

# CAMBRIA COUNTY BOARD OF COMMISSIONERS

## Minutes

October 26, 2023

Ebensburg, PA  
October 12, 2023

Commissioners Thomas C. Chernisky, William J. Smith, and Scott W. Hunt present.

Ebensburg, PA  
October 13, 2023

Commissioners Thomas C. Chernisky, William J. Smith, and Scott W. Hunt present.

Ebensburg, PA  
October 16, 2023

Commissioners Thomas C. Chernisky, William J. Smith, and Scott W. Hunt present.

Ebensburg, PA  
October 17, 2023

Commissioners Thomas C. Chernisky, William J. Smith, and Scott W. Hunt present.

Ebensburg, PA  
October 18, 2023

Commissioners Thomas C. Chernisky, William J. Smith, and Scott W. Hunt present.

Ebensburg, PA  
October 19, 2023

Commissioners Thomas C. Chernisky, William J. Smith, and Scott W. Hunt present.

Ebensburg, PA  
October 20, 2023

Commissioners Thomas C. Chernisky, William J. Smith, and Scott W. Hunt present.

Ebensburg, PA  
October 23, 2023

Commissioners Thomas C. Chernisky, William J. Smith, and Scott W. Hunt present.

Ebensburg, PA  
October 24, 2023

Commissioners Thomas C. Chernisky, William J. Smith, and Scott W. Hunt present.

Ebensburg, PA  
October 25, 2023

Commissioners Thomas C. Chernisky, William J. Smith, and Scott W. Hunt present.

**Commissioners in Session.** Commissioners Thomas C. Chernisky, William J. Smith, and Scott W. Hunt were present.

The Commissioners' Meeting was called to Order by President Commissioner Chernisky, in the Jury Room of the Cambria County Courthouse, at 10:00 a.m.

Motion was made by Commissioner Smith to waive the reading of the Minutes of the meeting held October 12, 2023, but to approve them and place them on file.

Motion was seconded by Commissioner Hunt and passed unanimously.

**Public Comment:**

None.

**COMMISSIONERS**

**Notice of Executive Sessions:**

1. **October 23, 2023, meeting with Agency Department Heads.**
2. **October 24, 2023, meeting with Human Resources and Solicitor.**

**Agreements:**

**Motion was made by Commissioner Smith to approve the Snow Removal Agreement with Empire Lawn Care and Seasonal Services to provide snow removal at the County-owned parking lots located behind the Central Park Complex Building and beside the Johnstown Post Office, at a rate of \$200.00 per plow, beginning October 26, 2023, and ending April 30, 2024.**

**Motion was seconded by Commissioner Hunt and passed unanimously.**

**Motion was made by Commissioner Smith to approve the UPMC Health Benefits, Inc., stop loss insurance renewal, the UPMC Health Plan renewals, and the UPMC Benefit Management renewal, effective January 1, 2024, through December 31, 2024.**

**Motion was seconded by Commissioner Hunt and passed unanimously.**

**Motion was made by Commissioner Hunt to approve the Agreement with Infocon/Harris Systems to add two (2) system devices in the Treasurer’s Office, at a rate of \$48.51 per device, per month.**

**Motion was seconded by Commissioner Smith and passed unanimously.**

**Motion was made by Commissioner Smith to approve the Master Agreement with LexisNexis for law library materials at the Cambria County Prison, beginning December 1, 2023, and ending November 31, 2026, in the amount of \$565.00 per month.**

**Motion was seconded by Commissioner Hunt and passed unanimously.**

**Contracts (Provided Funding is Available):**

**Motion was made by Commissioner Smith to approve one (1) Service Contract Amendment for Cambria County BH/ID & EI Fiscal Year 2022-2023 Budget:**

<u>Vendor</u>	<u>Service Provided</u>	<u>From</u>	<u>To</u>
Center for Community Resources	Provider will link, coordinate, and monitor the services per the needs of the consumer.	\$5,000.00	\$8,000.00

**Motion was seconded by Commissioner Hunt and passed unanimously.**

**Motion was made by Commissioner Smith to approve one (1) Service Contract for Cambria County BH/ID & EI Fiscal Year 2023-2024 Budget:**

<u>Vendor</u>	<u>Service Provided</u>	<u>Amount</u>
Center for Community Resources	Provider will link, coordinate, and monitor the services per the needs of the consumer.	\$10,000.00

**Motion was seconded by Commissioner Hunt and passed unanimously.**

**Motion was made by Commissioner Smith to approve one (1) Service Contract for Cambria County Area Agency on Aging Fiscal Year 2023-2024 Budget:**

<u>Vendor</u>	<u>Service Provided</u>	<u>Amount</u>
Carrie B. Basile	Ombudsman	\$26,100.00 max

**Motion was seconded by Commissioner Hunt and passed unanimously.**

**Motion was made by Commissioner Smith to approve six (6) Service Contracts for Cambria County Children & Youth Service Fiscal Year 2023-2024 Budget:**

**A Second Chance, Inc.**

Cert No.	Unit ID	Service Provided	Per-Diem Rate	Title IV-E Unallowable.	Allowable Maintenance Per-Diem Rate	Allowable Admin Per-Diem Rate
465450	FA	Foster Care – Kinship Regular 0-13 years old	\$69.82		\$34.00	\$35.82
465450	FB	Foster Care – Kinship Regular 13 and older	\$74.82		\$39.00	\$35.82
465450	NN	Foster Care – Relative/Kinship – Teen Mother with one (2) Non-Dependent Child	\$136.33		\$96.00	\$40.33
465450	FC	Foster Care – Relative/Kinship – Teen Mother with two (2) Non-Dependent Children	\$159.76		\$114.00	\$45.76
465450	XX	Foster Care – Medically Fragile	\$158.00		\$116.00	\$42.00

**Children's Aid Home Programs of Somerset County, Inc.**

Cert No.	Unit ID	Service Provided	Rate	Title IV-E Unallowable	Title IV-E Allowable	Allowable Maintenance	Allowable Admin
312330	FC	Foster Family Care	\$82.49/day			\$30.00	
312340	CD	Community-Based Residential	\$146.19/day				

**Merakey Pennsylvania**

Cert No.	Unit ID	Service Provided	Rate	Title IV-E Unallowable	Title IV-E Allowable	Allowable Maintenance	Allowable Admin
Multiple	AA	NHSPA Therapeutic Foster Care R&B	\$36.58/day			\$25.00	
Multiple	FF	NHSPA Therapeutic Foster Care R&B + Treatment	\$161.15/day			\$60.00	
Multiple	DD	NHSPA Therapeutic Foster Care with Infant	\$79.64/day			\$60.00	
Multiple	CA	NHSPA Respite	\$99.22/day			\$35.00	
Multiple	CC	Respite Foster Care	\$104.20/day			\$40.00	
Multiple	HH	NHSPA Emergency Respite	\$116.67/day			\$35.00	
Multiple	HI	Emergency Respite	\$120.96/day			\$40.00	
Multiple	BB	NHSPA Foster Care Plus	\$95.37/day			\$35.00	
Multiple	BC	Foster Care Plus	\$100.20/day			\$40.00	
Multiple	EF	NHSPA Foster Care -Infant add on only	\$88.61/day			\$30.00	
Multiple	BD	NHSPA Enhanced Foster Care	\$133.12/day			\$65.00	
Multiple	TF	NHSPA Foster Care with Infant	\$135.80/day			\$70.00	
Multiple	TG	Foster Care Mother with Infant	\$135.80/day			\$60.00	
Multiple	TH	Foster Care with 2 Infants	\$170.86/day			\$100.00	
Multiple	GG	CRR ITP	\$12.25/day			\$10.50	
		Family Engagement Position #1	\$250.04 per diem				
		Family Engagement Position #2	\$210.18 per diem				

\*Multiple = 211980 204690 208850 217060 306430 306590 307100 307120 312540 317820 401610 410660 318110 141990

**Victim Services, Inc.**

Service Provided	Rate
Child Abuse Prevention Education Programs	\$53.00 per hour
Court Preparation and Accompaniment	\$20.00 per hour
Crisis Intervention & Interim Counseling for Children and/or Families	\$20.00 per hour

**Family Care for Children & Youth**

Cert No.	Unit ID	Service Provided	Rate	Title IV-E Unallowable	Allowable Maintenance	Allowable Admin
310770 141930 409670 206250	MA	Level 1 Age 0-21 Medically Fragile	\$78.13		\$29.13	\$49.00
	MB	Level 2 Age 0-21 Medically Fragile	\$69.90		\$31.21	\$38.69
	MC	Level 3 Age 0-21 Medically Fragile	\$53.31		\$34.33	\$18.98
	MD	Level 4 Age 0-21 Medically Fragile	\$38.51		\$36.41	\$2.10
	KA	Kinship Care Age 0-21	\$65.65		\$28.11	\$37.54
	FA	Age 3-21 Family Based	\$72.59		\$28.67	\$43.92
	FB	Age 0-3 Family Based	\$63.50		\$28.67	\$34.83
	FC	Mother w/Dependent Infant Age 11-21 Family Based	\$72.59		\$28.67	\$43.92
	FD	Dependent Infant w/Mother Age 0-3 Family Based	\$38.56		\$19.46	\$19.10
	FE	Mother w/Non-Dependent Infant Age 11-21 Family Based	\$93.00		\$48.14	\$44.86
	FV	Age 3-21 Emergency Family Based	\$72.59		\$28.67	\$43.92
	FW	Age 0-3 Emergency Family Based	\$63.50		\$28.67	\$34.83
	FX	Mother w/Dependent Infant Age 11-21 Emergency Family Based	\$72.59		\$28.67	\$43.92
	FY	Dependent Infant w/Mother Age 0-3 Emergency Family Based	\$38.56		\$19.46	\$19.10
	FZ	Mother w/Non-Dependent Infant Age 11-21 Emergency Family Based	\$93.00		\$48.14	\$44.86

**George Junior Republic in Pennsylvania**

<u>Cert No.</u>	<u>Unit ID</u>	<u>Service Provided</u>	<u>Rate</u>	<u>Title IV-E Unallowable</u>	<u>Title IV-E Allowable</u>	<u>Allowable Maintenance</u>	<u>Allowable Admin</u>
407960 407990 408090 408100 407970 407460 409460 408130 415630 408200 408220 408110 408180 408230 407980 407440 409760 408230 407510	RG	Regular Residential	\$293.10/day				
408190 408210 415350	DA	Drug & Alcohol	\$302.64/day				
408190 408210 415350	DM	Drug & Alcohol M.A.					
407920 408060	DX	Diagnostic	\$314.60/day				

<u>Cert No.</u>	<u>Unit ID</u>	<u>Service Provided</u>	<u>Rate</u>	<u>Title IV-E Unallowable</u>	<u>Title IV-E Allowable</u>	<u>Allowable Maintenance</u>	<u>Allowable Admin</u>
408080 408070 408020 408150 408140 408120 408060 412900 407480 423860 421370 426370 442950 443740 444500 447420 447430 408030	SN	Special Needs	\$366.88/day				
441210 441220 442190	IS	Intensive Supervision Unit	\$468.92/day				
408080 408070 408020 408150 408140 408120 408060 412900 407480 423860 421370 426370 442950 443740 444500 447420 447430 408030	SM	Special Needs M.A.	\$177.70/day				
454420	SD	GJR Secure	\$730.99/day				

**Motion was seconded by Commissioner Hunt and passed unanimously.**

**Change Orders:**

**Motion was made by Commissioner Smith to approve the following change orders of Brickley Construction, Inc., for the respective items, with regard to the Jamesway Building Project:**

<b>Change Order No. 3:</b> <b>Supply/Install Countertop, Base Cabinets/Back Splash</b> <b>Breakroom 216</b>	<b>\$3,450.00</b>
<b>Change Order No. 6:</b> <b>Demo Partition for ADA Water Fountain Area</b>	<b>\$460.00</b>
<b>Change Order No. 7:</b> <b>20' Flagpole with Rope Halyard</b>	<b>\$2,875.00</b>
<b>Change Order No. 8:</b> <b>Allow for Security and Access Control</b>	<b><u>\$10,810.00</u></b>
<b>Total:</b>	<b><u>\$17,595.00</u></b>

**Motion was seconded by Commissioner Hunt and passed unanimously.**

**Motion was made by Commissioner Smith to approve Change Order No. EC-014, of Hallstrom-Clark Electric, Inc., to allow for security and access control for the Jamesway Building Project, in the amount of \$118,005.00.**

**Motion was seconded by Commissioner Hunt and passed unanimously.**

**Motion was made by Commissioner Smith to approve Change Order No. 1 of Hallstrom-Clark Electric, Inc., with regard to the Generator Additions Project, to allow for 1” conduit to be placed from the Courthouse to the relocated Maintenance shed, in the amount of \$4,141.95, increasing the project amount from \$393,000.00 to \$397,141.95.**

**Motion was seconded by Commissioner Hunt and passed unanimously.**

## **PERSONNEL ACTIONS**

### **New Hires:**

**Motion was made by Commissioner Smith to hire Amelia Williams, Full-Time Caseworker I for Children & Youth Service, (Paygrade 52-C/\$37,050.00 annually), effective November 13, 2023. (Employment is contingent upon successful completion of pre-employment health screening).**

**Motion was seconded by Commissioner Hunt and passed unanimously.**

**Motion was made by Commissioner Smith to hire Sarah Warner, Full-Time Department Clerk I for the Clerk of Courts Office, (Paygrade 3-B/\$12.00 per hour), effective November 7, 2023. (Employment is contingent upon successful completion of pre-employment health screening).**

**Motion was seconded by Commissioner Hunt and passed unanimously.**

**Motion was made by Commissioner Smith to hire Bruce Wess, Full-Time Custodian/Maintenance Worker I for Maintenance, (Paygrade 12-B/\$12.63 per hour), effective October 30, 2023. (Employment is contingent upon successful completion of pre-employment health screening).**

**Motion was seconded by Commissioner Hunt and passed unanimously.**

### **Transfers:**

**Motion was made by Commissioner Smith to transfer Savannah Miller, Full-Time Tipstaff/Court Clerk for the Courts, (Paygrade 22-G/\$22,477.00 annually), to Full-Time Magistrate Clerk for Magistrate Subich’s Office, (Paygrade 9-G/\$12.41 per hour), effective October 30, 2023.**

**Motion was seconded by Commissioner Hunt and passed unanimously.**

**Motion was made by Commissioner Smith to transfer David Stephens, Per-Diem Correctional Officer I for the Prison, (Paygrade 26-A/\$14.00 per hour), to Full-Time Correctional Officer I for the Prison, (Paygrade 26-A/\$22.95 per hour), effective November 12, 2023.**

**Motion was seconded by Commissioner Hunt and passed unanimously.**

**Motion was made by Commissioner Smith to transfer Heather Cummings, Full-Time Domestic Relations Clerk II for Domestic Relations, (Paygrade 12-A/\$13.50 per hour), to Full-Time Domestic Relations Clerk III for Domestic Relations, (Paygrade 16-A/\$14.18 per hour), effective October 30, 2023.**

**Motion was seconded by Commissioner Hunt and passed unanimously.**

**Remove from Payroll:**

**Motion was made by Commissioner Smith to remove Benjamin King, Full-Time Correctional Officer I for the Prison, (Paygrade 26-A/\$22.95 per hour), effective October 15, 2023.**

**Motion was seconded by Commissioner Hunt and passed unanimously.**

**Motion was made by Commissioner Smith to remove Mary Beth Schaffer, Full-Time Director of Public Defender for the Public Defender's Office, (Paygrade 90-C/\$82,638.92 annually), effective November 2, 2023.**

**Motion was seconded by Commissioner Hunt and passed unanimously.**

**Motion was made by Commissioner Smith to remove Margaret Stains, Full-Time Caseworker I for Children & Youth Service, (Paygrade 52-C/\$37,050.00 annually), effective October 21, 2023.**

**Motion was seconded by Commissioner Hunt and passed unanimously.**

**Motion was made by Commissioner Smith to remove Kassandra Little, Full-Time Adult Probation Officer at Adult Probation, (Paygrade 47-C/\$37,102.26 annually), effective November 4, 2023.**

**Motion was seconded by Commissioner Hunt and passed unanimously.**

**Commissioner Chernisky stated that the next Commissioners' Meeting would be held on Thursday, November 16, 2023, in the Jury Room of the Cambria County Courthouse, at 10:00 a.m.**

**Adjournment:**

**Motion was made by Commissioner Smith to adjourn the meeting.**

**Motion was seconded by Commissioner Hunt and passed unanimously.**

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**Tara N. Keilman, Deputy Chief Clerk**