

# CAMBRIA COUNTY BOARD OF COMMISSIONERS

## Minutes

December 22, 2022

Ebensburg, PA  
December 8, 2022

Commissioners Thomas C. Chernisky, B.J. Smith, and Scott W. Hunt present.

Ebensburg, PA  
December 9, 2022

Commissioners Thomas C. Chernisky, B.J. Smith, and Scott W. Hunt present.

Ebensburg, PA  
December 12, 2022

Commissioners Thomas C. Chernisky, B.J. Smith, and Scott W. Hunt present.

Ebensburg, PA  
December 13, 2022

Commissioners Thomas C. Chernisky, B.J. Smith, and Scott W. Hunt present.

Ebensburg, PA  
December 14, 2022

Commissioners Thomas C. Chernisky, B.J. Smith, and Scott W. Hunt present.

Ebensburg, PA  
December 15, 2022

Commissioners Thomas C. Chernisky, B.J. Smith, and Scott W. Hunt present.

Ebensburg, PA  
December 16, 2022

Commissioners Thomas C. Chernisky, B.J. Smith, and Scott W. Hunt present.

Ebensburg, PA  
December 19, 2022

Commissioners Thomas C. Chernisky, B.J. Smith, and Scott W. Hunt present.

Ebensburg, PA  
December 20, 2022

Commissioners Thomas C. Chernisky, B.J. Smith, and Scott W. Hunt present.

Ebensburg, PA  
December 21, 2022

Commissioners Thomas C. Chernisky, B.J. Smith, and Scott W. Hunt present.

**Commissioners in Session.** Commissioners Thomas C. Chernisky and Scott W. Hunt were present, with Commissioner William J. Smith participating via telephone.

The Commissioners' Meeting was called to Order by President Commissioner Chernisky, in the Jury Room of the Cambria County Courthouse, at 10:05 a.m.

Motion was made by Commissioner Smith to waive the reading of the Minutes of the meeting held December 8, 2022, but to approve them and place them on file.

Motion was seconded by Commissioner Hunt and passed unanimously.

**Public Comment:**

None.

## COMMISSIONERS

### Notice of Executive Sessions:

1. December 19, 2022, meeting with Agency Department Heads.
2. December 20, 2022, meeting with Human Resources and Solicitor.

### Budget:

Motion was made by Commissioner Smith to approve adopting the proposed 2023 Budget.

Motion was seconded by Commissioner Hunt and passed unanimously.

### Policy:

Motion was made by Commissioner Smith to approve the Cambria County Fixed Asset Policy, effective January 1, 2022.

Motion was seconded by Commissioner Hunt and passed unanimously.

### Easement:

Motion was made by Commissioner Hunt to approve paying Louis Monborne \$5,000.00 for a utility easement necessary for a new tower construction for the 911 Upgrade Project.

Motion was seconded by Commissioner Smith and passed unanimously.

### Agreements:

Motion was made by Commissioner Hunt to approve the Agreement with Mission Critical Partners to continue to provide Next Generation 911 Consulting Services, in the amount of \$7,359.00, beginning January 1, 2023, and ending June 30, 2023.

Motion was seconded by Commissioner Smith and passed unanimously.

Motion was made by Commissioner Smith to approve the 2023 Loan Agreement with the Cambria Somerset Authority, in the amount of \$205,225.00.

Motion was seconded by Commissioner Hunt and passed unanimously.

Motion was made by Commissioner Smith to approve the Continuation of Health Care Services Agreement with PrimeCare Medical, Inc., for medical services at the Cambria County Prison, beginning January 1, 2023, and ending December 31, 2027.

Motion was seconded by Commissioner Hunt and passed unanimously.

Motion was made by Commissioner Smith to approve the Lease with Blaine Boring Chocolate, beginning January 1, 2023, and ending December 31, 2025.

Motion was seconded by Commissioner Hunt and passed unanimously.

Motion was made by Commissioner Hunt to approve the Renewal Agreement with Symetra Life Insurance Company, effective February 1, 2023.

Motion was seconded by Commissioner Smith and passed unanimously.

Motion was made by Commissioner Smith to approve an Agreement with the law firm of Wagner & Finn to provide legal services with regard to personnel, labor, and workers' compensation issues, in the amount of \$57,080.00 annually, effective January 1, 2023.

Motion was seconded by Commissioner Hunt and passed unanimously.

Motion was made by Commissioner Smith to approve an Agreement with the law firm of Neugebauer, Swope & Swope to provide legal services with regard to tax assessments, tax claims, and tax appeals, in the amount of \$32,080.00 annually, effective January 1, 2023.

Motion was seconded by Commissioner Hunt and passed unanimously.

**Contracts (Provided Funding is Available):**

Motion was made by Commissioner Smith to approve one (1) Service Contract Amendment for Cambria County BH/ID & EI Fiscal Year 2022-2023 Budget:

Vendor	Service Provided	Rate
Mental Health Resources of Central PA	Long-term structured residence primarily for transition from Torrance State Hospital.	From: \$1,193,404.00 To: \$1,293,404.00

Motion was seconded by Commissioner Hunt and passed unanimously.

Motion was made by Commissioner Smith to approve one (1) Service Contract Amendment for Cambria County Drug & Alcohol Fiscal Year 2022-2023 Budget:

Vendor	Service Provided	Rate
Gateway Rehabilitation Center Greenbriar Treatment Center – Washington	Level 3.7 WM – Medically-Monitored Intensive Inpatient WM Level 3.5 Clinically-Managed High Intensity	\$314.00 per day \$306.00 per day
Greenbriar Treatment Center – Waynesburg	Level 3.5 Clinically-Managed High Intensity	\$237.00 per day
Greenbriar Treatment Center – The Lighthouse for Women	Level 3.1 Halfway House	\$155.00 per day
Greenbriar Treatment Center – Lighthouse for Men of Greenbriar	Level 3.1 Halfway House	\$155.00 per day

Motion was seconded by Commissioner Hunt and passed unanimously.

Motion was made by Commissioner Smith to approve one (1) Service Contract Amendment for Cambria County Children & Youth Service Fiscal Year 2022-2023 Budget:

Cert No.	Unit ID	Service Provided	Speak Write		Allowable Maintenance	Allowable Admin
			Rate	Title IV-E Unallowable		
		Multi-Speaker Transaction	\$0.0225			

Motion was seconded by Commissioner Hunt and passed unanimously.

Motion was made by Commissioner Smith to approve one (1) Service Contract for Cambria County Children & Youth Service Fiscal Year 2022-2023 Budget:

City of Altoona Fire Department	
Service Provided	Rate
Firesetter Program Training and Interviews	\$45.00 per hour per staff member

Motion was seconded by Commissioner Hunt and passed unanimously.

Motion was made by Commissioner Smith to approve two (2) Service Contracts for Cambria County Human Services Fiscal Year 2022-2023 Budget:

Vendor	Service Provided	Rate
The Women's Help Center	Provider shall offer a shelter contingency plan for the homeless that are not appropriate for the Women's Help Center communal family shelter.	\$25,000.00
Lamar	Provide marketing signage for the Emergency Rental Program at high volume locations.	\$39,780.00

Motion was seconded by Commissioner Hunt and passed unanimously.

Motion was made by Commissioner Smith to approve one (1) Service Contract for Cambria County BH/ID & EI Fiscal Year 2022-2023 Budget:

Vendor	Service Provided	Rate
The Open Door	Telephone Crisis services will be available to all Cambria County Residents requiring immediate mental health telephone crisis intervention services.	\$147,170.08

Motion was seconded by Commissioner Hunt and passed unanimously.

**Contract Correction:**

Motion was made by Commissioner Smith to approve correcting the amount of the following Service Contract for Cambria County BH/ID & EI, Fiscal Year 2022-2023 Budget, originally approved at the Commissioners' Meeting held July 21, 2022.

<u>Vendor</u>	<u>Service Provided</u>	<u>Rate</u>
Woods School	Intellectual disability services of supported structured living with a residential home type setting.	Approved at: \$449,550.64 Corrected rate: \$456,231.35

Motion was seconded by Commissioner Hunt and passed unanimously.

**Appointments:**

Motion was made by Commissioner Smith to approve the appointment of Captain Chad Miller to the Cambria County Drug & Alcohol Advisory Council, for a 3-year term, beginning January 1, 2023, and ending December 31, 2025.

Motion was seconded by Commissioner Hunt and passed unanimously.

Motion was made by Commissioner Smith to approve appointing the following individuals to the Cambria County Fire Advisory Committee, for 2-year terms, beginning January 1, 2023, and ending December 31, 2024.

Scott Emerson                      Nick Wuckovich                      Julia Myers

Motion was seconded by Commissioner Hunt and passed unanimously.

**Reappointments:**

Motion was made by Commissioner Smith to approve the reappointment of the following individuals to the Cambria County Children & Youth Advisory Board, for 3-year terms, beginning January 1, 2023, and ending December 31, 2025.

Cindy Pioli                              Lisa Shirt                              Jack C. McLaughlin  
Susan Martin                              Shane Downey                              Lisa Botteicher

Motion was seconded by Commissioner Hunt and passed unanimously.

Motion was made by Commissioner Smith to approve reappointing Pete Barczak and Jay Nagle to the Cambria County Fire Advisory Committee, for 2-year terms, beginning January 1, 2023, and ending December 31, 2024.

Motion was seconded by Commissioner Hunt and passed unanimously.

Motion was made by Commissioner Smith to approve reappointing the following individuals to the Cambria County Agricultural Land Preservation Board, for 3-year terms, beginning January 1, 2023, and ending January 1, 2026.

Robert Davis                              Dan Senft                              James J. McMullen

Motion was seconded by Commissioner Hunt and passed unanimously.

Motion was made by Commissioner Smith to approve reappointing the following individuals to the Cambria County Police Advisory Committee, for 2-year terms, beginning January 1, 2023, and ending December 31, 2024.

Beth Edwards                              William Richards                              Terry Wyland

Motion was seconded by Commissioner Hunt and passed unanimously.

**Bid:**

Motion was made by Commissioner Smith to approve the bid of Marmat, Inc., for renovations at the Johnstown Senior Center, at the following amounts:

- |   |              |
|---|--------------|
| 1. Base Bid                               | \$313,827.00 |
| 2. Lounge 122 – New Finishes              | \$35,826.00  |
| 3. Vestibule 111 – New Doors and Finishes | \$49,961.00  |
| 4. Dining Area – New Sound System         | \$16,807.00  |
| 5. New Mobile Hot Food Serving Counter    | \$26,784.00  |
| 6. New Mobile Cold Food Serving Counter   | \$26,879.00  |
| 7. New Mobile Solid Top Serving Counter   | \$9,597.00   |

**Total: \$479,681.00**

**Motion was seconded by Commissioner Hunt and passed unanimously.**

**Tax Appeal:**

**Motion was made by Commissioner Smith to approve the Settlement by Stipulation in the tax appeal of Northwest Bank f/k/a Northwest Savings Bank, filed in Case No. 2020-3729.**

**Motion was seconded by Commissioner Hunt and passed unanimously.**

**Tax Exonerations:**

**Motion was made by Commissioner Smith to authorize and direct the Tax Claim Bureau Director to strike, from the records in her office, taxes plus penalty, interest, and fees assessed against:**

<u>CONTROL NO.</u>	<u>MAP NO.</u>	<u>ASSESSED NAME</u>	<u>MUNICIPALITY</u>	<u>EXONERATE</u>
27-119264	27-008.-000.095	Dillon, Mary	Elder Township	2021 taxes. Trailer strike off per Tax Assessment.
19-15255	19-007.-220.000	Fenton, Nicole & Diaz, Mario	Dale Borough	2013-2021 taxes. Unsold at Judicial Sale 10/6/22.
87-9329	87-009.-121.000	Powell, Gordon Neelson, Sr., & Angel S., et al.	Johnstown 17th Ward	2013-2021 taxes. Unsold at Judicial Sale 10/6/22.
76-1119	76-002.-214.001	Krenisky, Alex M. & Susan L.	Johnstown 6th Ward	2013-2021 taxes. Unsold at Judicial Sale 10/6/22.

**Motion was seconded by Commissioner Hunt and passed unanimously.**

## **PERSONNEL ACTIONS**

**Agreements:**

**Motion was made by Commissioner Smith to approve the Memorandum of Understanding with the American Federation of State, County and Municipal Employees, beginning January 1, 2023, and ending December 31, 2026.**

**Motion was seconded by Commissioner Hunt and passed unanimously.**

**Motion was made by Commissioner Smith to approve the Memorandum of Understanding with the Cambria County Deputy Sheriff Association, beginning January 1, 2023, and ending December 31, 2026.**

**Motion was seconded by Commissioner Hunt and passed unanimously.**

**Motion was made by Commissioner Smith to approve the Memorandum of Understanding with the Cambria Court Association of Professional Employees, (CCAPE), beginning January 1, 2023, and ending December 31, 2026.**

**Motion was seconded by Commissioner Hunt and passed unanimously.**

**New Hires:**

**Motion was made by Commissioner Smith to hire Tonilynn Chippie-Kargo, Part-Time Assistant District Attorney for the District Attorney's Office, (Paygrade 48-A/\$27,885.66 annually), effective January 3, 2023. (Employment is contingent upon successful completion of pre-employment health screening).**

**Motion was seconded by Commissioner Hunt and passed unanimously.**

**Motion was made by Commissioner Smith to hire Jacquilyn Shoemaker, Full-Time Account Clerk I/Float for Tax Claim, (Paygrade 5-C/\$12.14 per hour), effective January 3, 2023. (Employment is contingent upon successful completion of pre-employment health screening).**

**Motion was seconded by Commissioner Hunt and passed unanimously.**

**Motion was made by Commissioner Smith to hire Broc Jennings, Part-Time Assistant District Attorney for the District Attorney's Office, (Paygrade 48-A/\$27,885.66 annually), effective January 3, 2023. (Employment is contingent upon successful completion of pre-employment health screening).**

**Motion was seconded by Commissioner Hunt and passed unanimously.**

**Motion was made by Commissioner Smith to hire Francine Burk, Full-Time Magistrate Clerk I for the Magistrates, (Paygrade 9-G/\$12.41 per hour), effective January 3, 2023. (Employment is contingent upon successful completion of pre-employment health screening).**

**Motion was seconded by Commissioner Hunt and passed unanimously.**

**Motion was made by Commissioner Smith to hire Kaitlyn Burkhardt, Full-Time Clerk Stenographer I for the District Attorney's Office, (Paygrade 5-B/\$12.14 per hour), effective January 3, 2023. (Employment is contingent upon successful completion of pre-employment health screening).**

**Motion was seconded by Commissioner Hunt and passed unanimously.**

**Motion was made by Commissioner Smith to hire Debra Maland, Full-Time Domestic Relations Clerk I for Domestic Relations, (Paygrade 6-C/\$12.18 per hour), effective January 3, 2023. (Employment is contingent upon successful completion of pre-employment health screening).**

**Motion was seconded by Commissioner Hunt and passed unanimously.**

**Motion was made by Commissioner Smith to hire Joy Croyle, Full-Time Magistrate Clerk I for the Magistrates, (Paygrade 9-G/\$12.41 per hour), effective January 3, 2023. (Employment is contingent upon successful completion of pre-employment health screening).**

**Motion was seconded by Commissioner Hunt and passed unanimously.**

**Remove from Payroll:**

**Motion was made by Commissioner Smith to remove Ralph Trofino, Part-Time Permanent Hearing Officer for Domestic Relations, (Paygrade 48-C/\$41,446.86 annually), effective January 1, 2023.**

**Motion was seconded by Commissioner Hunt and passed unanimously.**

**Motion was made by Commissioner Smith to remove Lee Erickson, Full-Time Correctional Officer I for the Prison, (Paygrade 26-A/\$23.72 per hour), effective December 12, 2022.**

**Motion was seconded by Commissioner Hunt and passed unanimously.**

**Motion was made by Commissioner Smith to remove Broc Jennings, Part-Time Advocate for the Courts, (Paygrade 48-G/\$20,422.48 annually), effective December 24, 2022.**

**Motion was seconded by Commissioner Hunt and passed unanimously.**

**Motion was made by Commissioner Smith to remove Kelly Keating, Full-Time Caseworker II for BH/ID & EI, (Paygrade 43-C/\$59,956.52 annually), effective December 31, 2022.**

**Motion was seconded by Commissioner Hunt and passed unanimously.**

**Correction:**

**Motion was made by Commissioner Hunt to approve correcting the hire date of Patti Koeck, Full-Time Clerk Typist for Children & Youth Service, (Paygrade 7-B/\$20,358.00 annually), from November 28, 2022, to December 9, 2022. (Action originally taken at the Commissioners' Meeting held November 17, 2022).**

**Motion was seconded by Commissioner Smith and passed unanimously.**

**Commissioner Chernisky stated that the next Commissioners' Meeting will be held on Thursday, January 12, 2023, in the Jury Room of the Cambria County Courthouse, at 10:00 a.m.**

**Adjournment:**

**Motion was made by Commissioner Hunt to adjourn the meeting.**

**Motion was seconded by Commissioner Smith and passed unanimously.**

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**Michael Gelles, IV, Chief Clerk**