

CAMBRIA COUNTY BOARD OF COMMISSIONERS

Salary Board

March 16, 2023

10:00 a.m.

Pledge of Allegiance.

Call to Order.

Approve the Salary Board Minutes of February 22, 2023.

Abolish:

1. Full-Time Acting Chief Probation Officer for the Courts, (Paygrade 88-B/\$72,500.00 annually), effective March 20, 2023.

Salary Modifications:

1. Full-Time Chief Probation Officer for the Courts, (Paygrade 88-B/\$88,564.84 annually) to (Paygrade 88-B/\$72,500.00 annually), effective March 20, 2023.

2. Full-Time Director of the Day Reporting Center for Adult Probation, (Paygrade 87-E/\$51,982.84 annually) to (Paygrade 87-E/\$66,903.56 annually), effective February 10, 2023.

3. Full-Time Director of Records Storage for Records Storage, (Paygrade 54-E/\$57,002.14 annually) to (Paygrade 54-E/\$36,756.72 annually), effective March 27, 2023.

4. Full-Time Chief County Detective for the District Attorney's Office, (Paygrade 59-D/\$49,164.18 annually) to (Paygrade 59-D/\$55,937.70 annually), effective February 27, 2023.

Adjournment.

CAMBRIA COUNTY BOARD OF COMMISSIONERS

Agenda

March 16, 2023

10:00 a.m.

Call to Order.

Approve the Minutes of the Commissioners' Meeting held February 22, 2023.

Public Comment.

Proclamations: AmeriCorps Week
Pennsylvania 4-H Week

COMMISSIONERS

Notice of Executive Sessions:

1. March 13, 2023, meeting with Agency Department Heads.
2. March 14, 2023, meeting with Human Resources and Solicitor.

Approve participating in the National Opioid Settlements with Teva, Allergan, CVS, Walgreens, and Walmart.

Liquid Fuels:

Approve 2023 Liquid Fuels Allocations.

Invoice:

Approve paying an invoice from the Airborne Public Safety Association, in the amount of \$6,900.00, for registration at an NIST course.

Amendment:

Approve the Amendment with Tyler Technologies to remove Contract Management from the Agreement entered into on June 2, 2022, and add eProcurement.

Agreements:

Approve the Staffing Agreement with WorkLink Staffing to provide for a seasonal employee for Vector Control.

Approve the Memorandum of Agreement with West End Ambulance, d/b/a West End Emergency Medical Services, with regard to Gregory Schilling, II.

Approve the Agreement with the Insurance Buyer’s Council to provide actuarial services for the Workers’ Compensation Self-Insurance Program, for a 3-year term, in the amount of \$7,500.00 annually.

Approve the Agreement with RBM Voting to provide professional services for the 2023 Primary Election, effective until April 15, 2023, at a rate of \$19,750.00.

Approve the Advertising Agreement between the Cambria County Transit Authority and the Area Agency on Aging, for a 3-month term, in the amount of \$2,440.14.

Approve the Advertising Agreement between Seven Mountains and the Area Agency on Aging, for a 3-month term, in the amount of \$4,800.00.

Approve the Lease Agreement with Upper Yoder Township, beginning July 1, 2023, and ending June 30, 2038, in the amount of \$33,600.00 annually.

Contracts (Provided Funding is Available):

Approve two (2) Service Contract Amendments for Cambria County Area Agency on Aging Fiscal Year 2022-2023 Budget:

<u>Vendor</u>	<u>Service Provided</u>	<u>Contract Amount – Original</u>	<u>Contract Amount – Revised</u>
ADT, LLC	Provide Medical Alert	\$20,000.00 max	\$45,000.00 max
Messina Law	Legal Services	\$12,000.00 max	\$25,000.00 max

Approve two (2) Service Contracts for Cambria County Drug & Alcohol Fiscal Year 2022-2023 Budget:

<u>Vendor</u>	<u>Service Provided</u>	<u>Rate</u>
Glendale School District	Vaping Detector Reimbursement	\$20,986.00
Bishop Carroll Catholic High School	SAP Training Reimbursement	\$3,000.00 (3/16/23 – 9/29/23)

Change Order:

Approve Change Order No. 1 from MARMAT, Inc., for renovations to the Johnstown Senior Center, in the amount of \$3,970.00, increasing the contract amount from \$479,681.00 to \$483,651.00.

Bids:

Approve the bid of Pro Disposal of Summerhill, Pennsylvania, for collection and disposal of solid waste and recycled products for Cambria County facilities, for a three-year contract beginning April 1, 2023, and ending March 31, 2026, at the following amounts:

Year 1:	\$23,815.00
Year 2:	\$24,529.48
Year 3:	\$25,265.46

Approve the bid of Earth Shapers, LLC, Ebensburg, Pennsylvania, for the Rock Barge Loading Project, Glendale Lake - Prince Gallitzin State Park, in the amount of \$205.00 per hour for an excavator and rock truck to move stone from a staging area to the loading dock then load onto a rock barge; not to exceed 100 hours.

Approve the following bids for the Cambria County Domestic Relations, Day Reporting, and Probation Building Renovations Project:

1. **General:** Brickley Construction, Inc., Portage, Pennsylvania, \$390,000.00.
2. **Electrical:** Hallstrom-Clark Electric, Inc., DuBois, Pennsylvania, \$232,000.00.
3. **Mechanical:** MARC Service, Inc., Windber, Pennsylvania, \$355,973.00.
4. **Plumbing:** Baer Services, Inc., t/a Hinkle Plumbing & Heating, Johnstown, Pennsylvania, \$17,500.00.

Resignation:

Approve the resignation of Katie Kinka from the Cambria County General Financing Authority Board, effective immediately.

Tax Appeal:

Approve the Settlement by Stipulation in the tax appeal of Transform Sale Company, LLC, filed at No. 2019-4700.

Tax Exonerations:

Approve a tax exoneration for Gary Slagle, for property located at 122 Patrick Drive, Johnstown, 15904, effective January 1, 2023, pursuant to a Disabled Veterans Real Property Tax Exemption Certification issued by the Pennsylvania Department of Military and Veterans Affairs on January 24, 2023.

Approve a tax exoneration for William Myers, for property located at 116 Sutton Road, Ashville, 16613, effective January 1, 2023, pursuant to a Disabled Veterans Real Property Tax Exemption Certification issued by the Pennsylvania Department of Military and Veterans Affairs on February 14, 2023.

Authorize and direct the Tax Claim Bureau Director to strike, from the records in her office, taxes plus penalty, interest, and fees assessed against:

<u>Control No.</u>	<u>Map No.</u>	<u>Assessed Name</u>	<u>Municipality</u>	<u>Exonerate</u>
68-225041	68-014.-119.154	Sell, Mark & Beth	White Township	2022 taxes. Inactive parcel. Strike-off per Tax Assessment.

Tax Refund:

Approve a 2023 tax refund to William Myers, Map No. 20-010.-107.002, in the amount of \$888.04, due to a Property Tax Exemption Certification issued by the Pennsylvania Department of Military and Veterans Affairs on February 14, 2023.

PERSONNEL ACTIONS

New Hires:

1. Carly Surkovich, Full-Time Human Resources Generalist for Human Resources, (Paygrade 20-P/\$15.36 per hour), effective March 27, 2023. (Employment is contingent upon successful completion of pre-employment health screening).

2. Kassandra Little, Full-Time Adult Probation Officer for Adult Probation, (Paygrade 47-C/\$37,102.13 annually), effective March 20, 2023. (Employment is contingent upon successful completion of pre-employment health screening).

3. Cori Headrick, Full-Time Adult Probation Officer for Adult Probation, (Paygrade 47-C/\$37,102.13 annually), effective March 20, 2023. (Employment is contingent upon successful completion of pre-employment health screening).

4. Megan Bursky, Full-Time Prison Counselor for the Prison, (Paygrade 32-K/\$23.65 per hour), effective March 13, 2023. (Employment is contingent upon successful completion of pre-employment health screening).

5. Jovy Decasse, Full-Time Clerk Typist I for BH/ID & EI, (Paygrade 7-B/\$23,400.00 annually), effective March 27, 2023. (Employment is contingent upon successful completion of pre-employment health screening).

6. Approve hiring the following individuals as Full-Time Correctional Officer I's for the Prison, (Paygrade 26-A/\$22.95 per hour), effective March 20, 2023. (Employment is contingent upon successful completion of pre-employment health screening).

Ashton Knox-Bennett
Jestin Pourban
Edward Fockler

Milan Young
Dustin Mikolic

Allan Zunich
Mattalynn Ross

7. Bruce Wess, Full-Time Custodian/Maintenance Worker I for Maintenance, (Paygrade 12-B/\$12.63 per hour), effective March 20, 2023. (Employment is contingent upon successful completion of pre-employment health screening).

8. Joshua Jacoby, Full-Time Watchman/Custodian for Maintenance, (Paygrade 9-D/\$12.42 per hour), effective March 20, 2023. (Employment is contingent upon successful completion of pre-employment health screening).

Transfers:

1. Brent Michlena, Full-Time Human Resources Generalist for Human Resources, (Paygrade 20-P/\$16.36 per hour), to Full-Time Human Resources Specialist for Human Resources, (Paygrade 59-D/\$35,734.40 annually), effective March 27, 2023.

2. Greg Kutchman, Full-Time Community Service Industrial Arts Coordinator for Adult Probation, (Paygrade 20-I/\$16.83 per hour), to Full-Time Director of Records Storage for Records Storage, (Paygrade 54-E/\$36,756.72 annually), effective March 27, 2023.

3. Beth Gaul, Full-Time Caseworker III for Children & Youth Service, (Paygrade 54-F/\$54,428.14 annually), to Full-Time Caseworker II for BH/ID & EI, (Paygrade 43-C/\$52,183.80 annually), effective March 20, 2023.

4. Christopher Maul, Full-Time Adult Probation Officer for Adult Probation, (Paygrade 47-C/\$63,717.68 annually), to Full-Time Director of the Day Reporting Center for Adult Probation, (Paygrade 87-E/\$66,903.56 annually), effective February 10, 2023.

5. Mylenea White, Full-Time Acting Chief Probation Officer for the Courts, (Paygrade 88-B/\$72,500.00 annually), to Full-Time Chief Probation Officer for the Courts, (Paygrade 88-B/\$72,500.00 annually), effective March 20, 2023.

6. Naomi Brzana, Full-Time Aging Care Manager II for the Area Agency on Aging, (Paygrade 43-D/\$36,067.46 annually), to Full-Time Aging Program Assessor for the Area Agency on Aging, (Paygrade 44-D/\$37,870.83 annually), effective March 20, 2023.

7. Brett Hinterliter, Full-Time Detective for the District Attorney's Office, (Paygrade 35-C/\$53,274.00 annually), to Full-Time Chief County Detective for the District Attorney's Office, (Paygrade 59-D/\$55,937.70 annually), effective February 27, 2023.

Remove from Payroll:

1. Thomas Anderson, Full-Time Veterans' Affairs Representative for Veterans' Affairs, (Paygrade 23-B/\$13.29 per hour), effective February 27, 2023.

2. Richard Hegarty, Full-Time Custodian/Maintenance Worker I for Maintenance, (Paygrade 12-B/\$12.63 per hour), effective February 23, 2023.

- 3. Evan Minor, Full-Time Correctional Officer I for the Prison, (Paygrade 26-A/\$22.95 per hour), effective March 7, 2023.**
- 4. David Contorchick, Full-Time Correctional Officer I for the Prison, (Paygrade 26-A/\$22.95 per hour), effective March 7, 2023.**
- 5. William Pakstis, Full-Time Fiscal Officer II for Children & Youth Service, (Paygrade 45-D/\$58,127.68 annually), effective April 7, 2023.**

Rescind:

- 1. Approve rescinding the hiring of Cecil Keith, Full-Time Caseworker I for Children & Youth Service, (Paygrade 52-C/\$37,050.00 annually), effective March 13, 2023. (Action originally taken at the Commissioners' Meeting held February 22, 2023).**

The next Commissioners' Meeting will be held on Thursday, April 13, 2023, at the South Fork Historical Society, South Fork, at 10:00 a.m.

Adjournment.