

CAMBRIA COUNTY BOARD OF COMMISSIONERS

Salary Board

June 9, 2022

Pledge of Allegiance.

Call to Order.

Approve the Salary Board Minutes of April 28, 2022.

Create:

- 1. Full-Time Human Resources Generalist for Human Resources, (Paygrade 20-P/\$14.36 per hour), effective June 20, 2022.**
- 2. Full-Time Special Assistant to the District Attorney/Office Manager for the District Attorney's Office, (Paygrade 60-D/\$36,000.00 annually), effective June 13, 2022.**

Abolish:

- 1. Full-Time Assistant Payroll Coordinator for Human Resources, (Paygrade 25-B/\$15.09 per hour), effective June 20, 2022.**
- 2. Full-Time Special Assistant to the District Attorney for the District Attorney's Office, (Paygrade 60-C/\$31,188.36 annually), effective June 13, 2022.**

Salary Modification:

- 1. Per-Diem Account Clerk I for the Treasurer's Office, (Paygrade 5-L/\$8.56 per hour) to (Paygrade 5-L/\$9.75 per hour), effective June 20, 2022.**
- 2. Two (2) Per-Diem Summer Duman Park Workers for Duman Park, (Paygrade 000-Q/\$8.00 per hour) to (Paygrade 000-Q/\$10.00 per hour), effective June 20, 2022.**

Adjournment.

CAMBRIA COUNTY BOARD OF COMMISSIONERS

Agenda

June 9, 2022

Call to Order.

Approve the Minutes of the Commissioners' Meeting held May 26, 2022.

Public Comment.

Proclamations: Child Welfare Professionals Appreciation Week
LGTBQ+ Pride Month

COMMISSIONERS

Release:

Approve the Full and Final Release with Christy L. Janciga.

Resolution:

Approve a compliance Resolution with regard to the Redevelopment Assistance Capital Project grant to be used for the Public Safety Radio System Upgrade Project.

Amendment:

Approve the Amendment to the existing Agreement with L.R. Kimball for architectural and engineering services to allow for updated ADA renovations of the restrooms at the Central Park Complex, at a fixed rate of \$48,000.00.

Agreements:

Approve the Maintenance Agreement with the Cambria County Transit Authority at the following rates:

Labor	\$43.04 per hour
Administrative Fee	10%
Car Wash	\$6.00

Approve the Agreement between Lamar Companies and the Cambria County Area Agency on Aging, for advertising, in the amount of \$1,925.00.

Approve the Medical Assistance Transportation Program Participation Grant Agreement and Assurance of Compliance with the Commonwealth of Pennsylvania, beginning July 1, 2022, and ending on June 30, 2023.

Approve the Agreement between Nutrition, Inc., and the Cambria County Prison, for food preparation, delivery, and service of lunches, at a cost of \$3.80 per lunch.

Approve the Merchant Processing Agreement between Merrick Bank and the Cambria County Recorder of Deeds Office, to allow for credit card payments.

Approve the Agreement with the 1023 Group to provide accounting services with regard to the Emergency Rental Assistance Program, beginning June 1, 2022, and ending December 31, 2022, at a rate of \$40.00 per hour.

Approve the Agreement with Ken Trinkley to provide wastewater treatment operations at Duman Lake County Park, beginning June 1, 2022, and ending October 31, 2022, at a rate of \$1,000.00 per month.

Contracts (Provided Funding is Available):

Approve three (3) Service Contracts for Cambria County Drug & Alcohol Fiscal Year 2021-2022 Budget:

<u>Vendor</u>	<u>Description of Services</u>	<u>Rate</u>
Cambria Heights School District	Vaping Detector Reimbursement	\$8,080.00
Admiral Perry Vocational School	Vaping Detector Reimbursement	\$12,846.00
Westmont Hilltop School District	Vaping Detector Reimbursement	\$6,368.00

Approve two (2) Service Contracts for Cambria County Children & Youth Service Fiscal Year 2022-2023 Budget:

Gary F. Vitko, Esquire

<u>Service Provided</u>	<u>Rate</u>
Legal Representation	\$90.00/hour
Legal Consultation	\$90.00/hour
Staff Training	\$90.00/hour

PA Child Corporation

<u>Cert No.</u>	<u>Unit ID</u>	<u>Service Provided</u>	<u>Rate</u>	<u>Title IV-E Unallowable</u>	<u>Title IV-E Allowable</u>	<u>Allow Maint</u>	<u>Allow Admin</u>
329520 329510 329700	BB	Foster Family Class BB Level 2	\$107.24/day				
329520 329510 329700	CC	Foster Family Class CC Level 3	\$156.01/day				
329520 329510 329700	EE	Foster Family Class EE Level 5	\$145.81/day				
329520 329510 329700	FF	Foster Family Class FF Level 6	\$178.97/day				

Approve two (2) Service Contracts for Cambria County Drug & Alcohol Fiscal Year 2022-2023 Budget:

<u>Vendor</u>	<u>Description of Services</u>	<u>Rate</u>
Sinclair Television of Fresno, LLC, d/b/a WJAC-TV	Broadcast Commercials and Sponsorship Ads	\$39,000.00
Forever Media	Radio Broadcast Commercials	\$67,600.00

Approve four (4) Service Contracts for Cambria County Area Agency on Aging Fiscal Year 2022-2023 Budget:

<u>Vendor</u>	<u>Description of Services</u>	<u>Rate</u>
ADT, LLC	Provide medical alert personal emergency response systems to AAA clients.	\$20,000.00 max
Cambria County Transit Authority	Provide accessible, affordable transportation to residents of Cambria County, age 65 and older.	\$220,000.00 max
Information Age Technologies, Inc.	Computer technical assistance.	\$10,000.00 max
Rest Home Health	Personal Care Home Support	\$17.25 per hour \$17.25 per hour

Change Order:

Approve Change Order No. 1 of Marc-Service, Inc., for the HVAC Upgrade at the Cambria County Prison, in the amount of \$13,551.50, to provide chase for ductwork.

Proposal:

Approve accepting the proposal of the Sustainable Energy Fund to serve as the third-party program administrator with regard to the Cambria County Commercial Property Assessed Clean Energy (C-PACE) Program.

Bids:

Approve the bid of Allegheny Installations Company, Inc., for the Prison Kitchen Floor Replacement Project, in the amount of \$186,750.00.

Approve the bid of Laurel Management Company, for sanitary sewer lateral compliance testing at the 1st Summit Arena at the Cambria County War Memorial, in the amount of \$47,575.00.

Tax Exoneration:

Approve exonerating taxes, penalties, and fees assessed, from 1989 through 2013, against Tax Map No. 76-003.-125.000, in the amount of \$10,060.05, which is now owned by the City of Johnstown, a tax-exempt entity.

PERSONNEL ACTIONS

New Hires:

- 1. Matthias Balliet, Per-Diem Correctional Officer I for the Prison, (Paygrade 26-A/\$14.00 per hour), effective June 13, 2022. (Employment is contingent upon successful completion of pre-employment health screening).**
- 2. Arthur Crum, Full-Time Correctional Officer I for the Prison, (Paygrade 26-A/\$20.95 per hour), effective June 13, 2022. (Employment is contingent upon successful completion of pre-employment health screening).**
- 3. Jude Launi, Full-Time Correctional Officer I for the Prison, (Paygrade 26-A/\$20.95 per hour), effective June 13, 2022. (Employment is contingent upon successful completion of pre-employment health screening).**
- 4. Tierra Shipley, Full-Time Correctional Officer I for the Prison, (Paygrade 26-A/\$20.95 per hour), effective June 13, 2022. (Employment is contingent upon successful completion of pre-employment health screening).**
- 5. Lauren Darbouze, Part-Time Legal Counselor for Domestic Relations, (Paygrade 000-D/\$7,500.00 annually), effective June 27, 2022. (Employment is contingent upon successful completion of pre-employment health screening).**

6. Brent Michlena, Full-Time Human Resources Generalist for Human Resources, (Paygrade 20-P/\$14.36 per hour), effective June 20, 2022. (Employment is contingent upon successful completion of pre-employment health screening).

7. Meghan Sapp, Full-Time Adult Probation Officer for Adult Probation, (Paygrade 47-C/\$36,102.13 annually), effective June 20, 2022. (Employment is contingent upon successful completion of pre-employment health screening).

8. Michelle Burkey, Full-Time Department Clerk I for the Clerk of Courts, (Paygrade 3-H/\$10.56 per hour), effective June 20, 2022. (Employment is contingent upon successful completion of pre-employment health screening).

9. Sherri Yeckley, Full-Time Department Clerk I for the Sheriff's Office, (Paygrade 3-B/\$10.56 per hour), effective June 20, 2022. (Employment is contingent upon successful completion of pre-employment health screening).

10. James Evanicsko, Per-Diem Summer Duman Park Worker for Duman Park, (Paygrade 000-Q/\$10.00 per hour), effective June 20, 2022. (Employment is contingent upon successful completion of pre-employment health screening).

11. Zoe Plouse, Per-Diem Account Clerk I for the Treasurer's Office, (Paygrade 5-L/\$9.75 per hour), effective June 20, 2022. (Employment is contingent upon successful completion of pre-employment health screening).

Transfers:

1. Michael Kakabar, Per-Diem Correctional Officer I for the Prison, (Paygrade 26-A/\$14.00 per hour), to Full-Time Correctional Officer I for the Prison, (Paygrade 26-A/\$20.95 per hour), effective June 12, 2022.

2. Kurt Wolford, Full-Time Lieutenant for the Prison, (Paygrade 67-C/\$53,337.70 annually), to Full-Time Captain of Security for the Prison, (Paygrade 70-A/\$57,561.40 annually), effective June 12, 2022.

3. Richard Huyler, Full-Time Maintenance Worker II/Voting Machine Custodian for Maintenance, (Paygrade 16-B/\$11.62 per hour), to Full-Time Information System Specialist, (Paygrade 41-H/\$28,914.30 annually), effective June 13, 2022.

4. Karen Cavallo, Full-Time Telecommunicator III for the Department of Emergency Services, (Paygrade 35-F/\$25.11 per hour), to Full-Time Telecommunicator III/TAC Officer for the Department of Emergency Services, (Paygrade 38-C/\$26.37 per hour), effective June 13, 2022.

5. **Janelle Sisco, Full-Time Assistant Payroll Coordinator for Human Resources, (Paygrade 25-B/\$15.09 per hour), to Full-Time Human Resources Specialist for Human Resources, (Paygrade 21-B/\$15.82 per hour), effective June 20, 2022.**
6. **Sabrina Kirsch, Full-Time Clerk Stenographer II for the District Attorney's Office, (Paygrade 11-B/\$11.64 per hour), to Full-Time Department Clerk III for the District Attorney's Office, (Paygrade 21-B/\$12.04 per hour), effective June 13, 2022.**
7. **Casey Coll, Full-Time Department Clerk III for the District Attorney's Office, (Paygrade 15-E/\$13.04 per hour), to Full-Time Department Clerk IV for the District Attorney's Office, (Paygrade 21-B/\$13.69 per hour), effective June 13, 2022.**
8. **Izaak Gray, Full-Time Correctional Officer I for the Prison, (Paygrade 26-A/\$20.95 per hour), to Full-Time Adult Probation Officer for Adult Probation, (Paygrade 47-C/\$36,102.13 annually), effective June 20, 2022.**
9. **Michael Stolz, Full-Time Watchman/Custodian for Maintenance, (Paygrade 9-D/\$12.17 per hour), to Full-Time Lead Park Worker for Duman Park, (Paygrade 21-K/\$13.25 per hour), effective June 27, 2022.**
10. **Erin Jansure, Full-Time Head Clerk for the Treasurer's Office, (Paygrade 28-B/\$14.80 per hour), to Full-Time First Deputy for the Recorder of Deeds' Office, (Paygrade 49-A/\$36,000.00 annually), effective June 20, 2022.**
11. **Amber Williams, Full-Time Special Assistant to the District Attorney for the District Attorney's Office, (Paygrade 60-C/\$31,118.36 annually), to Full-Time Special Assistant to the District Attorney/Office Manager for the District Attorney's Office, (Paygrade 60-D/\$36,000.00 annually), effective June 13, 2022.**

Remove from Payroll:

1. **Cole Funk, Per-Diem Deputy Coroner for the Coroner's Office, (Paygrade 35-D/\$11.11 per hour), effective June 6, 2022.**
2. **Tonilyn Chippie Kargo, Part-Time Legal Counselor for Domestic Relations, (Paygrade 000-D/\$7,500.00 annually), effective June 15, 2022.**
3. **Haley Stiles, Full-Time Correctional Officer I for the Prison, (Paygrade 26-A/\$20.95 per hour), effective June 1, 2022.**
4. **Michael Hautz, Full-Time Information System Specialist for Technology, (Paygrade 41-H/\$56,729.66 annually), effective June 25, 2022.**
5. **Alexander Gardini, Full-Time Correctional Officer I for the Prison, (Paygrade 26-A/\$21.98 per hour), effective June 10, 2022.**
6. **Megan Bradley, Full-Time First Deputy for the Recorder of Deeds' Office, (Paygrade 49-A/\$38,408.76 annually), effective May 28, 2022.**

- 7. Denise Pribish, Full-Time Caseworker II for Children & Youth Service, (Paygrade 43-C/\$30,885.14 annually), effective June 11, 2022.**
- 8. Connie Stutzman, Full-Time Clerk Typist II for Children & Youth Service, (Paygrade 15-L/\$21,796.58 annually), effective June 18, 2022.**
- 9. Cecelia St. Clair, Full-Time Fiscal Officer II for the Area Agency on Aging, (Paygrade 45-D/\$34,509.80 annually), effective June 21, 2022.**

Correction:

Approve correcting the Agreement for legal services for the Area Agency on Aging originally approved for John D. Messina, Esquire. Services will be provided by Joseph D. Messina, Esquire. (Action originally taken at the May 26, 2022, Commissioners' Meeting).

The next Commissioners' Meeting will be held on Thursday, June 23, 2022, at Miners Medical Center, Administration Large Conference Room, 290 Haida Avenue, Hastings, at 10:00 a.m.

Adjournment.