

# **CAMBRIA COUNTY BOARD OF COMMISSIONERS**

## **Salary Board Minutes**

**April 14, 2016**

### **Salary Board in Session:**

**Pledge of Allegiance.**

**President Commissioner Thomas C. Chernisky, in the Commissioners' Meeting Room, 3<sup>rd</sup> Floor, Cambria County Courthouse, at 10:01 a.m., made the Call to Order.**

**Motion was made by Commissioner Smith to waive the reading of the Salary Board Minutes of March 24, 2016 but to approve them and place them on file.**

**Motion was seconded by Commissioner Wissinger and was passed unanimously.**

### **Public Comment:**

**There was no public comment.**

### **Create:**

**Motion was made by Commissioner Smith to create the position of Per-Diem DUI Counseling Assistant for the Courts (Paygrade 32-X/\$200/day with a maximum of (1) work day per week, effective April 2, 2016 per Internal Revenue Service determination.**

**Motion was seconded by Controller Cernic and passed unanimously.**

**Motion was made by Commissioner Wissinger to create the position of Full Time Assistant Director of Maintenance/Safety for Maintenance (Paygrade 49-W/\$37,000.00/year) effective May 2, 2016.**

**Motion was seconded by Commissioner Smith and passed unanimously.**

### **Modify Salary:**

**Motion was made by Commissioner Smith to modify the salary of Full Time Director of Maintenance/Safety for Maintenance (Paygrade 54-C/\$39,535.34/year to 54-C/\$45,000.00/year) effective May 2, 2016.**

**Motion was seconded by Controller Cernic and passed unanimously.**

### **Abolish:**

**Motion was made by Commissioner Wissinger to abolish the position of Full Time Assistant Grounds & Building Coordinator for Maintenance (Paygrade 48-R/\$27,266.98/year) effective May 2, 2016.**

**Motion was seconded by Commissioner Smith and passed unanimously.**

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**Edward Cernic Jr., Controller**

# **CAMBRIA COUNTY BOARD OF COMMISSIONERS**

## **Minutes**

**April 14, 2016**

Ebensburg, PA  
**March 25, 2016**  
**Commissioners Thomas C. Chernisky, B.J. Smith, and Mark J. Wissinger present.**

Ebensburg, PA  
**March 28, 2016**  
**Commissioners Thomas C. Chernisky, B.J. Smith, and Mark J. Wissinger present.**

Ebensburg, PA  
**March 29, 2016**  
**Commissioners Thomas C. Chernisky, B.J. Smith, and Mark J. Wissinger present.**

Ebensburg, PA  
**March 30, 2016**  
**Commissioners Thomas C. Chernisky, B.J. Smith, and Mark J. Wissinger present.**

Ebensburg, PA  
**March 31, 2016**  
**Commissioners Thomas C. Chernisky, B.J. Smith, and Mark J. Wissinger present.**

Ebensburg, PA  
**April 1, 2016**  
**Commissioners Thomas C. Chernisky, B.J. Smith, and Mark J. Wissinger present.**

Ebensburg, PA  
**April 4, 2016**  
**Commissioners Thomas C. Chernisky, B.J. Smith, and Mark J. Wissinger present.**

Ebensburg, PA  
**April 5, 2016**  
**Commissioners Thomas C. Chernisky, B.J. Smith, and Mark J. Wissinger present.**

Ebensburg, PA  
**April 6, 2016**  
**Commissioners Thomas C. Chernisky, B.J. Smith, and Mark J. Wissinger present.**

Ebensburg, PA  
**April 7, 2016**  
**Commissioners Thomas C. Chernisky, B.J. Smith, and Mark J. Wissinger present.**

Ebensburg, PA  
**April 8, 2016**  
**Commissioners Thomas C. Chernisky, B.J. Smith, and Mark J. Wissinger present.**

Ebensburg, PA  
**April 11, 2016**  
**Commissioners Thomas C. Chernisky, B.J. Smith, and Mark J. Wissinger present.**

Ebensburg, PA  
**April 12, 2016**  
**Commissioners Thomas C. Chernisky, B.J. Smith, and Mark J. Wissinger present.**

Ebensburg, PA  
**April 13, 2016**  
**Commissioners Thomas C. Chernisky, B.J. Smith, and Mark J. Wissinger present.**

**President Commissioner Thomas C. Chernisky, in the Commissioners' Meeting Room, 3<sup>rd</sup> Floor, Cambria County Courthouse, at 10:04 a.m., made the Call to Order.**

**Motion was made by Commissioner Smith to waive the reading of the Minutes of March 24, 2016, but to approve them and place them on file.**

**Motion was seconded by Commissioner Wissinger and passed unanimously.**

## ***COMMISSIONERS***

### ***Resolutions:***

**Motion was made by Commissioner Smith to approve the Resolution appointing Boenning & Scattergood, Inc., as underwriter and Reed Smith LLP as bond counsel for refinancing of County long-term debt.**

**Motion was seconded by Commissioner Chernisky and passed unanimously.**

**Motion was made by Commissioner Smith to approve the Resolution authorizing the closing of the County Detention/Shelter Facility and taking related actions to implement the closing no later than June 30, 2016.**

**Motion was seconded by Commissioner Wissinger and passed unanimously.**

**Motion was made by Commissioner Smith to adopt the Local Match Resolution Certifying Responsibility of Municipality for Advertising Revenue Shortfall, agreeing to match up to \$25,000.00 in fiscal year 2016-2017 in the case of CamTran advertising revenue shortfalls.**

**Motion was seconded by Commissioner Wissinger and passed unanimously.**

### ***Ordinance:***

**Motion was made by Commissioner Smith to approve an Ordinance authorizing the issuance of a General Obligation Note, in the amount of \$6,000,000.00, extending the repayment of unfunded debt with maturity not to exceed October 31, 2016.**

**Motion was seconded by Commissioner Wissinger and passed unanimously.**

### ***Liquid Fuels:***

**Motion was made by Commissioner Wissinger to approve 2016 Liquid Fuels Allocations.**

**Motion was seconded by Commissioner Smith and passed unanimously.**

### ***Amendment:***

**Motion was made by Commissioner Smith to approve Amendment No.8 to the Health Choices Behavioral Health Grant Agreement, No.4100059507, with the Pennsylvania Department of Human Services, being effective July 1, 2016.**

**Motion was seconded by Commissioner Wissinger and passed unanimously.**

**Agreements:**

Motion was made by Commissioner Wissinger to approve a Memorandum of Understanding with each of the following counties and the Cambria County Prison to house youthful offenders at a rate of \$85.00 per day.

**Bedford County**

**Indiana County**

Motion was seconded by Commissioner Smith and passed unanimously.

Motion was made by Commissioner Smith to approve the Services Agreement with Concurrent Technologies Corporation (“CTC”) for the Defense Transition Study Implementation Project, for a period beginning March 15, 2016, and ending April 30, 2017, in an amount of \$200,000.00.

Motion was seconded by Commissioner Wissinger and passed unanimously.

Motion was made by Commissioner Wissinger to approve the Agreement between Mars Home for Youth, Professional Family Care Services, The Blair Foundation and Cambria County Children & Youth Service beginning June 1, 2015 and ending June 30, 2016 at the following rates:

**Mars Home for Youth**

<u>Cert #</u>	<u>Service Provided</u>	<u>Rate</u>	<u>Title IV- E Unallow</u>	<u>Title IV- E Allow</u>	<u>Allow Maint</u>	<u>Allow Admin</u>
411720 GL	Gilfilan Group Home - Male	166.55	28.77	137.78	137.78	
410980 GL	Eichenauer Group Home - Female	166.55	28.77	137.78	137.78	

**Professional Family Care Services, Inc.**

<u>Cert #</u>	<u>Service Provided</u>	<u>Rate</u>	<u>Title IV- E Unallow</u>	<u>Title IV- E Allow</u>	<u>Allow Maint</u>	<u>Allow Admin</u>
331020 FF	Foster Care - FF	\$ 59.74	0	\$ 59.74	\$ 33.48	\$ 26.26
331020 II	Minor Parent & Child Foster Care - II	\$ 92.93	0	\$ 92.93	\$ 65.22	\$ 27.71
326080	Family Group Decision-Making*	<p><b>\$2,400 – Successful Conference:</b> A family that has been referred for a FGDM conference in which a conference is coordinated and facilitated with nuclear family, extended family and/or identified supports of the family and has an approved plan (Max 30 hours)</p> <p><b>\$1,000.00 – Successful Referral:</b> A family that has been referred for a FGDM conference in which coordination activities have occurred that directly correlate to the FGDM referral but does not result in a family conference (Max 10 hours)</p> <p><b>\$250.00 – Unsuccessful Referral:</b> A family that has been referred for a FGDM conference that does not result in any new engagement/activities due to a lack of engagement by the nuclear family and/or extended family members (Max 3 hours)</p> <p>*Maximum of \$3,000 per conference, with County approval for identified extraordinary expense (i.e. out of town travel and/or lodging)</p>				
	Family Court Conferencing	\$1,000 per conference				
	Ages & Stages Evaluation**	<p>\$9.77 / 15-minute unit;</p> <p>**Maximum of 12 units of service within a 10-mile radius; over 10-mile radius maximum of 20 units of service</p>				

	<b>Visit Coaching</b>	\$10.00 / 15-minute unit
313790	<b>Adoption Services (SWAN Affiliate Agency)</b>	As defined by the State
	Family Profile	\$2,500.00 (after SWAN funds depleted)
	Child Profile	\$2,000.00 (after SWAN funds depleted)
	Child Preparation	\$2,000.00 (after SWAN funds depleted)
	Child-Specific Recruitment	\$3,000.00 (after SWAN funds depleted)

**The Blair Foundation of Pennsylvania  
Rate Sheet-Fiscal Year 2015-2016**

615 Howard Ave. Altoona, PA 16601 CERT #316390		441 Friendship Rd. Harrisburg, PA 17111 CERT #348370		3755 Library Rd. Pittsburgh, PA 15234 CERT #415360	
Service Class	Contract Rate	IV-E Allowable Maintenance	IV-E Allowable Percentage	IV-E Allowable Administrative	Unallowable Administrative
Class BA: Supported Care HAR Foster Care Only	\$67.00	Cert #316390 \$28.75 Cert # 348370 \$28.50	0.998957	38.21  38.46	0.04  0.04
Class BB: Medically Needy Levels 1/2	\$55.11	Cert #316390 \$17.50	0.999079	37.58	0.03
Class BC: Medically Needy Levels 3/4	\$59.91	Cert #316390 \$17.50	0.998794	42.36	0.05
Class BD: Traditional Foster/Kinship Care	\$56.38	Cert #316390 \$20.00	0.998795	36.34	0.04
Class BE: Supported Foster/Kinship Care Young Parent/non-dependent infant	\$81.67	Cert #316390 \$44.36	0.998955	37.27	0.04
Class BI: Supported Kinship Care PGH Kinship Care Only	\$65.36	CERT #415360 \$24.00	0.998793	41.31	0.05
Class BX: Teen/Sibling Care	\$75.00	CERT #316390 \$30.00	0.998790	44.95	0.05

**Best For Families Program Rate: \$60.90/hour**

**\*In home services program provides parent education; utilizing active parenting, behavior management, and supportive care management.**

**Motion was seconded by Commissioner Smith and passed unanimously.**

**Appointments:**

**Motion was made by Commissioner Smith to approve the appointment of Jennifer Zufall to the Cambria County BH/ID Advisory Board for a 3-year term, beginning November 1, 2015, and ending October 30, 2018.**

**Motion was made by Commissioner Wissinger and passed unanimously.**

**Motion was made by Commissioner Smith to approve the appointment of Linda S. McCreery, RN, MBA, to the Cambria County BH/ID Advisory Board for a 3-year term, beginning April 1, 2016, and ending April 1, 2019.**

**Motion was seconded by Commissioner Wissinger and passed unanimously.**

Motion was made by Commissioner Smith to approve the appointment of Marlin Plymete to the Cambria County Library System Board for a 3-year term, beginning April 2016, and ending April 2019.

Motion was seconded by Commissioner Wissinger and passed unanimously.

**Bids:**

**Supply Hemlock and/or Larch Logs for the Northern Cambria and Cherry Tree Boroughs' Flood Control Restoration Project:**

Motion was made by Commissioner Smith to approve the bid from Topnotch Logging, Ebensburg, PA. The total cost for the logs is Twelve Thousand, Five Hundred Ninety Dollars (\$12,590.00).

Motion was seconded by Commissioner Wissinger and passed unanimously.

**Supply Stone for the Northern Cambria and Cherry Tree Boroughs' Flood Control Restoration Project:**

Motion was made by Commissioner Smith to approve the bid from New Enterprise Stone & Lime Co., Inc., New Enterprise, PA. The total cost of the stone is Thirty Thousand, Two Hundred Twenty-Nine and 20/100 Dollars(\$30,229.20).

Motion was seconded by Commissioner Wissinger and passed unanimously.

**Northern Cambria and Cherry Tree Boroughs' Flood Control Restoration Project:**

Motion was made by Commissioner Smith to approve the bid from Rockwater Energy, Linden, PA. The total cost of the stone is One Hundred Two Thousand, Five Hundred Twenty-Four and 75/100 Dollars (\$102,524.75).

Motion was seconded by Commissioner Wissinger and passed unanimously.

**Reappointment:**

Motion was made by Commissioner Wissinger to approve the reappointment of Joseph Martella, Jr., to the Cambria County BH/ID Advisory Board for a 3-year term, beginning June 30, 2015, and ending June 30, 2018.

Motion was seconded by Commissioner Smith and passed unanimously.

**Tax Refund:**

Motion was made by Commissioner Smith to approve a tax refund for Neil and Kimberly McCallay with regard to Map No. 23-24-302, Control No. 23-55089, for the following years and amounts:

2013	\$164.80	2014	\$164.80	2015	\$164.80
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Motion was seconded by Commissioner Wissinger and passed unanimously.

## ***PERSONNEL ACTIONS***

### **New Hires:**

**Motion was made by Commissioner Wissinger to approve hiring Hugh Balsinger, Per Diem DUI Counseling Assistant for Courts (Paygrade 32-X/\$200.00/day maximum of one (1) work day per week) per Internal Revenue Service Determination.**

**Motion was seconded by Commissioner Smith and passed unanimously.**

**Motion was made by Commissioner Wissinger to approve hiring Anne Noland, Full Time Caseworker I for Children and Youth Service (Paygrade 41-E/\$26,348.66/year) effective April 18, 2016.**

**Motion was seconded by Commissioner Smith and passed unanimously.**

**Motion was made by Commissioner Wissinger to approve hiring Ashley Tedjeska, Full Time Caseworker I for Children and Youth Service (Paygrade 41-E/\$26,348.66/year) effective April 18, 2016.**

**Motion was seconded by Commissioner Smith and passed unanimously.**

**Motion was made by Commissioner Wissinger to approve hiring Josh Hauser, Full Time Director of Veterans' Affairs for Veterans' Affairs Office (Paygrade 46-A/\$28,000.00/year) effective April 18, 2016. Employment is contingent upon successful completion of his pre-employment health screenings.**

**Motion was seconded by Commissioner Smith and passed unanimously.**

**Motion was made by Commissioner Wissinger to approve hiring Patricia Bowser, Full Time Clerical Supervisor I for Area Agency on Aging (Paygrade 24-B/\$19,558.50/year) effective April 25, 2016.**

**Motion was seconded by Commissioner Smith and passed unanimously.**

**Motion was made by Commissioner Wissinger to approve hiring Philip Smeal Jr., Full Time Assistant Director of Maintenance/Safety for Maintenance (Paygrade 49-W/\$37,000.00/year) effective May 2, 2016. Employment is contingent upon successful completion of pre-employment health screenings.**

**Motion was seconded by Commissioner Smith and passed unanimously.**

### **Transfer:**

**Motion was made by Commissioner Smith to approve the transfer of Danielle Baumann, Full Time Clerk Typist 2 for Behavioral Health/Intellectual Disabilities & Early Intervention Programs (Paygrade 15-L/\$18,274.62/year) to Full time Clerk Typist 3 for Behavioral Health/Intellectual Disabilities & Early Intervention Programs (Paygrade 21-C/\$19,188.52) effective April 18, 2016.**

**Motion was seconded by Commissioner Wissinger and passed unanimously.**

**Motion was made by Commissioner Smith to approve the transfer of Susan Krug, Full Time Aging Program Assessor for Area Agency on Aging (Paygrade 44-D/\$38,838.02/year) to Full Time Aging Care Management Supervisor I for Area Agency on Aging (Paygrade 57-E/\$42,721.90/year) effective April 18, 2016.**

**Motion was seconded by Commissioner Wissinger and passed unanimously.**

**Salary Modification:**

**Motion was made by Commissioner Wissinger to approve the salary modification of Patrick Kelly, Full Time Director of Maintenance/Safety for Maintenance (Paygrade 54-C/\$39,535.34/year to 54-C/\$45,000.00/year).**

**Motion was seconded by Commissioner Chernisky and passed unanimously.**

**Removed From Payroll:**

**Motion was made by Commissioner Smith to remove Karen Hendrickson, Full Time Clerk Typist II for Children & Youth Department (Paygrade 15-L/\$18,633.16/year) effective March 31, 2016.**

**Motion was seconded by Commissioner Chernisky and passed unanimously.**

**Motion was made by Commissioner Smith to remove Codi Spengler, Full Time Tax Appraiser for Tax Assessment Office (Paygrade 39-C/\$12.10/per hour) effective April 8, 2016.**

**Motion was seconded by Commissioner Chernisky and passed unanimously.**

**Announcement:**

**The next Commissioners' Meeting will be on Thursday, April 28, 2016, at 10:00a.m., in the Commissioners' Meeting Room, 3<sup>rd</sup> Floor, Cambria County Courthouse.**

**Adjournment:**

**Motion was made by Commissioner Wissinger to adjourn the meeting.**

**Motion was seconded by Commissioner Smith and passed unanimously.**

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**Michael Gelles, IV, Chief Clerk**