

CAMBRIA COUNTY BOARD OF COMMISSIONERS

Minutes

May 13, 2021

**Ebensburg, PA
April 21, 2021**

Commissioners Thomas C. Chernisky, B.J. Smith, and Scott W. Hunt present.

**Ebensburg, PA
April 22, 2021**

Commissioners Thomas C. Chernisky, B.J. Smith, and Scott W. Hunt present.

**Ebensburg, PA
April 23, 2021**

Commissioners Thomas C. Chernisky, B.J. Smith, and Scott W. Hunt present.

**Ebensburg, PA
April 26, 2021**

Commissioners Thomas C. Chernisky, B.J. Smith, and Scott W. Hunt present.

**Ebensburg, PA
April 27, 2021**

Commissioners Thomas C. Chernisky, B.J. Smith, and Scott W. Hunt present.

**Ebensburg, PA
April 28, 2021**

Commissioners Thomas C. Chernisky, B.J. Smith, and Scott W. Hunt present.

**Ebensburg, PA
April 29, 2021**

Commissioners Thomas C. Chernisky, B.J. Smith, and Scott W. Hunt present.

**Ebensburg, PA
April 30, 2021**

Commissioners Thomas C. Chernisky, B.J. Smith, and Scott W. Hunt present.

**Ebensburg, PA
May 3, 2021**

Commissioners Thomas C. Chernisky, B.J. Smith, and Scott W. Hunt present.

**Ebensburg, PA
May 4, 2021**

Commissioners Thomas C. Chernisky, B.J. Smith, and Scott W. Hunt present.

**Ebensburg, PA
May 5, 2021**

Commissioners Thomas C. Chernisky, B.J. Smith, and Scott W. Hunt present.

**Ebensburg, PA
May 6, 2021**

Commissioners Thomas C. Chernisky, B.J. Smith, and Scott W. Hunt present.

**Ebensburg, PA
May 7, 2021**

Commissioners Thomas C. Chernisky, B.J. Smith, and Scott W. Hunt present.

**Ebensburg, PA
May 10, 2021**

Commissioners Thomas C. Chernisky, B.J. Smith, and Scott W. Hunt present.

**Ebensburg, PA
May 11, 2021**

Commissioners Thomas C. Chernisky, B.J. Smith, and Scott W. Hunt present.

**Ebensburg, PA
May 12, 2021**

Commissioners Thomas C. Chernisky, B.J. Smith, and Scott W. Hunt present.

Commissioners in Session. Commissioners Thomas C. Chernisky, William J. Smith, and Scott W. Hunt were present.

The meeting was called to Order by President Commissioner Chernisky, at Patton Park & Pool, Pavilion No. 3, Patton, at 10:00 a.m.

Motion was made by Commissioner Smith to waive the reading of the Minutes of the meeting held April 21, 2021, but to approve them and place them on file.

Motion was seconded by Commissioner Hunt and passed unanimously.

Public Comment:

None.

Proclamations:

Proclamations were presented for National Foster Parent Month, National Prevention Week, Mental Health Month, and World Tobacco Day.

COMMISSIONERS

Motion was made by Commissioner Smith to approve the Award Terms and Conditions of the U.S. Department of Treasury Coronavirus Local Fiscal Recovery Fund for a term beginning March 3, 2021, and ending December 31, 2024.

Motion was seconded by Commissioner Hunt and passed unanimously.

Rescind:

Motion was made by Commissioner Hunt to rescind the approval of naming First National Bank as Trustee of the Cambria County Self-Insured Workers' Compensation Program, originally approved on March 18, 2021.

Motion was seconded by Commissioner Smith and passed unanimously.

Allocation:

Motion was made by Commissioner Hunt to approve a 2021 allocation to Vision 2025 in the amount of \$90,000.00.

Motion was seconded by Commissioner Smith and passed unanimously.

Agreements:

Motion was made by Commissioner Smith to approve the Lease Agreement with Judy Cooper to rent space located on the first floor of the Central Park Complex Building, (former Press Bistro site), beginning April 1, 2021, in the amount of \$700.00 per month.

Motion was seconded by Commissioner Hunt and passed unanimously.

Motion was made by Commissioner Smith to approve the Letter of Engagement with the Pennsylvania Emergency Management Agency for the provisioning of NG911 Services.

Motion was seconded by Commissioner Hunt and passed unanimously.

Motion was made by Commissioner Smith to approve the Consultant Contract with Nutrition, Inc., to provide meal consultant services at the Cambria County Prison, beginning July 1, 2021, and ending June 30, 2026.

Motion was seconded by Commissioner Hunt and passed unanimously.

Motion was made by Commissioner Smith to approve the Plans of Safe Care Support Grant Agreement between the Commonwealth of Pennsylvania, Department of Human Services, and Cambria County Children & Youth Service, beginning July 1, 2021, and ending June 30, 2023, in the amount of \$80,000.00.

Motion was seconded by Commissioner Hunt and passed unanimously.

Contracts (Provided Funding is Available):

Motion was made by Commissioner Smith to approve one (1) Service Contract Amendment for Cambria County Children & Youth Service Fiscal Year 2020-2021 Budget:

Adelphoi Village, Inc.					
Unit ID Type	SERVICE PROVIDED	Gender	Group Home	DHS Cert	7/1/20 to 6/30/21 Rate
MI	Intensive Supervision	Male	Monastery Run	463030	\$265.14/day

Motion was seconded by Commissioner Hunt and passed unanimously.

Motion was made by Commissioner Smith to approve one (1) Service Contract for Cambria County Children & Youth Service Fiscal Year 2020-2021 Budget:

Lauren Darbouze, Esquire	
Service Provided	Rate
Legal Representation	\$80.00/hour
Legal Consultation	\$80.00/hour
Staff Training	\$80.00/hour

Motion was seconded by Commissioner Hunt and passed unanimously.

Motion was made by Commissioner Smith to approve one (1) Service Contract for Cambria County BH/ID & EI Fiscal Year 2020-2021 Budget:

VENDOR/CONTRACTOR	DESCRIPTION OF SERVICES	CONTRACT AMOUNT FY 2020-2021
Greater Johnstown Landlord Association	Provider shall operate day-to-day operations in the execution of HUD's Continuum of Care Program to cover the Cambria County Comprehensive Housing Program Grant.	\$163,316.00

Motion was seconded by Commissioner Hunt and passed unanimously.

Motion was made by Commissioner Smith to approve one (1) Service Contract for Cambria County Children & Youth Service Fiscal Year 2021-2022 Budget:

Avanco International, Inc.	
Service Provided	Rate
Child Accounting and Profile System Application Service Provider	\$39,630.64 annual fee
Child Accounting and Profile System Application: Consulting Services	
Research Analyst	\$54.50/hour
Junior Programmer	\$65.40/hour
Junior Programmer Analyst	\$73.00/hour
Programmer Analyst	\$76.20/hour
Senior Programmer Analyst	\$78.70/hour
Developer	\$92.50/hour
Senior Developer	\$111.20/hour
Project Director	\$125.00/hour

Motion was seconded by Commissioner Hunt and passed unanimously.

Bid:

Motion was made by Commissioner Smith to approve the bid of Brickley Construction, Portage, Pennsylvania, to provide flooring for the Area Agency on Aging Office, Central Park Complex, in the amount of \$35,000.00.

Motion was seconded by Commissioner Hunt and passed unanimously.

Tax Refunds:

Motion was made by Commissioner Smith to approve a 2021 tax refund in the amount of \$447.80 to KC Investments Trust, c/o Krista Connolly, Map No. 89-006.-413.000, due to a transfer error.

Motion was seconded by Commissioner Hunt and passed unanimously.

Motion was made by Commissioner Smith to approve a 2020 tax refund in the amount of \$3,276.44 to Crossroads Meadow, LLC, Map No. 26-020.-208.000, pursuant to the Court Order filed in Case No. 2019-5098.

Motion was seconded by Commissioner Hunt and passed unanimously.

Motion was made by Commissioner Smith to approve a 2021 tax refund in the amount of \$294.82 to Grozanick Farms, LLC, Map No. 12-007.-102.000, pursuant to an Order of the Board of Assessment Appeals.

Motion was seconded by Commissioner Hunt and passed unanimously.

Motion was made by Commissioner Smith to approve a 2021 tax refund in the amount of \$519.70 to Stanley G. Carrier, Map No. 66-028.-307.000, pursuant to an Order of the Board of Assessment Appeals.

Motion was seconded by Commissioner Hunt and passed unanimously.

Motion was made by Commissioner Smith to approve a 2021 tax refund in the amount of \$48.58 to Redden Revocable Trust, Map No. 87-008.-214.000, pursuant to an Order of the Board of Assessment Appeals.

Motion was seconded by Commissioner Hunt and passed unanimously.

Motion was made by Commissioner Smith to approve a 2021 tax refund in the amount of \$703.55 to Portage Community Church, Map No. 48-022.-601.000, pursuant to an Order of the Board of Assessment Appeals.

Motion was seconded by Commissioner Hunt and passed unanimously.

Motion was made by Commissioner Smith to approve a 2021 tax refund in the amount of \$19.04 to the Cambria Township Volunteer Fire Company, Map No. 08-052.-612.004, pursuant to an Order of the Board of Assessment Appeals.

Motion was seconded by Commissioner Hunt and passed unanimously.

Tax Exonerations:

Motion was made by Commissioner Smith to authorize and direct the Tax Claim Bureau Director to strike, from the records in her office, taxes plus penalty, interest, and fees assessed against:

CONTROL NO.	MAP NO.	ASSESSED NAME	MUNICIPALITY	EXONERATE
15-110451	15-001.-000.097	Mazur, Diana	Cresson Borough	1990 through 2021 taxes. Trailer removed in 1990s. Strike off in Tax Assessment.
17-51205	17-013.-112.001	Mt. Olive United Methodist Church, Inc.	Croyle Township	2020 taxes. Exempt entity.
17-51206	17-013.-114.000	Mt. Olive United Methodist Church, Inc.	Croyle Township	2020 taxes. Exempt entity.
17-103652	17-013.-112.002	Mt. Olive United Methodist Church, Inc.	Croyle Township	2020 taxes. Exempt entity.
30-104523	30-011.-000.088	Community Homes, LLC	Gallitzin Borough	2020 taxes. Trailer removed without permit.
30-105274	30-011.-000.093	Community Homes, LLC	Gallitzin Borough	2019 through 2020 taxes. Trailer removed without permit.
30-110453	30-011.-000.092	Community Homes, LLC	Gallitzin Borough	2019 through 2020 taxes. Trailer Removed without permit.
30-112648	30-011.-000.082	Community Homes, LLC	Gallitzin Borough	2020 taxes. Trailer removed without Permit.
30-118324	30-038.-000.098	Community Homes, LLC	Gallitzin Borough	2019 through 2020 taxes. Trailer Removed without permit.
30-119518	30-038.-000.092	Community Homes, LLC	Gallitzin Borough	2019 through 2020 taxes. Trailer removed without permit.
56-13382	56-074.-400.000	Sherry, Robert A. & Lori A.	Northern Cambria Borough	1998 balance of \$534.11. Accepted \$200.00 bid on Repository Property.

68-114925	68-014. -116.823	Earnest, Jody R.	White Township	2019 taxes. Trailer removed. Strike off in Tax Assessment.
68-224797	68-014. -116.104	Killinger, Erika & Carl	White Township	2014 through 2020 taxes. Improvements were removed. Strike off in Tax Assessment.
68-224883	68-014. -116.28T	Sullivan, Jeremy & Cheryl	White Township	2020 taxes. Deck & pavilion removed. Strike off in Tax Assessment.
68-224926	68-014. -116.196	Tonich, John & Martha	White Township	2016 through 2020 taxes. Porch removed. Strike off in Tax Assessment.
14-48648	14-013. -111.000	Kinsey, Richard T. & Donald R.	Conemaugh Township	2014 through 2020 taxes. Sold at 3-24-21 Private Sale.
23-55435	23-009. -304.000	Chisolm, Sanford	East Taylor Township	1991 through 2020 taxes. Sold at 3-24-21 Private Sale.
23-55556	23-009. -310.000	Chisolm, Sanford	East Taylor Township	1990 through 2020 taxes. Sold at 3-24-21 Private Sale.
23-55800	23-010. -300.000	Shipman, Maggie & Willis, Rudolph & Samuel C.	East Taylor Township	2011 through 2020 taxes. Sold at 3-24-21 Private Sale.
28-19387	28-021. -208.000	Durant, Cathy L.	Ferndale Borough	2019 through 2020 taxes. Sold at 3-24-21 Private Sale.
28-19784	28-021. -207.000	Durant, Cathy L.	Ferndale Borough	2020 taxes. Sold at 3-24-21 Private Sale.
30-22796	30-002. -309.000	Wills, Leroy F., Jr., & Margaret R.	Gallitzin Borough	2018 through 2020 taxes. Sold at 3-24-21 Private Sale.
47-26864	47-006. -116.000	Lewis, Drayton M.	Portage Borough 2 nd Ward	2014 through 2020 taxes. Sold at 3-24-21 Private Sale.
48-64909	48-047. -152.000	Morris, Harriett J.	Portage Township	2012 through 2020 taxes. Sold at 3-24-21 Private Sale.
56-14106	56-071. -414.000	Barrett, Kathleen C.	Northern Cambria Borough	2015 through 2020 taxes. Sold at 3-24-21 Private Sale.
59-72600	59-026. -411.000	Senior, Joseph & Shirley	Summerhill Township	2011 through 2020 taxes. Sold at 3-24-21 Private Sale.
59-73647	59-025. -119.000	Alper, Emma L.	Summerhill Township	2017 through 2020 taxes. Sold at 3-24-21 Private Sale.
59-73794	59-026. -609.000	Chapman, Sally	Summerhill Township	2014 through 2020 taxes. Sold at 3-24-21 Private Sale.
62-117002	62-008. -000.080	Vandolah, Rebecca Lynn	Upper Yoder Township	2017 through 2020 taxes. Sold at 3-24-21 Private Sale.
68-83165	68-031. -240.000	Becker, Timothy A. & Lingafelt, Diane L.	White Township	2013 through 2020 taxes. Sold at 3-24-21 Private Sale.
68-100835	68-031. -212.000	Ducoeur, William O., II, & Tara M.	White Township	2011 through 2020 taxes. Sold at 3-24-21 Private Sale.
71-73	71-002. -331.000	Hardy, Richard I. & Patricia B.	Johnstown 1 st Ward	2013 through 2020 taxes. Sold at 3-24-21 Private Sale.
73-348	73-001. -403.000	Petrunak, James	Johnstown 3 rd Ward	2015 through 2020 taxes. Sold at 3-24-21 Private Sale.
73-362	73-001. -402.000	Petrunak, James	Johnstown 3 rd Ward	2017 through 2020 taxes. Sold at 3-24-21 Private Sale.
75-618	75-002. -310.000	Gergely, John M. & Laylia W.	Johnstown 5 th Ward	2017 through 2020 taxes. Sold at 3-24-21 Private Sale.
76-1016	76-007. -227.000	Cramer, Helen Joyce	Johnstown 6 th Ward	2017 through 2020 taxes. Sold at 3-24-21 Private Sale.
76-1091	76-003. -151.000	GGR Holdings, LLC	Johnstown 6 th Ward	2020 taxes. Sold at 3-24-21 Private Sale.
77-1585	77-010. -226.000	Burgan, Thomas R.	Johnstown 7 th Ward	2019 through 2020 taxes. Sold at 3-24-21 Private Sale.
77-2287	77-013. -106.000	Hurst, Tammy R.	Johnstown 7 th Ward	2004 through 2020 taxes. Sold at 3-24-21 Private Sale.
77-2567	77-012. -319.000	Campigotto, Vern E.	Johnstown 7 th Ward	2016 through 2020 taxes. Sold at 3-24-21 Private Sale.
79-4454	79-001. -215.000	Nash, Marilyn L.	Johnstown 9 th Ward	2014 through 2020 taxes. Sold at 3-24-21 Private Sale.
79-118653	79-006. -106.001	Dhimani, Inc.	Johnstown 9 th Ward	2020 taxes. Sold at 3-24-21 Private Sale.
81-5311	81-011. -113.000	Ocheske, Joseph	Johnstown 11 th Ward	2012 through 2020 taxes. Sold at 3-24-21 Private Sale.
81-5318	81-006. -203.000	Doan, Kathy	Johnstown 11 th Ward	2018 through 2020 taxes. Sold at 3-24-21 Private Sale.
82-5525	82-007. -207.000	Smith, Rukiya R.	Johnstown 12 th Ward	2019 through 2020 taxes. Sold at 3-24-21 Private Sale.
82-5633	82-001. -301.000	Jones, Carol Ann	Johnstown 12 th Ward	2020 taxes. Sold at 3-24-21 Private Sale.
86-6070	86-001. -301.000	Pisarcik, Stephen	Johnstown 16 th Ward	2020 taxes. Sold at 3-24-21 Private Sale.
87-9283	87-037. -107.000	Vista View Properties, Inc.	Johnstown 17 th Ward	2020 taxes. Sold at 3-24-21 Private Sale.
87-9795	87-004. -102.000	Vista View Properties, Inc.	Johnstown 17 th Ward	2019 through 2020 taxes. Sold at 3-24-21 Private Sale.
87-10512	87-009.A-104.000	Ashbridge Oil Co., Inc.	Johnstown 17 th Ward	2020 taxes. Sold at 3-24-21 Private Sale.
87-11226	87-019. -132.000	Donahue, Gerard A. & Christine M.	Johnstown 17 th Ward	2019 through 2020 taxes. Sold at 3-24-21 Private Sale.
87-119483	87-005. -140.001	Mizrachi, Elise	Johnstown 17 th Ward	2018 through 2020 taxes. Sold at 3-24-21 Private Sale.
90-12697	90-034. -106.000	Keen, Kenneth R.	Johnstown 20 th Ward	2019 through 2020 taxes. Sold at 3-24-21 Private Sale.
91-7510	91-004. -127.000	Kovac, Paul	Johnstown 21 st Ward	2014 through 2020 taxes. Sold at 3-24-21 Private Sale.
91-7573	91-010. -306.000	Lawhead, Jack R. & Leslie J.	Johnstown 21 st Ward	2017 through 2020 taxes. Sold at 3-24-21 Private Sale.
59-73423	59-026. -208.000	Cameron, Brandon	Summerhill Township	2016 through 2020 taxes. Sold at

Motion was seconded by Commissioner Hunt and passed unanimously.

Reappointments:

Motion was made by Commissioner Smith to approve reappointing the following individuals to the Cambria County Library System Board, for 3-year terms, beginning April, 2021, and ending April, 2024.

Alan Metzler

Bill Lantzy

Aletha Haselrig-Jones

Motion was seconded by Commissioner Hunt and passed unanimously.

PERSONNEL ACTIONS

New Hires:

Motion was made by Commissioner Hunt to hire Brittany Pershing, Full-Time Caseworker I for BH/ID & EI, (Paygrade 41-E/\$28,414.30 annually), effective June 7, 2021. (Employment is contingent upon successful completion of pre-employment health screening).

Motion was seconded by Commissioner Smith and passed unanimously.

Motion was made by Commissioner Hunt to hire Brenda Panick, Full-Time Department Clerk I for Adult Probation, (Paygrade 3-B/\$10.02 per hour), effective May 17, 2021. (Employment is contingent upon successful completion of pre-employment health screening).

Motion was seconded by Commissioner Smith and passed unanimously.

Motion was made by Commissioner Hunt to hire Kelsy Valko, Per-Diem Court Clerk for the Courts, (Paygrade 9-A/\$9.85 per hour), effective May 17, 2021. (Employment is contingent upon successful completion of pre-employment health screening).

Motion was seconded by Commissioner Smith and passed unanimously.

Motion was made by Commissioner Hunt to hire Anna Arrington, Per-Diem Court Clerk for the Courts, (Paygrade 9-A/\$9.85 per hour), effective May 17, 2021. (Employment is contingent upon successful completion of pre-employment health screening).

Motion was seconded by Commissioner Smith and passed unanimously.

Transfers:

Motion was made by Commissioner Smith to transfer Robert Mortensen, Full-Time Watchman/Custodian for Maintenance, (Paygrade 9-D/\$10.51 per hour), to Full-Time Maintenance Worker II/Voting Machine Custodian for Maintenance, (Paygrade 16-B/\$11.04 per hour), effective May 16, 2021.

Motion was seconded by Commissioner Hunt and passed unanimously.

Motion was made by Commissioner Smith to transfer Harry Plummer, Full-Time Correction Officer II for the Prison, (Paygrade 28-A/\$23.89 per hour), to Full-Time Correction Officer I for the Prison, (Paygrade 26-A/\$23.22 per hour), effective April 18, 2021.

Motion was seconded by Commissioner Hunt and passed unanimously.

Motion was made by Commissioner Smith to transfer Gabrielle Freed, Per-Diem Correction Officer I for the Prison, (Paygrade 26-A/\$14.00 per hour), to Full-Time Correction Officer I for the Prison, (Paygrade 26-A/\$20.40 per hour), effective May 16, 2021.

Motion was seconded by Commissioner Hunt and passed unanimously.

Motion was made by Commissioner Smith to transfer Kristy Guillarmod, Per-Diem Correction Officer I for the Prison, (Paygrade 26-A/\$14.00 per hour), to Full-Time Correction Officer I for the Prison, (Paygrade 26-A/\$20.40 per hour), effective May 16, 2021.

Motion was seconded by Commissioner Hunt and passed unanimously.

Motion was made by Commissioner Smith to transfer Jeremy Kost, Per-Diem Correction Officer I for the Prison, (Paygrade 26-A/\$14.00 per hour), to Full-Time Correction Officer I for the Prison, (Paygrade 26-A/\$20.40 per hour), effective May 16, 2021.

Motion was seconded by Commissioner Hunt and passed unanimously.

Remove from Payroll:

Motion was made by Commissioner Hunt to remove Andrew Swope, Full-Time Caseworker II for BH/ID & EI, (Paygrade 43-C/\$30,359.94 annually), effective May 15, 2021.

Motion was seconded by Commissioner Smith and passed unanimously.

Motion was made by Commissioner Hunt to remove Norman Ager, Part-Time Deputy Sheriff for the Sheriff's Office, (Paygrade 35-B/\$23.31 per hour), effective May 5, 2021.

Motion was seconded by Commissioner Smith and passed unanimously.

Motion was made by Commissioner Hunt to remove Jennifer Hodge, Per-Diem Correction Officer I for the Prison, (Paygrade 26-A/\$14.00 per hour), effective April 25, 2021.

Motion was seconded by Commissioner Smith and passed unanimously.

Motion was made by Commissioner Hunt to remove Jeffrey Kwiatkowski, Full-Time Correction Officer II for the Prison, (Paygrade 38-A/\$23.64 per hour), effective May 27, 2021.

Motion was seconded by Commissioner Smith and passed unanimously.

Motion was made by Commissioner Hunt to remove Charles Litzinger, Full-Time Correction Officer I for the Prison, (Paygrade 26-A/\$22.97 per hour), effective May 3, 2021.

Motion was seconded by Commissioner Smith and passed unanimously.

Motion was made by Commissioner Hunt to remove Gerald Kowalczyk, Full-Time Correction Officer I for the Prison, (Paygrade 26-A/\$22.97 per hour), effective May 31, 2021.

Motion was seconded by Commissioner Smith and passed unanimously.

Motion was made by Commissioner Hunt to remove Lori Heatley, Full-Time Magistrate Clerk II for the Magistrates, (Paygrade 11-E/\$11.19 per hour), effective May 22, 2021.

Motion was seconded by Commissioner Smith and passed unanimously.

Motion was made by Commissioner Hunt to remove Joshua Lowmaster, Per-Diem Correction Officer I for the Prison, (Paygrade 26-A/\$14.00 per hour), effective May 8, 2021.

Motion was seconded by Commissioner Smith and passed unanimously.

Motion was made by Commissioner Hunt to remove Kayla Bugal, Per-Diem Correction Officer I for the Prison, (Paygrade 26-A/\$14.00 per hour), effective May 9, 2021.

Motion was seconded by Commissioner Smith and passed unanimously.

Rescind:

Motion was made by Commissioner Smith to rescind the hiring of Kelly Chaff, Full-Time Clerk Typist I for Area Agency on Aging, (Paygrade 7-B/\$19,550.50 annually), effective May 3, 2021, that was originally approved on April 21, 2021.

Motion was seconded by Commissioner Hunt and passed unanimously.

Commissioner Chernisky stated that the next Commissioners' Meeting will be held on Thursday, May 27, 2021, in the Jury Room of the Cambria County Courthouse, Ebensburg, at 10:00 a.m.

Adjournment:

Motion was made by Commissioner Smith to adjourn the meeting.

Motion was seconded by Commissioner Hunt and passed unanimously.

Michael Gelles, IV, Chief Clerk