

CAMBRIA COUNTY BOARD OF COMMISSIONERS

Salary Board

June 8, 2023

10:00 a.m.

Pledge of Allegiance.

Call to Order.

Approve the Salary Board Minutes of April 27, 2023.

Create:

- 1. Full-Time Legal Secretary for Juvenile Court, (Paygrade 23-C/\$13.36 per hour), effective June 12, 2023.**
- 2. Per-Diem Summer Duman Park Worker for Duman Park, (Paygrade 000-Q/\$12.00 per hour), effective June 12, 2023, through October 31, 2023.**

Abolish:

- 1. Full-Time Account Clerk I for Juvenile Court, (Paygrade 5-A/\$12.12 per hour), effective June 12, 2023.**
- 2. Full-Time Department Clerk I/II for Juvenile Court, (Paygrade 3-B/9-E/\$13.14 per hour, effective June 12, 2023.**

Adjournment.

CAMBRIA COUNTY BOARD OF COMMISSIONERS

Agenda

June 8, 2023

10:00 a.m.

Call to Order.

Approve the Minutes of the Commissioners' Meeting held May 25, 2023.

Public Comment.

Proclamation: LGTBQ+ Pride Month

COMMISSIONERS

Notice of Executive Sessions:

- 1. June 5, 2023, meeting with Agency Department Heads.**
- 2. June 6, 2023, meeting with Human Resources and Solicitor.**

Approve the subordination letter for debts owed by the Cambria Somerset Authority.

Holiday Schedule:

Approve the 2024 Holiday Schedule.

Amendment:

Approve the Amendment to the June 2, 2022, Agreement with Tyler Technologies removing unused conversions from the original Agreement and allowing for additional training, if needed.

Agreement:

Approve the SAVIN Maintenance and Service Agreement with the Pennsylvania District Attorneys Institute, beginning January 1, 2023, and ending December 31, 2023.

Contracts (Provided Funding is Available):

Approve one (1) Service Contract Amendment for Cambria County Human Services Fiscal Year 2022-2023 Budget:

<u>Vendor</u>	<u>Service Provided</u>	<u>Original Contract Amount</u>	<u>New Contract Amount</u>
Catholic Charities	Emergency Shelter Services	\$32,000.00	\$82,000.00

Approve one (1) Service Contract Amendment for Cambria County BH/ID & EI Fiscal Year 2022-2023 Budget:

<u>Vendor</u>	<u>Service Provided</u>	<u>Original Contract Amount</u>	<u>New Contract Amount</u>
Rebekah Manor Wellness Community	Provide supported structured-living arrangements with a personal care boarding home-type structure for Cambria County consumers.	\$146,000.00	\$196,000.00

Approve one (1) Service Contract for Cambria County Drug & Alcohol Fiscal Year 2022-2023 Budget:

<u>Vendor</u>	<u>Service Provided</u>	<u>Amount</u>
Westmont Hilltop School District	Reimbursement of BH Works mental health screening software expenses.	\$6,687.50 max (3/7/23 to 6/30/23)

Approve one (1) Service Contract for Cambria County Human Services Fiscal Year 2023-2024 Budget:

<u>Vendor</u>	<u>Service Provided</u>	<u>Amount</u>
United Way of the Laurel Highlands	PA 211 hotline connecting Cambria County residents with essential health and human services.	\$18,000.00

Approve one (1) Service Contract for Cambria County Drug & Alcohol Fiscal Year 2023-2024 Budget:

<u>Vendor</u>	<u>Service Provided</u>	<u>Amount</u>
Medical Decision Logic, Inc.	Licensing agreement for BH Works software coverage for 14 school districts of the Cambria County RISE Project.	\$28,500.00

Approve four (4) Service Contracts for Cambria County Children & Youth Service Fiscal Year 2023-2024 Budget:

Professional Family Care Services, Inc.

<u>Cert No.</u>	<u>Service Provided</u>	<u>Rate</u>	<u>Title IV-E Unallowable</u>	<u>Title IV-E</u>	<u>Maintenance</u>	<u>Admin</u>
331020	FF Foster Care	\$70.00			\$35.50	\$34.50
	II Minor Parent and Child	\$100.00			\$65.76	\$34.24

Friendship House

<u>Cert No.</u>	<u>Unit ID</u>	<u>Service Provided</u>	<u>Rate</u>	<u>Title IV-E Unallowable</u>	<u>Title IV-E Allowable</u>	<u>Allowable Maintenance</u>	<u>Allowable Admin</u>
109710 243790	DD	Foster Care - Class DD	\$42.08			\$18.00	
109710 243790	EE	Foster Care - Class EE	\$47.08			\$23.00	
109710 243790	FF	Foster Care - Class FF	\$52.08			\$28.00	
109710 243790	GG	Foster Care - Class GG	\$42.08			\$18.00	
109710 243790	HH	Foster Care - Class HH	\$34.54			\$10.50	
109710 243790	II	Foster Care - Class II	\$52.54			\$28.50	
109710 243790	JJ	Foster Care - Class JJ	\$57.54			\$33.50	
109710 243790	KK	Foster Care - Class KK	\$62.54			\$38.50	
109710 243790	LL	Foster Care - Class LL	\$42.04			\$18.00	
228550	CH	Cloud House				NA	

Alternative Living Solutions

<u>Cert No.</u>	<u>Unit ID</u>	<u>Service Provided</u>	<u>Rate</u>	<u>Title IV-E Unallowable</u>	<u>Title IV-E Allowable</u>	<u>Allow Maintenance</u>	<u>Allowable Admin</u>
441000 444600 444610 442110 444620 444640 443960	TL	Transitional Living Services	\$243.48/day				
446300	IL	ALS Supervised Independent Living	\$243.48/day				

Jefferson Juvenile Detention Service (Ohio Department of Youth Detention)

Cert No.	Service Provided	Rate	Title IV-E Unallowable	Title IV-E	Maintenance	Admin
	Detention Space and Services	\$205.00			\$205.00	

Approve twenty-one (21) Service Contracts for Cambria County Area Agency on Aging Fiscal Year 2023-2024 Budget:

Vendor	Services Provided	2022 - 2023	2023 - 2024
ADT, LLC	PERS Alarm Systems	\$20,000.00	\$55,000.00 max
County Homemakers d/b/a Arcadia Home Care	Personal Care and Home Support	\$195,000.00	\$200,000.00 max
Country Manor Senior Care	Temporary Housing	\$20,000.00	\$59,000.00 max
Information Age Technologies, Inc.	Computer Technical Assistance	\$10,000.00	\$10,000.00 max
Interim Health Care	Personal Care and Home Support	\$75,000.00	\$75,000.00 max
Medstaffers, LLC	Personal Care and Home Support	\$40,000.00	\$40,000.00 max
Messina Law	Legal Services	\$12,000.00	\$30,000.00 max
Nation's Choice, LLC	Personal Care and Home Support	\$30,000.00	\$30,000.00 max
Resta Home Health	Personal Care Home Support	\$50,000.00	\$50,000.00 max
Rotary Club of Portage	Lease	\$8,400.00 annually	\$8,400.00 annually
Alleghenies Unlimited Care Providers	Personal Care and Home Support	\$160,000.00	\$230,000.00 max
Raymond Arcurio	Ombudsman	\$37,700.00	\$39,400.00 max
Cambria Health Services/Cambria Home Services	Personal Care and Home Support	\$240,000.00	\$240,000.00 max
CareGivers	Personal Care and Home Support	\$40,000.00	\$65,000.00 max
CareSmart Solutions, Inc.	Personal Care and Home Support	\$100,000.00	\$100,000.00 max
Christina Grove, RN	Medical Consulting	\$3,000.00 \$40.00 per hour	\$3,000.00 max \$40.00 per hour
Nealen Personal Care, Inc.	Personal Care and Home Support	\$125,000.00	\$125,000.00 max
Need A Hand Handyman	Home Repairs	\$15,000.00	\$15,000.00 max
Nutrition, Inc.	Lease	\$1.00	\$1.00 annually
Rose Personal Care, Inc.	Personal Care Home Support	\$60,000.00	\$60,000.00 max
The Village of Nanty Glo	Overnight Shelter	\$55,000.00	\$65,000.00 max

Tax Appeal:

Approve the Petition to Settle by Stipulation in the tax appeal of Daniel R. and Amy L. Beyer, filed at No. 2020-3376, for Parcel No. 26-004.-200.000.

Change Order:

Approve Change Order Number GC-001 of Brickley Construction, Inc., for the following additional work, with regard to renovations at the Jamesway Road Building.

Exterior Front Entrance Concrete	\$17,480.00
Convert Toilet Rooms to be ADA Compliant	\$17,250.00
New Contract Cost	<u>\$424,730.00</u>

Change Order Correction:

Approve correcting the amount of Change Order No. 5 of MARMAT, Inc., for the replacement and installation of new lighted exit signs at the Johnstown Senior Center, from \$4,879.00 to \$4,117.00, reducing the project cost from \$496,542.92 to \$495,780.92. (Action originally taken at the Commissioners' Meeting held May 25, 2023).

PERSONNEL ACTIONS

New Hires:

- 1. John Herdman, Part-Time Deputy Sheriff for the Sheriff's Office, (Paygrade 35-B/\$15.00 per hour), effective June 12, 2023. (Employment is contingent upon successful completion of pre-employment health screening).**
- 2. Thomas Waugaman, Full-Time Custodian/Maintenance Worker I for Maintenance, (Paygrade 12-B/\$12.63 per hour), effective June 12, 2023. (Employment is contingent upon successful completion of pre-employment health screening).**
- 3. Sadonia Critz, Full-Time Law Clerk for the Courts, (Paygrade 48-D/\$50,903.16 annually), effective June 26, 2023. (Employment is contingent upon successful completion of pre-employment health screening).**
- 4. Emily Jacoby, Full-Time Tax Appraiser for Tax Assessment, (Paygrade 39-C/\$13.55 per hour), effective June 19, 2023. (Employment is contingent upon successful completion of pre-employment health screening).**
- 5. Jason Burkhardt, Per-Diem Summer Duman Park Worker for Duman Park, (Paygrade 000-Q/\$12.00 per hour), effective June 12, 2023, through October 31, 2023. (Employment is contingent upon successful completion of pre-employment health screening).**
- 6. Matthew Leamer, Per-Diem Summer Duman Park Worker for Duman Park, (Paygrade 000-Q/\$12.00 per hour), effective June 12, 2023, through October 31, 2023. (Employment is contingent upon successful completion of pre-employment health screening).**
- 7. Ashley Campbell, Full-Time Caseworker I for BH/ID & EI, (Paygrade 41-E/\$31,200.00 annually), effective June 12, 2023. (Employment is contingent upon successful completion of pre-employment health screening).**
- 8. Nicole Burkhardt, Full-Time Clerk Typist I/Float for Voter Registration, (Paygrade 3-E/\$12.00 per hour), effective June 19, 2023. (Employment is contingent upon successful completion of pre-employment health screening).**

Transfer:

1. Brenda Shultz, Full-Time Department Clerk II for Juvenile Court, (Paygrade 9-E/\$13.14 per hour), to Full-Time Legal Secretary for Juvenile Court, (Paygrade 23-C/\$13.36 per hour), effective June 12, 2023.

Remove from Payroll:

1. Robert Miller, Full-Time Deputy Sheriff for the Sheriff's Office, (Paygrade 35-C/\$29.73 per hour), effective July 12, 2023.
2. Robert Stephens, Full-Time Correctional Officer I for the Prison, (Paygrade 26-A/\$22.95 per hour), effective May 25, 2023.
3. Patrick Kelly, Per-Diem Summer Duman Park Worker for Duman Park, (Paygrade 000-Q/\$12.00 per hour), effective May 27, 2023.

Rescind:

1. Approve rescinding the hiring of Hannah Rising, Full-Time GIS Technician for Tax Assessment, (Paygrade 48-T/\$13.95 per hour), effective June 5, 2023. (Action originally taken at the Commissioners' Meeting held May 25, 2023).

Corrections:

1. Approve correcting the effective date of the removal of Maxwell Rager, Full-Time Correctional Officer I for the Prison, (Paygrade 26-A/\$23.98 per hour), from May 18, 2023, to May 5, 2023. (Action originally taken at the Commissioners' Meeting held April 27, 2023).
2. Approve correcting the end date of the term of Patricia Dulashaw, Per-Diem Clerk Typist I for Voter Registration, (Paygrade 3-A/\$12.00 per hour), from May 26, 2023, to June 3, 2023. (Action originally taken at the Commissioners' Meeting held April 13, 2023).
3. Approve correcting the end date of the term of Margaret Hildebrand, Per-Diem Clerk Typist I for Voter Registration, (Paygrade 3-A/\$12.00 per hour), from May 26, 2023, to June 1, 2023. (Action originally taken at the Commissioners' Meeting held April 13, 2023).

The next Commissioners' Meeting will be held on Thursday, June 22, 2023, at Berwind Wayside Festival Park, 798 Locust Street, Saint Michael, at 10:00 a.m.

Adjournment.