

PRISON BOARD MINUTES

October 12, 2022

Board Members Present:

Thomas C. Chernisky, President Commissioner
William J. Smith, Commissioner
Scott W. Hunt, Commissioner
Edward Cernic, Jr., Controller
Donald Robertson, Sheriff
Gregory J. Neugebauer, District Attorney

Others Present:

George Rozum, Second Deputy Warden
Kurt Wolford, Captain

Pledge of Allegiance.

Commissioner Smith called the Meeting to order at 10:30 a.m., at the Cambria County Prison, Ebensburg, Pennsylvania.

Motion was made by District Attorney Neugebauer to approve the Minutes of the Meeting held on September 14, 2022.

Motion was seconded by Sheriff Robertson and passed unanimously.

Public Comment:

None.

Presentation and Approval of Invoices:

Controller Cernic presented the following bills and Invoice Status Report for approval:

Prison bills paid after the Meeting held September 14, 2022:

Retirement Fund	\$26,741.48
Retirement Fund	\$27,430.92
UPMC Health Plan	\$88,756.08
UPMC Dental	(\$5.42)
UPMC Dental	\$108.40
Symetra Life Insurance	\$475.06
Alfred Nickles Bakery	\$5,246.88
CamTran	\$386.71
Ebensburg Borough	\$40,831.55
Ebensburg Collision	\$9,199.18
Pro Disposal	\$873.50
RH Marcon	\$56,113.00
Ricoh	\$671.42
Tribune Democrat	\$2,381.59
Wells Fargo	\$295.10
FNB Visa	\$.31
Alfred Nickles Bakery	\$1,707.90
Direct Energy	\$454.05
Penelec	\$31,699.46
Alfred Nickles Bakery	\$685.86
Peoples	\$672.62
Wells Fargo	\$150.20
Total:	\$294,875.85

Invoice Status Report:

October 10, 2022, 116 Invoices Totaling	\$264,561.70
Canteen Fund Bills Paid after September, 2022, Meeting	\$44,806.63
Canteen Fund Bills to be Paid	\$23,247.73

Motion was made by Controller Cernic to approve the bills and the Invoice Status Report.

Motion was seconded by District Attorney Neugebauer and passed unanimously.

Warden's Report:

Deputy Warden Rozum requested an Executive Session to discuss personnel matters.

Motion was made by District Attorney Neugebauer to convene an Executive Session at 10:41 a.m.

Motion was seconded by Commissioner Hunt and passed unanimously.

Motion was made by District Attorney Neugebauer to reconvene the Public Meeting at 10:54 a.m.

Motion was seconded by Commissioner Hunt and passed unanimously.

Personnel:

- 1. Tierra Shipley, remove as Full-Time Correctional Officer I, effective September 15, 2022.**
- 2. Joshua Staff, transfer from Per-Diem Correctional Officer to Full-Time Correctional Officer I, effective September 19, 2022.**
- 3. Corey Fox, remove as Full-Time Lieutenant, effective October 15, 2022.**
- 4. Mark Anderson, remove as Full-Time Lieutenant, effective October 15, 2022.**
- 5. Daniel Hill, hire as Full-Time Maintenance Technician, effective October 31, 2022.**

The Warden reported:

- 1. Through Monday, October 10, 2022, the Prison has experienced a total of 686 positive Covid-19 cases, which is an increase of 8 since last month. Breakdown is as follows: 526 inmates, 147 employees (increase of 6), and 13 contract employees (increase of 2). All Covid-19 protocols remain in effect.**
- 2. MAJOR MAINTENANCE/FACILITIES UPDATES: (As of Monday, October 10, 2022):**
 - a. HF HVAC System – The unit is installed and running. The Facility is still waiting on FIT Optimized to add the unit to the thermostat control software.**
 - b. Roof – Progress is continuing. There is no anticipated completion date as of this time due to recent weather delays.**

c. **Kitchen Floor/Equipment** – The floor project was completed on September 24, 2022, and passed inspection by CJL on September 26, 2022. The floor had to cure for a week, and installation of equipment began on October 3, 2022. The Facility expects to return to normal operations on Monday, October 17, 2022.

d. **DHU Recreation Runs** – Project is complete.

3. The annual radiation audit was completed on the Nuctech Body Scanner on September 15, 2022, with no issues. All radiation readings taken were within allowable safety limits. On September 16, 2022, the annual maintenance and software updates were performed on the unit by the vendor.

4. The Prison has been notified and is currently waiting for a date to be scheduled for the Training Academy audit, which is completed by the Department of Corrections. This audit is performed every 3 years.

Statistical Report:

Report is attached.

September, 2022

Average Daily Population for September, 2022	401
Housing Revenue for September, 2022	\$176,520.00
Year to Date Revenue as of September, 2022	\$1,867,875.00

Food Service Report:

None.

Medical Report:

Attached.

Training:

1. Seven staff members completed 16 hours of annual training.
2. Cambria County Prison Basic Training Academy No. 2022-04 began on September 19, 2022. There are 13 Cambria County cadets, and 3 other county cadets.
3. Prison Chaplain, Art Bucceri, attended the annual 3-day Prison Chaplain's Conference and Training Program.
4. Captain Wolford completed Prison Rape Investigator Training and is now certified to conduct investigations within the Prison related to sexual assault, abuse, and harassment allegations.
5. The Basic Training Academy will undergo a 3-year audit by the Pennsylvania Department of Corrections in late October. The audit determines whether or not certification of the Program is granted. Director Greathouse is preparing accordingly.
6. Director Greathouse manned a recruitment booth at the Indiana University of Pennsylvania Job Fair.

Misconduct Report:

There was no information to report.

Miscellaneous:

None.

Motion was made by Controller Cernic to accept the Warden's Report.

Motion was seconded by Commissioner Chernisky and passed unanimously.

Controller Cernic made a motion to have the Commissioners review the Agreement that the Prison has with the Cayuga Indiana Nation along with the agreements that are currently in place to house juveniles.

Motion was seconded by District Attorney Neugebauer and passed unanimously.

Adjournment:

Motion was made by Commissioner Chernisky to adjourn the meeting.

Motion was seconded by Commissioner Hunt and passed unanimously.

Michael Gelles, IV, Chief Clerk