

CAMBRIA COUNTY BOARD OF COMMISSIONERS

SALARY BOARD MINUTES

January 14, 2016

Salary Board in Session:

Pledge of Allegiance.

President Commissioner Thomas C. Chernisky, in the Commissioners' Meeting Room, at 10:00 a.m., made the Call to Order.

Motion was made by Commissioner Wissinger to waive the reading of the Salary Board Minutes of January 4, 2016, but to approve them and place them on file.

Motion was seconded by Controller Cernic and passed unanimously.

Public Comment:

Etta Albright provided Commissioner Smith with information regarding stewardship and sustainability.

Create:

Motion was made by Commissioner Wissinger to create the position of Full-Time Second Deputy Warden for the Prison (Paygrade 72-G/\$51,758.75 annually), effective January 17, 2016.

Motion was seconded by Controller Cernic and passed unanimously.

Motion was made by Commissioner Wissinger to create the position of Full-Time First Deputy Warden for the Prison (Paygrade 73-C/\$54,345.64 annually), effective January 17, 2016.

Motion was seconded by Controller Cernic and passed unanimously.

Controller Cernic pointed out that these positions were being created upon the recommendation of the Warden, Christian Smith.

Abolish:

Motion was made by Commissioner Smith to abolish the position of Full-Time Deputy Warden of Facility Services for the Prison (Paygrade 72-F/\$51,757.76 annually), effective January 17, 2016.

Motion was seconded by Commissioner Wissinger and passed unanimously.

Motion was made by Commissioner Smith to abolish the position of Full-Time Deputy Warden of Operations for the Prison (Paygrade 73-B/\$51,315.42 annually), effective January 17, 2016.

Motion was seconded by Commissioner Wissinger and passed unanimously.

Salary Modifications:

Motion was made by Controller Cernic to modify the minimum starting salaries of the Full-Time First Deputies for the following offices (Paygrade 49-A/\$36,000.00 annually), effective January 4, 2016.

Clerk of Courts	Prothonotary	Treasurer's Office
Recorder of Deeds	Register of Wills	Controller's Office

Motion was seconded by Commissioner Smith and passed unanimously.

Motion was made by Controller Cernic to modify the salary of the Full-Time Chief Deputy Coroner (Paygrade 49-E/\$40,443.26 annually) to (Paygrade 49-E/\$36,000.00 annually), effective, January 17, 2016.

Motion was seconded by Commissioner Wissinger and passed unanimously.

Motion was made by Controller Cernic to modify the salary of the Full-Time Deputy Coroner (Paygrade 35-D/\$31,212.18 annually) to (Paygrade 35-D/\$30,000.00 annually), effective January 17, 2016.

Motion was seconded by Commissioner Wissinger and passed unanimously.

Motion was made by Controller Cernic to modify the salary of the Solicitor for the Commissioners' Office (Paygrade 000-F/\$64,504.86 annually, with benefits) to (Paygrade 000-F/\$62,000.00 annually, without benefits), effective January 4, 2016.

Motion was seconded by Commissioner Wissinger and passed unanimously. Commissioner Chernisky pointed out that this would be a savings of approximately \$17,000.00 to the County. Controller Cernic agreed that there would be an overall savings in the budget.

Adjournment:

Motion was made by Commissioner Wissinger to adjourn the meeting.

Motion was seconded by Commissioner Smith and passed unanimously.

Edward Cernic, Jr., Secretary

CAMBRIA COUNTY BOARD OF COMMISSIONERS

MINUTES

January 14, 2016

Ebensburg, PA
January 4, 2016
Commissioners Thomas C. Chernisky, B.J. Smith, and Mark J. Wissinger present.

Ebensburg, PA
January 5, 2016
Commissioners Thomas C. Chernisky, B.J. Smith, and Mark J. Wissinger present.

Ebensburg, PA
January 6, 2016
Commissioners Thomas C. Chernisky, B.J. Smith, and Mark J. Wissinger present.

Ebensburg, PA
January 7, 2016
Commissioners Thomas C. Chernisky, B.J. Smith, and Mark J. Wissinger present.

Ebensburg, PA
January 8, 2016
Commissioners Thomas C. Chernisky, B.J. Smith, and Mark J. Wissinger present.

Ebensburg, PA
January 11, 2016
Commissioners Thomas C. Chernisky, B.J. Smith, and Mark J. Wissinger present.

Ebensburg, PA
January 12, 2016
Commissioners Thomas C. Chernisky, B.J. Smith, and Mark J. Wissinger present.

Ebensburg, PA
January 13, 2016
Commissioners Thomas C. Chernisky, B.J. Smith, and Mark J. Wissinger present.

Ebensburg, PA
January 14, 2016
Commissioners Thomas C. Chernisky, B.J. Smith, and Mark J. Wissinger present.

President Commissioner Thomas C. Chernisky, in the Commissioners' Conference Room, at 10:10 a.m., made the Call to Order.

Motion was made by Commissioner Smith to waive the reading of the Minutes of January 4, 2016, but to approve them and place them on file.

Motion was seconded by Commissioner Wissinger and passed unanimously.

COMMISSIONERS

Resolutions:

Motion was made by Commissioner Wissinger to approve Resolution No. 1 of 2016 authorizing an Application to the Pennsylvania Municipal Assistance Program.

Motion was seconded by Commissioner Smith and passed unanimously.

Motion was made by Commissioner Wissinger to approve Resolution No. 2 of 2016 documenting and modifying changes to policy relating to healthcare for eligible spouses of elected officials and non-elected employees.

Motion was seconded by Commissioner Smith but opposed by Commissioner Chernisky. Motion was passed with a 2 to 1 vote.

Motion was made by Commissioner Smith to approve a Resolution affirming the 2003 Cambria County Conversion and Buyout Plan, effective January 14, 2016.

Motion was seconded by Commissioner Wissinger and passed unanimously.

Mileage:

Motion was made by Commissioner Wissinger to approve a change in the mileage reimbursement rate, in accordance with the IRS Standard Mileage Reimbursement Rates, to \$0.54 cents per mile, effective January 1, 2016.

Motion was seconded by Commissioner Smith and passed unanimously.

Change Orders:

Motion was made by Commissioner Smith to approve the Change Orders for TopRidge, Inc., and Eber HVAC, with regard to the Courthouse HVAC Project, in the amounts of \$11,818.00 and \$94,900.00, respectively.

Motion was seconded by Commissioner Wissinger and passed unanimously.

It was noted that these items were being paid for out of the DUI Fund.

Rescind:

Motion was made by Commissioner Smith to rescind the approval of the Contract with the Cambria County Economic Development Authority for professional services.

Motion was seconded by Commissioner Chernisky but opposed by Commissioner Wissinger. Motion was passed with a 2 to 1 vote.

Appointment:

Motion was made by Commissioner Wissinger to approve the appointment of Martin Westrick to the Cambria County Conservation District Board to fill an unexpired term beginning January 1, 2016, and ending December 31, 2016.

Motion was seconded by Commissioner Smith and passed unanimously.

Motion was made by Commissioner Wissinger to approve the appointment of Robert Colvin to the Cambria County Children & Youth Advisory Board to fill an unexpired term beginning January 1, 2016, and ending December 31, 2016.

Motion was seconded by Commissioner Smith and passed unanimously.

Reappointments:

Motion was made by Commissioner Wissinger to approve the reappointment of Raymond C. Guzic, Jr., to the Cambria County Redevelopment Authority Board for a 5-year term beginning January 1, 2016, and ending December 31, 2020.

Motion was seconded by Commissioner Smith and passed unanimously.

Motion was made by Commissioner Wissinger to approve the reappointments of Russell Kiel and Ronald Rovansek to the Cambria County Planning Commission Board for 4-year terms beginning January 1, 2016, and ending December 31, 2019.

Motion was seconded by Commissioner Smith and passed unanimously.

Motion was made by Commissioner Wissinger to approve the reappointment of Deborah Nesbella to the Cambria County General Financing Authority for a 5-year term beginning January 1, 2016, and ending December 31, 2020.

Motion was seconded by Commissioner Smith and passed unanimously.

Motion was made by Commissioner Wissinger to approve the reappointments of the following individuals to the Pennsylvania Highlands Community College Board of Trustees for 6-year terms beginning January 1, 2016, and ending December 31, 2021.

**Greg Winger
Alan Cashaw**

**Dr. Kathy O'Rourke
Dr. Janet Grady**

Motion was seconded by Commissioner Smith and passed unanimously.

Motion was made by Commissioner Wissinger to approve the reappointments of the following individuals to the Cambria County Assessment Appeals Board for 4-year terms beginning January 1, 2016, and ending December 31, 2019.

H.C. Lang

Sandra Unger

Dwayne Hill

Motion was seconded by Commissioner Smith and passed unanimously.

Resignation:

Motion was made by Commissioner Smith to approve the resignation of Clair J. Dumm from the Cambria County Conservation District Board, effective December 31, 2015.

Motion was seconded by Commissioner Wissinger and passed unanimously.

All three Commissioners thanked Mr. Dumm for his many years of service and for being a great asset to the Conservation District as well as the County. Mr. Dumm was the Director upon its inception and later served as a Board Member.

Agreements:

Motion was made by Commissioner Smith to approve the Purchase of Service Agreement between Adams County and Cambria County Detention Center, beginning July 1, 2015 and ending June 30, 2016, at a rate of \$225.00 per day.

Motion was seconded by Commissioner Wissinger and passed unanimously.

Motion was made by Commissioner Smith to approve the Purchase of Service Agreement between Adams County and Cambria County Emergency Shelter Care, beginning July 1, 2015 and ending June 30, 2016, at a rate of \$215.00 per day.

Motion was seconded by Commissioner Wissinger and passed unanimously.

Motion was made by Commissioner Smith to approve the Letter Agreement with Valbridge Property Advisors for appraisal services regarding the Laurelwood Care Center tax appeal in the amount of \$6,500.00, to be divided among all taxing districts.

Motion was seconded by Commissioner Wissinger and passed unanimously.

Motion was made by Commissioner Smith to approve the Pennsylvania Emergency Management Agency's 2015-2016 Hazardous Material Response Fund Grant Agreement for Cambria County in the amount of \$12,268.00.

Motion was seconded by Commissioner Wissinger and passed unanimously.

Motion was made by Commissioner Smith to approve the Agreement between Gateway Rehabilitation, Inc., and Cambria County Drug & Alcohol for a term beginning July 1, 2015, and ending June 30, 2016, at the following rates:

<u>VENDOR/CONTRACTOR</u>	<u>DESCRIPTION OF SERVICE</u>	<u>CONTRACTED RATE</u> <u>FY 2015/2016</u>
GATEWAY REHABILITATION, INC. Gateway Rehabilitation Center	Detoxification Short Term Residential Rehabilitation Youth Extended Services	\$202.87/day \$177.37/day \$198.00/day
Tom Rutter House	Halfway House	\$ 86.41/day
Moffett House	Halfway House	\$ 86.41/day
Liberty Station	Halfway House – Adolescent	\$239.15/day
Gateway Erie	Short-Term Residential Rehabilitation Long Term Residential Rehabilitation	\$175.00/day \$125.00/day

Motion was seconded by Commissioner Wissinger and passed unanimously.

Tax Exonerations:

Motion was made by Commissioner Smith to authorize and direct the Tax Claim Bureau Director to strike, from the records in her office, taxes, plus penalty, interest, and fees assessed against:

CONTROL #	MAP#	ASSESSED NAME	MUNICIPALITY	EXONERATE
1-36860	01-043-000.098	Marsh, George	Adams Township	2005 through 2014 taxes Trailer removed w/o permit
7-8208	07-002-204.000	Blackner, Carol Ann & Derry, Glenn	Brownstown Borough	2009 through 2014 taxes Sold at 11-20-15 Private Sale
16-50405	16-017-402.000	Schmidt, Martin Sr. & Rose E.	Cresson Township	2011 through 2014 taxes Sold at 11-20-15 Private Sale
16-110430	16-001-000.098	Albrano, Joseph	Cresson Township	1997 through 2014 taxes Sold at 11-20-15 Private Sale
19-15667	19-008-110.000	Peterson, Ronald G.	Dale Borough	2011 through 2014 taxes Sold at 11-20-15 Private Sale
22-119339	22-012-105.001	Gossard, Jo Ann	East Conemaugh Borough	2010 through 2014 taxes Sold at 11-20-15 Private Sale
46-25956	46-011-100.000	Chappell, Charles S. & Dolores M.	Portage Borough 1 st Ward	2011 through 2014 taxes Sold at 11-20-15 Private Sale
47-27048	47-010-310.000	Kovacic, Linda	Portage Borough 2 nd Ward	2009 through 2014 taxes Sold at 11-20-15 Private Sale
56-13931	56-086-309.000	Schilling, Leroy & Rose	Northern Cambria Borough	2011 through 2014 taxes Sold at 11-20-15 Private Sale
57-116220	57-018-119.001	Ola, Loretta J.	Stonycreek Township	1998 through 2014 taxes Sold at 11-20-15 Private Sale
60-76482	60-027-106.000	Keith, Edward J. & Rozella L.	Susquehanna Township	2005 through 2014 taxes Sold at 11-20-15 Private Sale
72-302	72-001-100.000	Conemaugh Engraving Inc.	Johnstown 2 nd Ward	2010 through 2014 taxes Sold at 11-20-15 Private Sale
75-671	75-005-329.000	Ruiz, Florentino & Kelli	Johnstown 5 th Ward	2010 through 2014 taxes Sold at 11-20-15 Private Sale
75-672	75-005-328.000	Ruiz, Florentino & Kelli	Johnstown 5 th Ward	2010 through 2014 taxes Sold at 11-20-15 Private Sale
76-912	76-008-142.000	Wammiq, Bey & Rozier, Anita J.	Johnstown 6 th Ward	2007 through 2014 taxes Sold at 11-20-15 Private Sale
77-1690	77-016-406.000	Jones, Darnell	Johnstown 7 th Ward	2008 through 2014 taxes Sold at 11-20-15 Private Sale
79-4381	79-003-161.000	Miller, Robert C. & Rose	Johnstown 9 th Ward	2013 through 2014 taxes Sold at 11-20-15 Private Sale
87-10134	87-008-210.000	Portante, Mark	Johnstown 17 th Ward	1999 through 2014 taxes Sold at 11-20-15 Private Sale
87-11277	87-016-408.000	DeAngelo, Thomas J. & Marjorie J.	Johnstown 17 th Ward	2010 through 2014 taxes Sold at 11-20-15 Private Sale
90-12701	90-028-200.000	Bargel, Susanne	Johnstown 20 th Ward	2012 through 2014 taxes Sold at 11-20-15 Private Sale

Motion was seconded by Commissioner Wissinger and passed unanimously.

PERSONNEL ACTIONS

New Employees:

Motion was made by Commissioner Smith to approve hiring Robert Miller, Full-Time Sheriff's Deputy for the Sheriff's Office (Paygrade 35-B/\$20.75 per hour), effective January 19, 2016. (Employment contingent upon successful completion of pre-employment screenings).

Motion was seconded by Commissioner Wissinger and passed unanimously.

Motion was made by Commissioner Smith to approve hiring Gregory Neugebauer, Part-Time Solicitor for the Recorder of Deeds Office (Paygrade 000-C/\$1,800.24 annually), effective January 4, 2016. (Employment contingent upon successful completion of pre-employment screenings).

Motion was seconded by Commissioner Wissinger and passed unanimously.

Transfers:

Motion was made by Commissioner Smith to approve the transfer of Bradley Dugan, Full-Time Correctional Officer I for the Prison (Paygrade 26-A/\$18.89 per hour) to Full-Time Correctional Officer II for the Prison (Paygrade 38-A/\$21.10 per hour), effective January 3, 2016.

Motion was seconded by Commissioner Wissinger and passed unanimously.

Motion was made by Commissioner Smith to approve the transfer of Jessica Greathouse, Per-Diem Correctional Officer I for the Prison (Paygrade 26-A/\$11.71 per hour) to Full-Time Correctional Officer I for the Prison (Paygrade 26-A/\$17.86 per hour), effective January 17, 2016.

Motion was seconded by Commissioner Wissinger and passed unanimously.

Motion was made by Commissioner Smith to approve the transfer of Benjamin Rager, Per-Diem Correctional Officer I for the Prison (Paygrade 26-A/\$11.71 per hour) to Full-Time Correctional Officer I for the Prison (Paygrade 26-A/\$17.86 per hour), effective January 17, 2016.

Motion was seconded by Commissioner Wissinger and passed unanimously.

Motion was made by Commissioner Smith to approve the transfer of Mark Anderson, Full-Time Correctional Officer I for the Prison (Paygrade 26-A/\$17.86 per hour) to Full-Time Lieutenant for the Prison (Paygrade 67-C/\$45,578.60 annually), effective January 17, 2016.

Motion was seconded by Commissioner Wissinger and passed unanimously.

Motion was made by Commissioner Smith to approve the transfer of William Patterson, Full-Time Deputy Warden of Facility Services for the Prison (Paygrade 72-F/\$51,757.76 annually) to Full-Time First Deputy Warden for the Prison (Paygrade 73-C/\$54,345.64 annually), effective January 17, 2016.

Motion was seconded by Commissioner Wissinger and passed unanimously.

Motion was made by Commissioner Smith to approve the transfer of Craig Descavish, Full-Time Captain for the Prison (Paygrade 70-A/\$49,294.05 annually) to Full-Time Second Deputy Warden for the Prison (Paygrade 72-G/\$51,758.75 annually), effective January 17, 2016.

Motion was seconded by Commissioner Wissinger and passed unanimously.

Motion was made by Commissioner Smith to approve the transfer of George Rozum, Full-Time Lieutenant for the Prison (Paygrade 67-C/\$45,578.60 annually) to Full-Time Captain for the Prison (Paygrade 70-A/\$49,294.05), annually, effective January 17, 2016.

Motion was seconded by Commissioner Wissinger and passed unanimously.

Motion was made by Commissioner Smith to approve the transfer of Joseph Hribar, Full-Time Deputy Coroner for the Coroner's Office (Paygrade 49-E/\$31,212.22 annually) to Full-Time Chief Deputy Coroner for the Coroner's Office (Paygrade 49-E/\$36,000.00 annually), effective January 17, 2016.

Motion was seconded by Commissioner Wissinger and passed unanimously.

Motion was made by Commissioner Smith to approve the transfer of Jeffrey Weir, Per-Diem Deputy Coroner for the Coroner's Office (Paygrade 35-D/\$11.11 per hour) to Full-Time Deputy Coroner for the Coroner's Office (Paygrade 49-E/\$30,000.00 annually), effective January 17, 2016.

Motion was seconded by Commissioner Wissinger and passed unanimously.

Motion was made by Commissioner Smith to approve the transfer of Brenda Shevock, Full-Time Clerk Typist III for the Recorder of Deeds Office (Paygrade 15-D/\$17.36 per hour) to Full-Time First Deputy for the Recorder of Deeds Office (Paygrade 49-A/\$36,000.00 annually), effective January 4, 2016.

Motion was seconded by Commissioner Wissinger and passed unanimously.

Remove from Payroll:

Motion was made by Commissioner Wissinger to remove Dennis Govachini, Part-Time Solicitor for the Recorder of Deeds Office (Paygrade 000-C/\$1,800.24 annually), effective January 4, 2016.

Motion was seconded by Commissioner Smith and passed unanimously.

Motion was made by Commissioner Wissinger to remove Catherine O'Leary, Full-Time Title Abstractor II/Account Clerk for Tax Claim (Paygrade 28-D/\$15.85 per hour), effective January 13, 2016.

Motion was seconded by Commissioner Smith and passed unanimously.

Motion was made by Commissioner Wissinger to remove Susan Bowman, Full-Time Tipstaff/Court Clerk for the Courts (Paygrade 22-G/\$27,554.80 annually), effective January 15, 2016.

Motion was seconded by Commissioner Smith and passed unanimously.

Motion was made by Commissioner Wissinger to remove Diana Olsavsky, Full-Time Department Clerk III for the Sheriff's Office (Paygrade 15-E/\$15.60 per hour), effective January 13, 2016.

Motion was seconded by Commissioner Smith and passed unanimously.

Motion was made by Commissioner Wissinger to remove Andrew Hancharik, Full-Time Correctional Officer II for the Prison (Paygrade 38-A/\$21.35 per hour), effective February 19, 2016.

Motion was seconded by Commissioner Smith and passed unanimously.

Motion was made by Commissioner Wissinger to remove Bryce Davis, Per-Diem Correctional Officer I for the Prison (Paygrade 26-A/\$11.71 per hour), effective January 2, 2016.

Motion was seconded by Commissioner Smith and passed unanimously.

Motion was made by Commissioner Wissinger to remove James Toth, Full-Time Maintenance Worker II (Paygrade 15-I/\$12.45 per hour), effective January 12, 2016.

Motion was seconded by Commissioner Smith and passed unanimously.

Salary Modifications:

Motion was made by Commissioner Smith to approve modifying the salary of Carla Portash, Full-Time First Deputy for the Prothonotary's Office (Paygrade 49-A/\$33,587.85 annually) to (Paygrade 49-A/\$36,000.00 annually), effective January 4, 2016.

Motion was seconded by Commissioner Wissinger and passed unanimously.

Motion was made by Commissioner Smith to approve modifying the salary of Michelle Jackson, Full-Time First Deputy for the Treasurer's Office (Paygrade 49-A/\$31,836.46 annually) to (Paygrade 49-A/\$36,000.00 annually), effective January 4, 2016.

Motion was seconded by Commissioner Wissinger and passed unanimously.

Commissioner Chernisky noted that the next Commissioners' Meeting will be held on Thursday, January 28, 2016, at 10:00 a.m., in the Commissioners' Meeting Room, 3rd Floor, Cambria County Courthouse.

Adjournment:

Motion was made by Commissioner Smith to adjourn the meeting.

Motion was seconded by Commissioner Wissinger and passed unanimously.