

CAMBRIA COUNTY BOARD OF COMMISSIONERS

Salary Board

April 28, 2022

Pledge of Allegiance.

Call to Order.

Approve the Salary Board Minutes of April 14, 2022.

Create:

1. Full-Time Executive Director of Emergency Services/Emergency Management Agency for the Department of Emergency Services, (Paygrade 97-D/\$70,000.00 annually), effective May 1, 2022.

Abolish:

1. Full-Time Deputy Director of the Emergency Management Agency for the Emergency Management Agency, (Paygrade 50-J/\$55,889.86 annually), effective May 1, 2022.

2. Full-Time Deputy Director of 911 for the Department of Emergency Management Services, (Paygrade 50-K/\$58,298.50 annually), effective May 1, 2022.

3. Full-Time Acting Deputy Director of 911 for the Department of Emergency Services, (Paygrade 50-K/\$1,000.00 per month), effective May 1, 2022.

Rescind:

1. Approve rescinding the abolishment of the Full-Time Information System Specialist position for Technology, (Paygrade 41-H/\$34,051.94 annually), effective February 10, 2022. (Originally approved at the Commissioners' Meeting held on February 10, 2022).

Adjournment.

CAMBRIA COUNTY BOARD OF COMMISSIONERS

Agenda

April 28, 2022

Call to Order.

Approve the Minutes of the Commissioners' Meeting held April 14, 2022.

Public Comment.

COMMISSIONERS

Resolution:

Approve the Local Match Resolution Certifying Responsibility of Municipality for Advertising Revenue Shortfall for the Cambria County Transit Authority, Fiscal Year 2022-2023, in the amount of \$25,000.00.

Agreements:

Approve the Agreement with Scytl to provide election night reporting services, at the following amounts:

2022 – Implementation, Remote Training, and Annual Assurance	\$10,900.00
2023 – Annual Assurance	\$4,960.00
2024 – Annual Assurance	\$4,960.00

Approve the Agreement with William D. Stasko, CPA, to provide accounting services with regard to the Emergency Rental Assistance Program, beginning May 2, 2022, and ending December 31, 2022, at a rate of \$35.00 per hour.

Contracts (Provided Funding is Available):

Approve one (1) Service Contract Amendment for Cambria County BH/ID & EI Fiscal Year 2021-2022 Budget:

Vendor	Description of Services	From	To	Rate
Cambria Residential Services, Inc.	Community residential rehabilitation service for intellectual disabilities. Utilizes normal home-like settings with an emphasis on social integration.	\$	178,411.00	
		\$	185,962.55	

Approve two (2) Service Contracts for Cambria County Drug & Alcohol Fiscal Year 2022-2023 Budget:

Vendor	Description of Services	Rate
DLP Conemaugh Memorial Medical Center, LLC New Visions Chemical Dependency Program	Intensive Outpatient	\$51.00/hour
	Outpatient – Group	\$41.00/hour
	Outpatient – Individual	\$80.00/hour
	Outpatient Co-Dependency	\$41.00/0.5 hour
	Drug Screen	\$80.00/hour
	Early Intervention – Individual	\$50.00/9 panel test
	Intake	\$80.00/hour
Forever Media, Inc.	Broadcast commercials.	\$10,400.00

Approve one (1) Service Contract for Cambria County Area Agency on Aging Fiscal Year 2022-2023 Budget:

Vendor	Description of Services	Rate
CareGivers America, LLC	Provide clients personal care and home support.	\$ 20.00 per hour

Approve one (1) Service Contract for Cambria County Children & Youth Service Fiscal Year 2022-2023 Budget:

Avanco International, Inc.

Service Provided	Rate
Child Accounting and Profile System (CAPS) – Application service provider Fiscal Year 2022-2023.	\$42,404.78 annual fee
Child Accounting and Profile System (CAPS) and Child Welfare Information Solution (CWIS) – Fiscal Year 2022-2023. Upgrades and maintenance.	\$6,522.81
Child Accounting and Profile System Application (CAPS) – Consulting services.	
Research Analyst	\$54.50/hour
Junior Programmer	\$65.40/hour
Junior Programmer Analyst	\$73.00/hour
Programmer Analyst	\$76.20/hour
Senior Programmer Analyst	\$78.70/hour
Developer	\$92.50/hour
Senior Developer	\$111.20/hour
Project Director	\$125.00/hour

Bids:

Approve the bid of Laurel Management Company, Johnstown, Pennsylvania, for Sanitary Sewer Lateral Compliance Testing for the Central Park Complex, Cambria County Library, and Johnstown Senior Activity Center, in the amount of \$38,070.00.

Approve the bid of Earth Shapers, LLC, Ebensburg, Pennsylvania, for the Brubaker Run Streambank Stabilization Project, in the following amounts:

Site #1 – Hastings Borough - \$12,675.90

Site #2 – Hastings Area Industrial Development Corporation - \$10,926.40

Site #3 – Hastings Area Sewer Authority - \$21,282.30

Project Total: \$44,884.60

Resignation:

Approve the resignation of Aletha Haselrig-Jones from the Cambria County Library Association Board, effective immediately.

Appointment:

Approve the appointment of Sylvia King to the Cambria County Library Association Board, to fill an unexpired term, beginning April 28, 2022, and ending April, 2024.

Reappointment:

Approve the reappointment of Marlin Plymette to the Cambria County Library Association Board, to fill a 3-year term, beginning April, 2022, and ending April, 2025.

Tax Refunds:

Approve a 2022 tax refund to Debora A. Grassmyer, Parcel No. 90-008.-319.000, in the amount of \$102.69, following a tax appeal hearing held on April 20, 2022.

Approve a 2022 tax refund to Stanley G. and Linda C. Carrier, Parcel No. 87-008.-318.000, in the amount of \$202.94, following a tax appeal hearing held on April 20, 2022.

Approve a 2022 tax refund to Richard E. and Cynthia L. Smith, Parcel No. 62-016.-104.004, in the amount of \$324.46, following a tax appeal hearing held on April 20, 2022.

Tax Exonerations:

Authorize and direct the Tax Claim Bureau Director to strike, from the records in her office, taxes plus penalty, interest, and fees assessed against:

<u>CONTROL NO.</u>	<u>MAP NO.</u>	<u>ASSESSED NAME</u>	<u>MUNICIPALITY</u>	<u>EXONERATE</u>
30-117929	30-011.-000.091	Zack, William	Gallitzin Borough	2020-2021 taxes. Abandonment per Court Order dated 1/27/22.
49-119001	49-007.-000.089	Ickes, Susan	Reade Township	2017-2021 taxes. Strike off. Trailer razed.
49-119306	49-007.-000.083	Lloyd, Ira A.	Reade Township	2017-2021 taxes. Strike off. Trailer razed.

PERSONNEL ACTIONS

New Hires:

- 1. Steve Bender, Full-Time Storage, Virtualization & Disaster Recovery Administrator for Technology, (Paygrade 50-M/\$50,000.00 annually), effective May 2, 2022. (Employment is contingent upon successful completion of pre-employment health screening).**
- 2. Courtney Sable, Full-Time Department Clerk IV for the Prothonotary's Office, (Paygrade 21-B/\$12.14 per hour), effective May 2, 2022. (Employment is contingent upon successful completion of pre-employment health screening).**
- 3. Eva Spangler, Per-Diem Court Clerk for the Courts, (Paygrade 22-C/\$9.85 per hour), effective May 2, 2022. (Employment is contingent upon successful completion of pre-employment health screening).**
- 4. Nova Persio, Per-Diem Court Clerk for the Courts, (Paygrade 22-C/\$9.85 per hour), effective May 2, 2022. (Employment is contingent upon successful completion of pre-employment health screening).**
- 5. Blaise Letso, Full-Time Court Clerk for the Courts, (Paygrade 5-H/\$10.40 per hour), effective May 9, 2022. (Employment is contingent upon successful completion of pre-employment health screening).**

6. Jamie Hockenberry, Full-Time Caseworker I for Children & Youth Service, (Paygrade 41-E/\$28,914.30 annually), effective May 18, 2022. (Employment is contingent upon successful completion of pre-employment health screening).

Transfers:

1. Raymond Morris, Full-Time Correctional Officer I for the Prison, (Paygrade 26-A/\$21.98 per hour), to Full-Time Correctional Officer II for the Prison, (Paygrade 38-A/\$24.19 per hour), effective April 3, 2022.

2. Elizabeth Zajdel, Full-Time Clerk Typist I for the Area Agency on Aging, (Paygrade 7-B/\$20,358.52 annually), to Full-Time Clerical Supervisor I for the Area Agency on Aging, (Paygrade 24-B/\$22,834.24 annually), effective May 2, 2022.

3. Becky Drass, Full-Time Magistrate Clerk II for the Magistrates, (Paygrade 11-E/\$15.36 per hour), to Full-Time Magistrate Clerk Supervisor for the Magistrates, (Paygrade 21-F/\$16.99 per hour), effective May 9, 2022.

4. Jacqueline Butterworth, Full-Time Department Clerk IV for the Sheriff's Office, (Paygrade 21-B/\$15.10 per hour), to Full-Time Office Manager for the Sheriff's Office, (Paygrade 36-A/\$16.61 per hour), effective May 9, 2022.

5. Arturo Martynuska, Full-Time Deputy Director of the Emergency Management Agency/Acting Deputy Director of 911 for the Department of Emergency Services, (Paygrade 50-J/\$55,889.86 annually), to Full-Time Executive Director of Emergency Services/Emergency Management Agency for the Department of Emergency Services, (Paygrade 97-D/\$70,000.00 annually), effective May 1, 2022.

Remove from Payroll:

1. Daniel Szekeresh, Full-Time Watchman/Custodian for Maintenance, (Paygrade 9-D/\$10.19 per hour), effective April 19, 2022.

2. Jason Subich, Full-Time Telecommunicator III/Tack Officer for the Department of Emergency Services, (Paygrade 38-C/\$25.10 per hour), effective May 1, 2022.

3. Kaylee Sisco, Full-Time Clerk Typist I for Voter Registration, (Paygrade 3-A/\$9.77 per hour), effective April 29, 2022.

4. Kelsy Valko, Per-Diem Court Clerk for the Courts, (Paygrade 22-C/\$9.85 per hour), effective May 2, 2022.

5. Luke Gonzalez, Full-Time Caseworker II for BH/ID & EI, (Paygrade 43-C/\$32,903.78 annually), effective May 14, 2022.

6. Isaac Lane, Full-Time Caseworker I for Children & Youth Service, (Paygrade 41-E/\$28,914.30 annually), effective May 5, 2022.

7. Nathan Bem, Full-Time Telecommunicator for the Department of Emergency Services, (Paygrade 35-F/\$17.78 per hour), effective May 12, 2022.

8. Karissa Conant, Full-Time Magistrate Clerk II for the Magistrates, (Paygrade 11-E/\$11.58 per hour), effective May 10, 2022.

9. Brittany Blackham, Full-Time Grant Facilitator for the Commissioners' Office, (Paygrade 50-F/\$44,588.70 annually), effective May 6, 2022.

The next Commissioners' Meeting will be held on Thursday, May 12, 2022, at the Cambria Regional Chamber of Commerce, 416 Main Street, Suite 201, Johnstown, at 10:00 a.m.

Adjournment.