

# **CAMBRIA COUNTY BOARD OF COMMISSIONERS**

## **Minutes**

**November 16, 2023**

**Ebensburg, PA  
October 26, 2023**

**Commissioners Thomas C. Chernisky, William J. Smith, and Scott W. Hunt  
present.**

**Ebensburg, PA  
October 27, 2023**

**Commissioners Thomas C. Chernisky, William J. Smith, and Scott W. Hunt  
present.**

**Ebensburg, PA  
October 30, 2023**

**Commissioners Thomas C. Chernisky, William J. Smith, and Scott W. Hunt  
present.**

**Ebensburg, PA  
October 31, 2023**

**Commissioners Thomas C. Chernisky, William J. Smith, and Scott W. Hunt  
present.**

**Ebensburg, PA  
November 1, 2023**

**Commissioners Thomas C. Chernisky, William J. Smith, and Scott W. Hunt  
present.**

**Ebensburg, PA  
November 2, 2023**

**Commissioners Thomas C. Chernisky, William J. Smith, and Scott W. Hunt  
present.**

**Ebensburg, PA  
November 3, 2023**

**Commissioners Thomas C. Chernisky, William J. Smith, and Scott W. Hunt  
present.**

**Ebensburg, PA  
November 6, 2023**

**Commissioners Thomas C. Chernisky, William J. Smith, and Scott W. Hunt  
present.**

**Ebensburg, PA  
November 7, 2023**

**Commissioners Thomas C. Chernisky, William J. Smith, and Scott W. Hunt  
present.**

**Ebensburg, PA  
November 8, 2023**

**Commissioners Thomas C. Chernisky, William J. Smith, and Scott W. Hunt  
present.**

**Ebensburg, PA  
November 9, 2023**

**Commissioners Thomas C. Chernisky, William J. Smith, and Scott W. Hunt  
present.**

**Ebensburg, PA  
November 10, 2023**

**Courthouse closed in observance of Veterans Day.**

**Ebensburg, PA  
November 13, 2023**

**Commissioners Thomas C. Chernisky, William J. Smith, and Scott W. Hunt  
present.**

Ebensburg, PA  
November 14, 2023

Commissioners Thomas C. Chernisky, William J. Smith, and Scott W. Hunt present.

Ebensburg, PA  
November 15, 2023

Commissioners Thomas C. Chernisky, William J. Smith, and Scott W. Hunt present.

**Commissioners in Session.** Commissioners Thomas C. Chernisky, William J. Smith, and Scott W. Hunt were present.

The Commissioners' Meeting was called to Order by President Commissioner Chernisky, in the Jury Room of the Cambria County Courthouse, at 10:00 a.m.

Motion was made by Commissioner Smith to waive the reading of the Minutes of the meeting held October 26, 2023, but to approve them and place them on file.

Motion was seconded by Commissioner Hunt and passed unanimously.

**Public Comment:**

None.

## COMMISSIONERS

**Notice of Executive Sessions:**

1. November 13, 2023, meeting with Agency Department Heads.
2. November 14, 2023, meeting with Human Resources and Solicitor.

**Policy:**

Motion was made by Commissioner Hunt to approve the Cambria County Fixed Asset Policy revised on November 16, 2023.

Motion was seconded by Commissioner Smith and passed unanimously.

**Resolution:**

Motion was made by Commissioner Smith to approve a Resolution requesting a Statewide Local Share Assessment Grant, in the amount of \$1,000,000.00, from the Commonwealth Financing Authority, to be used for the Aerium Drone Network.

Motion was seconded by Commissioner Hunt and passed unanimously.

**Amendment:**

Motion was made by Commissioner Smith to approve the First Amendment to Existing Technical Services Agreement No. 3 with Zito Business to upgrade existing DIA to 2 Gbps, at an increased amount of \$1,000.00 per month.

Motion was seconded by Commissioner Hunt and passed unanimously.

**Agreements:**

Motion was made by Commissioner Smith to approve the Agreement with Benjamin J. Policicchio, AIA, ACHA, CHFM, to provide architectural services for the Magistrate Relocation Project at the Central Park Complex, at a rate of \$100.00 per hour, not to exceed \$2,500.00.

Motion was seconded by Commissioner Hunt and passed unanimously.

**Motion was made by Commissioner Smith to approve the Termination of Easement Agreement with National Salvage and Service Corporation.**

**Motion was seconded by Commissioner Hunt and passed unanimously.**

**Motion was made by Commissioner Smith to approve the Intergovernmental Agreement, No. C950004252, for Intrusion Detection Services with the Commonwealth of Pennsylvania, Pennsylvania Emergency Management Agency, for a Cybersecurity Grant.**

**Motion was seconded by Commissioner Hunt and passed unanimously.**

**Motion was made by Commissioner Smith to approve the Highway Safety Project Grant Agreement, No. C920002981, with the Commonwealth of Pennsylvania, Department of Transportation, effective through September 30, 2026, in the amount of \$328,218.50.**

**Motion was seconded by Commissioner Hunt and passed unanimously.**

**Motion was made by Commissioner Smith to approve the Emergency Management Performance Grant Agreement, No. C950004163, with the Commonwealth of Pennsylvania, Pennsylvania Emergency Management Agency, beginning October 1, 2022, and ending September 30, 2025, in the amount of \$70,153.00.**

**Motion was seconded by Commissioner Hunt and passed unanimously.**

**Motion was made by Commissioner Smith to approve the Domestic Relations' Hearing Officer Agreement (County Employee) with Suzann Lehmier, beginning September 18, 2023, and ending September 30, 2025.**

**Motion was seconded by Commissioner Hunt and passed unanimously.**

**Motion was made by Commissioner Smith to approve the Domestic Relations' Hearing Officer Agreement (County Employee) with Aimee Willett, beginning September 18, 2023, and ending September 30, 2025.**

**Motion was seconded by Commissioner Hunt and passed unanimously.**

**Motion was made by Commissioner Smith to approve the Agreement with Verizon Business Services to purchase various services necessary for 911.**

**Motion was seconded by Commissioner Hunt and passed unanimously.**

**Motion was made by Commissioner Smith to approve the Renewal Agreement with Fedora Intertech, for video edge software at the Cambria County Prison, beginning November 16, 2023, and ending November 15, 2024, in the amount of \$6,580.00.**

**Motion was seconded by Commissioner Hunt and passed unanimously.**

**Motion was made by Commissioner Smith to approve the Lease Agreement with Adams Township, beginning January 1, 2024, and ending December 31, 2033, at a rate of \$3,045.00 per month.**

**Motion was seconded by Commissioner Hunt and passed unanimously.**

**Contracts (Provided Funding is Available):**

**Motion was made by Commissioner Smith to approve one (1) Service Contract Amendment for Cambria County BH/ID & EI Fiscal Year 2023-2024 Budget:**

<b>Vendor</b>	<b>Service Provided</b>	<b>From</b>	<b>To</b>
KELS, LLC	Additional supports for consumer due to their unique behavior or physical needs.	\$73,272.00	\$104,006.00

**Motion was seconded by Commissioner Hunt and passed unanimously.**

**Motion was made by Commissioner Smith to approve two (2) Service Contracts for Cambria County BH/ID & EI Fiscal Year 2023-2024 Budget:**

<u>Vendor</u>	<u>Service Provided</u>	<u>Amount</u>
The Women's Help Center	The provider shall offer a shelter contingency plan for the homeless that are not appropriate for the Women's Help Center communal family shelter.	\$100,000.00
Saint Francis University	Pennsylvania's Independent Monitoring Project/Advisory Board.	\$33,888.00

**Motion was seconded by Commissioner Hunt and passed unanimously.**

**Motion was made by Commissioner Smith to approve one (1) Service Contract for Cambria County Human Services Fiscal Year 2023-2024 Budget:**

<u>Vendor</u>	<u>Service Provided</u>	<u>Amount</u>
The Women's Help Center	The provider shall offer emergency shelter assistance services to eligible clients as outlined in the Assistance Program Instructions and Requirements.	\$100,000.00

**Motion was seconded by Commissioner Hunt and passed unanimously.**

**Motion was made by Commissioner Smith to approve seven (7) Service Contracts for Cambria County Children & Youth Service Fiscal Year 2023-2024 Budget:**

<b>Delaware County Emergency Youth Academy</b>						
<u>Cert No.</u>	<u>Unit ID</u>	<u>Service Provided</u>	<u>Per-Diem Rate</u>	<u>Title IV-E Unallowable.</u>	<u>Allowable Maintenance Per-Diem Rate</u>	<u>Allowable Administrative Per-Diem Rate</u>
149590		Emergency Youth Academy	\$297.00/day			

<b>Families United Network, Inc.</b>						
<u>Cert No.</u>	<u>Unit ID</u>	<u>Service Provided</u>	<u>Rate</u>	<u>Allowable Maintenance</u>	<u>Allowable Administrative</u>	<u>Resource Parent Per Diem</u>
311110 324770 312450 213530 437510 334240 446990	CK	Foster Family Class – CK Child 0-21	\$70.84/day	\$28.00	\$42.84	\$28.00
311110 324770 312450 213530 437510 334240 446990	MC	Foster Family Class – MC Mother/Child	\$121.96/day	\$41.00	\$80.96	\$41.00
311110 324770 312450 213530 437510 334240 446990	TF	Foster Family Class – TF Transitional – Ages 14 +	\$140.88/day	\$87.00	\$53.88	\$87.00
311110 324770 312450 213530 437510 334240 446990	IF	Foster Family Class – IF Intensive	\$105.73/day	\$36.00	\$69.73	\$36.00
311110 324770 312450 213530 437510 334240 446990	MO	Foster Family Class – MO – Level I Medical	\$54.21/day	\$22.20	\$32.01	\$30.00
311110 324770 312450 213530 437510 334240 446990	MT	Foster Family Class – MT – Level II Medical	\$53.37/day	\$21.76	\$31.61	\$34.00
311110 324770 312450 213530 437510 334240 446990	MH	Foster Family Class – MH Level III Medical	\$40.03/day	\$16.65	\$23.38	\$37.00
311110 324770 312450 213530 437510 334240 446990	MF	Foster Family Class – MF Level IV Medical	\$30.40/day	\$12.71	\$17.69	\$41.00

<b>Crossroads Group Home &amp; Services, Inc.</b>							
<u>Cert No.</u>	<u>Unit ID</u>	<u>Service Provided</u>	<u>Rate</u>	<u>Title IV-E Unallowable</u>	<u>Title IV-E Allowable</u>	<u>Allowable Maintenance</u>	<u>Allowable Admin</u>
409170	BO	Boys Residential	\$215.00		\$215.00		
401940	GI	Girls Residential	\$240.00		\$240.00		

<b>Centre County Youth Service Bureau</b>			
<u>Program:</u>	<u>DPW Certificate Number</u>	<u>Total Per Diem</u>	<u>Allowable Title IV-E</u>
Stormbreak Youth Program 143 W. Fairmount Avenue State College, PA 16801 (814) 234-7929 Shelter care and group care for females ages 12-18.	329150 BB	\$227.00	\$223.91
YSB Supervised Independent Living Program Various apartment settings in Central PA. Independent living for youth ages 17-21.	330980 AA	\$73.00 (\$33.44 maintenance) (\$36.26 administrative)	\$69.70

**Lifespan Family Services of PA**

<b>Cert No.</b>	<b>Unit ID</b>	<b>Service Provided</b>	<b>Rate</b>	<b>Title IV-E Unallowable</b>	<b>Title IV-E Allowable</b>	<b>Allowable Maintenance</b>	<b>Allowable Admin</b>
441380	FC	Foster Care	\$75.48			\$32.00	\$43.48
441380	BC	Behaviorally-Challenged Foster Care	\$95.57			\$45.00	\$50.57
441380	MN	Medically-Needy Foster Care	\$95.57			\$45.00	\$50.57
441380	EP	Emergency Placement	\$99.36			\$45.00	\$54.36
441380	RP	Foster Care - Short Term	\$99.36			\$45.00	\$54.36
441380	KW	Kinship Wins!	\$77.48			\$32.00	\$45.48
441380	PY	Parenting Youth	\$118.66			\$55.00	\$63.66
	TN	Transitioning Teen	\$110.21			\$65.00	\$45.21
	CC	Complex Case	\$180.00			\$90.00	\$90.00

**Hoffman Homes, Inc.**

<b>Cert No.</b>	<b>Unit ID</b>	<b>Service Provided</b>	<b>Per-Diem Rate</b>	<b>Title IV-E Unallowable</b>	<b>Allowable Maintenance Per-Diem Rate</b>	<b>Allowable Administrative Per-Diem Rate</b>
331910	BA	Shelter	\$425.00		\$354.60	\$70.04
338030	JU	Transitional Living Program	\$888.99		\$672.90	\$216.09
309490	HO	Transitional Living Program	\$888.99		\$672.90	\$216.09
		PRTF (Psychiatric Residential Treatment Program) Non-MA	\$435.00			
		PRTF (Psychiatric Residential Treatment Program)	\$435.00			
		County CYS Clothing & Personal Incidentals	\$5.00			

**Pressley Ridge**

<b>Cert No.</b>	<b>Unit ID</b>	<b>Service Provided</b>	<b>Rate</b>	<b>Title IV-E Unallowable</b>	<b>Title IV-E Allowable</b>	<b>Allowable Maintenance</b>	<b>Allowable Administrative</b>
332730	FC	Treatment Foster Care	\$122.92/day			\$34.00	
473810	TD	Traditional/ Regular Foster Care	\$76.07/day			\$30.00	
446720	HH	Community Residential Rehabilitation	\$103.94/day			\$69.00	

Motion was seconded by Commissioner Hunt and passed unanimously.

**Change Orders:**

Motion was made by Commissioner Smith to approve the following Change Orders of Charles J. Merlo, Inc., with regard to the Red Mill Bridge Replacement Project:

No. 2 Item No. 9000-0001 \$3,736.56  
 No. 3 Item No. 9000-0002 \$2,400.00

**New Project Construction Total: \$1,693,189.60**

Motion was seconded by Commissioner Hunt and passed unanimously.

**Tax Appeals:**

Motion was made by Commissioner Hunt to approve the Settlement and Refund Repayment Agreement in the tax appeal of CPV Fairview, LLC, filed at No. 2021-3743.

Motion was seconded by Commissioner Smith and passed unanimously.

Motion was made by Commissioner Hunt to approve the Settlement by Stipulation in the tax appeal of Tirth Holdings, L.P., filed at Case No. 2021-3843.

Motion was seconded by Commissioner Smith and passed unanimously.

Motion was made by Commissioner Hunt to approve the Stipulation of Settlement in the tax appeal of Craig W. and Kerri A. Lecrone, filed at Case No. 2021-3587.

Motion was seconded by Commissioner Smith and passed unanimously.

**Tax Refunds:**

Motion was made by Commissioner Smith to approve a 2023 tax refund for Cambria Prime Realty, LLC, Parcel No. 50-004.-160.004, in the amount of \$10,683.58, pursuant to the Court Order entered in Case No. 2022-3048.

Motion was seconded by Commissioner Hunt and passed unanimously.

Motion was made by Commissioner Smith to approve 2022 and 2023 tax refunds for SNA Hospitality, LLC, Parcel No. 50-007.-120.001, in the amounts of \$2,673.44 and \$3,138.45 respectively, pursuant to the Court Order entered in Case No. 2021-3822.

Motion was seconded by Commissioner Hunt and passed unanimously.

**Appointment:**

Motion was made by Commissioner Smith to approve appointing Beth Stem to the Cambria County Drug & Alcohol Advisory Board, for a 3-year term, beginning December 1, 2023, and ending November 30, 2026.

Motion was seconded by Commissioner Hunt and passed unanimously.

**Reappointments:**

Motion was made by Commissioner Smith to approve reappointing Zachariah Itle to the Cambria County Conservation District Board, for a 4-year term, beginning January 1, 2024, and ending December 31, 2027.

Motion was seconded by Commissioner Hunt and passed unanimously.

Motion was made by Commissioner Smith to approve reappointing David Hegemann to the Cambria County Conservation District Board, for a 4-year term, beginning January 1, 2024, and ending December 31, 2027.

Motion was seconded by Commissioner Hunt and passed unanimously.

## **PERSONNEL ACTIONS**

**New Hires:**

Motion was made by Commissioner Smith to hire Lexi Lindrose, Full-Time Adult Probation Officer for Adult Probation, (Paygrade 47-C/\$37,102.13 annually), effective November 27, 2023. (Employment is contingent upon successful completion of pre-employment health screening).

Motion was seconded by Commissioner Hunt and passed unanimously.

Motion was made by Commissioner Smith to hire Marvin Roland, IV, Full-Time Watchman/Custodian for CPC Maintenance, (Paygrade 9-D/\$12.42 per hour), effective November 6, 2023. (Employment is contingent upon successful completion of pre-employment health screening).

Motion was seconded by Commissioner Hunt and passed unanimously.

Motion was made by Commissioner Smith to hire Katelyn Shultz, Full-Time Telecommunicator for the Department of Emergency Services, (Paygrade 35-F/\$17.78 per hour), effective December 4, 2023. (Employment is contingent upon successful completion of pre-employment health screening).

Motion was seconded by Commissioner Hunt and passed unanimously.

Motion was made by Commissioner Smith to hire Carol Knecht, Full-Time Clerk Typist I for the Area Agency on Aging, (Paygrade 7-B/\$23,400.00 annually), effective November 27, 2023. (Employment is contingent upon successful completion of pre-employment health screening).

Motion was seconded by Commissioner Hunt and passed unanimously.

Motion was made by Commissioner Smith to hire Richard Velemirovich, Full-Time Care Manager I for the Area Agency on Aging, (Paygrade 41-F/\$31,200.00 annually), effective November 27, 2023. (Employment is contingent upon successful completion of pre-employment health screening).

**Motion was seconded by Commissioner Hunt and passed unanimously.**

**Motion was made by Commissioner Smith to hire Brenden Crouse, Full-Time Custodian/Maintenance Worker I for Maintenance, (Paygrade 12-B/\$12.63 per hour), effective November 27, 2023. (Employment is contingent upon successful completion of pre-employment health screening).**

**Motion was seconded by Commissioner Hunt and passed unanimously.**

**Transfer:**

**Motion was made by Commissioner Smith to transfer Angela Clark, Full-Time Clerk Typist II for Children & Youth Service, (Paygrade 15-L/\$25,696.58 annually), to Full-Time Clerical Supervisor I for Children & Youth Service, (Paygrade 24-B/\$28,266.16 annually), effective November 27, 2023.**

**Motion was seconded by Commissioner Hunt and passed unanimously.**

**Remove from Payroll:**

**Motion was made by Commissioner Smith to remove Courtney Sable, Full-Time Department Clerk IV for the Prothonotary's Office, (Paygrade 21-B/\$14.14 per hour), effective November 23, 2023.**

**Motion was seconded by Commissioner Hunt and passed unanimously.**

**Motion was made by Commissioner Smith to remove Robert Maticic, III, Full-Time Correctional Officer I for the Prison, (Paygrade 26-A/\$22.95 per hour), effective October 30, 2023.**

**Motion was seconded by Commissioner Hunt and passed unanimously.**

**Motion was made by Commissioner Smith to remove Bruce Wess, Full-Time Custodian/Maintenance Worker I for Maintenance, (Paygrade 12-B/\$12.63 per hour), effective November 1, 2023.**

**Motion was seconded by Commissioner Hunt and passed unanimously.**

**Motion was made by Commissioner Smith to remove Blake Pellegrino, Full-Time Correctional Officer I for the Prison, (Paygrade 26-A/\$22.95 per hour), effective October 25, 2023.**

**Motion was seconded by Commissioner Hunt and passed unanimously.**

**Motion was made by Commissioner Smith to remove David Stephens, Per-Diem Correctional Officer I for the Prison, (Paygrade 26-A/\$14.00 per hour), effective October 26, 2023.**

**Motion was seconded by Commissioner Hunt and passed unanimously.**

**Motion was made by Commissioner Smith to remove Derek Weaver, Full-Time Correctional Officer I for the Prison, (Paygrade 26-A/\$25.52 per hour), effective November 19, 2023.**

**Motion was seconded by Commissioner Hunt and passed unanimously.**

**Motion was made by Commissioner Smith to remove Sheree Law, Full-Time Administrative Secretary for the Prison, (Paygrade 36-C/\$44,946.72 annually), effective November 2, 2023.**

**Motion was seconded by Commissioner Hunt and passed unanimously.**

**Motion was made by Commissioner Smith to remove Walter Strank, Full-Time Maintenance Worker II for Maintenance, (Paygrade 15-I/\$11.56 per hour), effective November 20, 2023.**

**Motion was seconded by Commissioner Hunt and passed unanimously.**

**Salary Correction:**

**Motion was made by Commissioner Smith to approve correcting the salary of Heather Cummings, Full-Time Domestic Relations Clerk III for Domestic Relations, (Paygrade 16-A/\$14.18 per hour), to (Paygrade 16-A/\$14.01 per hour), effective October 30, 2023. (Action originally taken at the Commissioners' Meeting held October 26, 2023).**

**Motion was seconded by Commissioner Hunt and passed unanimously.**

**Rescind:**

**Motion was made by Commissioner Smith to approve rescinding the transfer of David Stephens, Per-Diem Correctional Officer I for the Prison, (Paygrade 26-A/\$14.00 per hour), to Full-Time Correctional Officer I for the Prison, (Paygrade 26-A/\$22.95 per hour), effective November 12, 2023. (Action originally taken at the Commissioners' Meeting held October 26, 2023).**

**Motion was seconded by Commissioner Hunt and passed unanimously.**

**Commissioner Chernisky stated that the next Commissioners' Meeting would be held on Thursday, December 7, 2023, in the Jury Room of the Cambria County Courthouse, at 10:00 a.m.**

**Adjournment:**

**Motion was made by Commissioner Smith to adjourn the meeting.**

**Motion was seconded by Commissioner Hunt and passed unanimously.**

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**Tara N. Keilman, Deputy Chief Clerk**