

CAMBRIA COUNTY BOARD OF COMMISSIONERS

Salary Board Minutes

February 11, 2016

Salary Board in Session:

Pledge of Allegiance.

Commissioner Chernisky asked that everyone in attendance observe a moment of silence to remember Jackie Kirsch. Jackie passed away earlier in the week after struggling with cancer. She was a valued employee, working in the Treasurer's Office for 15 years. Her positive attitude and spirit are great examples to everyone.

President Commissioner Thomas C. Chernisky, in the Commissioners' Meeting Room, at 10:05 a.m., made the Call to Order.

Motion was made by Commissioner Smith to waive the reading of the Salary Board Minutes of January 28, 2016, but to approve them and place them on file.

Motion was seconded by Commissioner Wissinger and passed unanimously.

Public Comment:

There was no public comment.

Create:

Motion was made by Controller Cernic to create the position of Full-Time Assistant District Attorney for the District Attorney's Office (Paygrade 48-L/\$48,168.24 annually), effective February 11, 2016.

Motion was seconded by Commissioner Smith and passed unanimously.

Motion was made by Controller Cernic to create the position of Per-Diem Assistant Community Service/Industrial Arts Supervisor for the Courts (Paygrade 20-N/\$35.00 per hour), effective February 22, 2016.

Motion was seconded by Commissioner Smith and passed unanimously.

It was noted that this position will be paid from the Special Admin Fund. William Valko, Court Administrator, stated that this is a temporary position and is being created in order to renovate offices at the Central Park Complex in order to move the office of Magistrate Kevin Price into the building. There will be upfront costs associated with this move, but the County will eventually save money by eliminating a rent payment each month.

Motion was made by Controller Cernic to create the position of Full-Time Clerk Typist I/Float for the Election Office (Paygrade 3-E/\$9.42 per hour), effective February 11, 2016.

Motion was seconded by Commissioner Smith and passed unanimously.

Abolish:

Motion was made by Commissioner Smith to abolish the position of Full-Time Detective for the District Attorney's Office (Paygrade 35-C/\$19.72 per hour), effective February 11, 2016.

Motion was seconded by Controller Cernic and passed unanimously.

Motion was made by Commissioner Smith to abolish the position of Part-Time Assistant District Attorney for the District Attorney's Office (Paygrade 48-A/\$28,464.28 annually), effective February 11, 2016.

Motion was seconded by Controller Cernic and passed unanimously.

Motion was made by Commissioner Smith to abolish the position of Full-Time Correctional Officer I for the Booking Center-Prison (Paygrade 26-A/\$21.35 per hour), effective January 30, 2016.

Motion was seconded by Controller Cernic and passed unanimously.

Adjournment:

Motion was made by Commissioner Smith to adjourn the meeting.

Motion was seconded by Commissioner Wissinger and passed unanimously.

Edward Cernic, Jr., Controller

CAMBRIA COUNTY BOARD OF COMMISSIONERS

Minutes

February 11, 2016

Ebensburg, PA
January 28, 2016
Commissioners Thomas C. Chernisky, B.J. Smith, and Mark J. Wissinger present.

Ebensburg, PA
January 29, 2016
Commissioners Thomas C. Chernisky, B.J. Smith, and Mark J. Wissinger present.

Ebensburg, PA
February 1, 2016
Commissioners Thomas C. Chernisky, B.J. Smith, and Mark J. Wissinger present.

Ebensburg, PA
February 2, 2016
Commissioners Thomas C. Chernisky, B.J. Smith, and Mark J. Wissinger present.

Ebensburg, PA
February 3, 2016
Commissioners Thomas C. Chernisky, B.J. Smith, and Mark J. Wissinger present.

Ebensburg, PA
February 4, 2016
Commissioners Thomas C. Chernisky, B.J. Smith, and Mark J. Wissinger present.

Ebensburg, PA
February 5, 2016
Commissioners Thomas C. Chernisky, B.J. Smith, and Mark J. Wissinger present.

Ebensburg, PA
February 8, 2016
Commissioners Thomas C. Chernisky, B.J. Smith, and Mark J. Wissinger present.

Ebensburg, PA
February 9, 2016
Commissioners Thomas C. Chernisky, B.J. Smith, and Mark J. Wissinger present.

Ebensburg, PA
February 10, 2016
Commissioners Thomas C. Chernisky, B.J. Smith, and Mark J. Wissinger present.

President Commissioner Thomas C. Chernisky, in the Commissioners' Meeting Room, at 10:10 a.m., made the Call to Order.

Motion was made by Commissioner Wissinger to waive the reading of the Minutes of January 28, 2016, but to approve them and place them on file.

Motion was seconded by Commissioner Smith and passed unanimously.

COMMISSIONERS

Agreements:

Motion was made by Commissioner Smith to approve the Agreement between Adelphoi Village and Children & Youth Service, for a term beginning July 1, 2015, and ending June 30, 2016, for the following services and rates:

Adelphoi Village	ACE Short Term Residential Male/Female	\$206.77	/day
	Intensive Supervision – Female	\$225.03	
	Intensive Supervision – Male	\$219.00	
	Substance Abuse – Male	\$225.39	
	Sexual Offenses – Male	\$215.37	
	Shelter Care	\$206.77	
	Intensive Supervision – Mental Health Focus – Female	\$266.76	
	Sexual Offenses – Mental Health Focus – Male	\$266.76	
	Secure – Sexual Offenses – Male	\$353.80	
	Secure – Female	\$306.04	
	Secure – Male	\$306.04	
	Specialized Independent Living – Male	\$197.16	
	Transitional Living – Male	\$204.39	
	Foster Care:		
	Specialized/Kinship - Male/Female	\$75.02	
	Intensive/Kinship – Male/Female	\$81.02	
	Multisystemic Therapy Services:		
	MST	\$67.63	
	PSYCHIATRIC & PSYCHOLOGICAL SERVICES		
	Psychiatric Evaluations (Hourly Rate)	\$200.00	/hour
	Psychological Evaluations (Hourly Rate)	\$140.00	/hour
	ADDITIONAL SERVICES		
	Abel Interviews/Testing Only	\$300.00	
	Abel Assessments	\$800.00	
	Polygraphs	\$400.00	
	Diagnostic Center - Male/Female	\$2500.00	

Motion was seconded by Commissioner Wissinger and passed unanimously.

Motion was made by Commissioner Wissinger to approve the Agreement with Kronos Incorporated for software and equipment support services at the Cambria County Prison in an amount of \$6,247.81.

Motion was seconded by Commissioner Smith and passed unanimously.

Motion was made by Commissioner Smith to approve the Agreement with Ebensburg Insurance Agency to provide insurance broker services, with regard to the general liability package, beginning February 11, 2016, and ending December 31, 2019, at a rate of \$15,000.00 per year. This is a flat rate in lieu of receiving a 7% commission.

Motion was seconded by Commissioner Chernisky but opposed by Commissioner Wissinger. Motion was passed with a 2 to 1 vote.

Commissioner Chernisky stated that proposals were received from Ebensburg Insurance Agency and Arthur J. Gallagher & Co. The Commissioners interviewed both companies and chose Ebensburg Insurance Agency due to the fact that they have over 20 years of experience handling insurance matters for the County. Ebensburg Insurance Agency also came in at a lower rate, the above-stated \$15,000.00 per year, with Arthur J. Gallagher & Co. proposing \$19,500.00 per year.

Commissioner Wissinger mentioned that Arthur J. Gallagher & Co. has done a great job handling the insurance for the County and that they are one of the largest brokers in the country.

Motion was made by Commissioner Smith to approve the Memorandum of Understanding between the Federal Correctional Institution at Loretto and the Cambria County Prison for mutual emergency assistance for a five-year term.

Motion was seconded by Commissioner Wissinger and approved unanimously.

Motion was made by Commissioner Wissinger to approve the one year Loan Agreement with the Cambria Somerset Authority in an amount of \$176,923.00 for Cambria County's share of the 2016 Debt Service.

Motion was seconded by Commissioner Smith and passed unanimously.

Bid:

Motion was made by Commissioner Smith to approve the bid of William Penn Printing for Election Supplies and Services for the 2016 General Primary and General Election in an amount of \$45,760.00.

Motion was seconded by Commissioner Wissinger and passed unanimously.

Motion was made by Commissioner Smith to approve the bid of William Penn Printing for supply boxes and training/office use for the 2016 General Primary and General Election in an amount of \$5,522.00.

Motion was seconded by Commissioner Wissinger and passed unanimously.

Shirley Crowl, Director of Elections, stated purchasing the supply boxes is comparable to having the boxes made in the Election Office.

Change Orders:

Motion was made by Commissioner Smith to approve Change Order No. 1 with Clearwater Construction, Inc., to replace drainage pipes for the Courthouse South Side Retaining Wall Project in an amount of \$2,345.00.

Motion was seconded by Commissioner Wissinger and passed unanimously.

Motion was made by Commissioner Smith to approve Change Order No. 2 with Clearwater Construction, Inc., for footing support and backfill for the Courthouse South Side Retaining Wall Project in an amount of \$1,000.00.

Motion was seconded by Commissioner Wissinger and passed unanimously.

Commissioner Chernisky stated that this project was completed in 2015 but that the Change Orders were not previously approved at a Commissioners' Meeting.

Appointment Modification:

Motion was made by Commissioner Chernisky to approve transferring B.J. Smith from a Public Board Member to a Commissioner Representative on the Solid Waste Authority Board. His term will end on December 31, 2019.

Motion was seconded by Commissioner Wissinger. Commissioner Smith abstained.

PERSONNEL ACTIONS

New Employees:

Motion was made by Commissioner Wissinger to approve hiring David Andresky, Full-Time Custodian/Maintenance Worker I for Maintenance (Paygrade 12-B/\$10.05 per hour), effective February 15, 2016. (Employment contingent upon successful completion of pre-employment screenings).

Motion was seconded by Commissioner Smith and passed unanimously.

Motion was made by Commissioner Wissinger to approve hiring Jamie Howard, Full-Time Department Clerk I/Float for the Sheriff's Office (Paygrade 3-H/\$9.42 per hour), effective February 15, 2016. (Employment contingent upon successful completion of pre-employment screenings).

Motion was seconded by Commissioner Smith and passed unanimously.

Motion was made by Commissioner Wissinger to approve hiring Dani Sowolla, Full-Time Watchman/Custodian for Maintenance (Paygrade 9-D/\$9.84 per hour), effective February 15, 2016. (Employment contingent upon successful completion of pre-employment screenings).

Motion was seconded by Commissioner Smith and passed unanimously.

Motion was made by Commissioner Wissinger to approve hiring William T. Hines, Jr., Full-Time Detective for the District Attorney's Office (Paygrade 35-C/\$18.50 per hour), effective February 15, 2016. (Employment contingent upon successful completion of pre-employment screenings).

Motion was seconded by Commissioner Smith and passed unanimously.

Motion was made by Commissioner Wissinger to approve hiring Greg Kaltenbaugh, Per-Diem Assistant Community Service/Industrial Arts Supervisor for the Courts (Paygrade 20-N/\$35.00 per hour), effective February 22, 2016. (Employment contingent upon successful completion of pre-employment screenings).

Motion was seconded by Commissioner Smith and passed unanimously.

Motion was made by Commissioner Wissinger to approve hiring each of the following individuals as a Per-Diem Correctional Officer I for the Prison (Paygrade 26-A/\$11.71 per hour), effective February 29, 2016. (Employment contingent upon successful completion of pre-employment screenings).

**William Bryne
Brock Kauffman
Mark Sanford
Jared Stephens**

**Cameron Dull
Joshua Platko
Robert Scott
Eric Wysong**

**Jonathan Griffin
Erin Reffner
Corey Stahl
Joseph Zachesky**

Motion was seconded by Commissioner Smith and passed unanimously.

Transfer:

Motion was made by Commissioner Smith to approve the transfer of Kirsten Gamber, Full-Time Adult Probation Officer for Adult Probation (Paygrade 47-C/\$35,567.74 annually) to Full-Time Director of the Day Reporting Center for Adult Probation (Paygrade 87-E/\$40,000.00 annually), effective February 22, 2016.

Motion was seconded by Commissioner Wissinger and approved unanimously.

Motion was made by Commissioner Smith to approve the transfer of Michael Malloy, Per-Diem Correctional Officer I for the Prison (Paygrade 26-A/\$11.71 per hour) to Full-Time Correctional Officer I for the Prison (Paygrade 27-A/\$17.86 per hour), effective February 28, 2016.

Motion was seconded by Commissioner Wissinger and approved unanimously.

Motion was made by Commissioner Smith to approve the transfer of Charles Litzinger, Per-Diem Correctional Officer I for the Prison (Paygrade 26-A/\$11.71 per hour) to Full-Time Correctional Officer I for the Prison (Paygrade 27-A/\$17.86 per hour), effective February 28, 2016.

Motion was seconded by Commissioner Wissinger and approved unanimously.

Motion was made by Commissioner Smith to approve the transfer of Richard Messina, Part-Time Assistant Public Defender for the Public Defender's Office (Paygrade 48-A/\$30,436.12 annually) to Part-Time Parent's Advocate for the Courts (Paygrade 48-I/\$26,772.20 annually), effective February 29, 2016.

Motion was seconded by Commissioner Wissinger and approved unanimously.

Remove from Payroll:

Motion was made by Commissioner Wissinger to remove Stephen Szymusiak, Jr., Full-Time Deputy Sheriff for the Sheriff's Office (Paygrade 35-B/\$23.85 per hour), effective February 1, 2016.

Motion was seconded by Commissioner Smith and passed unanimously.

Motion was made by Commissioner Wissinger to remove Stacy Miller, Full-Time Director of the Day Reporting Center for Adult Probation (Paygrade 87-E/\$53,060.80 annually), effective February 20, 2016.

Motion was seconded by Commissioner Smith and passed unanimously.

Motion was made by Commissioner Wissinger to remove Richard Havrilla, Full-Time Assistant Grounds and Building Coordinator for Maintenance (Paygrade 48-R/\$27,266.98 annually), effective February 9, 2016.

Motion was seconded by Commissioner Smith and passed unanimously.

Motion was made by Commissioner Wissinger to remove Lauren Keselyak, Full-Time Caseworker 3 for Children & Youth Service (Paygrade 45-A/\$41,986.62 annually), effective January 30, 2016.

Motion was seconded by Commissioner Smith and passed unanimously.

Motion was made by Commissioner Wissinger to remove Patricia Shaffer, Full-Time Director of Veterans' Affairs (Paygrade 46-A/\$30,014.40 annually), effective February 27, 2016.

Motion was seconded by Commissioner Smith and passed unanimously.

Motion was made by Commissioner Wissinger to remove Anthony Rok, Full-Time Correctional Officer I for the Prison (Paygrade 26-A/\$20.43 per hour), effective February 16, 2016.

Motion was seconded by Commissioner Smith and passed unanimously.

Motion was made by Commissioner Wissinger to remove Michael Parrish, Jr., Part-Time Parent's Advocate for the Courts (Paygrade 48-I/\$26,772.20 annually), effective February 27, 2016.

Motion was seconded by Commissioner Smith and passed unanimously.

Commissioner Chernisky stated that the Commissioners will hold a special meeting on Monday, February 15, 2016, at 9:30 a.m., and the next regular Commissioners' Meeting will be on Thursday, February 25, 2016, at 10:00 a.m. Both meetings will be held in the Commissioners' Meeting Room, 3rd Floor, Cambria County Courthouse.

Adjournment:

Motion was made by Commissioner Smith to adjourn the meeting.

Motion was seconded by Commissioner Wissinger and passed unanimously.

Michael Gelles, IV, Chief Clerk