

CAMBRIA COUNTY BOARD OF COMMISSIONERS

Agenda

November 16, 2023

10:00 a.m.

Pledge of Allegiance.

Call to Order.

Approve the Minutes of the Commissioners' Meeting held October 26, 2023.

Public Comment.

COMMISSIONERS

Notice of Executive Sessions:

- 1. November 13, 2023, meeting with Agency Department Heads.**
- 2. November 14, 2023, meeting with Human Resources and Solicitor.**

Policy:

Approve the Cambria County Fixed Asset Policy revised on November 16, 2023.

Resolution:

Approve a Resolution requesting a Statewide Local Share Assessment Grant, in the amount of \$1,000,000.00, from the Commonwealth Financing Authority, to be used for the Aerium Drone Network.

Amendment:

Approve the First Amendment to Existing Technical Services Agreement No. 3 with Zito Business to upgrade existing DIA to 2 Gbps, at an increased amount of \$1,000.00 per month.

Agreements:

Approve the Agreement with Benjamin J. Policicchio, AIA, ACHA, CHFM, to provide architectural services for the Magistrate Relocation Project at the Central Park Complex, at a rate of \$100.00 per hour, not to exceed \$2,500.00.

Approve the Termination of Easement Agreement with National Salvage and Service Corporation.

Approve the Intergovernmental Agreement, No. C950004252, for Intrusion Detection Services with the Commonwealth of Pennsylvania, Pennsylvania Emergency Management Agency, for a Cybersecurity Grant.

Approve the Highway Safety Project Grant Agreement, No. C920002981, with the Commonwealth of Pennsylvania, Department of Transportation, effective through September 30, 2026, in the amount of \$328,218.50.

Approve the Emergency Management Performance Grant Agreement, No. C950004163, with the Commonwealth of Pennsylvania, Pennsylvania Emergency Management Agency, beginning October 1, 2022, and ending September 30, 2025, in the amount of \$70,153.00.

Approve the Domestic Relations’ Hearing Officer Agreement (County Employee) with Suzann Lehmier, beginning September 18, 2023, and ending September 30, 2025.

Approve the Domestic Relations’ Hearing Officer Agreement (County Employee) with Aimee Willett, beginning September 18, 2023, and ending September 30, 2025.

Approve the Agreement with Verizon Business Services to purchase various services necessary for 911.

Approve the Renewal Agreement with Fedora Intertech, for video edge software at the Cambria County Prison, beginning November 16, 2023, and ending November 15, 2024, in the amount of \$6,580.00.

Approve the Lease Agreement with Adams Township, beginning January 1, 2024, and ending December 31, 2033, at a rate of \$3,045.00 per month.

Contracts (Provided Funding is Available):

Approve one (1) Service Contract Amendment for Cambria County BH/ID & EI Fiscal Year 2023-2024 Budget:

<u>Vendor</u>	<u>Service Provided</u>	<u>From</u>	<u>To</u>
KELS, LLC	Additional supports for consumer due to their unique behavior or physical needs.	\$73,272.00	\$104,006.00

Approve two (2) Service Contracts for Cambria County BH/ID & EI Fiscal Year 2023-2024 Budget:

<u>Vendor</u>	<u>Service Provided</u>	<u>Amount</u>
The Women’s Help Center	The provider shall offer a shelter contingency plan for the homeless that are not appropriate for the Women’s Help Center communal family shelter.	\$100,000.00
Saint Francis University	Pennsylvania’s Independent Monitoring Project/Advisory Board.	\$33,888.00

Approve one (1) Service Contract for Cambria County Human Services Fiscal Year 2023-2024 Budget:

<u>Vendor</u>	<u>Service Provided</u>	<u>Amount</u>
The Women’s Help Center	The provider shall offer emergency shelter assistance services to eligible clients as outlined in the Assistance Program Instructions and Requirements.	\$100,000.00

Approve seven (7) Service Contracts for Cambria County Children & Youth Service Fiscal Year 2023-2024 Budget:

Delaware County Emergency Youth Academy

Cert No.	Unit ID	Service Provided	Per-Diem Rate	Title IV-E Unallowable.	Allowable Maintenance Per-Diem Rate	Allowable Administrative Per-Diem Rate
149590		Emergency Youth Academy	\$297.00/day			

Families United Network, Inc.

Cert No.	Unit ID	Service Provided	Rate	Allowable Maintenance	Allowable Administrative	Resource Parent Per Diem
31110 324770 312450 213530 437510 334240 446990	CK	Foster Family Class – CK Child 0-21	\$70.84/day	\$28.00	\$42.84	\$28.00
31110 324770 312450 213530 437510 334240 446990	MC	Foster Family Class – MC Mother/Child	\$121.96/day	\$41.00	\$80.96	\$41.00
31110 324770 312450 213530 437510 334240 446990	TF	Foster Family Class – TF Transitional – Ages 14 +	\$140.88/day	\$87.00	\$53.88	\$87.00
31110 324770 312450 213530 437510 334240 446990	IF	Foster Family Class – IF Intensive	\$105.73/day	\$36.00	\$69.73	\$36.00
31110 324770 312450 213530 437510 334240 446990	MO	Foster Family Class – MO – Level I Medical	\$54.21/day	\$22.20	\$32.01	\$30.00
31110 324770 312450 213530 437510 334240 446990	MT	Foster Family Class – MT – Level II Medical	\$53.37/day	\$21.76	\$31.61	\$34.00
31110 324770 312450 213530 437510 334240 446990	MH	Foster Family Class – MH Level III Medical	\$40.03/day	\$16.65	\$23.38	\$37.00
31110 324770 312450 213530 437510 334240 446990	MF	Foster Family Class – MF Level IV Medical	\$30.40/day	\$12.71	\$17.69	\$41.00

Crossroads Group Home & Services, Inc.

Cert No.	Unit ID	Service Provided	Rate	Title IV-E Unallowable	Title IV-E Allowable	Allowable Maintenance	Allowable Admin
409170	BO	Boys Residential	\$215.00		\$215.00		
401940	GI	Girls Residential	\$240.00		\$240.00		

Centre County Youth Service Bureau

Program:	DPW Certificate Number	Total Per Diem	Allowable Title IV-E
Stormbreak Youth Program 143 W. Fairmount Avenue State College, PA 16801 (814) 234-7929 Shelter care and group care for females ages 12-18.	329150 BB	\$227.00	\$223.91
YSB Supervised Independent Living Program Various apartment settings in Central PA. Independent living for youth ages 17-21.	330980 AA	\$73.00 (\$33.44 maintenance) (\$36.26 administrative)	\$69.70

Lifespan Family Services of PA

Cert No.	Unit ID	Service Provided	Rate	Title IV-E Unallowable	Title IV-E Allowable	Allowable Maintenance	Allowable Admin
441380	FC	Foster Care	\$75.48			\$32.00	\$43.48
441380	BC	Behaviorally-Challenged Foster Care	\$95.57			\$45.00	\$50.57
441380	MN	Medically-Needy Foster Care	\$95.57			\$45.00	\$50.57
441380	EP	Emergency Placement	\$99.36			\$45.00	\$54.36
441380	RP	Foster Care - Short Term	\$99.36			\$45.00	\$54.36
441380	KW	Kinship Wins!	\$77.48			\$32.00	\$45.48
441380	PY	Parenting Youth	\$118.66			\$55.00	\$63.66
	TN	Transitioning Teen	\$110.21			\$65.00	\$45.21
	CC	Complex Case	\$180.00			\$90.00	\$90.00

Hoffman Homes, Inc.

Cert No.	Unit ID	Service Provided	Per-Diem Rate	Title IV-E Unallowable.	Allowable Maintenance Per-Diem Rate	Allowable Administrative Per-Diem Rate
331910	BA	Shelter	\$425.00		\$354.60	\$70.04
338030	JU	Transitional Living Program	\$888.99		\$672.90	\$216.09
309490	HO	Transitional Living Program	\$888.99		\$672.90	\$216.09
		PRTF (Psychiatric Residential Treatment Program) Non-MA	\$435.00			
		PRTF (Psychiatric Residential Treatment Program)	\$435.00			
		County CYS Clothing & Personal Incidentals	\$5.00			

Pressley Ridge

Cert No.	Unit ID	Service Provided	Rate	Title IV-E Unallowable	Title IV-E Allowable	Allowable Maintenance	Allowable Administrative
332730	FC	Treatment Foster Care	\$122.92/day			\$34.00	
473810	TD	Traditional/ Regular Foster Care	\$76.07/day			\$30.00	
446720	HH	Community Residential Rehabilitation	\$103.94/day			\$69.00	

Change Orders:

Approve the following Change Orders of Charles J. Merlo, Inc., with regard to the Red Mill Bridge Replacement Project:

No. 2 Item No. 9000-0001 \$3,736.56
No. 3 Item No. 9000-0002 \$2,400.00

New Project Construction Total: \$1,693,189.60

Tax Appeals:

Approve the Settlement and Refund Repayment Agreement in the tax appeal of CPV Fairview, LLC, filed at No. 2021-3743.

Approve the Settlement by Stipulation in the tax appeal of Tirth Holdings, L.P., filed at Case No. 2021-3843.

Approve the Stipulation of Settlement in the tax appeal of Craig W. and Kerri A. Lecrone, filed at Case No. 2021-3587.

Tax Refunds:

Approve a 2023 tax refund for Cambria Prime Realty, LLC, Parcel No. 50-004.-160.004, in the amount of \$10,683.58, pursuant to the Court Order entered in Case No. 2022-3048.

Approve 2022 and 2023 tax refunds for SNA Hospitality, LLC, Parcel No. 50-007.-120.001, in the amounts of \$2,673.44 and \$3,138.45 respectively, pursuant to the Court Order entered in Case No. 2021-3822.

Appointment:

Approve appointing Beth Stem to the Cambria County Drug & Alcohol Advisory Board, for a 3-year term, beginning December 1, 2023, and ending November 30, 2026.

Reappointments:

Approve reappointing Zachariah Itle to the Cambria County Conservation District Board, for a 4-year term, beginning January 1, 2024, and ending December 31, 2027.

Approve reappointing David Hegemann to the Cambria County Conservation District Board, for a 4-year term, beginning January 1, 2024, and ending December 31, 2027.

PERSONNEL ACTIONS

New Hires:

- 1. Lexi Lindrose, Full-Time Adult Probation Officer for Adult Probation, (Paygrade 47-C/\$37,102.13 annually), effective November 27, 2023. (Employment is contingent upon successful completion of pre-employment health screening).**
- 2. Marvin Roland, IV, Full-Time Watchman/Custodian for CPC Maintenance, (Paygrade 9-D/\$12.42 per hour), effective November 6, 2023. (Employment is contingent upon successful completion of pre-employment health screening).**
- 3. Katelyn Shultz, Full-Time Telecommunicator for the Department of Emergency Services, (Paygrade 35-F/\$17.78 per hour), effective December 4, 2023. (Employment is contingent upon successful completion of pre-employment health screening).**
- 4. Carol Knecht, Full-Time Clerk Typist I for the Area Agency on Aging, (Paygrade 7-B/\$23,400.00 annually), effective November 27, 2023. (Employment is contingent upon successful completion of pre-employment health screening).**
- 5. Richard Velemirovich, Full-Time Care Manager I for the Area Agency on Aging, (Paygrade 41-F/\$31,200.00 annually), effective November 27, 2023. (Employment is contingent upon successful completion of pre-employment health screening).**

6. Brenden Crouse, Full-Time Custodian/Maintenance Worker I for Maintenance, (Paygrade 12-B/\$12.63 per hour), effective November 27, 2023. (Employment is contingent upon successful completion of pre-employment health screening).

Transfer:

1. Angela Clark, Full-Time Clerk Typist II for Children & Youth Service, (Paygrade 15-L/\$25,696.58 annually), to Full-Time Clerical Supervisor I for Children & Youth Service, (Paygrade 24-B/\$28,266.16 annually), effective November 27, 2023.

Remove from Payroll:

1. Courtney Sable, Full-Time Department Clerk IV for the Prothonotary's Office, (Paygrade 21-B/\$14.14 per hour), effective November 23, 2023.

2. Robert Maticic, III, Full-Time Correctional Officer I for the Prison, (Paygrade 26-A/\$22.95 per hour), effective October 30, 2023.

3. Bruce Wess, Full-Time Custodian/Maintenance Worker I for Maintenance, (Paygrade 12-B/\$12.63 per hour), effective November 1, 2023.

4. Blake Pellegrino, Full-Time Correctional Officer I for the Prison, (Paygrade 26-A/\$22.95 per hour), effective October 25, 2023.

5. David Stephens, Per-Diem Correctional Officer I for the Prison, (Paygrade 26-A/\$14.00 per hour), effective October 26, 2023.

6. Derek Weaver, Full-Time Correctional Officer I for the Prison, (Paygrade 26-A/\$25.52 per hour), effective November 19, 2023.

7. Sheree Law, Full-Time Administrative Secretary for the Prison, (Paygrade 36-C/\$44,946.72 annually), effective November 2, 2023.

8. Walter Strank, Full-Time Maintenance Worker II for Maintenance, (Paygrade 15-I/\$11.56 per hour), effective November 20, 2023.

Salary Correction:

1. Approve correcting the salary of Heather Cummings, Full-Time Domestic Relations Clerk III for Domestic Relations, (Paygrade 16-A/\$14.18 per hour), to (Paygrade 16-A/\$14.01 per hour), effective October 30, 2023. (Action originally taken at the Commissioners' Meeting held October 26, 2023).

Rescind:

1. Approve rescinding the transfer of David Stephens, Per-Diem Correctional Officer I for the Prison, (Paygrade 26-A/\$14.00 per hour), to Full-Time Correctional Officer I for the Prison, (Paygrade 26-A/\$22.95 per hour), effective November 12, 2023. (Action originally taken at the Commissioners' Meeting held October 26, 2023).

The next Commissioners' Meeting will be held on Thursday, December 7, 2023, in the Jury Room of the Cambria County Courthouse, at 10:00 a.m.

Adjournment.