

CAMBRIA COUNTY BOARD OF COMMISSIONERS

Minutes

December 6, 2018

**Ebensburg, PA
November 15, 2018
Commissioners Thomas C. Chernisky, B.J. Smith, and Mark J. Wissinger present.**

**Ebensburg, PA
November 16, 2018
Commissioners Thomas C. Chernisky, B.J. Smith, and Mark J. Wissinger present.**

**Ebensburg, PA
November 19, 2018
Commissioners Thomas C. Chernisky, B.J. Smith, and Mark J. Wissinger present.**

**Ebensburg, PA
November 20, 2018
Commissioners Thomas C. Chernisky, B.J. Smith, and Mark J. Wissinger present.**

**Ebensburg, PA
November 21, 2018
Commissioners Thomas C. Chernisky, B.J. Smith, and Mark J. Wissinger present.**

**Ebensburg, PA
November 22, 2018
Courthouse closed in observance of Thanksgiving.**

**Ebensburg, PA
November 23, 2018
Courthouse closed.**

**Ebensburg, PA
November 26, 2018
Commissioners Thomas C. Chernisky, B.J. Smith, and Mark J. Wissinger present.**

**Ebensburg, PA
November 27, 2018
Commissioners Thomas C. Chernisky, B.J. Smith, and Mark J. Wissinger present.**

**Ebensburg, PA
November 28, 2018
Commissioners Thomas C. Chernisky, B.J. Smith, and Mark J. Wissinger present.**

**Ebensburg, PA
November 29, 2018
Commissioners Thomas C. Chernisky, B.J. Smith, and Mark J. Wissinger present.**

**Ebensburg, PA
November 30, 2018
Commissioners Thomas C. Chernisky, B.J. Smith, and Mark J. Wissinger present.**

**Ebensburg, PA
December 3, 2018
Commissioners Thomas C. Chernisky, B.J. Smith, and Mark J. Wissinger present.**

**Ebensburg, PA
December 4, 2018
Commissioners Thomas C. Chernisky, B.J. Smith, and Mark J. Wissinger present.**

**Ebensburg, PA
December 5, 2018
Commissioners Thomas C. Chernisky, B.J. Smith, and Mark J. Wissinger present.**

Commissioners in Session.

Call to Order was made by President Commissioner Thomas C. Chernisky, in the third floor Commissioners' Meeting Room at the Cambria County Courthouse, Ebensburg, at 10:00 a.m.

Motion was made by Commissioner Smith to waive the reading of the Minutes of November 15, 2018, but to approve them and place them on file.

Motion was seconded by Commissioner Wissinger and passed unanimously.

Public Comment:

Etta Albright spoke about the appropriateness of the Martha Mary House being operated by Catholic Charities.

COMMISSIONERS

Motion was made by Commissioner Wissinger to approve authorizing the District Attorney and selected staff to sign account and safety deposit box agreements with AmeriServ Financial.

Motion was seconded by Commissioner Smith and passed unanimously.

Repairs:

Motion was made by Commissioner Smith to authorize the Cambria County War Memorial Authority to make capital improvements at the North Central Recreation Center.

Motion was seconded by Commissioner Wissinger and passed unanimously.

Resolution:

Motion was made by Commissioner Wissinger to approve the Fiscal Year 2018-2019 Resolution by Municipality Certifying Provision of Local Match for State Operating Financial Assistance in the amount of \$695,145.00 for the Cambria County Transit Authority.

Motion was seconded by Commissioner Smith and passed unanimously.

Proposals:

Motion was made by Commissioner Smith to approve the proposal of Info Quick Solutions, Inc., to continue the Deed Index Book Digitization Program for the Recorder of Deeds Office at the following estimated costs:

InfoDex Creation (Deeds)	\$38,400.00
Record Book Scanning and Linking to Indices	\$26,100.00

Motion was seconded by Commissioner Wissinger and passed unanimously.

Motion was made by Commissioner Wissinger to approve the proposal of Tower Services Unlimited for the installation of a 911 communications tower, communications shelter, and generator in Cresson Township, at a cost of \$398,448.00.

Motion was seconded by Commissioner Smith and passed unanimously.

Agreements:

Motion was made by Commissioner Wissinger to approve the Supplemental Proposal of Service/Contract with Keller Engineers for work on Bridge No. 20 (Cherry Bottom Bridge, Portage Township) and Bridge No. 27 (Von Lunen Street Bridge, Dale Borough), in the amount of \$4,000.00.

Motion was seconded by Commissioner Smith and passed unanimously.

Contracts (Provided Funding is Available):

Motion was made by Commissioner Smith to approve five (5) Service Contracts for Cambria County Children & Youth FY 2018-2019 Budget:

Cambria County Child Advocacy Center, Inc.

Service Provided	Rate
Child Forensic Interviews	\$300.00 per interview that is not covered by any other funding source
Court Testimony	\$225.00 per day

Timothy M. Ayres, d/b/a Timothy M. Ayres, LLC

Service Provided	Rate
Legal Representation	\$80.00 per hour
Training Facilitation	\$80.00 per training

Community Specialists Corporation, d/b/a The Academy

Cert #	Unit ID	Service Provided	Rate	Title IV-E Unallowable	Title IV-E Allowable	Allow Maint	Allow Admin
401650	SH	Female Residential	\$220.12 per day				
401650	NM	D&A Female	\$278.41 per day				
401650	SP	Shelter Program – Female	\$281.19 per day				

Summit School, Inc., d/b/a Summit Academy

Cert #	Unit ID	Service Provided	Rate	Title IV-E Unallowable	Title IV-E Allowable	Allow Maint	Allow Admin
448080 448090 448100 472040	SR	Summit Academy Residential Program	\$157.75				
448110 448120 448130 448140 472040	DA	Summit Academy – D&A Program	\$221.73				
448070 472040	SP	Shelter	\$281.19				

Center for Hearing and Deaf Services, Inc.

Service Provided	Rate	Title IV-E Allow	Title IV-E Unallowable
Sign Language Interpreting Services 2 hour minimum requirement applies to all rates. For complex situations or assignments, 2 or more interpreters are required. For assignments in excess of 2 hours, 2 or more interpreters are required. Cancellations with less than 24 hours' notice, early completion, and client no-shows will be charged the requested time. Tactile interpreting for deaf/blind clients will add a \$5.00 fee.			
Interpreting and Transliterating Services requiring individuals with valid state registration and certification: Scheduled requests, Monday–Sunday, 7:00 a.m. – 7:00 p.m.	\$60.00 per hour		
Interpreting and Transliterating Services requiring individuals with valid state registration and certification: Scheduled requests, Monday–Sunday, 7:00 p.m. – 7:00 a.m.	\$65.00 per hour		
Interpreting and Transliterating Services requiring individuals with valid state registration and certification: Services scheduled with less than 2 business days' notice.	\$65.00 per hour		
Interpreting and Transliterating Services by individuals without valid state registration & certification: Scheduled requests, Monday–Sunday, 7:00 a.m. – 7:00 p.m.	\$50.00 per hour		
Interpreting and Transliterating Services by individuals without valid state registration & certification: Scheduled requests, Monday–Sunday, 7:00 p.m. – 7:00 a.m.	\$55.00 per hour		
Interpreting and Transliterating Services by individuals without valid state registration and certification: Services scheduled with less than 2 business days' notice.	\$55.00 per hour		
Travel Expenses – Sign Language Interpreting Services	Parking and toll reimbursement, if applicable.		
Travel Zones – Sign Language Interpreting Services travel zone charges will be applied, if assignment is beyond a specific geographic area from HDS office. Beyond 240 miles is determined on a case-by-case basis. Assignments outside Zone 3 may also require a portal-to-portal fee. If assignment occurs on consecutive dates outside of Zone 3, lodging and meal expenses may be charged in addition to the one-time travel charge.			
Travel Zone 1 (0-30 mile radius)	\$0 Flat Rate		
Travel Zone 2 (31-60 mile radius)	\$30 Flat Rate		
Travel Zone 3 (61-90 mile radius)	\$40 Flat Rate		
Travel Zone 4 (91-120 mile radius)	\$50 Flat Rate		
Travel Zone 5 (121-150 mile radius)	\$60 Flat Rate		
Travel Zone 6 (151-180 mile radius)	\$70 Flat Rate		
Travel Zone 7 (181-200 mile radius)	\$80 Flat Rate		
Travel Zone 8 (201-240 mile radius)	\$90 Flat Rate		

Center for Hearing and Deaf Services, Inc. (continued)

Service Provided	Rate	Title IV-E Allow	Title IV-E Unallowable
Foreign Language Interpreting Services Cancellations with less than 24 hours' notice, early completion, and client no shows will be charged the requested time. A 1 hour minimum requirement applies to foreign language interpreting assignments in person. For assignments longer than 1 hour, additional time will be charged in 15 minute increments.			
Foreign Language Written Translation.	\$.30 per word		
In-Person Interpreting Services, scheduled requests: Monday – Sunday, 7:00 a.m. – 7:00 p.m.	\$50.00 per hour		
In-Person Interpreting Services, scheduled requests: Monday – Sunday, 7:00 p.m. – 7:00 a.m.	\$55.00 per hour		
In-Person Interpreting Services, scheduled with less than 2 business days' notice.	\$5.00 surcharge		
Telephonic Interpreting Services – Telephonic interpreting is charged in 15 minute blocks, equivalent to \$15.00 for up to 15 minutes. A 15 minute minimum requirement applies, meaning a 10 minute call will be charged at \$15.00, Monday–Sunday, 7:00 a.m. – 7:00 p.m.	\$60.00 per hour		
Telephonic Interpreting Services – Telephonic interpreting is charged in 15 minute blocks, equivalent to \$15.00 for up to 15 minutes. A 15 minute minimum requirement applies, meaning a 10 minute call will be charged at \$15.00, Monday–Sunday, 7:00 p.m. – 7:00 a.m.	\$60.00 per hour		
Scheduling with less than 2 business days' notice.	\$5.00 surcharge		
Travel Expenses – Foreign Language Interpreting Services	Parking and toll reimbursement, if applicable.		
Travel Zones – Foreign Language Interpreting Services travel zone charges will be applied, if assignment is beyond a specific geographic area from HDS. Beyond 300 miles is determined on a case-by-case basis. If assignment occurs on consecutive dates outside of Zone 2, lodging and meal expenses will be charged in addition to the one-time travel charge and mileage fee at the IRS rate.			
Travel Zone 1 (0-29 mile radius)	\$0 flat rate		
Travel Zone 2 (30-59 mile radius)	\$40.00 flat rate		
Travel Zone 3 (60-89 mile radius)	\$50.00 flat rate		
Travel Zone 4 (90-119 mile radius)	\$60.00 flat rate		
Travel Zone 5 (120-149 mile radius)	\$70.00 flat rate		
Travel Zone 6 (150-179 mile radius)	\$80.00 flat rate		
Travel Zone 7 (180-209 mile radius)	\$90.00 flat rate		
Travel Zone 8 (210-239 mile radius)	\$100.00 flat rate		
Travel Zone 9 (240-269 mile radius)	\$110.00 flat rate		
Travel Zone 10 (270-300 mile radius)	\$120.00 flat rate		

Motion was seconded by Commissioner Wissinger and passed unanimously.

Motion was made by Commissioner Wissinger to approve two (2) Service Contracts for Cambria County Area Agency on Aging FY 2018-2019 Budget:

VENDOR/CONTRACTOR	DESCRIPTION OF SERVICES	CONTRACT AMOUNT FY 2017-2018	CONTRACT AMOUNT FY 2018-2019
Family Care	Provide PERS to Consumers	\$35,000/year max	\$40,000/year max
Homestead Unlimited	Provide PC and HS	\$145,000/year max	\$120,000/year max

Motion was seconded by Commissioner Smith and passed unanimously.

Tax Appeal Amendment:

Motion was made by Commissioner Smith to amend the tax refund approved on November 15, 2018, to the Estate of Clinton Stewart, Sr., Map No. 49-009.-103.001, for the following years and amounts:

2018 - \$9.85	2017 - \$10.00	2016 - \$10.14
2015 - \$8.67	2014 - \$8.67	2013 - \$8.67

Motion was seconded by Commissioner Wissinger and passed unanimously.

Appointments:

Motion was made by Commissioner Wissinger to approve the appointment of Thomas McAneny to the Cambria County General Financing Authority, for a 5-year term, beginning January 1, 2019, and ending December 31, 2023.

Motion was seconded by Commissioner Smith and passed unanimously.

Motion was made by Commissioner Wissinger to approve the appointment of June Fether to the Cambria County Area Agency on Aging Advisory Council, for a 3-year term, beginning January 1, 2019, and ending December 31, 2021.

Motion was seconded by Commissioner Smith and passed unanimously.

Motion was made by Commissioner Wissinger to approve the appointment of Leah Spangler and David Vitovich to the Cambria County Transit Authority Board, for 5-year terms, beginning January 1, 2019, and ending December 31, 2023.

Motion was seconded by Commissioner Smith and passed unanimously.

Reappointments:

Motion was made by Commissioner Smith to approve the following reappointments to the Cambria County Industrial Development Authority, for 5-year terms, beginning January 1, 2019, and ending December 31, 2023.

Warren Myers Nancy Bizjak Scott Morris

Motion was seconded by Commissioner Wissinger and passed unanimously.

Motion was made by Commissioner Smith to approve the reappointment of Joseph A. Vargo, III, to the Cambria County Redevelopment Authority, for a 5-year term, beginning January 1, 2019, and ending December 31, 2023.

Motion was seconded by Commissioner Wissinger and passed unanimously.

Motion was made by Commissioner Smith to approve the reappointment of Dr. James Greco to the Cambria Somerset Authority, for a 5-year term, beginning January 1, 2019, and ending December 31, 2023.

Motion was seconded by Commissioner Wissinger and passed unanimously.

Motion was made by Commissioner Smith to approve the following reappointments to the Cambria County Planning Commission, for 4-year terms, beginning January 1, 2019, and ending December 31, 2022.

Reverend Sylvia King James White David Belz

Motion was seconded by Commissioner Wissinger and passed unanimously.

Motion was made by Commissioner Smith to approve the following reappointments to the Cambria County Children & Youth Advisory Board, for 3-year terms, beginning January 1, 2019, and ending December 31, 2021.

**Patricia Fyock Robert Cabala Blair Pawlowski, Esquire
Donna Cauffiel**

Motion was seconded by Commissioner Wissinger and passed unanimously.

Motion was made by Commissioner Smith to approve the following reappointments to the Cambria County Conservation and Recreation Authority, for 5-year terms, beginning January 1, 2019, and ending December 31, 2023.

Thomas Fritz Charles Girona Brad Clemenson

Motion was seconded by Commissioner Wissinger and passed unanimously.

Motion was made by Commissioner Smith to approve the reappointment of Nickole George to the Cambria County Area Agency on Aging Advisory Council, for a 3-year term, beginning January 1, 2018, and ending December 31, 2021.

Motion was seconded by Commissioner Wissinger and passed unanimously.

Motion was made by Commissioner Smith to approve the reappointment of Rick McQuaide to the Johnstown-Cambria County Airport Authority, for a 5-year term, beginning January 1, 2019, and ending December 31, 2023.

Motion was seconded by Commissioner Wissinger and passed unanimously.

PERSONNEL ACTIONS

New Hires:

Motion was made by Commissioner Wissinger to hire Kimberly Krouse, Full-Time Magistrate Clerk I for Magistrate Michael Musulin's Office, (Paygrade 9-G/\$10.05 per hour), effective December 10, 2018. (Employment is contingent upon successful completion of pre-employment health screenings).

Motion was seconded by Commissioner Smith and passed unanimously.

Motion was made by Commissioner Wissinger to hire Kathie Lushko, Full-Time Magistrate Clerk I for Magistrate Rick Varner's Office, (Paygrade 9-G/\$10.16 per hour), effective January 7, 2019. (Employment is contingent upon successful completion of pre-employment health screenings).

Motion was seconded by Commissioner Smith and passed unanimously.

Motion was made by Commissioner Wissinger to hire Hugh Balsinger, Per-Diem Legal DUI Counselor for DUI, (Paygrade 32-U/\$150.00 per day), effective October 6, 2018. (Employment is contingent upon successful completion of pre-employment health screenings).

Motion was seconded by Commissioner Smith and passed unanimously.

Motion was made by Commissioner Wissinger to hire Patricia Muriceak, Full-Time Accountant II for BH/ID & EI, (Paygrade 45-E/\$28,736.38 annually), effective January 7, 2019. (Employment is contingent upon successful completion of pre-employment health screenings).

Motion was seconded by Commissioner Smith and passed unanimously.

Transfers:

Motion was made by Commissioner Smith to transfer Jessica Greathouse, Full-Time Correctional Officer I for the Prison, (Paygrade 26-A/\$19.98 per hour), to Full-Time Prison Counselor (Temporary) for the Prison, (Paygrade 32-K/\$19.22 per hour), effective December 2, 2018.

Motion was seconded by Commissioner Wissinger and passed unanimously.

Motion was made by Commissioner Smith to transfer Jeremy Smick, Full-Time Correctional Officer I for the Prison, (Paygrade 26-A/\$19.98 per hour), to Full-Time Prison Counselor (Temporary) for the Prison, (Paygrade 32-K/\$19.22 per hour), effective December 2, 2018.

Motion was seconded by Commissioner Wissinger and passed unanimously.

Motion was made by Commissioner Smith to transfer George Moschgat, Full-Time Aging Care Manager II for the Area Agency on Aging, (Paygrade 43-D/\$28,571.66 annually), to Full-Time Aging Program Assessor for the Area Agency on Aging, (Paygrade 44-D/\$30,000.36 annually), effective December 10, 2018.

Motion was seconded by Commissioner Wissinger and passed unanimously.

Remove from Payroll:

Motion was made by Commissioner Wissinger to remove Todd Miller, Full-Time Aging Care Manager III for the Area Agency on Aging, (Paygrade 45-B/\$61,168.12 annually), effective January 12, 2019.

Motion was seconded by Commissioner Smith and passed unanimously.

Motion was made by Commissioner Wissinger to remove Austin Gill, Per-Diem Correctional Officer I for the Prison, (Paygrade 26-A/\$11.71 per hour), effective November 27, 2018.

Motion was seconded by Commissioner Smith and passed unanimously.

Rescind:

Motion was made by Commissioner Smith to rescind Hugh Balsinger, Per-Diem DUI Counseling Assistant for DUI, (Paygrade 32-X/\$200.00 per day), to Per-Diem Legal DUI Counselor for DUI, (Paygrade 32-U/\$150.00 per day), effective October 6, 2018.

Motion was seconded by Commissioner Wissinger and passed unanimously.

The next regular Commissioners' Meeting will be held on Thursday, December 20, 2018, at 10:00 a.m., at the Cambria County Courthouse.

Adjournment:

Motion was made by Commissioner Smith to adjourn the meeting.

Motion was seconded by Commissioner Wissinger and passed unanimously.

Michael Gelles, IV, Chief Clerk