

CAMBRIA COUNTY BOARD OF COMMISSIONERS

Minutes

January 23, 2020

Ebensburg, PA
January 9, 2020

Commissioners Thomas C. Chernisky, B.J. Smith, and Scott W. Hunt present.

Ebensburg, PA
January 10, 2020

Commissioners Thomas C. Chernisky, B.J. Smith, and Scott W. Hunt present.

Ebensburg, PA
January 13, 2020

Commissioners Thomas C. Chernisky, B.J. Smith, and Scott W. Hunt present.

Ebensburg, PA
January 14, 2020

Commissioners Thomas C. Chernisky, B.J. Smith, and Scott W. Hunt present.

Ebensburg, PA
January 15, 2020

Commissioners Thomas C. Chernisky, B.J. Smith, and Scott W. Hunt present.

Ebensburg, PA
January 16, 2020

Commissioners Thomas C. Chernisky, B.J. Smith, and Scott W. Hunt present.

Ebensburg, PA
January 17, 2020

Commissioners Thomas C. Chernisky, B.J. Smith, and Scott W. Hunt present.

Ebensburg, PA
January 20, 2020

Courthouse closed in observance of Martin Luther King, Jr., Day.

Ebensburg, PA
January 21, 2020

Commissioners Thomas C. Chernisky, B.J. Smith, and Scott W. Hunt present.

Ebensburg, PA
January 22, 2020

Commissioners Thomas C. Chernisky, B.J. Smith, and Scott W. Hunt present.

Commissioners in Session. Commissioners Thomas C. Chernisky, William J. Smith, and Scott W. Hunt were present.

The meeting was called to Order by President Commissioner Chernisky in the Jury Room of the Cambria County Courthouse, at 10:05 a.m.

Motion was made by Commissioner Smith to waive the reading of the Minutes of January 9, 2020, but to approve them and place them on file.

Motion was seconded by Commissioner Hunt and passed unanimously.

Public Comment:

John DeBartola questioned the recent appointment to the Cambria County Transit Authority Board.

COMMISSIONERS

Amendment:

Motion was made by Commissioner Smith to approve Amendment No. 5 to the HealthChoices Behavioral Health Grant Agreement with the Commonwealth of

Pennsylvania, acting through its Department of Human Services, effective January 1, 2020.

Motion was seconded by Commissioner Hunt and passed unanimously.

Contracts (Provided Funding is Available):

Motion was made by Commissioner Smith to approve two (2) Service Contracts for Cambria County BH/ID & EI FY 2019-2020 Budget:

| Service Provider | Description of Services | Contract Amount |
|--------------------------------|---|--------------------|
| Center for Community Resources | Three-year Lease for approximately 369 square feet of the Central Park Complex's third floor. | \$462.00 per month |
| Center for Community Resources | Licensed Crisis Intervention Services & Emergency Services-Delegate | \$160,000.00 |

Motion was seconded by Commissioner Hunt and passed unanimously.

Motion was made by Commissioner Smith to approve three (3) Service Contracts for Cambria County Drug & Alcohol 2019-2020 Budget:

| VENDOR/CONTRACTOR | DESCRIPTION OF SERVICE | CONTRACTED RATE FY 2019/2020 |
|--------------------------------------|----------------------------|---------------------------------|
| Cambria County Drug Coalition | Information Dissemination | Maximum Amount \$30,692.00 |
| Laurel Highlands Free Medical Clinic | Training Services - Narcan | \$135.00/training session |
| United Way of the Laurel Highlands | Grant Evaluation | Maximum Amount \$8,344.00 |

Motion was seconded by Commissioner Hunt and passed unanimously.

Motion was made by Commissioner Smith to approve three (3) Service Contracts for Cambria County Children & Youth Service FY 2019-2020 Budget:

A Second Chance, Inc.

| Cert # | Unit ID | Service Provided | Rate | Title IV-E Unallowable | Title IV-E Allowable | Allow Maint | Allow Admin |
|--------|---------|-----------------------------|---------|------------------------|----------------------|-------------|-------------|
| 465450 | AA | Foster Care-Kinship Regular | \$49.08 | \$.41 | \$48.67 | \$21.00 | \$27.67 |
| 465450 | BB | Foster Care-Kinship Regular | \$52.75 | \$.46 | \$52.29 | \$21.60 | \$30.69 |
| 465450 | CC | Foster Care-Kinship Regular | \$55.85 | \$.47 | \$55.38 | \$23.93 | \$31.45 |
| 465450 | DD | Foster Care-Kinship Regular | \$60.95 | \$.48 | \$60.47 | \$28.00 | \$32.47 |

Project Point of Light

| Service Provided | Rate | Title IV-E Allow | Title IV-E Unallowable |
|--|---------------|------------------|------------------------|
| Sexual Offender & Sexual Abuse Victim Services | | | |
| Psychological/Sexual Evaluation -Offender (includes testing) | \$525.00 | | |
| Psychological/Social Evaluation | \$350.00 | | |
| Individual Counseling/Psychotherapy (30 minutes) | \$60.00 | | |
| Individual Counseling/Psychotherapy (45 minutes) | \$100.00 | | |
| Individual Counseling/Psychotherapy (60 minutes) | \$115.00 | | |
| Family Counseling/Psychotherapy (with or without patient) (60 minutes) | \$115.00 | | |
| Group Therapy (60 minutes) | \$50.00 | | |
| Group Therapy (90 minutes) | \$75.00 | | |
| Group Therapy (120 minutes) | \$100.00 | | |
| Polygraph | \$400.00 | | |
| Internet Monitoring Services | | | |
| IPPC Initial Set-Up fee | \$110.00 | | |
| IPPC Monthly Monitoring fee | \$20.00 | | |
| Court Services | | | |
| Court Appearance (cancellations to be made within 24 hours or a 4-hour charge will be applied) | \$150.00/hour | | |
| Telephone Testimony (with or without testifying) | \$150.00/hour | | |
| FIT (Family Intervention Therapy) Services | | | |
| Psychological/Social Evaluation | \$350.00 | | |
| Individual Counseling/Psychotherapy (60 minutes) | \$115.00 | | |
| Group Therapy (60 minutes) | \$50.00 | | |
| Group Therapy (90 minutes) | \$75.00 | | |
| Batterer's Intervention Services/ Anger Management Services | | | |
| Psychological/Social Evaluation | \$350.00 | | |
| Polygraph | \$400.00 | | |
| Individual Counseling/Psychotherapy (60 minutes) | \$115.00 | | |
| Group Therapy (120 minutes) | \$100.00 | | |
| ***All services except polygraphs are submitted to any applicable insurance, if available. | | | |

Center for Hearing and Deaf Services, Inc.

| Service Provided | Rate | | Title IV-E Allow | Title IV-E Unallowable |
|--|---|--|------------------|------------------------|
| Sign Language Interpreting Services – 2 hour minimum requirement applies to all rates. For complex situations or assignments, 2 or more interpreters are required. For assignments in excess of 2 hours, 2 or more interpreters are required. Cancellations with less than 24-hours' notice, early completion, & client no-shows will be charged the requested time. Tactile interpreting for deaf/blind clients will add \$5.00 fee. | | | | |
| Interpreting & transliterating services requiring individuals with valid state registration & certification – scheduled requests, Monday – Sunday, 7:00 a.m. – 7:00 p.m. | \$60.00/hour | | | |
| Interpreting & transliterating services requiring individuals with valid state registration & certification – scheduled requests, Monday – Sunday, 7:00 p.m. – 7:00 a.m. | \$65.00/hour | | | |
| Interpreting & transliterating services requiring individuals with valid state registration & certification – services scheduled with less than 2 business days' notice. | \$65.00/hour | | | |
| Interpreting & transliterating services by individuals without valid state registration & certification – scheduled requests, Monday – Sunday, 7:00 a.m. – 7:00 p.m. | \$50.00/hour | | | |
| Interpreting & transliterating services by individuals without valid state registration & certification – scheduled requests, Monday – Sunday, 7:00 p.m. – 7:00 a.m. | \$55.00/hour | | | |
| Interpreting & transliterating services by individuals without valid state registration & certification – services scheduled with less than 2 business days' notice. | \$55.00/hour | | | |
| Travel Expenses – Sign Language Interpreting Services | Parking & toll reimbursement, if applicable | | | |
| Travel Zones – Sign language interpreting services travel zone charges will be applied, if assignment is beyond a specific geographic area from HDS office. Beyond 240 miles is determined on a case-by-case basis. Assignments outside Zone 3 may also require a portal-to-portal fee. If assignment occurs on consecutive dates outside of Zone 3, lodging & meal expenses may be charged in addition to the one-time travel charge. | | | | |
| Travel Zone 1 (0-30 miles radius) | \$0 Flat Rate | | | |
| Travel Zone 2 (31-60 miles radius) | \$30 Flat Rate | | | |
| Travel Zone 3 (61-90 miles radius) | \$40 Flat Rate | | | |
| Travel Zone 4 (91-120 miles radius) | \$50 Flat Rate | | | |
| Travel Zone 5 (121-150 miles radius) | \$60 Flat Rate | | | |
| Travel Zone 6 (151-180 miles radius) | \$70 Flat Rate | | | |
| Travel Zone 7 (181-200 miles radius) | \$80 Flat Rate | | | |
| Travel Zone 8 (201-240 miles radius) | \$90 Flat Rate | | | |

| Service Provided | Rate | | Title IV-E Allow | Title IV-E Unallowable |
|---|---|--|------------------|------------------------|
| Foreign language interpreting services cancellations with less than 24-hours' notice, early completion, and client no-shows will be charged the requested time. A 1-hour minimum requirement applies to foreign language interpreting assignments in person. For assignments longer than 1 hour, additional time will be charged in 15-minute increments. | | | | |
| Foreign Language Written Translation | \$.30/word | | | |
| In-Person Interpreting Services, scheduled requests: Monday – Sunday, 7:00 a.m. – 7:00 p.m. | \$50.00/hour | | | |
| In-Person Interpreting Services, scheduled requests: Monday – Sunday, 7:00 p.m. – 7:00 a.m. | \$55.00/hour | | | |
| In-Person Interpreting Services, scheduled with less than 2 business days' notice | \$5.00 surcharge | | | |
| Telephonic Interpreting Services – Telephonic interpreting is charged in 15-minute blocks, equivalent to \$15.00 for up to 15 minutes. A 15-minute minimum requirement applies, meaning a 10-minute call will be charged at \$15.00, Monday – Sunday, 7:00 a.m. – 7:00 p.m. | \$60.00/hour | | | |
| Telephonic Interpreting Services – Telephonic interpreting is charged in 15-minute blocks, equivalent to \$15.00 for up to 15 minutes. A 15-minute minimum requirement applies, meaning a 10-minute call will be charged at \$15.00, Monday – Sunday, 7:00 p.m. – 7:00 a.m. | \$60.00/hour | | | |
| Scheduling with less than 2 business days' notice | \$5.00 surcharge | | | |
| Travel Expenses- Foreign Language Interpreting Services | Parking & toll reimbursement, if applicable | | | |
| Travel Zones – Foreign language interpreting services travel zone charges will be applied, if assignment is beyond a specific geographic area from HDS. Beyond 300 miles is determined on a case-by case basis. If assignment occurs on consecutive dates outside of Zone 2, lodging and meal expenses will be charged in addition to the one-time travel charge and mileage fee at the IRS rate. | | | | |
| Travel Zone 1 (0-29 miles radius) | \$0 Flat Rate | | | |
| Travel Zone 2 (30-59 miles radius) | \$40.00 Flat Rate | | | |
| Travel Zone 3 (60-89 miles radius) | \$50.00 Flat Rate | | | |
| Travel Zone 4 (90-119 miles radius) | \$60.00 Flat Rate | | | |
| Travel Zone 5 (120-149 miles radius) | \$70.00 Flat Rate | | | |
| Travel Zone 6 (150-179 miles radius) | \$80.00 Flat Rate | | | |
| Travel Zone 7 (180-209 miles radius) | \$90.00 Flat Rate | | | |
| Travel Zone 8 (210-239 miles radius) | \$100.00 Flat Rate | | | |
| Travel Zone 9 (240-269 miles radius) | \$110.00 Flat Rate | | | |
| Travel Zone 10 (270-300 miles radius) | \$120.00 Flat Rate | | | |

Motion was seconded by Commissioner Hunt and passed unanimously.

Motion was made by Commissioner Smith to approve one (1) Service Contract Amendment for Cambria County Children & Youth Service FY 2019-2020 Budget:

Independent Family Services, Inc.

| <u>Service Provided</u> | <u>Rate (Per Hour)</u> |
|--|---|
| Family-Based Mental Health Services (FBMHS) – Behavioral health treatment services including co-occurring disorders (MA eligible and upon approval). | No Charge |
| In-Home Parent Support Services – a. Parenting Enhancement Services- Including SAFECARE and Incredible Years); b. Family Activity Building Services; c. Community Support Building Services; and d. Comprehensive Reporting Services includes monthly progress reports and family functionality assessment and evaluation. | \$85.00 |
| Crisis Intervention – IFS Family Resource Professionals offer 24/7 telephone coverage for CYS families in crisis. These situations can lead to traumatic and life-threatening events, if left unattended. The families that work with the IFS Family Resource Professionals often rely on the IFS worker as their first line of defense. Families are also encouraged to use local and state police, the Cambria County Crisis Unit, and the Women’s Help Center while learning to independently deal with their crises. | No Charge |
| Follow-Up Aftercare Services – Monthly contact with families who successfully complete an IFS program up to 12 months. Review Discharge Planning and assist family as necessary. | No Charge |
| Assessment & Evaluation Services – In-home family functionality assessment and baseline measurement of current functionality with report to referring agency. Maximum of 12 hours. If IFS services are initiated after the assessment & evaluation, then the evaluation results will be utilized for referred family. | \$85.00 |
| Batterer’s Intervention Group – 26-week Duluth model: Educational materials and presentations to males (over 18 years old) who have been involved in domestic violence situations. All participants will be charged an assessment fee of \$80.00 and will be charged a minimum fee of \$20.00 per group. Weekly groups are held in Johnstown and have an open enrollment. | No Charge |
| Court Preparation & Involvement – Court preparation and testimony as to family progress, deficiencies, and issues within the scope of the IFS program. Provide recommendations and prognoses. | \$85.00 |
| Court Reports – Detailed description of family progress and recommendations for treatment/intervention. Court notice must be provided a minimum of 15 days prior to hearing date to ensure delivery of IFS Court Report. Minimum charge of 1 hour, maximum charge of 2 hours. | \$30.00 |
| IFS Consultation – Face-to-face consultation with caseworker regarding a family referred for IFS services or consultation after services have been initiated that has been requested by the caseworker/supervisor. | \$50.00 |
| Home Management Services – Designed to offer the most basic needs that are necessary in the development of healthy and safe children. The program utilizes a Home Manager to assist the family with the basics of providing food, shelter, and clothing in a safe and sanitary environment where each individual learns their specific role in meeting these basic family goals. These services include a Lice Protocol specifically authorized by the caseworker. | Direct Services - \$45.00 Court Preparation & Testimony - \$45.00 Court Report - \$20.00 Consultation - \$30.00 |
| Lice/Bedbug/Cockroach Protocol – Designed to assist families with infestations to reduce the infestation and teach real-life skills to the family to eliminate the need for services in the future. The program utilizes 1 to 3 Home Management staff to assist the family with eliminating the infestation, treating the home, and/or preparing the home for treatment by exterminators. | Lice/Bedbug/Cockroach Protocol - \$90.00 Court Preparation & Testimony - \$45.00 Court Report - \$20.00 Consultation - \$30.00 |
| Recovery Coach Services – An intensive, community-based case management program for individuals and their families who are involved with their local county Children & Youth Services agency and are experiencing distress because of a substance use disorder (SUD) within the family unit. Use disorder and obtain stability in the home. | Direct Services - \$60.00 Court Preparation & Testimony - \$60.00 Court Report - \$20.00 |
| Training – Staff training, parent training, conference trainings, service-provider training | \$500.00 per day/6 hours |
| Safe Care Program | \$85.00/hour |
| Incredible Years Program | \$85.00/hour |

Motion was seconded by Commissioner Hunt and passed unanimously.

Appointment:

Motion was made by Commissioner Hunt to approve the appointment of Michael Plunkard to the Cambria County Drug & Alcohol Planning Council for a 3-year term, beginning January 1, 2020, and ending December 31, 2022.

Motion was seconded by Commissioner Smith and passed unanimously.

Resignation:

Motion was made by Commissioner Smith to approve the resignation of Steve Mikesic from the Cambria County Conservation & Recreation Authority Board, effective immediately.

Motion was seconded by Commissioner Hunt and passed unanimously.

Tax Exonerations:

Motion was made by Commissioner Smith to authorize and direct the Tax Claim Bureau Director to strike, from the records in her office, taxes plus penalty, interest, and fees assessed against:

| CONTROL NO. | MAP NO. | ASSESSED NAME | MUNICIPALITY | EXONERATE |
|-------------|------------------|--|------------------------|---|
| 8-42820 | 08-047. -128.000 | Noel, James J. & Jamie A. | Cambria Township | 2014 through 2018 taxes. Sold at 11-19-19 Private Sale. |
| 13-44520 | 12-018. -103.000 | Greene, Ken & Sherri | Clearfield Township | 2015 through 2018 taxes. Sold at 11-19-19 Private Sale. |
| 14-48205 | 14-009. -400.000 | Kestermont, Melissa A. & Vogel, Craig A. | Conemaugh Township | 2008 through 2018 taxes. Sold at 11-19-19 Private Sale. |
| 22-15977 | 22-012. -212.000 | East Conemaugh Borough | East Conemaugh Borough | 2013 through 2018 taxes. Sold at 11-19-19 Private Sale. |
| 22-16186 | 22-006. -111.000 | Feist, Brian P. & Janet T. | East Conemaugh Borough | 2016 through 2018 taxes. Sold at 11-19-19 Private Sale. |
| 22-16187 | 22-006. -107.001 | Feist, Brian P. & Janet T. | East Conemaugh Borough | 2018 taxes. Sold at 11-19-19 Private Sale. |

| | | | | |
|-----------|------------------|---------------------------------------|---------------------------------|--|
| 23-54692 | 23-024. -340.000 | Adams, Samuel & Kassick, Kelsie | East Taylor Township | 2009 through 2018 taxes. Sold at 11-19-19 Private Sale. |
| 23-55806 | 23-016. -000.037 | D&T Rentals | East Taylor Township | 2012 through 2018 taxes. Sold at 11-19-19 Private Sale. |
| 23-119304 | 23-016. -000.004 | Confer, Amanda | East Taylor Township | 2016 through 2018 taxes. Sold at 11-19-19 Private Sale. |
| 29-19987 | 29-002. -106.000 | Franklin Borough | Franklin Borough | 2015 through 2018 taxes. Sold at 11-19-19 Private Sale. |
| 29-19997 | 29-004. -104.000 | Franklin Borough | Franklin Borough | 2011 through 2018 taxes. Sold at 11-19-19 Private Sale. |
| 48-64897 | 48-047. -108.000 | Sanford, Mark | Portage Township | 2015 through 2018 taxes. Sold at 11-19-19 Private Sale. |
| 57-74859 | 57-007. -142.000 | King, Melea | Stonycreek Township | 2015 through 2018 taxes. Sold at 11-19-19 Private Sale. |
| 59-73035 | 59-027. -210.000 | Shawley, Karen M. | Summerhill Township | 2016 through 2018 taxes. Sold at 11-19-19 Private Sale. |
| 59-73497 | 59-026. -804.000 | JLH Development, LLC | Summerhill Township | 2015 through 2018 taxes. Sold at 11-19-19 Private Sale. |
| 67-81868 | 67-018. -104.000 | JLH Development, LLC | West Taylor Township | 2018 taxes. Sold at 11-19-19 Private Sale. |
| 68-83326 | 68-031. -241.000 | Raab, Angela | White Township | 2012 through 2018 taxes. Sold at 11-19-19 Private Sale. |
| 68-107585 | 68-024. -104.000 | Bookhamer, Roy, Jr. | White Township | 2006 through 2018 taxes. Sold at 11-19-19 Private Sale. |
| 68-112539 | 68-023. -363.000 | Gray, Patricia L. & William F., Sr. | White Township | 2004 through 2018 taxes. Sold at 11-19-19 Private Sale. |
| 68-113128 | 68-029. -323.000 | Mock, Daniel A. & Joyce A. | White Township | 2012 through 2018 taxes. Sold at 11-19-19 Private Sale. |
| 77-1579 | 77-020. -103.000 | Ortiz-Soto, Andre | Johnstown 7 th Ward | 1990 through 2018 taxes. Sold at 11-19-19 Private Sale. |
| 77-119205 | 77-015. -119.001 | JLH Development, LLC | Johnstown 7 th Ward | 2008 through 2018 taxes. Sold at 11-19-19 Private Sale. |
| 78-2949 | 78-015. -505.000 | Rager, Bryan | Johnstown 8 th Ward | 2008 through 2018 taxes. Sold at 11-19-19 Private Sale. |
| 78-2959 | 78-015. -300.000 | Vigne, Shawn M. | Johnstown 8 th Ward | 2014 through 2018 taxes. Sold at 11-19-19 Private Sale. |
| 78-2960 | 78-040. -102.000 | Vigne, Shawn M. | Johnstown 8 th Ward | 2015 through 2018 taxes. Sold at 11-19-19 Private Sale. |
| 78-3338 | 78-015. -506.001 | Rager, Bryan, d/b/a Bryan's Lawn Care | Johnstown 8 th Ward | 2006 through 2018 taxes. Sold at 11-19-19 Private Sale. |
| 82-5558 | 82-006. -102.000 | DM Investment Ventures, LLC | Johnstown 12 th Ward | 2015 through 2018 taxes. Sold at 11-19-19 Private Sale. |
| 87-9470 | 87-008. -113.000 | Connor, Samantha | Johnstown 17 th Ward | 2007 through 2018 taxes. Sold at 11-19-19 Private Sale. |
| 87-10069 | 87-021. -111.000 | Britt, Debora | Johnstown 17 th Ward | 2015 through 2018 taxes. Sold at 11-19-19 Private Sale. |
| 87-10273 | 87-046. -208.000 | S&R Real Estate, LLC | Johnstown 17 th Ward | 2015 through 2018 taxes. Sold at 11-19-19 Private Sale. |
| 87-11011 | 87-014. -202.000 | Fitzgerald, Michael | Johnstown 17 th Ward | 2007 through 2018 taxes. Sold at 11-19-19 Private Sale. |
| 87-11332 | 87-056. -113.000 | Carr, Jamila & Hollis, Kendale | Johnstown 17 th Ward | 2016 through 2018 taxes. Sold at 11-19-19 Private Sale. |
| 90-12949 | 90-016. -103.000 | JLH Development, LLC | Johnstown 20 th Ward | 2014 through 2018 taxes. Sold at 11-19-19 Private Sale. |
| 3-7849 | 03-006. -311.000 | Dewitt, Daniel J. & Toni A. | Ashville Borough | 2015 through 2018 taxes. Sold at 12-20-19 Repository Sale. |
| 16-50405 | 16-017. -402.000 | Skaggs, Albert | Cresson Township | 2016 through 2018 taxes. Sold at 12-20-19 Repository Sale. |
| 19-15706 | 19-005. -105.000 | Eisenhuth, Barry J. | Dale Borough | 2015 through 2018 taxes. Sold at 12-20-19 Repository Sale. |
| 20-52801 | 20-014. -225.000 | Hollingsworth, Timothy P. | Dean Township | 2016 through 2018 taxes. Sold at 12-20-19 Repository Sale. |
| 23-55337 | 23-031. -121.000 | Miller, Robert K. & Shirley A. | East Taylor Township | 2016 through 2018 taxes. Sold at 12-20-19 Repository Sale. |
| 23-55387 | 23-031. -123.000 | Miller, Robert K. & Shirley A. | East Taylor Township | 2016 through 2018 taxes. Sold at 12-20-19 Repository Sale. |
| 50-67341 | 50-040. -621.000 | Kopriva, William F. | Richland Township | 2017 through 2018 taxes. Sold at 12-20-19 Repository Sale. |

Motion was seconded by Commissioner Hunt and passed unanimously.

PERSONNEL ACTIONS

New Hires:

Motion was made by Commissioner Hunt to hire Jolene McIntosh-Myers, Full-Time Account Clerk I-Float for the Recorder of Deeds Office, (Paygrade 5-C/\$9.56 per hour), effective January 27, 2020. (Employment is contingent upon successful completion of pre-employment health screening).

Motion was seconded by Commissioner Smith and passed unanimously.

Motion was made by Commissioner Hunt to hire Angela Stephens, Full-Time Account Clerk I/Steno-Float for Tax Assessment, (Paygrade 5-K/\$9.56 per hour), effective January 27, 2020. (Employment is contingent upon successful completion of pre-employment health screening).

Motion was seconded by Commissioner Smith and passed unanimously.

Motion was made by Commissioner Hunt to hire Michael Crimaldi, Full-Time Tax Appraiser for Tax Assessment, (Paygrade 39-C/\$11.55 per hour), effective January 27, 2020. (Employment is contingent upon successful completion of pre-employment health screening).

Motion was seconded by Commissioner Smith and passed unanimously.

Motion was made by Commissioner Hunt to hire Amanda Smego, Full-Time Second Deputy for the Recorder of Deeds Office, (Paygrade 48-F/\$15.39 per hour), effective January 27, 2020. (Employment is contingent upon successful completion of pre-employment health screening).

Motion was seconded by Commissioner Smith and passed unanimously.

Motion was made by Commissioner Hunt to hire Sabrina Kirsch, Full-Time Clerk Stenographer I for the District Attorney's Office, (Paygrade 5-B/\$10.20 per hour), effective February 10, 2020. (Employment is contingent upon successful completion of pre-employment health screening).

Motion was seconded by Commissioner Smith and passed unanimously.

Transfers:

Motion was made by Commissioner Hunt to transfer Brenda Shultz, Full-Time Account Clerk I for Juvenile Court, (Paygrade 5-A/\$8.56 per hour), to Full-Time Department Clerk I for Juvenile Court, (Paygrade 3-B/\$9.84 per hour), effective January 27, 2020.

Motion was seconded by Commissioner Smith and passed unanimously.

Motion was made by Commissioner Hunt to transfer Martin Daughenbaugh, Full-time Correctional Officer II for the Prison, (Paygrade 38-A/\$22.69 per hour), to Full-Time Correctional Officer I for the Prison, (Paygrade 26-A/\$22.57 per hour), effective August 25, 2019.

Motion was seconded by Commissioner Smith and passed unanimously.

Remove from Payroll:

Motion was made by Commissioner Smith to remove Kristin Caro, Full-Time Caseworker II for Children & Youth Service, (Paygrade 43-C/\$30,293.12 annually), effective January 25, 2020.

Motion was seconded by Commissioner Hunt and passed unanimously.

Motion was made by Commissioner Smith to remove Joan Fye, Full-Time Assistant Payroll Coordinator for Human Resources, (Paygrade 25-B/\$15.72 per hour), effective March 17, 2020.

Motion was seconded by Commissioner Hunt and passed unanimously.

Motion was made by Commissioner Smith to remove Joseph Popich, Full-Time Correctional Officer I for the Prison, (Paygrade 26-A/\$22.12 per hour), effective February 27, 2020.

Motion was seconded by Commissioner Hunt and passed unanimously.

Motion was made by Commissioner Smith to remove Annette Farabaugh, Full-Time Administrative Secretary for Cooperative Extension, (Paygrade

36-C/\$29,631.27 annually), effective February 8, 2020.

Motion was seconded by Commissioner Hunt and passed unanimously.

Rescind:

Motion was made by Commissioner Hunt to rescind Lynette Kirsch, Full-Time Tipstaff/Court Clerk for the Courts, (Paygrade 22-G/\$17,927.00 annually), effective January 23, 2020.

Motion was seconded by Commissioner Smith and passed unanimously.

Motion was made by Commissioner Hunt to rescind Jessica Smego, Full-Time Second Deputy for the Recorder of Deeds Office, (Paygrade 48-F/\$15.39 per hour), effective January 27, 2020.

Motion was seconded by Commissioner Smith and passed unanimously.

Commissioner Chernisky stated that the next regularly scheduled Commissioners' Meeting will be held on February 13, 2020, in the Jury Room of the Courthouse, at 10:00 a.m.

Adjournment:

Motion was made by Commissioner Hunt to adjourn the meeting.

Motion was seconded by Commissioner Smith and passed unanimously.

Michael Gelles, IV, Chief Clerk