

**PRISON BOARD**  
**December 8, 2021**  
**10:30 AM**

- A. Pledge of Allegiance
- B. Call to Order
- C. Approval of the Minutes of November 10, 2021
- D. Public Comment
- E. Presentation and Approval of Invoices
- F. Warden's Report:
  - 1. Personnel
  - 2. Operations
    - a. Statistical Reports
    - b. Food Service Report
    - c. Medical Report
    - d. Training
    - e. Misconduct Report
  - 3. Miscellaneous
- G. Communications
- H. Old Business
- I. New Business

**ADJOURNMENT**

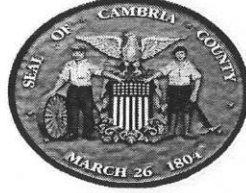
**BOARD MEMBERS:**

Don Robertson, Acting Sheriff  
Honorable Norman A. Krumenacker, III, President Judge  
Thomas C. Chernisky, President Commissioner  
William J. Smith, Commissioner  
Scott W. Hunt, Commissioner  
Gregory J. Neugebauer, District Attorney  
Edward Cernic, Jr., Controller

ED CERNIC, JR.  
CONTROLLER

PHONE: (814) 472-1620  
FAX: (814) 472-5358

# County of Cambria



KRISTINE A. SEGGEAR,  
CPA  
1<sup>ST</sup> DEPUTY  
CONTROLLER/SENIOR  
ACCOUNTING MANAGER

DANA DESCAVISH  
2<sup>ND</sup> DEPUTY CONTROLLER

## Office of County Controller

200 South Center Street  
Ebensburg, PA 15931

TO: CAMBRIA COUNTY PRISON BOARD

DATE: 12/8/21

FROM: ED CERNIC, JR., CONTROLLER  
WILLIAM SMITH, PRESIDENT

RE: PRISON BILLS PAID AFTER  
MEETING IN NOV 2021

| Check # | Date       | Vendor                   | Amount Pd  |
|---------|------------|--------------------------|------------|
| 439739  | 11/19/2021 | 009661 RETIREMENT FUND   | 26,623.78  |
| 440786  | 12/3/2021  | 009661 RETIREMENT FUND   | 29,581.29  |
|         | to be paid | 019166 UPMC HEALTH PLAN  | 94,387.52  |
| 440782  | 12/2/2021  | 021067 UPMC DENTAL       | 124.66     |
| 438517  | 11/5/2021  | 019067 SYMETRA LIFE INS  | 450.84     |
| 439835  | 11/19/2021 | 000090 CAMTRAN           | 463.16     |
| 439836  | 11/19/2021 | 000066 EBENSBURG BORO    | 32,758.80  |
| 9990112 | 11/19/2021 | 019699 FNB VISA (002595) | 1,056.82   |
| 9990112 | 11/19/2021 | 019699 FNB VISA (002595) | 390.00     |
| 9990112 | 11/19/2021 | 019699 FNB VISA (002595) | 237.00     |
| 440606  | 11/26/2021 | 000281 RICOH             | 559.77     |
| 440607  | 11/26/2021 | 010785 WELLS FARGO       | 150.20     |
| 440723  | 11/26/2021 | 006178 DEBRA FARRELL     | 39.20      |
| 440724  | 11/26/2021 | 025125 REBECCA FOX       | 34.34      |
| 440725  | 11/26/2021 | 052200 KIMBERLY PELES    | 26.88      |
| 440726  | 11/26/2021 | 025179 ERIN TUREK        | 24.00      |
| 440854  | 12/3/2021  | 000452 COMM OF PA        | 45.00      |
| 440855  | 12/3/2021  | 004295 PEOPLES           | 778.03     |
| 440856  | 12/3/2021  | 005070 RAY OIL & GAS     | 822.28     |
| TOTAL   |            |                          | 188,553.57 |

Mike Gelles

| Invoice #     | Description   | Doc #  | Inv Date   | Tran Date  | Due Date   | Orig | Group     | Status | Total Amount | Type |
|---------------|---|--------|------------|------------|------------|------|-----------|--------|--------------|------|
| 27386         | JL-BPO-2021 MAINTENANCE SUPPLIES~<br>Vendor #: 013745 ACE HARDWARE              | 677575 | 11/18/2021 | 11/23/2021 | 11/28/2021 | ap   | smartinjl | Active | 5.47         | in   |
| 27439/2 JL    | JL-BPO-2021 MAINTENANCE SUPPLIES~<br>Vendor #: 013745 ACE HARDWARE              | 677886 | 11/24/2021 | 11/30/2021 | 12/4/2021  | ap   | smartinjl | Active | 69.97        | in   |
| 3489 JL       | JL - AMERICAN DRYER CORP - 3 PHASE<br>Vendor #: 017812 ALLEGHENY FIELD SERVICES | 675184 | 11/5/2021  | 11/12/2021 | 12/5/2021  | ap   | smartinjl | Active | 779.30       | in   |
| 3488 JL       | JL - REPAIR DRYER MOTOR, REWIND ST<br>Vendor #: 017812 ALLEGHENY FIELD SERVICES | 678082 | 11/23/2021 | 11/30/2021 | 12/23/2021 | ap   | smartinjl | Active | 779.30       | in   |
| 348366-1 JL   | JL-BPO-2021 CLEANING SUPPLIES<br>Vendor #: 000022 ALLEGHENY SUPPLY              | 677155 | 11/4/2021  | 11/17/2021 | 12/4/2021  | ap   | smartinjl | Active | 316.70       | in   |
| 350381 JL     | JL-BPO-2021 LAUNDRY SUPPLIES<br>Vendor #: 000022 ALLEGHENY SUPPLY               | 677887 | 11/18/2021 | 11/30/2021 | 12/18/2021 | ap   | smartinjl | Active | 689.88       | in   |
| 350382 JL     | JL-BPO-2021 DISHWASHING SUPPLIES~<br>Vendor #: 000022 ALLEGHENY SUPPLY          | 677571 | 11/18/2021 | 11/23/2021 | 12/18/2021 | ap   | smartinjl | Active | 625.65       | in   |
| BREAD JL      | BREAD PURCHASE-COVID OUTBREAK<br>Vendor #: 004162 CAM CO PRISON CANTEEN FUND    | 675185 | 11/5/2021  | 11/12/2021 | 11/5/2021  | ap   | smartinjl | Active | 340.43       | in   |
| 10/30-11/6 JL | INMATE WAGES<br>Vendor #: 004162 CAM CO PRISON CANTEEN FUND                     | 675188 | 11/9/2021  | 11/12/2021 | 11/9/2021  | ap   | smartinjl | Active | 324.00       | in   |
| BREAD JL      | BREAD PURCHASE-COVID OUTBREAK<br>Vendor #: 004162 CAM CO PRISON CANTEEN FUND    | 675186 | 11/9/2021  | 11/12/2021 | 11/9/2021  | ap   | smartinjl | Active | 137.83       | in   |
| BREAD JL      | BREAD PURCHASE-COVID OUTBREAK<br>Vendor #: 004162 CAM CO PRISON CANTEEN FUND    | 675187 | 11/9/2021  | 11/12/2021 | 11/9/2021  | ap   | smartinjl | Active | 232.25       | in   |
| BREAD JL      | BREAD PURCHASE-COVID OUTBREAK<br>Vendor #: 004162 CAM CO PRISON CANTEEN FUND    | 677156 | 11/11/2021 | 11/17/2021 | 11/11/2021 | ap   | smartinjl | Active | 241.17       | in   |
| BREAD JL      | BREAD PURCHASE-COVID OUTBREAK<br>Vendor #: 004162 CAM CO PRISON CANTEEN FUND    | 677157 | 11/12/2021 | 11/17/2021 | 11/12/2021 | ap   | smartinjl | Active | 892.55       | in   |
| BREAD JL      | BREAD PURCHASE-COVID OUTBREAK<br>Vendor #: 004162 CAM CO PRISON CANTEEN FUND    | 677438 | 11/15/2021 | 11/19/2021 | 11/15/2021 | ap   | smartinjl | Active | 259.15       | in   |
| 11/7-11/13 JL | INMATE WAGES<br>Vendor #: 004162 CAM CO PRISON CANTEEN FUND                     | 677441 | 11/16/2021 | 11/19/2021 | 11/16/2021 | ap   | smartinjl | Active | 210.00       | in   |

| Invoice #         | Description   | Doc #  | Inv Date   | Tran Date  | Due Date   | Orig | Group     | Status | Total Amount | Type |
|-------------------|---|--------|------------|------------|------------|------|-----------|--------|--------------|------|
| BREAD JL          | BREAD PURCHASE-COVID OUTBREAK<br>Vendor #: 004162 CAM CO PRISON CANTEEN FUND    | 677439 | 11/16/2021 | 11/19/2021 | 11/16/2021 | ap   | smartinjl | Active | 354.00       | in   |
| BREAD JL          | BREAD PURCHASE-COVID OUTBREAK<br>Vendor #: 004162 CAM CO PRISON CANTEEN FUND    | 677440 | 11/17/2021 | 11/19/2021 | 11/17/2021 | ap   | smartinjl | Active | 175.00       | in   |
| BREAD JL          | BREAD PURCHASE-COVID OUTBREAK<br>Vendor #: 004162 CAM CO PRISON CANTEEN FUND    | 677576 | 11/18/2021 | 11/23/2021 | 11/18/2021 | ap   | smartinjl | Active | 307.25       | in   |
| BREAD JL          | BREAD PURCHASE-COVID OUTBREAK<br>Vendor #: 004162 CAM CO PRISON CANTEEN FUND    | 677572 | 11/19/2021 | 11/23/2021 | 11/19/2021 | ap   | smartinjl | Active | 701.50       | in   |
| BREAD JL          | BREAD PURCHASE-COVID OUTBREAK<br>Vendor #: 004162 CAM CO PRISON CANTEEN FUND    | 677888 | 11/22/2021 | 11/30/2021 | 11/22/2021 | ap   | smartinjl | Active | 254.57       | in   |
| BREAD JL          | BREAD PURCHASE-COVID OUTBREAK<br>Vendor #: 004162 CAM CO PRISON CANTEEN FUND    | 677890 | 11/23/2021 | 11/30/2021 | 11/23/2021 | ap   | smartinjl | Active | 539.07       | in   |
| 11/14-11/20 JL    | INMATE WAGES & ADDTL HA COVID WO<br>Vendor #: 004162 CAM CO PRISON CANTEEN FUND | 677894 | 11/24/2021 | 11/30/2021 | 11/24/2021 | ap   | smartinjl | Active | 243.00       | in   |
| BREAD JL          | BREAD PURCHASE-COVID OUTBREAK<br>Vendor #: 004162 CAM CO PRISON CANTEEN FUND    | 677891 | 11/24/2021 | 11/30/2021 | 11/24/2021 | ap   | smartinjl | Active | 531.98       | in   |
| 11/21-11/27 JL    | INMATE WAGES<br>Vendor #: 004162 CAM CO PRISON CANTEEN FUND                     | 677893 | 11/30/2021 | 11/30/2021 | 11/30/2021 | ap   | smartinjl | Active | 223.00       | in   |
| BREAD JL          | BREAD PURCHASE-COVID OUTBREAK<br>Vendor #: 004162 CAM CO PRISON CANTEEN FUND    | 677892 | 11/30/2021 | 11/30/2021 | 11/30/2021 | ap   | smartinjl | Active | 281.81       | in   |
| 617228 JL         | JL - SURGE PROTECTORS<br>Vendor #: 000452 COMMONWEALTH OF PA                    | 678083 | 11/9/2021  | 11/30/2021 | 11/9/2021  | ap   | smartinjl | Active | 89.00        | in   |
| HS12760332 NOV JL | NATURAL GAS<br>Vendor #: 020544 DIRECT ENERGY BUSINESS                          | 677964 | 11/24/2021 | 11/30/2021 | 11/24/2021 | ap   | smartinjl | Active | 542.79       | in   |
| 035000 JL         | JL-BPO-2021 FOOD ITEMS~<br>Vendor #: 023868 DRISCOLL FOODS                      | 677895 | 11/22/2021 | 11/30/2021 | 12/22/2021 | ap   | smartinjl | Active | 5,200.09     | in   |
| 9138895989 JL     | JL-BPO-2021 MAINTENANCE SUPPLIES<br>Vendor #: 000241 GRAINGER                   | 678084 | 12/1/2021  | 12/3/2021  | 12/31/2021 | ap   | smartinjl | Active | 489.28       | in   |
| 4280904 NOV JL    | JL-BPO-2021 BIOEMEDIATION SVC<br>Vendor #: 001032 J C EHRlich CO INC            | 677158 | 11/9/2021  | 11/17/2021 | 12/9/2021  | ap   | smartinjl | Active | 296.00       | in   |
| 011602-01A JL     | JL-BPO-2021 MAINTENANCE SUPPLIES<br>Vendor #: 004426 JANITORS SUPPLY INC        | 675189 | 11/8/2021  | 11/12/2021 | 12/8/2021  | ap   | smartinjl | Active | 730.00       | in   |

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|--------------|--|--------|------------|------------|------------|------|-----------|--------|--------------|------|
| 011602-02 JL | JL-BPO-2021 MAINTENANCE SUPPLIES           | 677160 | 11/10/2021 | 11/17/2021 | 12/10/2021 | ap   | smartinjl | Active | 730.00       | in   |
| Vendor #:    | 004426 JANITORS SUPPLY INC                 |        |            | Net 30     |            |      |           |        |              |      |
| 011602-03 JL | JL-BPO-2021 MAINTENANCE SUPPLIES           | 677163 | 11/10/2021 | 11/17/2021 | 12/10/2021 | ap   | smartinjl | Active | 1,277.5      | in   |
| Vendor #:    | 004426 JANITORS SUPPLY INC                 |        |            | Net 30     |            |      |           |        |              |      |
| 012636 JL    | JL-BPO-2021 MAINTENANCE SUPPLIES           | 677164 | 11/10/2021 | 11/17/2021 | 12/10/2021 | ap   | smartinjl | Active | 1,127.66     | in   |
| Vendor #:    | 004426 JANITORS SUPPLY INC                 |        |            | Net 30     |            |      |           |        |              |      |
| 014484 JL    | JL-BPO-2021 MAINTENANCE SUPPLIES           | 677966 | 11/24/2021 | 11/30/2021 | 12/24/2021 | ap   | smartinjl | Active | 85.80        | in   |
| Vendor #:    | 004426 JANITORS SUPPLY INC                 |        |            | Net 30     |            |      |           |        |              |      |
| 125009 JL    | JL - WALKIN COOLER DOWN. ACCESS F          | 675190 | 10/29/2021 | 10/31/2021 | 11/28/2021 | ap   | smartinjl | Active | 346.99       | in   |
| Vendor #:    | 008573 JOSEPH T. BERRENA MECHANICALS, INC  |        |            | Net 30     |            |      |           |        |              |      |
| IN0868775 JL | JL-BPO-2021 FOOD ITEMS~                    | 677165 | 11/11/2021 | 11/17/2021 | 12/11/2021 | ap   | smartinjl | Active | 2,733.06     | in   |
| Vendor #:    | 018253 NATIONAL FOOD GROUP INC             |        |            | Net 30     |            |      |           |        |              |      |
| 56458 JL     | JL - BPO - PT/FT UNIFORMS PER STATE        | 675191 | 10/28/2021 | 10/31/2021 | 11/27/2021 | ap   | smartinjl | Active | 677.10       | in   |
| Vendor #:    | 012733 NORTH EASTERN UNIFORMS & EQUIP, INC |        |            | Net 30     |            |      |           |        |              |      |
| 56459 JL     | JL - BPO - PT/FT UNIFORMS PER STATE        | 675193 | 10/28/2021 | 10/31/2021 | 11/27/2021 | ap   | smartinjl | Active | 435.60       | in   |
| Vendor #:    | 012733 NORTH EASTERN UNIFORMS & EQUIP, INC |        |            | Net 30     |            |      |           |        |              |      |
| 56463 JL     | JL - BPO - PT/FT UNIFORMS PER STATE        | 675195 | 10/28/2021 | 10/31/2021 | 11/27/2021 | ap   | smartinjl | Active | 160.80       | in   |
| Vendor #:    | 012733 NORTH EASTERN UNIFORMS & EQUIP, INC |        |            | Net 30     |            |      |           |        |              |      |
| 8086 NOV JL  | JL-BPO- 2021 DIETARY CONSULTING            | 677166 | 11/15/2021 | 11/17/2021 | 11/15/2021 | ap   | smartinjl | Active | 2,587.50     | in   |
| Vendor #:    | 001399 NUTRITION INC                       |        |            | Due now    |            |      |           |        |              |      |
| 1308215 JL   | JL-1/2 HP MOTOR FOR B DRYER IN LAUN        | 678085 | 11/1/2021  | 11/30/2021 | 11/1/2021  | ap   | smartinjl | Active | 1,667.04     | in   |
| Vendor #:    | 007441 PAC INDUSTRIES INC                  |        |            | Due now    |            |      |           |        |              |      |
| 1309485 JL   | JL - 12 AMP 3PH CONTACTOR 24 VAC           | 678086 | 11/28/2021 | 11/30/2021 | 11/28/2021 | ap   | smartinjl | Active | 198.29       | in   |
| Vendor #:    | 007441 PAC INDUSTRIES INC                  |        |            | Due now    |            |      |           |        |              |      |
| 42841 SEP JL | JL - BPO - 2021 MAT PROGRAM 2021~          | 677967 | 9/30/2021  | 9/30/2021  | 10/30/2021 | ap   | smartinjl | Active | 1,415.29     | in   |
| Vendor #:    | 001012 PRIME CARE MEDICAL                  |        |            | Net 30     |            |      |           |        |              |      |
| 42931 APR JL | JL - BPO - INFECTIOUS DISEASES             | 677970 | 10/18/2021 | 9/1/2021   | 11/17/2021 | ap   | smartinjl | Active | 3,882.77     | in   |
| Vendor #:    | 001012 PRIME CARE MEDICAL                  |        |            | Net 30     |            |      |           |        |              |      |
| 43947 JL     | JL - BPO - 2021 CATASTROPHIC BILLING-      | 677971 | 11/17/2021 | 11/30/2021 | 12/17/2021 | ap   | smartinjl | Active | 1,411.50     | in   |
| Vendor #:    | 001012 PRIME CARE MEDICAL                  |        |            | Net 30     |            |      |           |        |              |      |
| 43948 JL     | JL - BPO - 2021 CATASTROPHIC BILLING-      | 677972 | 11/17/2021 | 11/30/2021 | 12/17/2021 | ap   | smartinjl | Active | 1,945.48     | in   |
| Vendor #:    | 001012 PRIME CARE MEDICAL                  |        |            | Net 30     |            |      |           |        |              |      |

| Invoice #    | Description                           | Doc #  | Inv Date   | Tran Date  | Due Date   | Orig | Group     | Status | Total Amount | Type |
|--------------|---------------------------------------|--------|------------|------------|------------|------|-----------|--------|--------------|------|
| 43949 JL     | JL - BPO - 2021 CATASTROPHIC BILLING- | 677973 | 11/17/2021 | 11/30/2021 | 12/17/2021 | ap   | smartinjl | Active | 717.93       | in   |
| Vendor #:    | 001012 PRIME CARE MEDICAL             |        |            | Net 30     |            |      |           |        |              |      |
| 43899 JAN JL | JL - BPO - MARCH 2021 - JANUARY 2022  | 677974 | 12/1/2021  | 12/31/2021 | 12/31/2021 | ap   | smartinjl | Active | 127,510.42   | in   |
| Vendor #:    | 001012 PRIME CARE MEDICAL             |        |            | Net 30     |            |      |           |        |              |      |
| 946386 JL    | JL-BPO-2021 FOOD ITEMS                | 677167 | 11/10/2021 | 11/17/2021 | 12/10/2021 | ap   | smartinjl | Active | 6,629.67     | in   |
| Vendor #:    | 010366 REINHART FOOD SERVICE          |        |            | Net 30     |            |      |           |        |              |      |
| 948429 JL    | JL-BPO-2021 FOOD ITEMS                | 677168 | 11/11/2021 | 11/17/2021 | 12/11/2021 | ap   | smartinjl | Active | 32.78        | in   |
| Vendor #:    | 010366 REINHART FOOD SERVICE          |        |            | Net 30     |            |      |           |        |              |      |
| 952152 JL    | JL-BPO-2021 FOOD ITEMS                | 677898 | 11/17/2021 | 11/30/2021 | 12/17/2021 | ap   | smartinjl | Active | 6,728.92     | in   |
| Vendor #:    | 010366 REINHART FOOD SERVICE          |        |            | Net 30     |            |      |           |        |              |      |
| 952386 JL    | JL - SPORK PLST MED WEIGHT BLK        | 677897 | 11/17/2021 | 11/30/2021 | 12/17/2021 | ap   | smartinjl | Active | 170.70       | in   |
| Vendor #:    | 010366 REINHART FOOD SERVICE          |        |            | Net 30     |            |      |           |        |              |      |
| 957875 JL    | JL-BPO-2021 FOOD ITEMS                | 677896 | 11/23/2021 | 11/30/2021 | 12/23/2021 | ap   | smartinjl | Active | 5,694.26     | in   |
| Vendor #:    | 010366 REINHART FOOD SERVICE          |        |            | Net 30     |            |      |           |        |              |      |
| 962528 JL    | JL-BPO-2021 FOOD ITEMS                | 677975 | 12/1/2021  | 12/2/2021  | 12/31/2021 | ap   | smartinjl | Active | 4,102.85     | in   |
| Vendor #:    | 010366 REINHART FOOD SERVICE          |        |            | Net 30     |            |      |           |        |              |      |
| 84986 JL     | JL-BPO-2021 MAINTENANCE SUPPLIES      | 678087 | 11/24/2021 | 11/30/2021 | 12/24/2021 | ap   | smartinjl | Active | 20.00        | in   |
| Vendor #:    | 000863 SPORY'S LOCKSMITH              |        |            | Net 30     |            |      |           |        |              |      |
| 255379 JL    | JL-BPO-2021 FOOD ITEMS                | 675196 | 11/5/2021  | 11/12/2021 | 12/5/2021  | ap   | smartinjl | Active | 1,837.21     | in   |
| Vendor #:    | 021192 STOVER & COMPANY INC           |        |            | Net 30     |            |      |           |        |              |      |
| 257156 JL    | JL-BPO-2021 FOOD ITEMS                | 677577 | 11/18/2021 | 11/23/2021 | 12/18/2021 | ap   | smartinjl | Active | 530.98       | in   |
| Vendor #:    | 021192 STOVER & COMPANY INC           |        |            | Net 30     |            |      |           |        |              |      |
| 299452229 JL | JL-BPO-2021 FOOD ITEMS                | 677169 | 11/11/2021 | 11/17/2021 | 12/11/2021 | ap   | smartinjl | Active | 143.98       | in   |
| Vendor #:    | 021495 SYSCO PITTSBURGH LLC           |        |            | Net 30     |            |      |           |        |              |      |
| 299452568 JL | JL-BPO-2021 FOOD ITEMS                | 677170 | 11/11/2021 | 11/17/2021 | 12/11/2021 | ap   | smartinjl | Active | 1,179.26     | in   |
| Vendor #:    | 021495 SYSCO PITTSBURGH LLC           |        |            | Net 30     |            |      |           |        |              |      |
| 299458019 JL | JL-BPO-2021 FOOD ITEMS                | 677899 | 11/18/2021 | 11/30/2021 | 12/18/2021 | ap   | smartinjl | Active | 1,072.03     | in   |
| Vendor #:    | 021495 SYSCO PITTSBURGH LLC           |        |            | Net 30     |            |      |           |        |              |      |
| 299459580 JL | JL-BPO-2021 FOOD ITEMS                | 677977 | 11/20/2021 | 11/30/2021 | 12/20/2021 | ap   | smartinjl | Active | 197.68       | in   |
| Vendor #:    | 021495 SYSCO PITTSBURGH LLC           |        |            | Net 30     |            |      |           |        |              |      |
| 299469862 JL | JL-BPO-2021 FOOD ITEMS                | 678088 | 12/2/2021  | 12/3/2021  | 1/1/2022   | ap   | smartinjl | Active | 1,216.46     | in   |
| Vendor #:    | 021495 SYSCO PITTSBURGH LLC           |        |            | Net 30     |            |      |           |        |              |      |

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|--------------|--|--------|------------|------------------------------|------------|------|-----------|--------|--------------|------|
| 498569 JL    | JL-BPO-2021 PRODUCE<br>Vendor #: 003343 TONY SUNSERI                 | 675197 | 11/9/2021  | 11/12/2021<br>Due in 10 days | 11/19/2021 | ap   | smartinjl | Active | 1,298.80     | in   |
| 4985 JL      | JL-BPO-2021 DIETARY/PAPER/GLOVES~<br>Vendor #: 003343 TONY SUNSERI   | 675198 | 11/9/2021  | 11/12/2021<br>Due in 10 days | 11/19/2021 | ap   | smartinjl | Active | 1,062.45     | in   |
| 498509 JL    | JL-BPO-2021 DIETARY/PAPER/GLOVES~<br>Vendor #: 003343 TONY SUNSERI   | 677171 | 11/10/2021 | 11/17/2021<br>Due in 10 days | 11/20/2021 | ap   | smartinjl | Active | 1,094.70     | in   |
| 497503 JL    | JL-BPO-2021 PRODUCE<br>Vendor #: 003343 TONY SUNSERI                 | 677442 | 11/16/2021 | 11/19/2021<br>Due in 10 days | 11/26/2021 | ap   | smartinjl | Active | 1,365.45     | in   |
| 497504 JL    | JL-BPO-2021 DIETARY/PAPER/GLOVES~<br>Vendor #: 003343 TONY SUNSERI   | 677443 | 11/16/2021 | 11/19/2021<br>Due in 10 days | 11/26/2021 | ap   | smartinjl | Active | 1,200.50     | in   |
| 498952 JL    | JL-BPO-2021 DIETARY/PAPER/GLOVES~<br>Vendor #: 003343 TONY SUNSERI   | 677901 | 11/17/2021 | 11/30/2021<br>Due in 10 days | 11/27/2021 | ap   | smartinjl | Active | 1,245.40     | in   |
| 497635 JL    | JL-BPO-2021 PRODUCE<br>Vendor #: 003343 TONY SUNSERI                 | 677978 | 11/23/2021 | 11/30/2021<br>Due in 10 days | 12/3/2021  | ap   | smartinjl | Active | 1,435.50     | in   |
| 497661 JL    | JL-BPO-2021 DIETARY/PAPER/GLOVES~<br>Vendor #: 003343 TONY SUNSERI   | 677979 | 11/23/2021 | 11/30/2021<br>Due in 10 days | 12/3/2021  | ap   | smartinjl | Active | 1,833.80     | in   |
| 497675 JL    | JL-BPO-2021 DIETARY/PAPER/GLOVES~<br>Vendor #: 003343 TONY SUNSERI   | 677980 | 11/24/2021 | 11/30/2021<br>Due in 10 days | 12/4/2021  | ap   | smartinjl | Active | 328.90       | in   |
| 497724 JL    | JL-BPO-2021 PRODUCE<br>Vendor #: 003343 TONY SUNSERI                 | 677981 | 11/24/2021 | 11/30/2021<br>Due in 10 days | 12/4/2021  | ap   | smartinjl | Active | 102.70       | in   |
| 497665 JL    | JL-BPO-2021 PRODUCE<br>Vendor #: 003343 TONY SUNSERI                 | 677900 | 11/26/2021 | 11/30/2021<br>Due in 10 days | 12/6/2021  | ap   | smartinjl | Active | 816.30       | in   |
| 497785 JL    | JL-BPO-2021 DIETARY/PAPER/GLOVES~<br>Vendor #: 003343 TONY SUNSERI   | 677982 | 11/30/2021 | 11/30/2021<br>Due in 10 days | 12/10/2021 | ap   | smartinjl | Active | 1,465.41     | in   |
| 497786 JL    | JL-BPO-2021 PRODUCE<br>Vendor #: 003343 TONY SUNSERI                 | 677983 | 11/30/2021 | 11/30/2021<br>Due in 10 days | 12/10/2021 | ap   | smartinjl | Active | 2,208.43     | in   |
| 00389005 JL  | JL - FILE LETTERS - 4250A<br>Vendor #: 000945 TRACO BUSINESS SYSTEMS | 675199 | 11/4/2021  | 11/12/2021<br>Net 30         | 12/4/2021  | ap   | smartinjl | Active | 70.05        | in   |
| NOV DAIRY JL | JL-BPO-2021 MILK<br>Vendor #: 003090 VALE WOOD FARMS                 | 677984 | 11/30/2021 | 11/30/2021<br>Net 30         | 12/30/2021 | ap   | smartinjl | Active | 3,932.56     | in   |
| 3147185 JL   | JL-BPO-2021 GREASE REMOVAL<br>Vendor #: 005423 VALLEY PROTEINS, INC. | 677902 | 11/23/2021 | 11/30/2021<br>Net 30         | 12/23/2021 | ap   | smartinjl | Active | 357.00       | in   |

| Invoice #    | Description  | Doc #  | Inv Date   | Tran Date            | Due Date   | Orig | Group     | Status | Total Amount | Type |
|--------------|--|--------|------------|----------------------|------------|------|-----------|--------|--------------|------|
| CM0268040 JL | CREDIT-PINK PAPER<br>Vendor #: 021388 W B MASON CO INC               | 675203 | 10/7/2021  | 10/31/2021<br>Net 30 | 11/6/2021  | ap   | smartinjl | Active | -38.40       | in   |
| CM0293645 JL | CREDIT-2 SPEAKERS<br>Vendor #: 021388 W B MASON CO INC               | 675200 | 10/18/2021 | 9/30/2021<br>Net 30  | 11/17/2021 | ap   | smartinjl | Active | -25.16       | in   |
| 223525099 JL | JL - BPO - OFFICE SUPPLIES 2021<br>Vendor #: 021388 W B MASON CO INC | 675204 | 10/21/2021 | 9/30/2021<br>Net 30  | 11/20/2021 | ap   | smartinjl | Active | 38.40        | in   |
| 223526704 JL | JL - BPO - OFFICE SUPPLIES 2021<br>Vendor #: 021388 W B MASON CO INC | 675205 | 10/21/2021 | 9/30/2021<br>Net 30  | 11/20/2021 | ap   | smartinjl | Active | 12.58        | in   |
| 224598056 JL | JL - BPO - OFFICE SUPPLIES 2021<br>Vendor #: 021388 W B MASON CO INC | 677444 | 10/27/2021 | 10/31/2021<br>Net 30 | 11/26/2021 | ap   | smartinjl | Active | 13.10        | in   |
| 223733272 JL | JL - BPO - OFFICE SUPPLIES 2021<br>Vendor #: 021388 W B MASON CO INC | 675201 | 10/28/2021 | 9/30/2021<br>Net 30  | 11/27/2021 | ap   | smartinjl | Active | 12.58        | in   |
| 224973198 JL | JL - BPO - OFFICE SUPPLIES 2021<br>Vendor #: 021388 W B MASON CO INC | 677445 | 11/9/2021  | 11/19/2021<br>Net 30 | 12/9/2021  | ap   | smartinjl | Active | 157.05       | in   |
| 225056649 JL | JL - BPO - OFFICE SUPPLIES 2021<br>Vendor #: 021388 W B MASON CO INC | 677578 | 11/11/2021 | 11/23/2021<br>Net 30 | 12/11/2021 | ap   | smartinjl | Active | 852.90       | in   |
| CM0395875 JL | CREDIT-PAPER CLIPS<br>Vendor #: 021388 W B MASON CO INC              | 677574 | 11/17/2021 | 11/23/2021<br>Net 30 | 12/17/2021 | ap   | smartinjl | Active | -1.88        | in   |
| 225258436 JL | JL - BPO - OFFICE SUPPLIES 2021<br>Vendor #: 021388 W B MASON CO INC | 677985 | 11/18/2021 | 11/30/2021<br>Net 30 | 12/18/2021 | ap   | smartinjl | Active | 91.80        | in   |
| 225260435 JL | JL - BPO - OFFICE SUPPLIES 2021<br>Vendor #: 021388 W B MASON CO INC | 677986 | 11/18/2021 | 11/30/2021<br>Net 30 | 12/18/2021 | ap   | smartinjl | Active | 1.88         | in   |
| 225291866 JL | JL - BPO - OFFICE SUPPLIES 2021<br>Vendor #: 021388 W B MASON CO INC | 677987 | 11/19/2021 | 11/30/2021<br>Net 30 | 12/19/2021 | ap   | smartinjl | Active | 40.74        | in   |
| 225417762 JL | JL - BPO - OFFICE SUPPLIES 2021<br>Vendor #: 021388 W B MASON CO INC | 678089 | 11/24/2021 | 11/30/2021<br>Net 30 | 12/24/2021 | ap   | smartinjl | Active | 1.71         | in   |

92 Invoices Totalling 216,284.75

Christian M. Smith  
Warden



William B. Patterson  
First Deputy Warden

Craig J. Bescabish  
Second Deputy Warden

**Cambria County Prison**  
425 Manor Drive, Ebensburg, PA 15931  
(814) 472-7330, Fax (814) 472-1367

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TO: Cambria County Prison Board Members  
FROM: Christian M. Smith, Warden  
SUBJECT: December 8, 2021 Prison Board Meeting  
DATE: December 8, 2021

A handwritten signature in black ink that reads 'C. Smith'.

Following are items I respectfully submit for discussion and consideration during the December 2021 meeting of the Cambria County Prison Board:

#### **PERSONNEL**

Jennifer Shero - Remove full time C/O I from payroll effective November 24, 2021.  
Taylor Frederick - Remove full time C/O I from payroll effective December 7, 2021.

#### **OPERATIONS**

##### **COVID update**

Over the last month, we have experienced another wave of COVID at the facility. To date, there have been 483 positive COVID cases at the prison (101 prison staff, 8 PrimeCare employees, and 374 inmates). This reflects an increase of 8 staff members and 58 inmates since last month's meeting. Currently there are 2 positive staff and 30 positive inmates. There are 6 housing units currently under COVID protocol. To free up space for male quarantines, we had to temporarily swap the female unit with a male unit (the female housing unit has more capacity than the male unit that was moved). All of our screening, testing, cleaning, social distancing, and quarantine practices remain in effect.

##### **Underground Tank**

Due to the age of the prison's underground fuel tank for the prison generator, combined with new regulations, the tank requires some upgrades. Maintenance Supervisor Hoffman is currently working with the inspectors and Tara from the Commissioner's office to get those upgrades completed.

### **Roof Project**

Last month, the prison roof restoration project was awarded to R.H. Marcon Inc., through Omni Partners for a cost of \$1,820,535.00 and includes a 30 year warranty. The prison roof is original to the facility (installed in 1996) and is in desperate need of repairs. Conducting a restoration, in lieu of a complete removal and re-install, is an estimated 3-4 million dollar savings. This project is slated to begin in spring.

### **HF Unit HVAC project**

The HVAC system in the add-on unit (Housing Unit HF) that was built in 2007 is in need of replacement. This project was awarded to Marc Services at a cost of \$300,220.00. The new HVAC system will be installed at ground level outside of the structure, instead of in the unit's ceiling like the current system and will be a natural gas system instead of oil. This project will begin when the equipment arrives.

### **Water Heaters**

One of the water heaters that was installed with the TEN project in 2018 has already failed. The 3 year warranty began on the unit "built date" and expired in March of this year. However, the final install approvals from the Department of Labor and Industry were not received until December of 2018. Maintenance Technician Brian Risko worked diligently with Mervac, the installer, and A.O. Smith, the manufacturer, in an attempt to have the warranty extended through the December approval date. Mr. Risko was successful in his attempts and A.O. Smith will replace the unit. If they would not have agreed to this, the replacement cost would have been approximately \$18,000.

This installation of the unit estimated at \$3,000.

### **State Surplus Purchase**

Once again, we were able to make a major cost saving purchase through the State Surplus. Since the early days of COVID, we have been purchasing cloth masks for the inmates that are produced by the Department of Corrections at a cost of \$1.99/mask. The state surplus had two pallets of masks on hand during our recent visit. We were able to purchase a total of 16,000 cloth masks for a total of \$400, equating to a savings of \$31,440.

### **Shakedowns**

This month, in addition to the regular daily institutional searches, prison staff conducted full-scale shakedowns of two of the prison housing units. Overall, the amount of contraband found was minimal. However, during one of the shakedowns, a shank (a homemade weapon) was found. Video surveillance was reviewed and the inmate who tried to dispose of the shank during the search was pinpointed. This information was forwarded to DA Detective Fye for prosecution purposes.

### **Prison Radios**

This month, the prison administrative team, along with our supervisor in charge of prison communications, met with EMA Director Martynuska to review the prison's radio needs for the upcoming 9-1-1 change-over to digital. It has been determined that we will require 10 digital mobile radios, 30 digital handheld radios, and 1 cross-over repeater so the new digital radios are able to communicate with our old in-house radio system. By purchasing a limited number of digital radios along with the cross-over repeater, instead of purchasing all new digital radios, we are looking at an estimated cost savings of \$130,000.

**NCCHC Accreditation**

On November 15<sup>th</sup>, the prison received notification from the National Commission on Correctional Health Care that they have completed their audit of our facility in regards to compliance with their Standards for Health Services in Jails, and we were found to be in full compliance. The accreditation renewal will remain in effect until our next audit which is slated for May of 2024.

**Christmas Party**

Just a reminder to the board that the Prison's annual Christmas Party will be held this Saturday, at the Ebensburg Country Club. Cocktails will start at 6 with Dinner and DJ starting at 7.

**STATISTICAL REPORT**

**FOOD SERVICE REPORT**

**MEDICAL REPORT**

**MISC**



## Cambria County Prison Statistical Housing Report - November 2021

**Total Population**

|                        |     |
|------------------------|-----|
| November 30, 2021      | 391 |
| Cambria County Inmates | 271 |

**Average Daily Population**

|               |     |
|---------------|-----|
| November 2021 | 394 |
|---------------|-----|

**Housing Revenue for November 2021:**

|                       |                     |
|-----------------------|---------------------|
| Bedford County        | 0.00                |
| DHS/ICE               | 14,350.00           |
| U. S. Marshal Service | <u>\$118,930.00</u> |
|                       | \$133,280.00        |

**Housing Revenue Year to Date:**

|                   |
|-------------------|
| 19,250.00         |
| 545,510.00        |
| <u>915,460.00</u> |
| \$1,494,570.00    |

**Inmate Statistical Data for November 2021:**

|                                  |     |
|----------------------------------|-----|
| Number of Commitments            | 95  |
| Number of Releases               | 105 |
| Number for Court, Hearings, etc. | 16  |
| Furloughs                        | 0   |

|   |                 |
|---|-----------------|
| Year to Date Revenue as of November 2020: | \$ 1,494,570.00 |
| Year to Date Revenue as of November 2019: | \$ 2,587,458.00 |

**Cambria County Prison  
Monthly Progress Report  
Food Service Department  
October 2021**

Date: November 29, 2021

Completed by: Jeff Callihan

During the month of October we worked with the inmate labor on temperature control with hot and cold foods. We went over the proper ways to thaw frozen foods, minimum internal cooking temperatures as well as holding hot and cold foods.

I also continued working with Megan Gervasi from the Nutrition Group on making possible changes to the menu to help with food costs as well as looking for new vendors to replace U.S. Foods.

**MONTHLY COST PER MEALS**

The cost per meal for the month of October was \$1.2889 for a total food cost of \$48,471.11. This was an increase of \$0.0199 from the month of September.

**UP-COMING MONTHS**

During the month of November we will be working with the inmate labor on cleaning and sanitizing work areas as well as equipment in the work place.

I will also continue working with Megan Gervasi from the Nutrition Group on making possible changes to the menu to help with food costs and shortages that are occurring across the country at this time.

Jeff Callihan



Cambria County Prison Food Service Director

**Cambria County Prison  
Monthly Cost Report  
October 2021**

Date: November 29, 2021

Completed by: Jeff Callihan

|                       |                  |               |
|-----------------------|------------------|---------------|
| Actual Inmates Served | <u>Breakfast</u> | <u>10,918</u> |
| Actual Inmates Served | <u>Lunch</u>     | <u>10,613</u> |
| Actual Inmates Served | <u>Dinner</u>    | <u>10,751</u> |

Monthly totals

|   |                            |
|---|----------------------------|
| Actual Total Inmates Served                       | <u>34,918</u>              |
| Total Special Meals                               | <u>1,664</u>               |
| Intake (Includes Programs)                        | <u>112</u>                 |
| Kitchen Workers 12 X 3 meals X 31                 | <u>1,116</u>               |
| Staff   | <u>2,267</u>               |
| Administration                                    | <u>420</u>                 |
| Staff Trainees                                    | <u>0</u>                   |
| School Tours Lunches                              | <u>0</u>                   |
| Total Meals Served                                | <u>37,605</u>              |
| Total Monthly Cost for all Food Items             | <u>\$46,211.28/ 1.2288</u> |
| Total Monthly Cost for all Paper Items            | <u>\$2,009.42 / .0534</u>  |
| Total Monthly Cost for all Cleaning Items         | <u>\$250.41/.0066</u>      |
| Total Monthly Cost for all Government Commodities | <u>\$0.00/0.00</u>         |
| Total Monthly Cost per Meal Served                | <u>\$48,471.11/1.2889</u>  |

**Cambria County Prison  
Monthly Progress Report  
Food Service Department  
November 2021**

Date: December 6, 2021

Completed by: Jeff Callihan

During the month of November there was no regular training with the inmate labor due to the regular inmate work force being replaced with a limited numbered, temporary inmate work force due to the regular work force being quarantined due to Covid protocol. All training was just training the temporary crew to do basic work in the kitchen.

Menus were changed to simplify meals since we were working with a new work force which was not properly trained at the start and was almost half the normal work force.

I also continued working with Megan Gervasi from the Nutrition Group on making possible changes to the menu to help with food costs as well as looking for new vendors to replace U.S. Foods.

**MONTHLY COST PER MEALS**

The cost per meal for the month of November was \$1.5221 for a total food cost of \$55,523.35. This was an increase of \$0.2332 from the month of October. This increase was due to menu changes as mentioned above as well as an increased paper cost due to feeding large amounts on foam due to Covid quarantine protocol which lasted almost the whole month of November.

**UP-COMING MONTHS**

During the month of December we will be working with the inmate labor on cleaning and sanitizing work areas as well as equipment in the work place.

I will also continue working with Megan Gervasi from the Nutrition Group on making possible changes to the menu to help with food costs and shortages that are occurring across the country at this time.

Jeff Callihan



Cambria County Prison Food Service Director

**Cambria County Prison  
Monthly Cost Report  
November 2021**

Date: December 6, 2021

Completed by: Jeff Callihan

|                       |                  |               |
|-----------------------|------------------|---------------|
| Actual Inmates Served | <u>Breakfast</u> | <u>10,772</u> |
| Actual Inmates Served | <u>Lunch</u>     | <u>10,671</u> |
| Actual Inmates Served | <u>Dinner</u>    | <u>10,771</u> |

Monthly totals

|   |                            |
|---|----------------------------|
| Actual Total Inmates Served                       | <u>34,794</u>              |
| Total Special Meals                               | <u>1,427</u>               |
| Intake (Includes Programs)                        | <u>73</u>                  |
| Kitchen Workers 12 X 3 meals X 30                 | <u>1,080</u>               |
| Staff   | <u>2,190</u>               |
| Administration                                    | <u>440</u>                 |
| Staff Trainees                                    | <u>0</u>                   |
| School Tours Lunches                              | <u>0</u>                   |
| Total Meals Served                                | <u>37,424</u>              |
| Total Monthly Cost for all Food Items             | <u>\$46,490.60/ 1.2422</u> |
| Total Monthly Cost for all Paper Items            | <u>\$8,456.39/ 1.2259</u>  |
| Total Monthly Cost for all Cleaning Items         | <u>\$576.39/ 0.01540</u>   |
| Total Monthly Cost for all Government Commodities | <u>\$0.00/ 0.00</u>        |
| Total Monthly Cost per Meal Served                | <u>\$55,523.35/ 1.5221</u> |