

CAMBRIA COUNTY BOARD OF COMMISSIONERS

Salary Board Minutes

April 26, 2017

Salary Board in Session:

Pledge of Allegiance.

President Commissioner Thomas C. Chernisky, in the Hastings Borough Council Meeting Room, at 6:05 p.m., made the Call to Order.

Hastings Borough Council President Chris Gibbons, on behalf of the Hastings Borough Council thanked the Commissioners for letting them host the meeting.

Motion was made by Commissioner Wissinger to waive the reading of the Salary Board Minutes of April 13, 2017, but to approve them and place them on file.

Motion was seconded by Commissioner Smith and was passed unanimously.

Modify Salary:

Motion was made by Commissioner Smith to modify the salary of Full-Time Second Deputy for Recorder of Deeds (Paygrade 48-F/\$15.85/hour) to (Paygrade 48-F/\$15.39/hour) effective May 8, 2017.

Motion was seconded by Commissioner Wissinger and passed unanimously.

Adjournment:

Motion was made by Commissioner Smith to adjourn the meeting.

Motion was seconded by Commissioner Wissinger and passed unanimously.

Edward Cernic, Jr., Controller

CAMBRIA COUNTY BOARD OF COMMISSIONERS

Minutes

April 26, 2017

Ebensburg, PA

April 14, 2017

Commissioners Thomas C. Chernisky, B.J. Smith, and Mark J. Wissinger present.

Ebensburg, PA

April 17, 2017

Commissioners Thomas C. Chernisky, B.J. Smith, and Mark J. Wissinger present.

Ebensburg, PA

April 18, 2017

Commissioners Thomas C. Chernisky, B.J. Smith, and Mark J. Wissinger present.

Ebensburg, PA

April 19, 2017

Commissioners Thomas C. Chernisky, B.J. Smith, and Mark J. Wissinger present.

Ebensburg, PA

April 20, 2017

Commissioners Thomas C. Chernisky, B.J. Smith, and Mark J. Wissinger present.

Ebensburg, PA

April 21, 2017

Commissioners Thomas C. Chernisky, B.J. Smith, and Mark J. Wissinger present.

Ebensburg, PA

April 24, 2017

Commissioners Thomas C. Chernisky, B.J. Smith, and Mark J. Wissinger present.

Ebensburg, PA

April 25, 2017

Commissioners Thomas C. Chernisky, B.J. Smith, and Mark J. Wissinger present.

Ebensburg, PA

April 26, 2017

Commissioners Thomas C. Chernisky, B.J. Smith, and Mark J. Wissinger present.

Ebensburg, PA

April 27, 2017

Commissioners Thomas C. Chernisky, B.J. Smith, and Mark J. Wissinger present.

President Commissioner Thomas C. Chernisky, in the Hastings Borough Council Meeting Room at 6:08 p.m., made the Call to Order.

Motion was made by Commissioner Wissinger to waive the reading of the Minutes of April 13, 2017, but to approve them and place them on file.

Motion was seconded by Commissioner Smith and passed unanimously.

Public Comment:

John DeBartola of Johnstown asked the Commissioners to be transparent and release the District Attorney's Drug Forfeiture Account Audit.

COMMISSIONERS

Proclamations:

Commissioner Smith presented a Proclamation for ‘National Letter Carriers Stamp Out Hunger Food Drive.’

Commissioner Wissinger presented a Proclamation for ‘Conservation District Week.’

Motion was made by Commissioner Smith to approve the Notice to Proceed to George S. Hann and Son, Inc., of Fort Littleton, Pennsylvania, to rehabilitate County Bridges 3, 9, and 25, in a total contract amount of \$405,024.80.

Motion was seconded by Commissioner Wissinger and passed unanimously.

Amendment:

Motion was made by Commissioner Wissinger to approve Amendment No. 10 to the HealthChoices Behavioral Health Grant Agreement, No. 4100059507, with the Pennsylvania Department of Human Services, being effective July 1, 2017.

Motion was seconded by Commissioner Smith and passed unanimously.

Agreements:

Motion was made by Commissioner Smith to approve the Letter Agreement with LexisNexis for the Cambria County Prison, being effective from June 1, 2017, through May 31, 2020, at a rate of \$745.00 per month.

Motion was seconded by Commissioner Wissinger and passed unanimously.

Motion was made by Commissioner Wissinger to approve the Professional Services Agreement with Time Keeping Systems, Inc., for the Cambria County Prison, being effective May 1, 2017, through April 30, 2020, in an amount of \$19,452.84.

Motion was seconded by Commissioner Smith and passed unanimously.

Contracts:

Motion was made by Commissioner Smith to approve one (1) Service Provider Contract for the Cambria County Area Agency on Aging Services for Fiscal Years 2017-2018.

<u>VENDOR/CONTRACTOR</u>	<u>DESCRIPTION OF SERVICES</u>	<u>CONTRACT AMOUNT</u> <u>FY 2017-2018</u>	<u>CONTRACT AMOUNT</u> <u>FY 2017-2018</u>
Blair Senior Services, Inc.	Reciprocal Services	\$0.00	\$0.00

Motion was seconded by Commissioner Wissinger and passed unanimously.

Motion was made by Commissioner Smith to approve one (1) Service Provider Contract for the Cambria County Children & Youth Services for Fiscal Years 2016-2017.

The Center for Hearing & Deaf Services, Inc.

<u>Service Provided</u>	<u>Rate</u>	<u>Title IV-E Allow</u>	<u>Title IV-E Unallowable</u>
Sign Language Interpreting Services 2-hour minimum requirement applies to all rates. For complex situations or assignments 2 or more interpreters are required. For assignments in excess of 2 hours, 2 or more interpreters are required. Cancellations with less than 24-hours' notice, early completion, and client no shows will be charged the requested time.			
Interpreting & Transliterating Services requiring individuals with valid state registration and certification: Scheduled requests, Monday-Sunday 7am -7pm	\$60.00/hour		
Interpreting & Transliterating Services requiring individuals with valid state registration and certification: Scheduled requests, Monday-Sunday, 7pm-7am	\$65.00/hour		
Interpreting & Transliterating Services requiring individuals with valid state registration and certification: Services scheduled with less than two business days' notice:	\$65.00/hour		
Interpreting & Transliterating Services by individuals without valid state registration and certification: Scheduled requests, Monday –Sunday, 7am-7pm	\$50.00/hour		
Interpreting & Transliterating Services by individuals without valid state registration and certification: Scheduled requests, Monday-Sunday, 7pm -7am	\$55.00/hour		
Interpreting & Transliterating Services by individuals without valid state registration and certification: Services scheduled with less than two business days' notice.	\$55.00/hour		
Travel Expenses –Sign Language Interpreting Services	Parking & Toll reimbursement if applicable		
Travel Zones –Sign Language Interpreting Services –Travel Zone charges will be applied if assignment is beyond a specific geographic area from HDS office. Beyond 240 miles is determined on a case by case basis. Assignments outside Zone 3 may also require a portal to portal fee. If assignment occurs on consecutive dates outside of Zone 3, lodging and meal expenses may be charged in addition to the one time travel charge.			
Travel Zone 1 (0-30 miles radius)	\$0 Flat Rate		
Travel Zone 2 (31-60 miles radius)	\$30 Flat Rate		
Travel Zone 3(61-90 miles radius)	\$40 Flat Rate		
Travel Zone 4 (91-120 miles radius)	\$50 Flat Rate		
Travel Zone 5 (121 -150 miles radius)	\$60 Flat Rate		
Travel Zone 6 (151-180 miles radius)	\$70 Flat Rate		
Travel Zone 7 (181-200 miles radius)	\$80 Flat Rate		
Travel Zone 8 (201-240 miles radius)	\$90 Flat Rate		
Foreign Language Interpreting Services Cancellations with less than 24 hours' notice, early completion, and client no shows will be charged the requested time. A one-hour minimum requirement applies to foreign language interpreting assignments in person. For assignments longer than one hour, additional time will be charged in 15 minute increments.			
In-Person Interpreting Services, scheduled requests: Monday –Sunday, 7am -7pm	\$50.00/hour		
In-Person Interpreting Services, scheduled requests: Monday –Sunday 7pm-7am	\$55.00/hour		
In-Person Interpreting Services, scheduled with less than two business days' notice.	\$5.00 surcharge		
Telephonic Interpreting Services (Telephonic interpreting is charged in 15 minute blocks, equivalent to \$15 for up to 15 minutes. A 15 minute minimum requirement applies, meaning a 10-minute call will be charged at \$15) Monday –Sunday 7am -7pm	\$60.00/hour		
Telephonic Interpreting Services, (Telephonic interpreting is charged in 15 minute blocks, equivalent to \$15 for up to 15 minutes. A 15 minute minimum requirement applies, meaning a 10 minute call will be charged at \$15) Monday –Sunday 7pm to 7am	\$60.00/hour		
Travel Expenses –Foreign Language Interpreting Services	Parking & Toll reimbursement if applicable		
Travel Zones –Foreign Language Interpreting Services Travel Zone charges will be applied if assignment is beyond a specific geographic area from HDS. Beyond 300 miles is determined on a case by case basis. If assignment occurs on consecutive dates outside of Zone 2, lodging and meal expenses will be charged in addition to the one time travel charge and mileage fee at the IRS rate.			
Travel Zone 1 (0-29 miles radius)	\$0 Flat Rate		

Travel Zone 2 (30-59 miles radius)	\$40.00 Flat Rate		
Travel Zone 3 (60-89 miles radius)	\$50.00 Flat Rate		
Travel Zone 4 (90-119 miles radius)	\$60.00 Flat Rate		
Travel Zone 5(120-149 miles radius)	\$70.00 Flat Rate		
Travel Zone 6 (150-179 miles radius)	\$80.00 Flat Rate		
Travel Zone 7 (180-209 miles radius)	\$90.00 Flat Rate		
Travel Zone 8 (210-239 miles radius)	\$100.00 Flat Rate		
Travel Zone 9 (240-269 miles radius)	\$110.00 Flat Rate		
Travel Zone 10 (270-300 miles radius)	\$120.00 Flat Rate		

Motion was seconded by Commissioner Wissinger and passed unanimously.

Bid:

Motion was made by Commissioner Smith to approve the bid for Collection and Disposal of Solid Waste and Recyclables to Pro Disposal, Summerhill, Pennsylvania, for a three-year contract beginning May 1, 2017. Estimated total contract is sixty-three thousand one hundred eighty and 00/100 dollars (\$63,180.00). Monthly fees per facility listed below.

<u>FACILITY</u>	<u>YEAR ONE MONTHLY COST</u>	<u>YEAR TWO MONTHLY COST</u>	<u>YEAR THREE MONTHLY COST</u>
Services Building Solid Waste Container Rental & Disposal (1 weekly pickup)	\$140.00	\$140.00	\$140.00
Human Services Solid Waste Container Rental & Disposal (2 weekly pickups – M&Th)	\$200.00	\$200.00	\$200.00
Courthouse Solid Waste Container Rental & Disposal (5 weekly pickups – M-F)	\$420.00	\$420.00	\$420.00
Duman Park Solid Waste Containers (2) Rental & Disposal May 15 th –Sept. 15 th (1 weekly pickup - M)	\$175.00	\$175.00	\$175.00
Duman Park (Camping Area) Solid Waste Container Rental & Disposal May 15 th –November 15 th (1 pickup every other week)	\$75.00	\$75.00	\$75.00
Prison Solid Waste Container Rental & Disposal (6 weekly pickups – M-Sat.)	\$495.00	\$495.00	\$495.00
Central Park Complex Solid Waste Container Rental & Disposal (2 weekly pickups - Tu&F)	\$250.00	\$250.00	\$250.00
Central Park Complex Cardboard Container Rental & Disposal (1 weekly pickup)	No Charge	No Charge	No Charge

Motion was seconded by Commissioner Wissinger and passed unanimously.

PERSONNEL ACTIONS

New Hires:

Motion was made by Commissioner Wissinger to hire George Moschgat, Full-Time Aging Care Manager I for Area Agency on Aging (Paygrade 41-

F/\$26,612.15/year) effective May 1, 2017. Employment is contingent upon successful completion of pre-employment health screenings.

Motion was seconded by Commissioner Smith and passed unanimously.

Motion was made by Commissioner Wissinger to hire Bryan Williams, Full-Time Aging Care Manager I for Area Agency on Aging (Paygrade 41-F/\$26,612.15/year) effective May 2, 2017. Employment is contingent upon successful completion of pre-employment health screenings.

Motion was seconded by Commissioner Smith and passed unanimously.

Motion was made by Commissioner Wissinger to hire Melisa Bradley, Full-Time Account Clerk I/Float for Recorder of Deeds (Paygrade 5-C/\$9.56/hour) effective May 8, 2017. Employment is contingent upon successful completion of pre-employment health screenings.

Motion was seconded by Commissioner Smith and passed unanimously.

Motion was made by Commissioner Wissinger to hire James Behe, Full-Time Chief Deputy Sheriff for Sheriff's Department (Paygrade 49-F/\$45,000.00/year) effective May 1, 2017. Employment is contingent upon successful completion of pre-employment health screenings.

Motion was seconded by Commissioner Smith and passed unanimously.

Motion was made by Commissioner Wissinger to hire Jonathan Kutchman, Per-Diem DUI Instructor for DUI Department (Paygrade 32-W/\$100.00 per day) effective May 15, 2017. Employment is contingent upon successful completion of pre-employment health screenings.

Motion was seconded by Commissioner Smith and passed unanimously.

Transfers:

Motion was made by Commissioner Smith to transfer Haley Mintmier, Full-Time Caseworker II for Children & Youth Services (Paygrade 43-C/\$29,993.60/year) to Full-Time Caseworker II for BH/ID/EI (Paygrade 43-C/\$29,993.60/year) effective May 8, 2017.

Motion was seconded by Commissioner Wissinger and passed unanimously.

Motion was made by Commissioner Smith to transfer Melissa Franko, Full-Time Clerk Typist III for Recorder of Deeds (Paygrade 15-D/\$11.90/hour) to Full-Time Second Deputy for Recorder of Deeds (Paygrade 48-F/\$15.39/hour) effective May 8, 2017.

Motion was seconded by Commissioner Wissinger and passed unanimously.

Removed From Payroll:

Motion was made by Commissioner Wissinger to remove Adam Ayre, Per-Diem Correctional Officer I for Prison (Paygrade 26-A/\$11.71/hour) effective April 10, 2017.

Motion was seconded by Commissioner Smith and passed unanimously.

Motion was made by Commissioner Wissinger to remove Kerri Yanity, Per-Diem Correctional Officer I for Prison (Paygrade 26-A/\$11.71/hour) effective April 21, 2017.

Motion was seconded by Commissioner Smith and passed unanimously.

Motion was made by Commissioner Wissinger to remove Robb Long, Per-Diem DUI Instructor for DUI Department (Paygrade 32-W/\$100.00 per day) effective April 26, 2017.

Motion was seconded by Commissioner Smith and passed unanimously.

Motion was made by Commissioner Wissinger to remove Barbara Porter, Full-Time Information and Referral Technician for Human Services (Paygrade 21-G/\$27,205.88/year) effective May 6, 2017.

Motion was seconded by Commissioner Smith and passed unanimously.

Motion was made by Commissioner Wissinger to remove Jacqueline Bradley, Full-Time Second Deputy for Recorder of Deeds (Paygrade 48-F/\$15.83/hour) effective May 6, 2017.

Motion was seconded by Commissioner Smith and passed unanimously.

The next Commissioners' Meeting will be on May 18, 2017, at 10 a.m. at the Johnstown Library 248 Main Street Johnstown, PA 15901.

Adjournment:

Motion was made by Commissioner Smith to adjourn the meeting.

Motion was seconded by Commissioner Wissinger and passed unanimously.

Michael Gelles, IV Chief Clerk