

# CAMBRIA COUNTY BOARD OF COMMISSIONERS

## Agenda

October 27, 2022

10:00 a.m.

Call to Order.

Approve the Minutes of the Commissioners' Meeting held October 13, 2022.

Public Comment.

## COMMISSIONERS

### Notice of Executive Sessions:

1. October 24, 2022, meeting with Agency Department Heads.
2. October 24, 2022, meeting with Human Resources and Solicitor.

### Agreements:

Approve the Mutual Non-Disclosure Agreement between the Cambria County Department of Emergency Services and the University of Alaska Fairbanks.

Approve the Master Administrative Agreement between the University of Alaska Fairbanks and the Cambria County Department of Emergency Services for a drone partnership at the John Murtha Johnstown-Cambria County Airport.

### Contracts (Provided Funding is Available):

Approve one (1) Service Contract for Cambria County Drug & Alcohol Fiscal Year 2022-2023 Budget:

<u>Vendor</u>	<u>Description of Services</u>	<u>Rate</u>
Prime Design Solutions, Inc.	Public communications media development.	\$4,165.00

Approve three (3) Service Contracts for Cambria County BH/ID & EI Fiscal Year 2022-2023 Budget:

<u>Vendor</u>	<u>Description of Services</u>	<u>Rate</u>
Skills of Central PA, Inc.	Community habilitation services via care, support, and skills training with supervision.	\$288,622.00
Skills of Central PA, Inc.	Adult Development Training Program and Drop-In Center	\$134,005.00
Center for Community Resources	Licensed Crisis Intervention Services & Emergency Services-Delegate	\$320,000.00

**Change Orders:**

Approve the Change Order of Laurel Management Company, with regard to sanitary sewer lateral compliance testing at the 1<sup>st</sup> Summit Arena, at the Cambria County War Memorial, reducing the project amount by \$13,775.00, for a new project cost of \$33,800.00.

Approve the Change Order of Laurel Management Company, with regard to sanitary sewer lateral compliance testing at the Cambria County Library, the Johnstown Senior Center, and the Central Park Complex Building, reducing the project amount by \$17,100.00, for a new project cost of \$20,970.00.

**Tax Refund:**

Approve a 2022 tax refund for DKTR Morgan, LLC, Control No. 34-060328, in the amount of \$685.29, per the Court Order entered at 2021-3516.

**Tax Exonerations:**

Authorize and direct the Tax Claim Bureau Director to strike, from the records in her office, taxes plus penalty, interest, and fees assessed against:

<u>CONTROL NO.</u>	<u>MAP NO.</u>	<u>ASSESSED NAME</u>	<u>MUNICIPALITY</u>	<u>EXONERATE</u>
17-52113	17-015.-113.000	Hogue, Charles E. & Tamara	Croyle Township	2021 school tax and fees. Returned in error. Tax collector/Homestead.
54-29632	54-008.-200.000	Curtis, James D., Sr.	South Fork Borough	2021 school tax and fees. Returned in error. Tax collector/Homestead.
84-5859	84-002.-213.000	Cauvin, Danielle	Johnstown 14th Ward	2021 taxes. Unsold at Judicial Sale. Now Repository.
87-10918	87-006.-232.000	Florida Gold Investment Corp.	Johnstown 17th Ward	2021 taxes. Sold at 8/11/22 Private Sale.

## PERSONNEL ACTIONS

**New Hires:**

- 1. Abigail Toth, Full-Time Account Clerk I/Float for the Recorder of Deeds Office, (Paygrade 5-A/\$9.91 per hour), effective November 7, 2022. (Employment is contingent upon successful completion of pre-employment health screening).**
- 2. Colt McKelvey, Part-Time Assistant Public Defender for the Public Defender's Office, (Paygrade 48-A/\$26,975.66 annually), effective November 14, 2022. (Employment is contingent upon successful completion of pre-employment health screening).**
- 3. Julia Gully, Full-Time Chief Investigator for the Public Defender's Office, (Paygrade 49-H/\$11.91 per hour), effective October 31, 2022. (Employment is contingent upon successful completion of pre-employment health screening).**

**4. Melissa Leary, Full-Time Investigator for the District Attorney's Office, (Paygrade 24-A/\$10.53 per hour), effective November 7, 2022. (Employment is contingent upon successful completion of pre-employment health screening).**

**5. Jessica Weil, Full-Time Assistant District Attorney for the District Attorney's Office, (Paygrade 48-L/\$51,639.14 annually), effective November 14, 2022. (Employment is contingent upon successful completion of pre-employment health screening).**

**6. Mary Schellhammer, Part-Time Permanent Hearing Officer for Domestic Relations, (Paygrade 48-C/\$41,446.86 annually), effective October 31, 2022. (Employment is contingent upon successful completion of pre-employment health screening).**

**Remove from Payroll:**

**1. Francis Kiefer, Jr., Full-Time Deputy Sheriff for the Sheriff's Office, (Paygrade 35-B/\$27.73 per hour), effective November 15, 2022.**

**2. Izaak Gray, Full-Time Adult Probation Officer for Adult Probation, (Paygrade 47-C/\$36,643.02 annually), effective October 24, 2022.**

**3. Matthew Gribler, Part-Time Assistant District Attorney for the District Attorney's Office, (Paygrade 48-A/\$28,054.78 annually), effective October 29, 2022.**

**4. Terri Roush, Full-Time Watchman/Custodian for Maintenance, (Paygrade 9-D/\$10.19 per hour), effective October 18, 2022.**

**5. Jessica Mills, Full-Time Social Work Supervisor for Children & Youth Service, (Paygrade 70-G/\$41,923.70 annually), effective November 5, 2022.**

**6. Isabelle Petrush, Full-Time Clerk Typist I for BH/ID & EI, (Paygrade 15-L/\$21,796.43 annually), effective October 28, 2022.**

**7. Miranda Labosky, Full-Time Social Services Aide I for Children & Youth Services, (Paygrade 15-V/\$22,425.00 annually), effective November 5, 2022.**

**8. Francis Fordick, III, Full-Time Custodian/Maintenance Worker I for Maintenance, (Paygrade 12-B/\$10.40 per hour), effective November 5, 2022.**

**9. David Leverknight, Full-Time Correctional Officer I for the Prison, (Paygrade 26-A/\$23.62 per hour), effective November 6, 2022.**

**Rescind:**

**1. Approve rescinding the hiring of Ntando Gxuluwe, Part-Time Van Driver for the Area Agency on Aging, (Paygrade 9-J/\$10.44 per hour), effective October 17, 2022. (Action originally taken at the Commissioners' Meeting held October 13, 2022).**

**2. Approve rescinding the hiring of Daniel Hill, Full-Time Maintenance Technician for the Prison, (Paygrade 25-G/\$18.00 per hour), effective October 31, 2022. (Action originally taken at the Commissioners' Meeting held October 13, 2022).**

**The next Commissioners' Meeting will be held on Thursday, November 17, 2022, in the Jury Room of the Cambria County Courthouse, at 10:00 a.m.**

**Adjournment.**