

# **CAMBRIA COUNTY BOARD OF COMMISSIONERS**

## **Salary Board**

**December 22, 2022**

**10:00 a.m.**

**Pledge of Allegiance.**

**Call to Order.**

**Approve the Salary Board Minutes of December 8, 2022.**

**Approve the salary schedule for management and other non-collective bargaining unit employees, effective January 1, 2023.**

**Adjournment.**

# **CAMBRIA COUNTY BOARD OF COMMISSIONERS**

## **Agenda**

**December 22, 2022**

**10:00 a.m.**

**Call to Order.**

**Approve the Minutes of the Commissioners' Meeting held December 8, 2022.**

**Public Comment.**

## **COMMISSIONERS**

### **Notice of Executive Sessions:**

- 1. December 19, 2022, meeting with Agency Department Heads.**
- 2. December 20, 2022, meeting with Human Resources and Solicitor.**

### **Budget:**

**Approve adopting the proposed 2023 Budget.**

### **Policy:**

**Approve the Cambria County Fixed Asset Policy, effective January 1, 2022.**

### **Easement:**

**Approve paying Louis Monborne \$5,000.00 for a utility easement necessary for a new tower construction for the 911 Upgrade Project.**

### **Agreements:**

**Approve the Agreement with Mission Critical Partners to continue to provide Next Generation 911 Consulting Services, in the amount of \$7,359.00, beginning January 1, 2023, and ending June 30, 2023.**

**Approve the 2023 Loan Agreement with the Cambria Somerset Authority, in the amount of \$205,225.00.**

**Approve the Continuation of Health Care Services Agreement with PrimeCare Medical, Inc., for medical services at the Cambria County Prison, beginning January 1, 2023, and ending December 31, 2027.**

**Approve the Lease with Blaine Boring Chocolate, beginning January 1, 2023, and ending December 31, 2025.**

**Approve the Renewal Agreement with Symetra Life Insurance Company, effective February 1, 2023.**

**Approve an Agreement with the law firm of Wagner & Finn to provide legal services with regard to personnel, labor, and workers' compensation issues, in the amount of \$57,080.00 annually, effective January 1, 2023.**

**Approve an Agreement with the law firm of Neugebauer, Swope & Swope to provide legal services with regard to tax assessments, tax claims, and tax appeals, in the amount of \$32,080.00 annually, effective January 1, 2023.**

**Contracts (Provided Funding is Available):**

**Approve one (1) Service Contract Amendment for Cambria County BH/ID & EI Fiscal Year 2022-2023 Budget:**

<u>Vendor</u>	<u>Service Provided</u>	<u>Rate</u>
Mental Health Resources of Central PA	Long-term structured residence primarily for transition from Torrance State Hospital.	From: \$1,193,404.00 To: \$1,293,404.00

**Approve one (1) Service Contract Amendment for Cambria County Drug & Alcohol Fiscal Year 2022-2023 Budget:**

<u>Vendor</u>	<u>Service Provided</u>	<u>Rate</u>
<u>Gateway Rehabilitation Center</u> Greenbriar Treatment Center – Washington	Level 3.7 WM – Medically-Monitored Intensive Inpatient WM Level 3.5 Clinically-Managed High Intensity	\$314.00 per day \$306.00 per day
Greenbriar Treatment Center – Waynesburg	Level 3.5 Clinically-Managed High Intensity	\$237.00 per day
Greenbriar Treatment Center – The Lighthouse for Women	Level 3.1 Halfway House	\$155.00 per day
Greenbriar Treatment Center – Lighthouse for Men of Greenbriar	Level 3.1 Halfway House	\$155.00 per day

**Approve one (1) Service Contract Amendment for Cambria County Children & Youth Service Fiscal Year 2022-2023 Budget:**

<u>Cert No.</u>	<u>Unit ID</u>	<u>Service Provided</u>	<u>Speak Write</u>		<u>Allowable Maintenance</u>	<u>Allowable Admin</u>
			<u>Rate</u>	<u>Title IV-E Unallowable</u>		
		Multi-Speaker Transaction	\$0.0225			

**Approve one (1) Service Contract for Cambria County Children & Youth Service Fiscal Year 2022-2023 Budget:**

<u>Service Provided</u>	<u>Rate</u>
<u>City of Altoona Fire Department</u> Firesetter Program Training and Interviews	\$45.00 per hour per staff member

**Approve two (2) Service Contracts for Cambria County Human Services Fiscal Year 2022-2023 Budget:**

<u>Vendor</u>	<u>Service Provided</u>	<u>Rate</u>
The Women's Help Center	Provider shall offer a shelter contingency plan for the homeless that are not appropriate for the Women's Help Center communal family shelter.	\$25,000.00
Lamar	Provide marketing signage for the Emergency Rental Program at high volume locations.	\$39,780.00

**Approve one (1) Service Contract for Cambria County BH/ID & EI Fiscal Year 2022-2023 Budget:**

<u>Vendor</u>	<u>Service Provided</u>	<u>Rate</u>
The Open Door	Telephone Crisis services will be available to all Cambria County Residents requiring immediate mental health telephone crisis intervention services.	\$147,170.08

**Contract Correction:**

**Approve correcting the amount of the following Service Contract for Cambria County BH/ID & EI, Fiscal Year 2022-2023 Budget, originally approved at the Commissioners' Meeting held July 21, 2022.**

<u>Vendor</u>	<u>Service Provided</u>	<u>Rate</u>	
Woods School	Intellectual disability services of supported structured living with a residential home type setting.	Approved at:	\$449,550.64
		Corrected rate:	\$456,231.35

**Appointments:**

**Approve the appointment of Captain Chad Miller to the Cambria County Drug & Alcohol Advisory Council, for a 3-year term, beginning January 1, 2023, and ending December 31, 2025.**

**Approve appointing the following individuals to the Cambria County Fire Advisory Committee, for 2-year terms, beginning January 1, 2023, and ending December 31, 2024.**

**Scott Emerson**

**Nick Wuckovich**

**Julia Myers**

**Reappointments:**

**Approve the reappointment of the following individuals to the Cambria County Children & Youth Advisory Board, for 3-year terms, beginning January 1, 2023, and ending December 31, 2025.**

**Cindy Pioli**

**Lisa Shirt**

**Jack C. McLaughlin**

**Susan Martin**

**Shane Downey**

**Lisa Botteicher**

**Approve reappointing Pete Barczak and Jay Nagle to the Cambria County Fire Advisory Committee, for 2-year terms, beginning January 1, 2023, and ending December 31, 2024.**

**Approve reappointing the following individuals to the Cambria County Agricultural Land Preservation Board, for 3-year terms, beginning January 1, 2023, and ending January 1, 2026.**

**Robert Davis**

**Dan Senft**

**James J. McMullen**

**Approve reappointing the following individuals to the Cambria County Police Advisory Committee, for 2-year terms, beginning January 1, 2023, and ending December 31, 2024.**

**Beth Edwards**

**William Richards**

**Terry Wyland**

**Bid:**

Approve the bid of Marmat, Inc., for renovations at the Johnstown Senior Center, at the following amounts:

1. Base Bid	\$313,827.00
2. Lounge 122 – New Finishes	\$35,826.00
3. Vestibule 111 – New Doors and Finishes	\$49,961.00
4. Dining Area – New Sound System	\$16,807.00
5. New Mobile Hot Food Serving Counter	\$26,784.00
6. New Mobile Cold Food Serving Counter	\$26,879.00
7. New Mobile Solid Top Serving Counter	\$9,597.00
Total:	\$479,681.00

**Tax Appeal:**

Approve the Settlement by Stipulation in the tax appeal of Northwest Bank f/k/a Northwest Savings Bank, filed in Case No. 2020-3729.

**Tax Exonerations:**

Authorize and direct the Tax Claim Bureau Director to strike, from the records in her office, taxes plus penalty, interest, and fees assessed against:

<u>CONTROL NO.</u>	<u>MAP NO.</u>	<u>ASSESSED NAME</u>	<u>MUNICIPALITY</u>	<u>EXONERATE</u>
27-119264	27-008.-000.095	Dillon, Mary	Elder Township	2021 taxes. Trailer strike off per Tax Assessment.
19-15255	19-007.-220.000	Fenton, Nicole & Diaz, Mario	Dale Borough	2013-2021 taxes. Unsold at Judicial Sale 10/6/22.
87-9329	87-009.-121.000	Powell, Gordon Neilson, Sr., & Angel S., et al.	Johnstown 17th Ward	2013-2021 taxes. Unsold at Judicial Sale 10/6/22.
76-1119	76-002.-214.001	Krenisky, Alex M. & Susan L.	Johnstown 6th Ward	2013-2021 taxes. Unsold at Judicial Sale 10/6/22.

## PERSONNEL ACTIONS

**Agreements:**

1. Approve the Memorandum of Understanding with the American Federation of State, County and Municipal Employees, beginning January 1, 2023, and ending December 31, 2026.
2. Approve the Memorandum of Understanding with the Cambria County Deputy Sheriff Association, beginning January 1, 2023, and ending December 31, 2026.
3. Approve the Memorandum of Understanding with the Cambria Court Association of Professional Employees, (CCAPE), beginning January 1, 2023, and ending December 31, 2026.

**New Hires:**

- 1. Tonilynn Chippie-Kargo, Part-Time Assistant District Attorney for the District Attorney's Office, (Paygrade 48-A/\$27,885.66 annually), effective January 3, 2023. (Employment is contingent upon successful completion of pre-employment health screening).**
- 2. Jacquilyn Shoemaker, Full-Time Account Clerk I/Float for Tax Claim, (Paygrade 5-C/\$12.14 per hour), effective January 3, 2023. (Employment is contingent upon successful completion of pre-employment health screening).**
- 3. Broc Jennings, Part-Time Assistant District Attorney for the District Attorney's Office, (Paygrade 48-A/\$27,885.66 annually), effective January 3, 2023. (Employment is contingent upon successful completion of pre-employment health screening).**
- 4. Francine Burk, Full-Time Magistrate Clerk I for the Magistrates, (Paygrade 9-G/\$12.41 per hour), effective January 3, 2023. (Employment is contingent upon successful completion of pre-employment health screening).**
- 5. Kaitlyn Burkhardt, Full-Time Clerk Stenographer I for the District Attorney's Office, (Paygrade 5-B/\$12.14 per hour), effective January 3, 2023. (Employment is contingent upon successful completion of pre-employment health screening).**
- 6. Debra Maland, Full-Time Domestic Relations Clerk I for Domestic Relations, (Paygrade 6-C/\$12.18 per hour), effective January 3, 2023. (Employment is contingent upon successful completion of pre-employment health screening).**
- 7. Joy Croyle, Full-Time Magistrate Clerk I for the Magistrates, (Paygrade 9-G/\$12.41 per hour), effective January 3, 2023. (Employment is contingent upon successful completion of pre-employment health screening).**

**Remove from Payroll:**

- 1. Ralph Trofino, Part-Time Permanent Hearing Officer for Domestic Relations, (Paygrade 48-C/\$41,446.86 annually), effective January 1, 2023.**
- 2. Lee Erickson, Full-Time Correctional Officer I for the Prison, (Paygrade 26-A/\$23.72 per hour), effective December 12, 2022.**
- 3. Broc Jennings, Part-Time Advocate for the Courts, (Paygrade 48-G/\$20,422.48 annually), effective December 24, 2022.**
- 4. Kelly Keating, Full-Time Caseworker II for BH/ID & EI, (Paygrade 43-C/\$59,956.52 annually), effective December 31, 2022.**

**Correction:**

**1. Approve correcting the hire date of Patti Koeck, Full-Time Clerk Typist for Children & Youth Service, (Paygrade 7-B/\$20,358.00 annually), from November 28, 2022, to December 9, 2022. (Action originally taken at the Commissioners' Meeting held November 17, 2022).**

**The next Commissioners' Meeting will be held on Thursday, January 12, 2023, in the Jury Room of the Cambria County Courthouse, at 10:00 a.m.**

**Adjournment.**