

CAMBRIA COUNTY BOARD OF COMMISSIONERS

Salary Board

**September 14, 2023
10:00 a.m.**

Pledge of Allegiance.

Call to Order.

Approve the Salary Board Minutes of August 17, 2023.

Create:

1. Per-Diem Information System Specialist Externship for Technology, (Paygrade 41-M/\$12.00 per hour), effective September 11, 2023, through December 15, 2023, per the Agreement with the Commonwealth of Pennsylvania, Department of Labor & Industry, Office of Vocational Rehabilitation.

Adjournment.

CAMBRIA COUNTY BOARD OF COMMISSIONERS

Agenda

September 14, 2023

10:00 a.m.

Call to Order.

Approve the Minutes of the Commissioners' Meeting held August 17, 2023.

Public Comment.

Proclamation: Suicide Awareness & Prevention Month/Suicide Awareness & Prevention Day

COMMISSIONERS

Notice of Executive Sessions:

- 1. September 11, 2023, meeting with Agency Department Heads.**
- 2. September 12, 2023, meeting with Human Resources and Solicitor.**

Resolution:

Approve the Cambria County SHARP Hazardous Response Team Resolution.

Agreements:

Approve the Professional Services Agreement with RBM Consulting, LLC, to provide support of 2023 General Election software and processes, beginning August 14, 2023, and ending November 15, 2023, in the amount of \$19,750.00.

Approve the Agreement with the 1023 Group, Inc., to provide support for the Emergency Rental Assistance Program, beginning July 1, 2023, and ending September 30, 2023, in an amount not to exceed \$50,000.00.

Approve the KOZ Payment in Lieu of Real Estate Tax Agreement with DLP Conemaugh Memorial Medical Center, LLC, d/b/a Conemaugh Memorial Medical Center, for Parcel Nos. 72-002.-115.00 and 78-009.-204.000, beginning January 1, 2022, and ending December 31, 2031.

Approve the Grant Agreement with the Department of Justice to provide funding for rapid-response DNA machines for the District Attorney's Office, in the amount of \$577,000.00, for a term beginning September 30, 2023, and ending September 30, 2025.

Approve the Agreement with Barry Barefoot to perform 102 title searches for the Cambria County Tax Claim Bureau, beginning June 1, 2023, and ending December 31, 2023, at a rate of \$125.00 per title search.

Approve the Highway Safety Project Grant Agreement, No. C920001897, with the Commonwealth of Pennsylvania, Department of Transportation, beginning October 1, 2023, and ending September 30, 2026, in the amount of \$326,983.00.

Approve the Agreement with Behavioral Health of Cambria County, to perform services per the HealthChoices Agreement, beginning January 1, 2024, and ending December 31, 2024.

Approve the Agreement with the Commonwealth of Pennsylvania, Department of Labor & Industry, Office of Vocational Rehabilitation, to provide on-the-job training, beginning September 11, 2023, and ending December 15, 2023.

Contracts (Provided Funding is Available):

Approve two (2) Service Contract Amendments for Cambria County Drug & Alcohol Fiscal Year 2022-2023 Budget:

<u>Vendor</u>	<u>Service Provided</u>	<u>Amount</u>
Independent Family Services	Certified Recovery Specialists Certified Family Recovery Specialists	\$76.00 per hour individual services \$22.00 per hour group services
Reaching Educational Achievements with Clinical Mental Health, Inc.	Clinical Mental Health Counseling	Authorization of \$143,730.56 of Human Services Block Grant funds and \$39,725.85 of Opioid Settlement funds to reimburse previously approved budgeted project expenses.

Approve one (1) Service Contract for Cambria County Human Services Fiscal Year 2023-2024 Budget:

<u>Vendor</u>	<u>Service Provided</u>	<u>Amount</u>
Greater Johnstown Landlord Association	Bridge housing services to eligible clients, as outlined in the Pennsylvania Department of Human Services Homeless Assistance Program Instructions and Requirements.	\$30,000.00

Approve two (2) Service Contracts for Cambria County BH/ID & EI Fiscal Year 2023-2024 Budget:

<u>Vendor</u>	<u>Service Provided</u>	<u>Amount</u>
KELS, LLC	Additional support for consumers due to their unique behavior or physical needs.	\$42,538.80
The Advocacy Alliance	Certified investigations in accordance with MR Bulletin Nos. 00-04-11, "Certified Investigations," and 6000-04-01, "Incident Management," as well as the Pennsylvania Certified Investigators' Manual, in addition to providing incident management.	\$75,000.00

Approve two (2) Service Contracts for Cambria County Area Agency on Aging Fiscal Year 2023-2024 Budget:

<u>Vendor</u>	<u>Service Provided</u>	<u>Amount</u>
Brenda Nicholas	Ombudsman Services	\$10,000.00 max
Seven Mountains Media	Advertising	\$1,500.00 per month

Approve seven (7) Service Contracts for Cambria County Drug & Alcohol Fiscal Year 2023-2024 Budget:

<u>Vendor</u>	<u>Service Provided</u>	<u>Amount</u>
Martella's Pharmacies	Physician and Pharmacy	Average wholesale price per prescription
Martella's Pharmacy – Parkhill	Physician and Pharmacy	Average wholesale price per prescription
Mainline Pharmacy	Physician and Pharmacy	Average wholesale price per prescription
Mainline Pharmacy – Ebensburg	Physician and Pharmacy	Average wholesale price per prescription
3JB, LLC	Physician and Pharmacy	Average wholesale price per prescription
Avenues Recovery Medical Center at Valley Forge	Level 4.0 Medically-Managed Intensive Inpatient Level 4.0 Withdrawal Management Level 3.7 Medically-Monitored Intensive Inpatient Level 3.7 Withdrawal Management Level 3.5 Clinically-Managed High-Intensity Residential	\$589.37 per day \$589.37 per day \$495.00 per day \$500.00 per day \$429.00 per day
Educational Development Software, LLC	Provide participating Cambria County School Districts with the aSAP! Student Assistance Program Web-Based Software	\$8,255.00

Approve five (5) Service Contracts for Cambria County Children & Youth Service Fiscal Year 2023-2024 Budget:

York County Youth Development Center

Service Provided	Rate
Shelter Services	\$ 576.50/day

Cambria County Child Advocacy Center, Inc.

Service Provided	Rate
Child Forensic Interviews	\$400.00 per interview that is not covered by any other funding source
Court Testimony	\$225.00/ day

Homady and Corcoran, LLC

Service Provided	Rate
Legal Representation	\$90.00/hour
Legal Consultation	\$90.00/hour
Staff Training	\$90.00/hour

Cornell Abraxas Group, LLC

Cert No.	Unit ID	Service Provided	Rate	Title IV-E Unallowable	Title IV-E Allowable	Allowable Maintenance	Allowable Admin
411250	AI	Abraxas I – Seneca Dorm	\$370.76/day				
411200	EG	Abraxas I – Evergreen Dorm	\$370.76/day				
406800	AI	Abraxas I – Dakota Dorm	\$388.69/day				
419760	MD	Abraxas I – Mohican Dorm	\$384.65/day				
310320	LO	Abraxas Specialized Treatment Program	\$403.24/day				
355310	CC	South Mountain Shelter Program	\$402.92/day				
304420	CA	Abraxas Youth Center Secure Residential Treatment	\$393.94/day				
144040	AA	Abraxas Academy Secure Residential Treatment	\$524.90/day				
144050	AC	Abraxas Academy Detention	\$519.05/day				

Valley Youth House

Cert No.	Unit ID	Service Provided	Rate	Title IV-E Unallowable	Title IV-E Allowable	Allowable Maintenance	Allowable Admin
211520	SL	Lehigh Valley Shelter – 3800	\$508.63/day			\$368.70	\$139.93
116150	SB	Bucks County Shelter – 3800	\$503.54/day			\$449.40	\$54.14
230730	RV	Thrive – 3800	\$525.15/day			\$459.39	\$65.76
224090 224100 224110	RA	Base Rate – Specialized Settings	\$326.38/day			\$189.83	\$136.56
224130 224140	RC	Pregnant Teen/High Structure – Specialized Settings	\$330.51/day			\$193.00	\$137.51
224160 224170 224180	RM	Mom – Specialized Settings	\$233.85/day			\$135.54	\$98.31
224190 224200	RN	Baby (Additional per child after first child) – Specialized Settings	\$100.17/day			\$60.10	\$40.07
	RO	Mom w/ One Baby – Specialized Settings	\$334.16/day			\$195.64	\$138.52
139230 143080	SD	SIL Single Rate – Specialized Settings	\$255.14/day			\$29.30	\$225.84
224030 329340	SG	SIL Mother w/ Child Rate – Specialized Settings	\$267.36/day			\$41.63	\$225.83
	SH	SIL Mother w/ Two Children Rate – Specialized Settings	\$294.96/day			\$69.93	\$225.03
	SA	SIL Plus Single – Specialized Settings	\$270.74/day			\$44.87	\$225.87
	SC	SIL Plus Pregnant Teen/High Structure – Specialized Settings	\$286.84/day			\$61.01	\$225.83

Tax Exonerations:

Authorize and direct the Tax Claim Bureau Director to strike, from the records in her office, taxes plus penalty, interest, and fees assessed against:

Control No.	Map No.	Assessed Name	Municipality	Exonerate
82-5695	82-012-.221.000	Meadows, John Quinton	Johnstown, 12 th Ward	2009-2021 taxes. Sold at 5/13/22 Private Sale.

76-848	76-002.-305.000	728 Somerset Street, LLC	Johnstown, 5 th Ward	2017-2020 taxes. Sold at 3/24/21 Private Sale.
57-074378	57-020.-104.000	Stonycreek Township	Stonycreek Township	2019-2022 taxes. Purchased by tax-exempt entity.
57-075720	57-015.-543.000	Stonycreek Township	Stonycreek Township	2015-2022 taxes. Purchased by tax-exempt entity.

Tax Appeal:

Approve the Stipulation to Settle prepared in the tax appeal of Capital Estates, LLC, filed at No. 2022-3707.

Tax Refund:

Approve a 2023 tax refund to Galliker Dairy Company, Parcel No. 50-007.-140.000, in the amount of \$3,697.09, per the Court Order entered in tax appeal No. 2022-3279.

Tax Refund Correction:

Approve correcting the tax refund due to Adam S. Farabaugh, Tax Map No. 21-014.-100.004, from \$1,447.01 to \$1,319.33, due to a Disabled Veterans Real Property Tax Exemption Certification. (Action originally taken at the Commissioners’ Meeting held July 13, 2023).

Repairs:

Approve reimbursing the Cambria County War Memorial Authority for the following repairs made at the North Central Recreation Center:

- | | |
|--|--------------------|
| 1. Tudi Mechanical Systems, Inc. – Utility Blower Replacement | \$10,812.00 |
| 2. Everything Ice, Inc. – Zamboni Repairs | \$3,250.00 |

Emergency Repairs:

Approve emergency repairs to the HVAC System at the Courthouse by Mervac Plumbing & Heating Inc., in the following amounts:

Work Performed up to August 25, 2023	\$26,548.29
Anticipated Work to be Performed	\$68,950.00
Repairs to System No. 2 (not to exceed)	\$14,300.00

Approve emergency repairs to the rooftop exhaust units at the Cambria County Prison, in the following amounts:

Graninger – 3 Blower Packages	\$1,800.00
Heinlein Supply – 6 Loren Rooftop Exhaust Fans	\$15,050.00
Prison Maintenance – Installation	<u>\$0.00</u>

Total Cost:	<u>\$16,850.00</u>
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Change Orders:

Approve the following Change Orders of MARMAT, Inc., for work performed on the Johnstown Senior Center Renovations Project:

Change Order No. 8 – Extra Shipping Charge for Signage	\$450.00
Change Order No. 9 – Furnish/Install Extra Offset Door Pull	\$438.00
Change Order No. 10 – Furnish/Install Auto Door Switches	<u>\$1,014.00</u>
Total Project Cost:	<u>\$502,228.92</u>

PERSONNEL ACTIONS

New Hires:

- 1. Brenda Karlheim, Full-Time Department Clerk III for the Prothonotary’s Office, (Paygrade 15-E/\$13.03 per hour), effective September 18, 2023. (Employment is contingent upon successful completion of pre-employment health screening).**
- 2. Marco Sylvania, Part-Time Assistant Public Defender for the Public Defender’s Office, (Paygrade 48-A/\$27,885.66 annually), effective September 18, 2023. (Employment is contingent upon successful completion of pre-employment health screening).**
- 3. Lori Anderson, Full-Time GIS Technician I for Tax Assessment, (Paygrade 48-T/\$13.95 per hour), effective September 18, 2023. (Employment is contingent upon successful completion of pre-employment health screening).**
- 4. Amanda Sullivan, Full-Time Magistrate Clerk I for the Magistrates, (Paygrade 9-G/\$12.41 per hour), effective October 2, 2023. (Employment is contingent upon successful completion of pre-employment health screening).**
- 5. Jennie Fresch, Full-Time Clerk Typist I for BH/ID & EI, (Paygrade 7-B/\$23,400.00 annually), effective September 18, 2023. (Employment is contingent upon successful completion of pre-employment health screening).**
- 6. Glenda Novotny, Full-Time Social Services Aide I for Children & Youth Service, (Paygrade 15-V/\$24,375.00 annually), effective September 25, 2023. (Employment is contingent upon successful completion of pre-employment health screening).**
- 7. Kristin Biter, Full-Time Clerk Typist I for Children & Youth Service, (Paygrade 7-B/\$23,400.00 annually), effective September 25, 2023. (Employment is contingent upon successful completion of pre-employment health screening).**

8. Leslie Morgenstern, Full-Time Fiscal Technician for Children & Youth Service, (Paygrade 30-F/\$26,500.50 annually), effective September 26, 2023. (Employment is contingent upon successful completion of pre-employment health screening).

9. Approve hiring the following individuals as Per-Diem Correctional Officer I's for the Prison, (Paygrade 26-A/\$14.00 per hour), effective September 18, 2023. (Employment is contingent upon successful completion of pre-employment health screening).

David Stephens

Kyle Brawley

10. Approve hiring the following individuals as Full-Time Correctional Officer I's for the Prison, (Paygrade 26-A/\$22.95 per hour), effective September 18, 2023. (Employment is contingent upon successful completion of pre-employment health screening).

John Bennett

Russell Smith

Blake Pellegrino

John Lacko

Matteson Speed

Diana Bowman

Thomas Hagerman

Derick Kurtz

Ivan Heresco

Robert Maticic

Brock Shirk

Ty Emerson

11. John Nissley, Per-Diem Information System Specialist Externship for Technology, (Paygrade 41-M/\$12.00 per hour), effective September 11, 2023, through December 15, 2023, per the Agreement with the Commonwealth of Pennsylvania, Department of Labor & Industry, Office of Vocational Rehabilitation. (Employment is contingent upon successful completion of pre-employment health screening).

Transfers:

1. Tara Brunnet, Full-Time Department Clerk III for the Prothonotary's Office, (Paygrade 15-E/\$13.87 per hour), to Full-Time Second Deputy for the Prothonotary's Office, (Paygrade 48-F/\$14.56 per hour), effective September 18, 2023.

2. Sabrina Uebel, Full-Time Aging Care Manager II for the Area Agency on Aging, (Paygrade 43-D/\$49,727.08 annually), to Full-Time Aging Care Manager III for the Area Agency on Aging, (Paygrade 45-B/\$50,249.16 annually), effective September 18, 2023.

3. Anna Tinik, Full-Time Clerk Typist II for BH/ID & EI, (Paygrade 15-L/\$26,794.04 annually), to Full-Time Clerk Typist III for BH/ID & EI, (Paygrade 21-C/\$28,133.82 annually), effective September 18, 2023.

4. Jennifer Brett, Full-Time Clerical Supervisor for Children & Youth Service, (Paygrade 24-B/\$45,804.20 annually), to Full-Time Administrative Officer for Children & Youth Service, (Paygrade 61-C/\$50,384.62 annually), effective September 18, 2023.

Remove from Payroll:

- 1. Francis Burskey, Per-Diem Renovation Crew for Adult Probation, (Paygrade 000-T/\$20.30 per hour), effective September 1, 2023.**
- 2. Kelly Jones, Full-Time Court Reporter for the Courts, (Paygrade 47-K/\$33.43 per hour), effective September 1, 2023.**
- 3. Dana Shultz, Full-Time Correctional Officer I for the Prison, (Paygrade 26-A/\$22.95 per hour), effective August 28, 2023.**
- 4. Luke Wachs, Full-Time Correctional Officer I for the Prison, (Paygrade 26-A/\$25.52 per hour), effective August 26, 2023.**
- 5. Curtis Boback, Full-Time Maintenance Worker II/Voting Machine Custodian for Maintenance, (Paygrade 16-B/\$14.44 per hour), effective September 30, 2023.**
- 6. Youssef El-Shawarby, Full-Time Correctional Officer I for the Prison, (Paygrade 26-A/\$23.98 per hour), effective August 28, 2023.**
- 7. Anastasia Miller, Full-Time Department Clerk I for the Prothonotary's Office, (Paygrade 3-B/\$12.00 per hour), effective September 1, 2023.**
- 8. Brooke Lane, Full-Time Magistrate Clerk II for the Magistrates, (Paygrade 11-E/\$16.57 per hour), effective September 16, 2023.**
- 9. Daniel Springer, Per-Diem DUI Class Speaker for the DUI Program, (Paygrade 32-V/\$75.00 per class), effective September 5, 2023.**
- 10. Christina Fertick, Full-Time Department Clerk III for the Clerk of Courts Office, (Paygrade 15-E/\$14.71 per hour), effective September 1, 2023.**
- 11. Adam Jeske, Full-Time Telecommunicator II for the Department of Emergency Services, (Paygrade 35-F/\$21.05 per hour), effective September 6, 2023.**
- 12. Elizabeth Zajdel, Full-Time Fiscal Technician for BH/ID & EI, (Paygrade 30-F/\$26,500.50 annually), effective September 9, 2023.**
- 13. Cody Morgart, Full-Time Correctional Officer I for the Prison, (Paygrade 26-A/\$25.52 per hour), effective September 14, 2023.**

The next Commissioners' Meeting will be held on Thursday, September 28, 2023, in the Jury Room of the Cambria County Courthouse, at 10:00 a.m.

Adjournment.