

CAMBRIA COUNTY BOARD OF COMMISSIONERS

Salary Board

July 21, 2021

Pledge of Allegiance.

Call to Order.

Approve the Salary Board Minutes of July 8, 2021.

Create:

1. Full-Time Acting Chief Assessor Property Manager for Tax Assessment, (Paygrade 80-A/\$750.00 per month), effective July 19, 2021.

Salary Modification:

1. Full-Time Director of Human Resources for Human Resources, (Paygrade 97-C/\$81,543.28 annually) to (Paygrade 97-C/\$70,000.00 annually), effective August 1, 2021.

Adjournment.

CAMBRIA COUNTY BOARD OF COMMISSIONERS

Agenda

July 21, 2021

Call to Order.

Approve the Minutes of the Commissioners' Meeting held July 8, 2021.

Public Comment.

COMMISSIONERS

Amendments:

Approve the First Amendment to Contract No. C000063988 with the Commonwealth of Pennsylvania, Department of Community and Economic Development, amending the contract term to be July 27, 2016, through September 13, 2021.

Approve the First Amendment to the Lease Agreement with St. Francis University allowing for a 911 equipment change on the Old Castle Water tank as well as on the adjacent water tank.

Approve the Amendment to the Sub-Recipient Agreement with Johnstown Area Regional Industries (JARI) to remove Hybrid Medical Office Assistant and add Mobile Equipment Operations and Electrical Technology as class subject matters.

Agreement:

Approve the Agreement with Patrick J. Zirpoli, LLC, to provide 2022 PREA auditing services at the Cambria County Prison, in the amount of \$3,250.00.

Contracts (Provided Funding is Available):

Approve fourteen (14) Service Contracts for Cambria County BH/ID & EI Fiscal Year 2021-2022 Budget:

SERVICE PROVIDERS	BRIEF DESCRIPTION OF SERVICES	CONTRACT AMOUNT
Alliance for Behavioral & Developmental Disabilities, Inc.	Conducts certified investigations in accordance with MR Bulletin #00-04-11, "Certified Investigations," and #6000-04-01, "Incident Management," as well as the Pennsylvania Certified Investigations Manual.	\$ 256,970.00
Melissa Gehlman, Independent Contractor	Provider will provide occupational therapy for the Early Intervention Program.	\$ 7,500.00
Nulton Diagnostic & Treatment Center, P.C.	Provider will provide psychiatric services for indigent population.	\$ 5,000.00
Nulton Diagnostic & Treatment Center, P.C.	Provider will provide family-based behavioral health services.	\$ 10,000.00
Nulton Diagnostic & Treatment Center, P.C.	Provider will provide psychological evaluations.	\$ 5,000.00
Pediatric Therapy, LLC	Provides pediatric physical/occupational therapies, speech therapy, social work, and special instruction for behavior, hearing, and vision.	\$ 340,000.00
Rebekah Manor Wellness Community	Provider will provide supported structured living arrangement services for mentally ill elderly adults with a primary diagnosis of mental health.	\$ 146,000.00
Sign Language Specialist of Western PA, Inc.	To provide sign language and Spanish speaking interpretation services/sessions including court testimony and reporting.	\$ 5,000.00

Skills of Central PA, Inc.	Provider will provide Adult Development Training Program and Drop-in Center	\$	256,087.00
Skills of Central PA, Inc.	Provider will provide community habilitation services via care, support, and skills training with supervision.	\$	126,085.00
Learning Lamp, The	The Learning Lamp will provide small group social-emotional counseling and tutoring to high-risk children at all three of their outreach sites.	\$	28,548.00
Peer Empowerment Network	Consumer Drop-in Center which promotes consumer participation in meetings, task forces, and/or committees.	\$	174,000.00
Alternative Community Resource Program	Provider will provide Family support services along with identifying indigent/underinsured individuals and linking them to services.	\$	3,500.00
Alternative Community Resource Program	Provider will provide respite for those who qualify through the Family Base Behavioral Health Services.	\$	9,500.00

Approve three (3) Service Contracts for Cambria County Children & Youth Service Fiscal Year 2021-2022 Budget:

Alternative Living Solutions

Cert No.	Unit ID	Service Provided	Rate	Title IV-E Unallowable	Title IV-E Allowable	Allow Maintenance	Allow Admin
441000 444600 444610 442110 444620 444640 443960	TL	Transitional Living Services	\$226.44/day				
446300	IL	ALS Supervised Independent Living	\$226.44/day				

Professional Family Care Services, Inc.

Cert No.	Unit ID	Service Provided	Rate	Maintenance	Admin
331020	FF	Foster Care Services	\$67.00/day		
331020	II	Minor Parent and Child Foster Care	\$98.51/day		
326080		Family Group Decision Making Successful Conference: A family that has been referred for a FGDM conference in which a conference is coordinated and facilitated with nuclear family, extended family, and/or identified supports of the family and has an approved plan, (30 hours max).	\$2,500.00 Maximum of \$3,000.00 per conference, with County approval for identified extraordinary expense, (i.e., out of town travel and/or lodging)		
326080		Family Group Decision Making Successful Referral: A family that has been referred for a FGDM conference in which coordination activities have occurred that directly correlate to the FGDM referral but does not result in a family conference, (10 hours max).	\$1,000.00		
326080		Family Group Decision Making Unsuccessful Referral: A family that has been referred for a FGDM conference that does not result in any new engagement/activities due to a lack of engagement by the nuclear family and/or extended family members, (3 hours max).	\$250.00		
		Family Group Decision Making Follow-Up Conference	\$500.00		
		Emergency Caregiver Assessment: When the process ends following the assessment/SWAN withdrawal.	\$50.00/hour		
		Visit Coaching	\$12.50/ 15-minute unit		
		Ages & Stages Evaluation: Maximum of 12 units of service, within a 10-mile radius. Greater than 10 miles, maximum 20 units of service.	\$9.77/15-minute unit		
313790		Adoption Services (SWAN Affiliate Agency)	As defined by the State		
		Family Profile	\$2,500.00 (after SWAN funds depleted)		
		Child Profile	\$2,000.00 (after SWAN funds depleted)		
		Child Preparation	\$2,000.00 (after SWAN funds depleted)		
		Child-Specific Recruitment	\$3,000.00 (after SWAN funds depleted)		
		Permanency Court Conference	\$1,000.00		
		IL Service Plan Meeting	\$500.00		
		Family Service Plan Conference	\$500.00		

Independent Family Services, Inc.

Service Provided	Rate (Per Hour)
Family-Based Mental Health Services (FBMHS) – Behavioral health treatment services for children under 21 years of age that involve family therapy and occur in the school, home, and community. Includes those with co-occurring disorders, (MA eligible and upon approval).	No Charge
In-Home Parent Support Services – a. Parenting Enhancement Services- Including SAFECARE and Incredible Years); b. Family Activity Building Services; c. Community Support Building Services; d. Comprehensive Reporting Services - Includes monthly progress reports and family functionality assessment and evaluation. Includes telehealth services and truancy education services.	Direct Services (including telehealth) \$85.00 Court Preparation and Testimony \$85.00 Court Report \$30.00 (maximum 2-hour charge) Consultation \$50.00
Crisis Intervention – IFS Family Resource Professionals offer 24/7 telephone coverage for CYS families in crisis. These situations can lead to traumatic and life-threatening events, if left unattended. The families that work with the IFS Family Resource Professionals often rely on the IFS worker as their first line of defense. Families are also encouraged to use local and state police, the Cambria County Crisis Unit, and the Women’s Help Center while learning to independently deal with their crises.	No Charge
Follow-Up Aftercare Services – Monthly contact with families who successfully complete an IFS program, up to 12 months. Review discharge planning and assist family as necessary.	No Charge
Assessment and Evaluation Services – In-Home Family Functionality Assessment and baseline measurement of current functionality with report to referring agency, maximum of 12 hours. If IFS services are initiated after the assessment and evaluation, then the evaluation results will be utilized for referred family.	\$85.00
Batterer’s Intervention Group (26-week Duluth model) – Educational materials and presentations to males/females, (over 18 years old), who have been involved in domestic violence situations. All participants will be charged an assessment fee of \$80.00 and will be charged a minimum fee of \$20.00 per group. Weekly groups are held in Johnstown and have an open enrollment.	No Charge
Court Preparation and Involvement – Court preparation and testimony as to family progress, deficiencies, and issues within the scope of the IFS program. Provide recommendations and prognoses.	See individual service listed
Court Reports – Detailed description of family progress and recommendations for treatment/intervention. Court notice must be provided a minimum of 15 days prior to hearing date to ensure delivery of IFS Court Report. Minimum charge of 1 hour. Maximum charge of 2 hours.	See individual service listed
IFS Consultation – Face-to-face consultation with caseworker regarding a family referred for IFS services or consultation, after services have been initiated, that has been requested by the caseworker/supervisor	See individual service listed
Home Management Services – Designed to offer the most basic needs that are necessary in the development of healthy and safe children. The program utilizes a Home Manager to assist the family with the basics of providing food, shelter, and clothing in a safe and sanitary environment where each individual learns their specific role in meeting these basic family goals. The Home Management Program conducts lice/bedbug/cockroach protocol specifically authorized by the Cambria County Caseworker. Includes telehealth services.	Direct Services (including telehealth) \$45.00 Court Preparation and Testimony \$45.00 Court Report \$20.00 (maximum 2-hour charge) Consultation \$30.00
Lice/Bedbug/Cockroach Protocol – Designed to assist families with infestations to reduce the infestation and teach real-life skills to the family to eliminate the need for services in the future. The program utilizes 1 to 3 Home Management staff to assist the family with eliminating the infestation, treating the home, and/or preparing the home for treatment by exterminators. A primary staff member coordinates and utilizes additional IFS staff member(s), dependent upon the severity and nature of the infestation, to implement initial protocols and then singularly monitors and manages the protocols henceforth.	Lice/Bedbug/Cockroach Protocol Primary Worker \$90.00 Additional Staff \$45.00 Court Preparation and Testimony \$45.00 Court Report \$20.00 (maximum 2-hour charge) Consultation \$30.00
Recovery Coach Services – An intensive, community-based case management program for individuals and their families who are involved with their local county Children & Youth Services Agency and are experiencing distress because of a substance use disorder (SUD) within the family unit. Recovery coaches help individuals transition through the continuum of addiction treatment, (i.e., from detox to aftercare), provide education to the family about SUD to further strengthen recovery, and help individuals sustain their recovery in conjunction with formal addiction treatment through consultation, skills training, and coaching. Includes telehealth services.	Direct Services (including telehealth) \$60.00 Court Preparation and Testimony \$60.00 Court Report \$20.00 Consultation \$30.00
Family First Foster Parent Program – A program designed to support foster parents and CCCYS and prevent placement disruptions. The program places the children at the center of the equation; grounded first and foremost in what children need. Foster parents and caregivers are provided coaching and support in building specialized skills to effectively care for children who have experienced instability and trauma. Includes telehealth services.	Direct Services (including telehealth) \$75.00 Court Preparation and Testimony \$75.00 Court Report \$20.00 (maximum 2-hour charge) Consultation \$30.00
Telehealth – IFS began using various forms of communication, as a result of the global COVID-19 crisis, in addition to face-to-face direct services. IFS staff conduct the various services offered via facetime, zoom, skype, and telephone communication, dependent upon the technical capabilities of the client(s).	See individual service listed
Training – Staff training, parent training, conference trainings, and service provider training	\$500.00 per day/6 hours
Safe Care Program – An evidence-based in-home family service program for children 5 or under to educate the family on safety, health, and parent-child interaction needs. Includes telehealth services.	Direct Services (including telehealth) \$85.00 Coaching/Audio Consultation \$50.00
Incredible Years Program – An evidence-based parenting group provided to the community for families that may or may not be active with Cambria County Children and Youth.	Group Rate Per Class \$255.00 (including telehealth) (includes prep time, supplies, and room rental)

Change Order:

Approve the Change Order (Supplemental Agreement) of KTH Architects to provide additional structural and architectural services with regard to the Hangar 15 A Renovation Project at the John Murtha Johnstown-Cambria County Airport, in the amount of \$5,000.00.

Tax Exonerations:

Authorize and direct the Tax Claim Bureau Director to strike, from the records in her office, taxes plus penalty, interest, and fees assessed against:

CONTROL NO.	MAP NO.	ASSESSED NAME	MUNICIPALITY	EXONERATE
87-9466	87-003.-104.000	Glessner, Lisa	Johnstown 17 th Ward	2012 taxes. Sold at 7/6/21 Repository Sale.
87-9468	87-003.-105.000	Glessner, Lisa A.	Johnstown 17 th Ward	2012 taxes. Sold at 7/6/21 Repository Sale.
66-033632	66-003.-109.000	Whitaker, Fay Ann	Westmont Borough	2020 taxes and penalties, contingent upon transfer to Tioga Capital, LLC. Taxes also exonerated by Borough and School District.

PERSONNEL ACTIONS

Appointment:

1. Barry Segear, Full-Time Acting Chief Assessor Property Manager for Tax Assessment, (Paygrade \$750.00 per month), effective July 19, 2021.

New Hires:

1. Approve hiring the following individuals as Full-Time Correctional Officer Is for the Prison, (Paygrade 26-A/\$20.40 per hour), effective August 9, 2021. (Employment is contingent upon successful completion of pre-employment health screening).

Brad Rosemas	Dakota Houston	Kimberley Peles
Kristin Glavack	Taylor Luther	Jessica Kajka
Courtney Sinclair	Jerrad Baker	Tracy Vanosky
Tim Gustkey	David Warner	

2. Approve hiring the following individuals as Per-Diem Correctional Officer Is for the Prison, (Paygrade 26-A/\$14.00 per hour), effective August 9, 2021. (Employment is contingent upon successful completion of pre-employment health screening).

Noah Sleasman	Theodore Theys	Trey Kurfelt
Ben Krumenacker	Alexis Selapack	

3. Joe Fogle, Full-Time Department Clerk I for the Clerk of Courts Office, (Paygrade 3-B/\$10.21 per hour), effective July 26, 2021. (Employment is contingent upon successful completion of pre-employment health screening).

Transfers:

- 1. Youssef El-Shawarby, Full-Time Caseworker II for BH/ID & EI, (Paygrade 43-C/\$31,293.08 annually), to Full-Time Correctional Officer I for the Prison, (Paygrade 26-A/\$20.40 per hour), effective August 9, 2021.**
- 2. Darrin Smith, Per-Diem Deputy Coroner for the Coroner's Office, (Paygrade 9-A/\$11.11 per hour), to Full-Time Correctional Officer I for the Prison, (Paygrade 26-A/\$20.40 per hour), effective August 9, 2021.**
- 3. Gina Sowers, Full-Time Acting Director of Human Resources for Human Resources, (Paygrade 56-C/\$46,814.30 annually), to Full-Time Director of Human Resources for Human Resources, (Paygrade 97-C/\$70,000.00 annually), effective August 1, 2021.**

Remove from Payroll:

- 1. Shirley Olsick, Full-Time Watchman/Custodian for Maintenance, (Paygrade 9-D/\$12.90 per hour), effective August 8, 2021.**
- 2. Melissa Leary, Full-Time Telecommunicator for the Department of Emergency Services, (Paygrade 35-F/\$18.34 per hour), effective July 20, 2021.**
- 3. Kristy Guillarmod, Full-Time Correctional Officer I for the Prison, (Paygrade 26-A/\$20.40 per hour), effective July 11, 2021.**
- 4. Candance Mowery, Part-Time Van Driver for the Area Agency on Aging, (Paygrade 9-J/\$10.22 per hour), effective July 17, 2021.**
- 5. Jonathan Kutchman, Full-Time Investigator for the District Attorney's Office, (Paygrade 24-A/\$11.38 per hour), effective July 31, 2021.**

Rescind:

- 1. Approve rescinding the hiring of Harley Nelen, Full-Time Telecommunicator for the Department of Emergency Services, (Paygrade 35-F/\$17.78 per hour), effective July 19, 2021. (Action taken at July 8, 2021, Public Meeting).**
- 2. Approve rescinding the hiring of Cheryl Bennett, Full-Time Clerk Typist I for the Area Agency on Aging, (Paygrade 7-B/\$19,550.50 annually), effective July 19, 2021. (Action taken at July 8, 2021, Public Meeting).**
- 3. Approve rescinding the hiring of Tiffany Smith, Full-Time Telecommunicator for the Department of Emergency Services, (Paygrade 35-F/\$17.78 per hour), effective July 19, 2021. (Action taken at July 8, 2021, Public Meeting).**

The next Commissioners' Meeting will be held on Thursday, August 12, 2021, at Lilly-Washington Memorial Park, 140 Park Road, Lilly, at 10:00 a.m.

Adjournment.