

CAMBRIA COUNTY BOARD OF COMMISSIONERS

Salary Board

**August 17, 2023
10:00 a.m.**

Pledge of Allegiance.

Call to Order.

Approve the Salary Board Minutes of July 13, 2023.

Create:

1. Per-Diem Clerk for Voter Registration, (Paygrade 3-A/\$12.00 per hour), effective August 28, 2023, through December 31, 2023.

Adjournment.

CAMBRIA COUNTY BOARD OF COMMISSIONERS

Agenda

August 17, 2023

10:00 a.m.

Call to Order.

Approve the Minutes of the Commissioners' Meeting held July 27, 2023.

Public Comment.

COMMISSIONERS

Notice of Executive Sessions:

- 1. August 14, 2023, meeting with Agency Department Heads.**
- 2. August 15, 2023, meeting with Human Resources and Solicitor.**

Resolution:

Approve the Fair Housing Resolution.

Lease:

Approve the Lease with Lambcakes, LLC, to rent space at the Central Park Complex Building, beginning January 1, 2024, and ending December 31, 2026.

Agreements:

Approve the Memorandum of Understanding with Washington County to house juvenile offenders at the Cambria County Prison, at a rate of \$150.00 per day, per juvenile.

Approve the Loan Agreement with the Cambria Somerset Authority, in an amount up to \$375,000.00, to be used solely for expenses related to the Foustwell Tunnel Slip Lining Project.

Approve the Agreement with Community Action Partnership of Cambria County, with regard to the Medical Assistance Transportation Program, beginning July 1, 2023, and ending June 30, 2024, at a rate of \$38.82 per trip.

Approve the Child Welfare Information System Data Sharing Agreement between the Commonwealth of Pennsylvania and Cambria County Children & Youth Service.

Approve the Subrecipient Agreement with Johnstown Area Regional Industries, to provide job training, in the amount of \$56,667.00, beginning July 17, 2023, and ending April 30, 2024.

Approve the Election Integrity Grant Program Agreement, Contract No. C000086335, with the Commonwealth of Pennsylvania, Department of Community and Economic Development, in the amount of \$448,246.95, for costs incurred from July 1, 2023, through June 30, 2024.

Approve a one-year Agreement with WorkLink Staffing to assist with recruiting and hiring employees.

Approve the contract with HRI to pave the employee parking lot beside the Courthouse along with the parking lot located behind the Courthouse, in the amount of \$117,468.50.

Contracts (Provided Funding is Available):

Approve one (1) Service Contract Amendment for Cambria County Drug & Alcohol Fiscal Year 2022-2023 Budget:

<u>Vendor</u>	<u>Service Provided</u>	<u>Original Amount</u>	<u>New Amount</u>
Impact Counseling Services, LLC	Outpatient Co-Dependency Individual Counseling		\$80.00 per hour

Approve one (1) Service Contract Amendment for Cambria County BH/ID & EI Fiscal Year 2022-2023 Budget:

<u>Vendor</u>	<u>Service Provided</u>	<u>Original Amount</u>	<u>New Amount</u>
Skills of Central PA, Inc.	Community habilitation services via care, support, and skills training with supervision for individuals with intellectual disabilities.	\$288,622.00	\$287,063.00

Approve one (1) Service Contract Amendment for Cambria County Drug & Alcohol Fiscal Year 2023-2024 Budget:

<u>Vendor</u>	<u>Service Provided</u>	<u>Original Amount</u>	<u>New Amount</u>
Reaching Educational Achievement with Clinical Mental Health, Inc.	Budget Revised	\$666,710.74	\$928,898.76

Approve seven (7) Service Contract Agreements for Cambria County BH/ID & EI Fiscal Year 2023-2024 Budget:

<u>Vendor</u>	<u>Service Provided</u>	<u>Contract Amount</u>
Alliance for Behavioral & Developmental Disabilities, Inc.	Conducts certified investigations in accordance with MR Bulletin #00-04-11, "Certified Investigations," and #6000-04-01, "Incident Management," as well as the Pennsylvania Certified Investigations Manual.	\$254,877.00
Pediatric Therapy, LLC	Pediatric physical/occupational therapies, speech therapy, social work, and special instruction for behavior, hearing, and vision.	\$575,000.00
Independent Family Services, Inc.	Family-based behavioral health services.	\$7,500.00
Kids First Affiliated Services, LLC	Physical, occupational, and speech therapy including any special instructions for the Early Intervention Program.	\$75,000.00
Cambria Residential Services, Inc.	Community residential rehabilitation service for Behavioral Health. Utilizes normal home-like settings with an emphasis on social integration.	\$965,144.46
Woods Services	Supported structured living with a residential home-type setting.	\$450,211.44
Allegheny Chesapeake Physical Therapists, Inc., d/b/a Pivot Physical Therapy of Western PA	Physical, occupational, and speech therapy including any special instructions for the Early Intervention Program.	\$100,000.00

Approve four (4) Service Contract Agreements for Cambria County Human Services Fiscal Year 2023-2024 Budget:

<u>Vendor</u>	<u>Service Provided</u>	<u>Contract Amount</u>
Catholic Charities Diocese of Altoona-Johnstown	Emergency shelter assistance services to eligible clients, as outlined in the Assistance Program Instructions and Requirements.	\$32,000.00
Cambria County Children & Youth Service	Counseling and intervention to eligible clients, as outlined in the Human Services Developmental Fund Instructions and Requirements Supplements.	\$50,000.00
Community Action Partnership of Cambria County	Case management services to eligible clients, as outlined in the Assistance Program Instructions and Requirements.	\$12,000.00

Approve one (1) Service Contract for Cambria County Area Agency on Aging Fiscal Year 2023-2024 Budget:

<u>Vendor</u>	<u>Service Provided</u>	<u>Contract Amount</u>
Richard L. and Jean A. Greenland	Senior Center Lease	\$11,700.00

Approve five (5) Service Contracts for Cambria County Drug & Alcohol Fiscal Year 2023-2024 Budget:

<u>Vendor</u>	<u>Service Provided</u>	<u>Contract Amount</u>
<u>Outside In School of Experiential Education, Inc.</u>	Level 3.5 Clinically-Managed Medium Intensity Residential Services	\$359.00 per day
<u>Gaudenzia, Inc.</u> Crossroads	Level 3.7 Medically-Monitored Intensive Inpatient (WM) Level 3.7 Medically-Monitored Intensive Inpatient Level 3.5 Clinically-Managed High-Intensity Inpatient	\$399.00 per day \$319.00 per day \$236.00 per day
Dr. Daniel Snow Halfway House	Level 3.1 Halfway House	\$151.00 per day
Community House	Level 3.1 Halfway House – Women/Women with Children	\$215.00 per day
House of Healing	Level 3.1 Halfway House – Women/Women with Children	\$469.00 per day
Common Ground	Level 3.5 Clinically-Managed Residential Level 3.5 Clinically-Managed Residential Co-Occurring Level 3.7 Medically-Monitored Intensive Inpatient (WM)	\$194.00 per day \$275.00 per day \$275.00 per day
Concept 90	Level 3.5 Clinically-Managed Residential	\$174.00 per day
Vantage House	Level 3.5 Clinically-Managed Residential – Women with Children	\$324.00 per day
New Destiny	Level 3.1 Halfway House – Women with Children	\$230.00 per day
Fountain Springs	Level 3.5 Clinically-Managed Residential – Women with Children	\$273.00 per day
Re-Entry House	Level 3.1 Halfway House	\$150.54 per day
Serenity House	Level 3.1 Halfway House	\$207.00 per day
<u>Pinnacle Treatment Center d/b/a Alliance Medical Services, Inc.</u>	Methodone Maintenance Intensive Outpatient Drug-Free Outpatient – Individual Drug-Free Outpatient – Group Suboxone and Vivitrol Services Intake/Physical/Evaluation Evaluation Follow-Up Medical Follow-Up Urinalysis Vivitrol Injection	\$95.00 per week \$13.50 per day \$24.00 per hour \$60.00 per hour \$20.00 per hour \$175.00 \$95.00 \$80.00 \$5.00 Actual cost as verified by Pharmacy
<u>Community Guidance Center</u>	Outpatient – Individual Outpatient – Group Intensive Outpatient – Individual Intensive Outpatient – Group Intake	\$90.00 per hour \$44.00 per hour \$90.00 per hour \$44.00 per hour \$90.00 per hour
<u>The Learning Lamp</u>	Prevention to Include: Information Dissemination Education Community-Based Process Environmental Activities	\$289,207.62 annual max

Approve two (2) Service Contracts for Cambria County Children & Youth Service Fiscal Year 2023-2024 Budget:

<u>Speak Write</u>	
<u>Service Provided – Foreign Language Translation</u>	<u>Rate</u>
General Transcription	\$.015/word
Legal Transcription	\$.015/word
Multi- Speaker Transcription	\$0.0225/word
Spanish Translation	\$9.00/audio minute

Bethesda Children's Home d/b/a Bethesda Lutheran Services

<u>Cert No.</u>	<u>Unit ID</u>	<u>Service Provided</u>	<u>Rate</u>	<u>Title IV-E Unallowable</u>	<u>Title IV-E Allowable</u>	<u>Allowable Maintenance</u>	<u>Allowable Admin</u>
402560	GH	Clancy House Group Home	\$301.49/day				
402570	IT	Ida May Right Specialized Setting	\$315.59/day				
402570	SH	Ida May Right Specialized Setting – Shelter	\$299.25/day				
467820	IT	Hope May Specialized Setting	\$315.59/day				
467820	SH	Hope May Specialized Setting – Shelter	\$299.25/day				
402540	IT	Freeman Specialized Setting	\$315.59/day				
402540	SH	Freeman Specialized Setting – Shelter	\$299.25/day				
424190	BB	Right Start Program Specialized – Baby Only	\$127.50/day				
424190	EM	Right Start Program – Mother/Expectant Mother	\$337.04/day				
424190	MB	Right Start Program – Mother and Baby	\$464.54/day				
424190	SH	Right Start Program Specialized – Shelter	\$299.25/day				
438300	TL	Right Start Transitional Living Specialized	\$230.00/day				
431900	PH	Petersen Home	\$225.47/day				
<u>Cert No.</u>	<u>Unit ID</u>	<u>Service Provided</u>	<u>Rate</u>	<u>Title IV-E Unallowable</u>	<u>Title IV-E Allowable</u>	<u>Allowable Maintenance</u>	<u>Allowable Admin</u>
431900	BB	Age 0-12 years old – Non-case management OVER 30 miles from Bethesda main campus.	\$61.62			\$35.00	\$26.62
431900	DD	Age 13-21 years old – Non-case management OVER 30 miles from Bethesda main campus.	\$66.56			\$40.00	\$26.56
431900	FF	Age 0-12 years old – Therapeutic foster care OVER 30 miles from Bethesda main campus.	\$77.02			\$41.00	\$36.02
431900	HH	Age 13-21 years old – Therapeutic foster care OVER 30 miles from Bethesda main campus.	\$82.02			\$46.00	\$36.02
431900	JJ	Age 0-12 years old – Case management OVER 30 miles from Bethesda main campus.	\$122.60			\$35.00	\$87.60
431900	LL	Age 13-21 years old – Case management OVER 30 miles from Bethesda main campus.	\$127.60			\$40.00	\$87.60
431900	OO	Mother/baby OVER 30 miles from Bethesda main campus.	\$126.28			\$75.00	\$51.28

Tax Exonerations:

Authorize and direct the Tax Claim Bureau Director to strike, from the records in her office, taxes plus penalty, interest, and fees assessed against:

<u>Control No.</u>	<u>Map No.</u>	<u>Assessed Name</u>	<u>Municipality</u>	<u>Exonerate</u>
16-113369	16-001.-000.041	Brothers, Travis	Cresson Township	2021-2022 taxes. Strike off trailer per Tax Assessment.
68-225217	68-014.-116.001	Warner, Clarence	White Township	2022 taxes. Strike off per Tax Assessment.
68-225213	68-015.-202.061	Gill, David & Tracy	White Township	2022 taxes. Strike off per Tax Assessment.

Tax Refunds:

Approve the following tax refunds for Richard and Lu Anne Dierling, Parcel No. 50-056.-207.000:

2022 Interim:	\$3.04	2023: \$177.55
Total:	<u>\$180.59</u>	

Appointment:

Approve the appointment of William Patterson to the Solid Waste Authority Board, to fill an unexpired term, beginning August 17, 2023, and ending December 31, 2023.

Reappointments:

Approve the reappointment of George Gvozdoch, Jr., Esquire, to the Behavioral Health/Intellectual Disabilities & Early Intervention Advisory Board, for a 3-year term, beginning January 1, 2023, and ending December 31, 2025.

Approve the reappointment of Barbara Uncapher to the Behavioral Health/Intellectual Disabilities & Early Intervention Advisory Board, for a 3-year term, beginning September 1, 2023, and ending September 1, 2026.

Bid:

Approve the bid of MARMAT, Inc., of Hooversville, Pennsylvania, for the CPC Parking Lot Fence Project, for the following amounts:

Base Bid:	\$112,344.17
Alternate No. 1:	<u>(\$22,504.08)</u>
	(Deduction for changing concrete bollards to steel bollards)
Total:	<u>\$89,840.09</u>

Change Order Correction:

Approve correcting the amount of the change order of CDI Infrastructure, LLC, d/b/a L.R. Kimball, a division of TranSystems, for additional engineering services, from \$19,177.02 to \$18,386.32. (Action originally taken at the Commissioners' Meeting held July 13, 2023).

PERSONNEL ACTIONS

New Hires:

1. Lee Neisner, Full-Time Assistant Director of Maintenance/Safety for Maintenance, (Paygrade 49-W/\$35,984.00 annually), effective August 28, 2023. (Employment is contingent upon successful completion of pre-employment health screening).
2. Philip Thomas, Full-Time Watchman/Custodian for Maintenance, (Paygrade 9-D/\$12.42 per hour), effective September 3, 2023. (Employment is contingent upon successful completion of pre-employment health screening).

3. **Rosemarie Brennan, Full-Time Department Clerk I for the Sheriff's Office, (Paygrade 3-D/\$12.00 per hour), effective August 21, 2023. (Employment is contingent upon successful completion of pre-employment health screening).**
4. **Cara Lovenduski, Full-Time Juvenile Probation Officer for Juvenile Probation, (Paygrade 47-C/\$37,102.13 annually), effective August 28, 2023. (Employment is contingent upon successful completion of pre-employment health screening).**
5. **Crystal Fyock, Full-Time Caseworker I for Children & Youth Service, (Paygrade 52-C/\$37,050.00 annually), effective August 28, 2023. (Employment is contingent upon successful completion of pre-employment health screening).**
6. **Patricia Dulashaw, Per-Diem Clerk for Voter Registration, (Paygrade 3-A/\$12.00 per hour), effective August 28, 2023, through December 31, 2023. (Employment is contingent upon successful completion of pre-employment health screening).**
7. **John Heming, Full-Time Deputy Sheriff for the Sheriff's Office, (Paygrade 35-B/\$18.00 per hour), effective September 11, 2023. (Employment is contingent upon successful completion of pre-employment health screening).**
8. **Todd Murphy, Full-Time Care Manager I for the Area Agency on Aging, (Paygrade 41-F/\$31,200.00 annually), effective August 28, 2023. (Employment is contingent upon successful completion of pre-employment health screening).**

Transfers:

1. **Victoria Yarnish, Full-Time Head Clerk for Voter Registration, (Paygrade 28-B/\$14.53 per hour), to Full-Time Clerk/Typist II for Voter Registration, (Paygrade 9-B/\$13.84 per hour), effective July 24, 2023.**
2. **David Willett, Full-Time Maintenance Worker II for Maintenance, (Paygrade 15-L/\$13.26 per hour), to Full-Time Maintenance Worker III for Maintenance, (Paygrade 20-D/\$13.92 per hour), effective August 21, 2023.**
3. **Jill Schankweiler, Full-Time Clerk Typist II for the Area Agency on Aging, (Paygrade 15-L/\$25,470.90 annually), to Full-Time Clerical Supervisor I for the Area Agency on Aging, (Paygrade 24-B/\$28,018.12 annually), effective August 28, 2023.**

Remove from Payroll:

1. **Travis Buck, Full-Time Law Clerk for the Courts, (Paygrade 48-D/\$57,399.16 annually), effective September 16, 2023.**
2. **Kayla Grossen, Full-Time Correctional Officer I for the Prison, (Paygrade 26-A/\$22.95 per hour), effective August 7, 2023.**

- 3. Jonathan Smedberg, Full-Time Telecommunicator for the Department of Emergency Services, (Paygrade 35-F/\$20.04 per hour), effective August 17, 2023.**
- 4. Amy Spinos, Full-Time Law Clerk for the Courts, (Paygrade 48-D/\$59,459.40 annually), effective August 22, 2023.**
- 5. Sydney Rickley, Per-Diem Court Clerk for the Courts, (Paygrade 22-C/\$12.00 per hour), effective August 21, 2023.**
- 6. Thomas Burgan, Jr., Full-Time Correctional Officer I for the Prison, (Paygrade 26-A/\$22.95 per hour), effective July 31, 2023.**
- 7. Debra Maland, Full-Time Domestic Relations Clerk I for Domestic Relations, (Paygrade 6-C/\$12.18 per hour), effective September 1, 2023.**
- 8. Larissa Ohler, Full-Time Care Manager II for the Area Agency on Aging, (Paygrade 43-D/\$35,945.26 annually), effective August 19, 2023.**
- 9. Ashley Campbell, Full-Time Caseworker I for BH/ID & EI, (Paygrade 41-E/\$31,200.00 annually), effective August 15, 2023.**

The next Commissioners' Meeting will be held on Thursday, September 14, 2023, in the Jury Room of the Cambria County Courthouse, at 10:00 a.m.

Adjournment.