

# CAMBRIA COUNTY BOARD OF COMMISSIONERS

## Agenda

January 13, 2022

Pledge of Allegiance.

Call to Order.

Approve the Minutes of the Commissioners' Meeting held December 23, 2021.

Public Comment.

## COMMISSIONERS

Approve the transfer of \$24,000.00 from liquid fuels Act 89 funds to liquid fuels funding used for grants for municipalities, effective December 30, 2021.

Approve submitting a grant application to the Pennsylvania Veterans' Trust Fund Grant Program.

Approve authorizing the District Attorney to sign the Pass-Through Contract Agreement with Victim Services, Inc., in the amount of \$8,970.00, for a period beginning October 1, 2021, and ending December 31, 2021.

### Mileage:

Approve changing the County mileage reimbursement rate to be equal to the IRS mileage reimbursement rate, \$0.58.5 per mile, effective January 1, 2022.

### Agreements:

Approve the Service Agreement with Motorola Solutions for onsite response/local dispatch services for 911, effective from January 1, 2022, until the new 911 system is operational or December 31, 2022, whichever comes sooner, at a rate of \$1,200.00 per month.

Approve the SAVIN Maintenance and Service Agreement with the Pennsylvania District Attorneys Institute, beginning January 1, 2022, and ending December 31, 2022.

Approve the Supplemental Agreement with Keller Engineers with regard to additional work needed on Bridge No. 1, (Red Mill Bridge), in the amount of \$36,200.00.

Approve the Agreement between the Child Advocacy Center and the Cambria County District Attorney's Office with regard to expert witness fees.

**Approve the Agreement with Empire Lawn Care and Seasonal Services to provide snow removal, and related services, to the County-owned parking lots located in the City of Johnstown, at a rate of \$175.00 per plowing, being effective for the 2021-2022 winter season.**

**Contracts:**

**Approve one (1) Service Contract Amendment for Cambria County Area Agency on Aging Fiscal Year 2021-2022 Budget:**

<u>Vendor</u>	<u>Description of Services</u>	<u>Rate</u>
The Nutrition Group	Provide adult home-delivered meals to eligible clients at the following rates.	
	Regular and Frozen Home-Delivered Meals	\$ 3.15
	Congregate Meals	3.51
	5 Pack Frozen Meals	4.51
	Shelf-Stable Emergency Meal	3.39

**Approve one (1) Service Contract for Cambria County Children & Youth Service Fiscal Year 2021-2022 Budget:**

<u>Taylor Diversion Programs, Inc.</u>							
<u>Cert No.</u>	<u>Unit ID</u>	<u>Service Provided</u>	<u>Rate</u>	<u>Title IV-E Unallowable</u>	<u>Title IV-E Allowable</u>	<u>Allow Maintenance</u>	<u>Allow Admin</u>
445880	AA	Residential Services	\$208.00/day				
446660	AA	Residential Services	\$208.00/day				
447790	AA	Residential Services	\$208.00/day				

**Approve one (1) Service Contract for Cambria County Human Services Fiscal Year 2021-2022 Budget:**

<u>Vendor</u>	<u>Description of Services</u>	<u>Rate</u>
The Nutrition Group	Provide adult home-delivered meals to eligible clients at the following rates, effective July 1, 2021, through October 31, 2021.	
	Primary Individualized Meal	\$ 3.39
	5 Pack of Individualized Meals	4.25
	Shelf-Stable Emergency Meal	3.27
	November 1, 2021, and forward.	
	Primary Individualized Meal	\$ 3.60
	5 Pack of Individualized Meals	4.65
	Shelf-Stable Emergency Meal	3.27
		\$ 40,000.00 max

**Approve two (2) Service Contracts for Cambria County Area Agency on Aging Fiscal Year 2021-2022 Budget:**

<u>Vendor</u>	<u>Description of Services</u>	<u>Rate</u>
Raymond Arcurio	Provide Ombudsman services.	\$ 25.00 per hour
		\$ 37,700.00 max
John Cammerata	Provide Ombudsman services	\$ 25.00 per hour
		\$ 9,000.00 max

**Change Orders:**

**Approve the following change orders with regard to the John Murtha Johnstown-Cambria County Airport Hangar 15A Renovation Project:**

<u>Change Order No.</u>	<u>Amount</u>	<u>New Contract Amount</u>
GC-002 (General Construction)	\$16,510.00 (inc.)	\$859,960.36
GC-003	\$10,497.00 (inc.)	\$870,457.36
GC-004	\$28,500.00 (dec.)	\$841,957.36
Extend completion date 144 days or until May 31, 2022.		
HC-002 (HVAC)	\$5,377.96 (inc.)	\$176,774.09
Extend completion date 144 days or until May 31, 2022.		

**EC-002 (Electrical)**

**Extend completion date 144 days or until May 31, 2022,**

**PC-002 (Plumbing)**

**\$1,500.00 (inc.)**

**\$94,946.76**

**PC-003**

**Extend completion date 144 days or until May 31, 2022.**

**Bids:**

**Approve the bid of Conserv Flag, of Sidney, Nebraska, for grave flag holders, in the amount of \$13,329.50.**

**Approve the bid of Metro Flag Company, of Wharton, New Jersey, for grave flags, in the amount of \$30,240.00.**

## **PERSONNEL ACTIONS**

**New Hires:**

- 1. Kaylee Sisco, Full-Time Clerk Typist I/Float for the Election Office, (Paygrade 3-A/\$9.42 per hour), effective January 24, 2022. (Employment is contingent upon successful completion of pre-employment health screening).**
- 2. Kimberly Feist, Per-Diem DUI Instructor for the Courts, (Paygrade 32-W/\$100.00 per class), effective January 17, 2022. (Employment is contingent upon successful completion of pre-employment health screening).**
- 3. Elizabeth Bolton-Penna, Per-Diem DUI Instructor for the Courts, (Paygrade 32-W/\$100.00 per class), effective January 17, 2022. (Employment is contingent upon successful completion of pre-employment health screening).**
- 4. Russell Moist, Full-Time Custodian/Maintenance Worker I for Maintenance, (Paygrade 12-B/\$10.05 per hour), effective January 24, 2022. (Employment is contingent upon successful completion of pre-employment health screening).**

**Transfers:**

- 1. Ashlee Mulraney, Per-Diem Correctional Officer I for the Prison, (Paygrade 26-A/\$14.00 per hour), to Full-Time Correctional Officer I for the Prison, (Paygrade 26-A/\$20.95 per hour), effective January 16, 2022.**
- 2. Matthew Leamer, Per-Diem Correctional Officer I for the Prison, (Paygrade 26-A/\$14.00 per hour), to Full-Time Correctional Officer I for the Prison, (Paygrade 26-A/\$20.95 per hour), effective January 16, 2022.**
- 3. Robert Jacobson, Per-Diem Correctional Officer I for the Prison, (Paygrade 26-A/\$14.00 per hour), to Full-Time Correctional Officer I for the Prison, (Paygrade 26-A/\$20.95 per hour), effective January 16, 2022.**

4. **Jonathan Riggle, Per-Diem Correctional Officer I for the Prison, (Paygrade 26-A/\$14.00 per hour), to Full-Time Correctional Officer I for the Prison, (Paygrade 26-A/\$20.95 per hour), effective January 16, 2022.**
5. **John Kindja, Full-Time Correctional Officer II for the Prison, (Paygrade 38-A/\$24.44 per hour), to Full-Time Correctional Officer I for the Prison, (Paygrade 26-A/\$23.77 per hour), effective January 3, 2022.**
6. **Jolene McIntosh-Meyers, Full-Time Account Clerk II for the Recorder of Deeds Office, (Paygrade 11-C/\$10.25 per hour), to Full-Time Clerk Typist III for the Recorder of Deeds Office, (Paygrade 15-D/\$10.76 per hour), effective January 17, 2022.**
7. **Sarah Wess, Full-Time Account Clerk II/Float for the Tax Claim Bureau, (Paygrade 11-C/\$15.84 per hour), to Full-Time Head Clerk for the Tax Claim Bureau, (Paygrade 28-B/\$16.63 per hour), effective January 24, 2022.**

**Remove from Payroll:**

1. **Kelly Howard, Per-Diem Deputy Coroner for the Coroner's Office, (Paygrade 35-D/\$11.11 per hour), effective January 2, 2022.**
2. **Jeremy Kost, Full-Time Correctional Officer I for the Prison, (Paygrade 26-A/\$20.95 per hour), effective January 5, 2022.**
3. **Andrew Lubert, Caseworker II for BH/ID & EI, (Paygrade 43-C/\$58,528.86 annually), effective January 22, 2022.**
4. **Jeffrey Allen, Full-Time Correctional Officer I for the Prison, (Paygrade 26-A/\$21.43 per hour), effective December 15, 2021.**
5. **Zachary Nealen, Full-Time Lieutenant for the Prison, (Paygrade 67-C/\$53,337.70 annually), effective February 18, 2022.**
6. **Nicholas Zavada, Full-Time Correctional Officer I for the Prison, (Paygrade 26-A/\$21.98 per hour), effective January 28, 2022.**
7. **Justice Reiger, Full-Time Correctional Officer I for the Prison, (Paygrade 26-A/\$20.95 per hour), effective January 8, 2022.**

**Rescind:**

1. **Approve rescinding the removal from payroll of Kimberley Peles, Full-Time Correctional Officer I for the Prison, (Paygrade 26-A/\$20.40 per hour), effective December 26, 2021.**

**The next Commissioners' Meeting will be held on Wednesday, January 26, 2022, at the Richland Township Municipal Building, 2<sup>nd</sup> Floor, Community Room, 322 Schoolhouse Road, Johnstown, at 6:05 p.m.**

**Adjournment.**