

Domestic Relations Section

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Civil Continuance Request

Please note, it is your responsibility to contact the opposing party and notify them of your request for a continuance. Parties to a support action are expected to maintain a means of communicating. No continuance request will be accepted if the requesting party has not made a reasonable and diligent effort to obtain consent of the other counsel or party.

It should be noted on the 'Request for Civil Continuance' form if the opposing party agrees or disagrees with the request. If the opposing party disagrees you must include their reason for disagreeing on the application.

A diligent effort must be made to contact the opposing party, including multiple attempts and/or messages if the initial attempt is unsuccessful. If you do not receive a response, you must include the efforts you made to reach the opposing party.

NOTE: All continuances must be filed with the original signed form, the form cannot be faxed.

Civil Continuance Request

Plaintiff }
 } Case ID _____
 } }
vs. } This hearing is scheduled before
 } }
 } _____
 } (Conference or Hearing Officer)
 } }

Defendant } Date of Hearing _____

1) Reason for request (attach extra sheet if necessary):

2) Number of prior continuances by plaintiff: _____ by defendant: _____

3) Requesting Party:

_____, counsel for _____
(Print Name) (Client Name)

(Sign Name)

4) Opposing party/counsel:

_____, Agrees Objects to the request.
(Print Name)

_____, Reason for objecting:
(Sign Name)

If no contact with other party/counsel, please provide reason:

Order

AND NOW, on this _____ day of _____, _____ the above civil
continuance request is _____, and if applicable, hearing on this
matter is set for the _____ day of _____, _____.

BY THE COURT:

Judge