:

<u>Municipality</u>		<u>Municipality</u>		<u>Municipality</u>	
Adams Twp	\$ 18,000	East Carroll Twp	\$ 7,800	Reade Twp	\$ 21,000 *
Allegheny Twp	10,700	East Conemaugh Boro	4,900	Richland Twp	26,400
Barr Twp	11,750	Ebensburg Boro	33,500	Scalp Level Boro	4,400
Blacklick Twp	7,600	Elder Twp	10,600 *	Southmont Boro	5,600
Brownstown Boro	4,100	Franklin Boro	6,000 *	Summerhill Twp	9,500
Cambria Twp	17,600	Hasting Boro	5,300	Susquehanna Twp	10,400
Carrolltown Boro	4,500	Jackson Twp	13,800	Upper Yoder Twp	11,900
Chest Twp	4,000	Lilly Boro	8,400 *	Vintondale Boro	17,550 *
Clearfield Twp	6,900	Lorain Boro	6,800 *	Washington Twp	5,400
Conemaugh Twp	59,000 *	Loretto Boro	13,000 *	West Carroll Twp	17,800 *
Cresson Twp	20,000 *	Nanty Glo Boro	8,000	Westmont Boro	11,000
Croyle Twp	9,200	Northern Cambria Boro	15,000	White Twp	14,000 *
Dale Boro	4,600	Patton Boro	17,400 *	Wilmore Boro	14,000 *
Dean Twp	4,400	Portage Boro	21,300 *		

\*Municipality's payment included allocations from multiple years.

**Total Payments** **\$ 533,600**

## Renovations

During 2013 extensive renovations were done to the County's Sheriff's office located in the Courthouse basement. The renovations included combining the old Public Defender's office with the Sheriffs. The holding cells for inmates, which were previously located in the County's subbasement, were moved to the basement and bathrooms for the inmates were added. Now when inmates are brought over from the Prison they are housed on the same floor as the Sheriff's office and have a separate bathroom from the public. Total cost \$36,539.

Also during 2013, as a result of the elimination of two District Magistrate offices, renovations were done to the new location for District Magistrate Barron's office, total cost \$33,842. Minor upgrades were done at District Magistrate Decort's office, total cost \$9,798.

These renovations were funded by the County's Driving Under the Influence (DUI) Fund. Revenues from the DUI fund include court ordered fees collected by the Clerk of Courts. The fees included CRN (Court Related Network), Tuition (regular and ARD), and Breathalyzer. The use of these fees is approved by President Judge Creany. A majority of the work performed on these renovations was done by County inmates.



## Magisterial District Courts

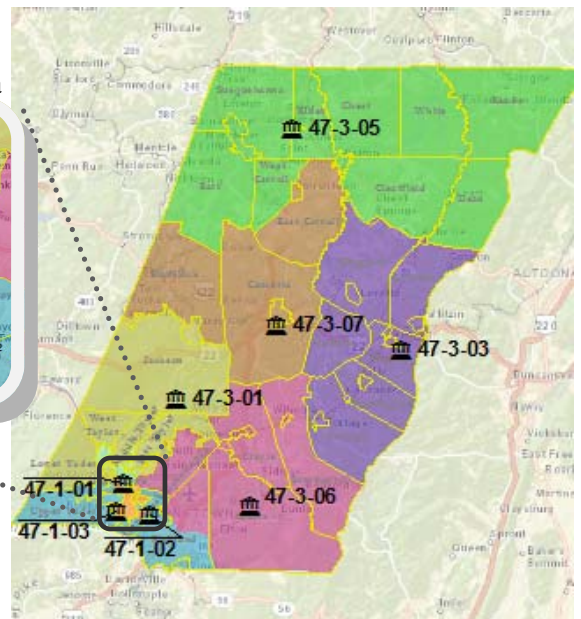
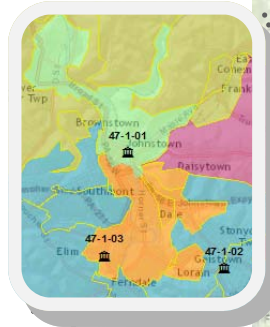
In 2013, two Magisterial Districts were eliminated in Cambria County. A redistricting order was passed in order to transfer existing cases from the closing offices and realign the district for the eight remaining Magisterial District Court Offices. The decision to eliminate the seats was due to the County's declining population and the State's mandatory retirement age of 70 for judges; therefore, the offices for Magisterial District Judge Max Pavlovich, District Court 47-2-01 and Charity Nileski, District Court 47-3-04 were closed.

The municipality listing of the reestablished districts for the Magisterial District Courts can be found on the County's website under Departments, then Magisterial District Judges. The map below illustrates the districts.

### Magisterial District Court Offices

-  47-1-01 Michael Musulin
-  47-1-02 John Barron
-  47-1-03 Leonard Grecek
-  47-3-01 Mary Ann Zanghi
-  47-3-03 Galen Decort
-  47-3-05 Michael Zungali
-  47-3-06 Rick Varner
-  47-3-07 Frederick Creany

### Johnstown Area



# CAMBRIA COUNTY ELECTED OFFICIALS

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## Board of Commissioners

From left: Mark Wissinger, Vice-Chairman; Douglas Lengenfelder, Chairman; and Thomas Chernisky



**Susan Kuhar**  
*Clerk of Courts*

Records all criminal court procedures, collects fines, costs and restitution for the Court of Common Pleas.



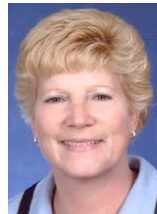
**Andrea Fedore Sims**  
*Recorder of Deeds*

Records all deeds, mortgages, and land related papers for Cambria County properties and collects PA realty transfer tax on those properties.



**Ed Cernic, Jr.**  
*Controller*

Insures the accuracy and legality of fiscal transactions, administers county pension fund, works with county tax collectors and constables, processes accounts payable.



**Patty Sharbaugh**  
*Register of Wills & Clerk of Orphan's Court*

Responsible for issuance of marriage licenses, records inheritance tax, adoptions, birth and death records and wills and estates.



**Dennis Kwiatkowski**  
*Coroner*

Investigates sudden, unexplained violent, or suspicious deaths occurring in the County.



**Robert Kolar**  
*Sheriff*

Responsible for security at County buildings; County law enforcement such as serving bench warrants, posts real estate notices, and issues gun permits.



**Kelly Callihan**  
*District Attorney*

Responsible for the prosecution of criminal activity occurring within the County.



**Lisa Kozorosky**  
*Treasurer*

Responsible for collections of County Real Estate taxes for the City of Johnstown, collecting lodging room rental tax, issuing dog, hunting, fishing, bingo and small game of chance licenses.

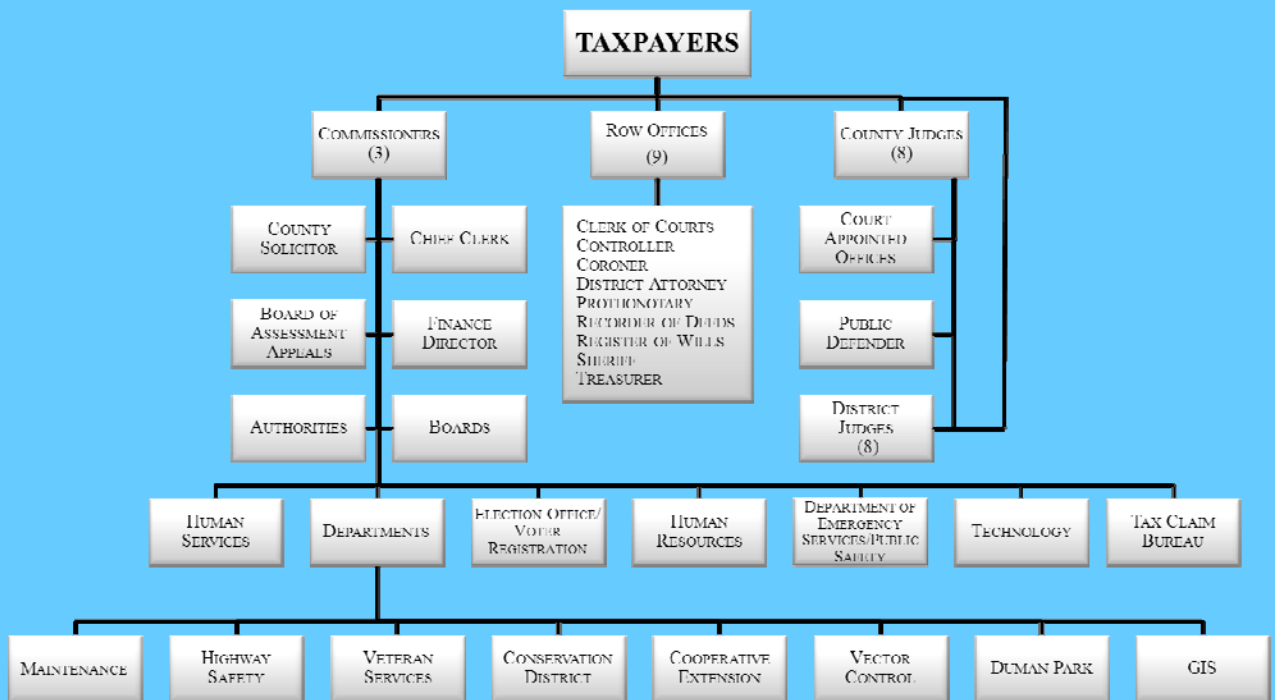


**Debbie Martella**  
*Prothonotary*

Keeper of the Civil records for the court system, processes passports and provides free public access to naturalization records from the early 1800s.

## Jury Commissioners

On June 27, 2013 the Board of Commissioners approved Resolution 6 of 2013 abolishing the office of Jury Commissioner effective for 2014.



## Do you suspect Fraud or Abuse?

If you think you have knowledge of....

- Suspected theft or misuse of County property or cash
- False reporting of hours worked
- Submission of illegitimate vendor invoices
- Falsification of expense reimbursements
- Mismanagement of tax dollars
- Fraudulent reporting of medical, disability or workers compensation claims
- Other suspected fraud or abuse

YOU can help because....

- U.S organizations lose an estimated 5% of their annual revenue to fraud\*
- Median loss caused by fraud is \$145,000\*, an increase of \$45,000 since 2012
- Governments are one of the most commonly victimized industries
- Over 40% of cases are detected by tip\*
- Employees account for nearly half of all tips that lead to the discovery of fraud\*



To keep it confidential....

- Mail your tip to: The Controller's Office,  
200 S Center St., Ebensburg, PA 15931
- Call (814) 472-1623

\*Source: Association of Certified Fraud Examiners' 2014 Report to the Nation