

# **CAMBRIA COUNTY BOARD OF COMMISSIONERS**

## **Salary Board**

**July 8, 2021**

**Pledge of Allegiance.**

**Call to Order.**

**Approve the Salary Board Minutes of June 10, 2021.**

**Create:**

- 1. Full-Time Director of Training and Recruitment for the Prison, (Paygrade 67-F/\$51,819.00 annually), effective July 11, 2021.**
- 2. Full-Time Acting Deputy Director of 911 for the Department of Emergency Services, (Paygrade 50-K/\$1,000.00 per month), effective July 10, 2021.**

**Abolish:**

- 1. Full-time Prison Counselor for the Prison, (Paygrade 32-K/\$20.31 per hour), effective July 11, 2021.**

**Adjournment.**

# CAMBRIA COUNTY BOARD OF COMMISSIONERS

## Agenda

July 8, 2021

Call to Order.

Approve the Minutes of the Commissioners' Meeting held June 24, 2021.

Public Comment.

### COMMISSIONERS

#### Agreements:

Approve the Continuum of Care Program Grant Agreement with the U.S. Department of Housing and Urban Development, in the amount of \$165,020.00.

Approve the Agreement for the Sale and Purchase of an Agricultural Conservation Easement to the Commonwealth of Pennsylvania with David Fees, in the amount of \$3,500.00.

Approve the Maintenance Agreement with the Cambria County Transit Authority, effective July 1, 2021, at the following rates:

Hourly Rate – \$39.86

Car Wash – \$2.25

Van/Truck Wash – \$3.25

Administrative Charge – 10% added (required parts installed/replaced)

#### Contracts (Provided Funding is Available):

Approve one (1) Service Contract for Cambria County BH/ID & EI Fiscal Year 2021-2022 Budget:

<u>VENDOR/CONTRACTOR</u>	<u>DESCRIPTION OF SERVICES</u>	<u>CONTRACT AMOUNT</u> <u>FY 2021-2022</u>
Pennsylvania Department of Human Services	Operating Agreement with the Office of Child Development and Early Learning for the Infant, Toddlers, and Family Medicaid Waiver	\$ 0

Approve four (4) Service Contracts for Cambria County Children & Youth Service Fiscal Year 2021-2022 Budget:

Children's Aid Home Programs of Somerset County, Inc.							
<u>Cert #</u>	<u>Unit ID</u>	<u>Service Provided</u>	<u>Rate</u>	<u>Title IV-E Unallowable</u>	<u>Title IV-E Allowable</u>	<u>Allow Maint</u>	<u>Allow Admin</u>
312330	FC	Foster Family Care	\$75.56/day				
312340	CD	Community Based Residential	\$132.64/day				

Dennis Kashurba, Psychologist

<u>Service Provided</u>	<u>Rate</u>
Psychological Evaluations	\$120.00/hour
Individual/Family/Group Therapy	\$120.00/hour
Court Testimony	\$120.00/hour
Court Documentation	\$120.00/hour
Consultation	\$120.00/hour
Training Facilitation	\$120.00/training

Center for Hearing & Deaf Services, Inc.  
(Sign Language Interpreting Services)

<u>Service Provided</u>	<u>Rate</u>	<u>Title IV-E Allowable</u>	<u>Title IV-E Unallowable</u>
Sign Language Interpreting Services. A 2-hour minimum requirement applies to all rates. For complex situations or assignments, 2 or more interpreters are required. For assignments in excess of 2 hours, 2 or more interpreters are required. Cancellations with less than 24-hours' notice, early completion, and client no shows will be charged the requested time. Tactile interpreting for deaf/blind clients will add a \$5.00 fee.			
Interpreting and transliterating services requiring individuals with valid state registration and certification: Scheduled requests, Monday – Sunday, 7:00 a.m. to 7:00 p.m.	\$60.00/hour		
Interpreting and transliterating services requiring individuals with valid state registration and certification: Scheduled requests, Monday – Sunday, 7:00 p.m. to 7:00 a.m.	\$65.00/hour		
Interpreting and transliterating services requiring individuals with valid state registration and certification: Services scheduled with less than 2 business days' notice.	\$65.00/hour		
Interpreting and transliterating services by individuals without valid state registration and certification: Scheduled requests, Monday – Sunday, 7:00 a.m. to 7:00 p.m.	\$50.00/hour		
Interpreting and transliterating services by individuals without valid state registration and certification: Scheduled requests, Monday – Sunday, 7:00 p.m. to 7:00 a.m.	\$55.00/hour		
Interpreting and transliterating services by individuals without valid state registration and certification: Services scheduled with less than 2 business days' notice.	\$55.00/hour		
Travel Expenses – Sign Language Interpreting Services.	Parking and toll reimbursement, if applicable.		
Travel Zones – Sign Language Interpreting Services. Travel zone charges will be applied, if assignment is beyond a specific geographic area from HDS office. Beyond 240 miles is determined on a case-by-case basis. Assignments outside Zone 3 may also require a portal-to-portal fee. If assignment occurs on consecutive dates outside of Zone 3, lodging and meal expenses may be charged in addition to the one-time travel charge.			
Travel Zone 1 (0-30 miles radius)	\$0.00 flat rate		
Travel Zone 2 (31-60 miles radius)	\$30.00 flat rate		
Travel Zone 3 (61-90 miles radius)	\$40.00 flat rate		
Travel Zone 4 (91-120 miles radius)	\$50.00 flat rate		
Travel Zone 5 (121-150 miles radius)	\$60.00 flat rate		
Travel Zone 6 (151-180 miles radius)	\$70.00 flat rate		
Travel Zone 7 (181-200 miles radius)	\$80.00 flat rate		
Travel Zone 8 (201-240 miles radius)	\$90.00 flat rate		

Center for Hearing & Deaf Services, Inc.  
(Foreign Language Interpreting Services)

<u>Service Provided</u>	<u>Rate</u>	<u>Title IV-E Allowable</u>	<u>Title IV-E Unallowable</u>
Foreign Language Interpreting Services. Cancellations with less than 24-hours' notice, early completion, and client no shows will be charged the requested time. A one-hour minimum requirement applies to foreign language interpreting assignments in person. For assignments longer than one hour, additional time will be charged in 15-minute increments.			
Foreign Language Written Translation.	\$.30/word		
In-person interpreting services, scheduled requests, Monday – Sunday, 7:00 a.m. to 7:00 p.m.	\$50.00/hour		
In-person interpreting services, scheduled requests, Monday – Sunday, 7:00 p.m. to 7:00 a.m.	\$55.00/hour		
In-person interpreting services, scheduled with less than 2 business days' notice.	\$5.00 surcharge		
Telephonic interpreting services are charged in 15-minute blocks equivalent to \$15.00 for up to 15 minutes. A 15-minute minimum requirement applies, meaning a 10-minute call will be charged at \$15.00, Monday – Sunday, 7:00 a.m. to 7:00 p.m.	\$60.00/hour		
Telephonic interpreting services are charged in 15-minute blocks, equivalent to \$15.00 for up to 15 minutes. A 15-minute minimum requirement applies, meaning a 10-minute call will be charged at \$15.00, Monday – Sunday, 7:00 p.m. to 7:00 a.m.	\$60.00/hour		
Scheduling with less than two business days' notice	\$5.00 surcharge		
Travel Expenses – Foreign Language Interpreting Services.	Parking and toll reimbursement, if applicable.		
Travel Zones – Foreign Language Interpreting Services. Travel zone charges will be applied, if assignment is beyond a specific geographic area from HDS. Beyond 300 miles is determined on a case-by-case basis. If assignment occurs on consecutive dates outside of Zone 2, lodging and meal expenses will be charged, in addition to the one-time travel charge and mileage fee at the IRS rate.			
Travel Zone 1 (0-29 miles radius)	\$0.00 flat rate		
Travel Zone 2 (30-59 miles radius)	\$40.00 flat rate		
Travel Zone 3 (60-89 miles radius)	\$50.00 flat rate		
Travel Zone 4 (90-119 miles radius)	\$60.00 flat rate		
Travel Zone 5 (120-149 miles radius)	\$70.00 flat rate		
Travel Zone 6 (150-179 miles radius)	\$80.00 flat rate		
Travel Zone 7 (180-209 miles radius)	\$90.00 flat rate		
Travel Zone 8 (210-239 miles radius)	\$100.00 flat rate		
Travel Zone 9 (240-269 miles radius)	\$110.00 flat rate		
Travel Zone 10 (270-300 miles radius)	\$120.00 flat rate		

Project Point of Light

<b>Service Provided</b>	<b>Rate</b>
<b>Sexual Offender and Sexual Abuse Victim Services</b>	
Psychological/Sexual Evaluation – Offender (includes testing)	\$525.00
Psychological/Social Evaluation	\$350.00
Individual Counseling/Psychotherapy (30 minutes)	\$60.00
Individual Counseling/Psychotherapy (45 minutes)	\$100.00
Individual Counseling/Psychotherapy (60 minutes)	\$115.00
Family Counseling/Psychotherapy (with or without patient) (60 minutes)	\$115.00
Group Therapy (60 minutes)	\$50.00
Group Therapy (90 minutes)	\$75.00
Group Therapy (120 minutes)	\$100.00
Polygraph	\$425.00
<b>Internet Monitoring Services</b>	
IPPC Initial Set-Up Fee	\$110.00
IPPC Monthly Monitoring Fee	\$20.00
<b>Court Services</b>	
Court Appearance (time is charged in one-hour minimum units; cancellations to be made within 24 hours or a 4-hour charge will be applied)	\$150.00/hour
Telephone Testimony (with or without testifying)	\$150.00/hour
<b>FIT (Family Intervention Therapy) Services</b>	
Psychological/Social Evaluation	\$350.00
Individual Counseling/Psychotherapy (60 minutes)	\$115.00
Group Therapy (60 minutes)	\$50.00
Group Therapy (90 minutes)	\$75.00
<b>Batterer’s Intervention Services/ Anger Management Services</b>	
Psychological /Social Evaluation	\$350.00
Polygraph	\$400.00
Individual Counseling/Psychotherapy (60 minutes)	\$115.00
Group Therapy (120 minutes)	\$100.00
***All services, except polygraphs, are submitted to any applicable insurance, if available.	

**Approve five (5) Service Contracts for Cambria County Area Agency on Aging Fiscal Year 2021-2022 Budget:**

<b>VENDOR/CONTRACTOR</b>	<b>DESCRIPTION OF SERVICES</b>	<b>CONTRACT AMOUNT FY 2020-2021</b>	<b>CONTRACT AMOUNT FY 2021-2022</b>
Arcadia Home Care & Staffing (County Homemakers)	Personal Care and Home Support	\$175,000.00 max	\$175,000.00 max
Cambria County Transit Authority	Transportation	\$220,000.00 max	\$220,000.00 max
Harmony House Manor	Temporary Housing of Protective Services Clients	\$15,000.00 max	\$15,000.00 max
Home Instead Senior Care	Personal Care and Home Support	\$50,000.00 max	\$50,000.00 max
Home Nursing Agency Community Services (UPMC Home Healthcare of Central PA)	Personal Care and Home Support	\$225,000 max	\$225,000.00 max

**Reappointment:**

Approve reappointing Dr. Nishma Saini to the Cambria County Behavioral Health/Intellectual Disabilities & Early Intervention Advisory Board, for a 3-year term, beginning February 1, 2021, and ending February 21, 2024.

**Change Order:**

Approve the Change Order of Brickley Construction, Inc., to RFB-2021-004, Flooring for the Area Agency on Aging, in the amount of \$2,500.00, effective June 28, 2021.

## PERSONNEL ACTIONS

**Agreements:**

Approve the Memorandum of Understanding with UMWA Local 616, allowing for changes to the current Bargaining Agreement, effective July 8, 2021.

Approve the Memorandum of Understanding with UMWA Local 616, regarding probationary employees, effective July 8, 2021, through December 31, 2023.

**Appointment:**

1. Approve appointing Arturo Martynuska as Full-Time Acting Deputy Director of 911 for the Department of Emergency Services, (Paygrade 50-K/\$1,000.00 per month), effective July 10, 2021.

**New Hires:**

1. Cheryl Bennett, Full-Time Clerk Typist I for the Area Agency on Aging, (Paygrade 7-B/\$19,558.50 annually), effective July 19, 2021. (Employment is contingent upon successful completion of pre-employment health screening).

2. Harley Nelen, Full-Time Telecommunicator for the Department of Emergency Services, (Paygrade 35-F/\$17.78 per hour), effective July 19, 2021. (Employment is contingent upon successful completion of pre-employment health screening).

3. Matthew Clawson, Full-Time Telecommunicator for the Department of Emergency Services, (Paygrade 35-F/\$17.78 per hour), effective July 19, 2021. (Employment is contingent upon successful completion of pre-employment health screening).

4. Tiffany Smith, Full-Time Telecommunicator for the Department of Emergency Services, (Paygrade 35-F/\$17.78 per hour), effective July 19, 2021. (Employment is contingent upon successful completion of pre-employment health screening).

5. Zoe Plouse, Per-Diem Account Clerk I for the Treasurer's Office, (Paygrade 5-C/\$8.56 per hour), effective July 12, 2021, through August 20, 2021. (Employment is contingent upon successful completion of pre-employment health screening).

**Transfers:**

1. Cecilia St. Clair, Full-Time Accountant I for Children & Youth Service, (Paygrade 43-H/\$30,281.42 annually), to Full-Time Fiscal Officer II for the Area Agency on Aging, (Paygrade 45-D/\$33,309.64 annually), effective July 12, 2021.

2. Patricia Lee, Full-Time Department Clerk II for Adult Probation, (Paygrade 9-E/\$12.86 per hour), to Full-Time Human Resources Generalist for Human Resources, (Paygrade 20-P/\$13.00 per hour), effective July 12, 2021.

3. Krista Warner, Full-Time Department Clerk I for the Register of Wills Office, (Paygrade 3-B/\$10.42 per hour), to Full-Time Department Clerk III for the Register of Wills Office, (Paygrade 15-E/\$10.94 per hour), effective July 12, 2021.

4. Jessica Greathouse, Full-Time Prison Counselor for the Prison, (Paygrade 32-K/\$20.92 per hour), to Full-Time Director of Training and Recruitment for the Prison, (Paygrade 67-F/\$51,819.00 annually), effective July 11, 2021.

5. Pamela Gelles, Full-Time Clerk Typist II for Voter Registration, (Paygrade 9-K/\$12.84 per hour), to Full-Time Head Clerk for Voter Registration, (Paygrade 28-B/\$13.48 per hour), effective July 12, 2021.

**Remove from Payroll:**

1. Tamra Forgan, Full-Time Chief Assessor Property Manager for Tax Assessment, (Paygrade 80-A/\$61,838.40 annually), effective July 17, 2021.

2. Robbin Melnyk, Full-Time Deputy Director of 911 for 911, (Paygrade 50-K/\$58,298.50 annually), effective July 10, 2021.

The next Commissioners' Meeting will be held on Wednesday, July 21, 2021, at the Johnstown Flood National Memorial Visitors' Center, 733 Lake Road, South Fork, at 6:05 p.m.

**Adjournment.**