

CAMBRIA COUNTY BOARD OF COMMISSIONERS

Minutes

March 16, 2023

**Ebensburg, PA
February 22, 2023**

**Commissioners Thomas C. Chernisky, William J. Smith, and Scott W. Hunt
present.**

**Ebensburg, PA
February 23, 2023**

**Commissioners Thomas C. Chernisky, William J. Smith, and Scott W. Hunt
present.**

**Ebensburg, PA
February 24, 2023**

**Commissioners Thomas C. Chernisky, William J. Smith, and Scott W. Hunt
present.**

**Ebensburg, PA
February 27, 2023**

**Commissioners Thomas C. Chernisky, William J. Smith, and Scott W. Hunt
present.**

**Ebensburg, PA
February 28, 2023**

**Commissioners Thomas C. Chernisky, William J. Smith, and Scott W. Hunt
present.**

**Ebensburg, PA
March 1, 2023**

**Commissioners Thomas C. Chernisky, William J. Smith, and Scott W. Hunt
present.**

**Ebensburg, PA
March 2, 2023**

**Commissioners Thomas C. Chernisky, William J. Smith, and Scott W. Hunt
present.**

**Ebensburg, PA
March 3, 2023**

**Commissioners Thomas C. Chernisky, William J. Smith, and Scott W. Hunt
present.**

**Ebensburg, PA
March 6, 2023**

**Commissioners Thomas C. Chernisky, William J. Smith, and Scott W. Hunt
present.**

**Ebensburg, PA
March 7, 2023**

**Commissioners Thomas C. Chernisky, William J. Smith, and Scott W. Hunt
present.**

**Ebensburg, PA
March 8, 2023**

**Commissioners Thomas C. Chernisky, William J. Smith, and Scott W. Hunt
present.**

**Ebensburg, PA
March 9, 2023**

**Commissioners Thomas C. Chernisky, William J. Smith, and Scott W. Hunt
present.**

**Ebensburg, PA
March 10, 2023**

**Commissioners Thomas C. Chernisky, William J. Smith, and Scott W. Hunt
present.**

Ebensburg, PA
March 13, 2023

Commissioners Thomas C. Chernisky, William J. Smith, and Scott W. Hunt present.

Ebensburg, PA
March 14, 2023

Commissioners Thomas C. Chernisky, William J. Smith, and Scott W. Hunt present.

Ebensburg, PA
March 15, 2023

Commissioners Thomas C. Chernisky, William J. Smith, and Scott W. Hunt present.

Commissioners in Session. Commissioners Thomas C. Chernisky, William J. Smith, and Scott W. Hunt were present.

The Commissioners' Meeting was called to Order by President Commissioner Chernisky, at Saint Francis University, DiSepio Institute for Rural Health & Wellness, Scharpf Conference Center, Loretto, at 10:04 a.m.

Motion was made by Commissioner Smith to waive the reading of the Minutes of the meeting held February 22, 2023, but to approve them and place them on file.

Motion was seconded by Commissioner Hunt and passed unanimously.

Public Comment:

Charlie Smedberg stated that he would be submitting a letter to the Commissioners regarding an internal matter at the 911 Center and that he expects a response.

Proclamations were presented for AmeriCorps Week and Pennsylvania 4-H Week.

COMMISSIONERS

Notice of Executive Sessions:

1. March 13, 2023, meeting with Agency Department Heads.
2. March 14, 2023, meeting with Human Resources and Solicitor.

Motion was made by Commissioner Smith to approve participating in the National Opioid Settlements with Teva, Allergan, CVS, Walgreens, and Walmart.

Motion was seconded by Commissioner Hunt and passed unanimously.

Liquid Fuels:

Motion was made by Commissioner Smith to approve 2023 Liquid Fuels Allocations.

Motion was seconded by Commissioner Hunt and passed unanimously.

Invoice:

Motion was made by Commissioner Hunt to approve paying an invoice from the Airborne Public Safety Association, in the amount of \$6,900.00, for registration at an NIST course.

Motion was seconded by Commissioner Smith and passed unanimously.

Amendment:

Motion was made by Commissioner Smith to approve the Amendment with Tyler Technologies to remove Contract Management from the Agreement entered into on June 2, 2022, and add eProcurement.

Motion was seconded by Commissioner Hunt and passed unanimously.

Agreements:

Motion was made by Commissioner Smith to approve the Staffing Agreement with WorkLink Staffing to provide for a seasonal employee for Vector Control.

Motion was seconded by Commissioner Hunt and passed unanimously.

Motion was made by Commissioner Hunt to approve the Memorandum of Agreement with West End Ambulance, d/b/a West End Emergency Medical Services, with regard to Gregory Schilling, II.

Motion was seconded by Commissioner Smith and passed unanimously.

Motion was made by Commissioner Smith to approve the Agreement with the Insurance Buyer’s Council to provide actuarial services for the Workers’ Compensation Self-Insurance Program, for a 3-year term, in the amount of \$7,500.00 annually.

Motion was seconded by Commissioner Hunt and passed unanimously.

Motion was made by Commissioner Smith to approve the Agreement with RBM Voting to provide professional services for the 2023 Primary Election, effective until April 15, 2023, at a rate of \$19,750.00.

Motion was seconded by Commissioner Hunt and passed unanimously.

Motion was made by Commissioner Smith to approve the Advertising Agreement between the Cambria County Transit Authority and the Area Agency on Aging, for a 3-month term, in the amount of \$2,440.14.

Motion was seconded by Commissioner Hunt and passed unanimously.

Motion was made by Commissioner Hunt to approve the Advertising Agreement between Seven Mountains and the Area Agency on Aging, for a 3-month term, in the amount of \$4,800.00.

Motion was seconded by Commissioner Smith and passed unanimously.

Motion was made by Commissioner Hunt to approve the Lease Agreement with Upper Yoder Township, beginning July 1, 2023, and ending June 30, 2038, in the amount of \$33,600.00 annually.

Motion was seconded by Commissioner Smith and passed unanimously.

Contracts (Provided Funding is Available):

Motion was made by Commissioner Smith to approve two (2) Service Contract Amendments for Cambria County Area Agency on Aging Fiscal Year 2022-2023 Budget:

| <u>Vendor</u> | <u>Service Provided</u> | <u>Contract Amount – Original</u> | <u>Contract Amount – Revised</u> |
|---------------|-------------------------|-----------------------------------|----------------------------------|
| ADT, LLC | Provide Medical Alert | \$20,000.00 max | \$45,000.00 max |
| Messina Law | Legal Services | \$12,000.00 max | \$25,000.00 max |

Motion was seconded by Commissioner Hunt and passed unanimously.

Motion was made by Commissioner Smith to approve two (2) Service Contracts for Cambria County Drug & Alcohol Fiscal Year 2022-2023 Budget:

| <u>Vendor</u> | <u>Service Provided</u> | <u>Rate</u> |
|-------------------------------------|-------------------------------|--------------------------------|
| Glendale School District | Vaping Detector Reimbursement | \$20,986.00 |
| Bishop Carroll Catholic High School | SAP Training Reimbursement | \$3,000.00 (3/16/23 – 9/29/23) |

Motion was seconded by Commissioner Hunt and passed unanimously.

Change Order:

Motion was made by Commissioner Smith to approve Change Order No. 1 from MARMAT, Inc., for renovations to the Johnstown Senior Center, in the amount of \$3,970.00, increasing the contract amount from \$479,681.00 to \$483,651.00.

Motion was seconded by Commissioner Hunt and passed unanimously.

Bids:

Motion was made by Commissioner Smith to approve the bid of Pro Disposal of Summerhill, Pennsylvania, for collection and disposal of solid waste and recycled products for Cambria County facilities, for a three-year contract beginning April 1, 2023, and ending March 31, 2026, at the following amounts:

| | |
|----------------|--------------------|
| Year 1: | \$23,815.00 |
| Year 2: | \$24,529.48 |
| Year 3: | \$25,265.46 |

Motion was seconded by Commissioner Hunt and passed unanimously.

Motion was made by Commissioner Smith to approve the bid of Earth Shapers, LLC, Ebensburg, Pennsylvania, for the Rock Barge Loading Project, Glendale Lake - Prince Gallitzin State Park, in the amount of \$205.00 per hour for an excavator and rock truck to move stone from a staging area to the loading dock then load onto a rock barge; not to exceed 100 hours.

Motion was seconded by Commissioner Hunt and passed unanimously.

Motion was made by Commissioner Smith to approve the following bids for the Cambria County Domestic Relations, Day Reporting, and Probation Building Renovations Project:

- 1. General: Brickley Construction, Inc., Portage, Pennsylvania, \$390,000.00.**
- 2. Electrical: Hallstrom-Clark Electric, Inc., DuBois, Pennsylvania, \$232,000.00.**
- 3. Mechanical: MARC Service, Inc., Windber, Pennsylvania, \$355,973.00.**
- 4. Plumbing: Baer Services, Inc., t/a Hinkle Plumbing & Heating, Johnstown, Pennsylvania, \$17,500.00.**

Motion was seconded by Commissioner Hunt and passed unanimously.

Resignation:

Motion was made by Commissioner Smith to approve the resignation of Katie Kinka from the Cambria County General Financing Authority Board, effective immediately.

Motion was seconded by Commissioner Hunt and passed unanimously.

Tax Appeal:

Motion was made by Commissioner Hunt to approve the Settlement by Stipulation in the tax appeal of Transform Sale Company, LLC, filed at No. 2019-4700.

Motion was seconded by Commissioner Smith and passed unanimously.

Tax Exonerations:

Motion was made by Commissioner Smith to approve a tax exoneration for Gary Slagle, for property located at 122 Patrick Drive, Johnstown, 15904, effective January 1, 2023, pursuant to a Disabled Veterans Real Property Tax Exemption Certification issued by the Pennsylvania Department of Military and Veterans Affairs on January 24, 2023.

Motion was seconded by Commissioner Hunt and passed unanimously.

Motion was made by Commissioner Smith to approve a tax exoneration for William Myers, for property located at 116 Sutton Road, Ashville, 16613, effective January 1, 2023, pursuant to a Disabled Veterans Real Property Tax Exemption Certification issued by the Pennsylvania Department of Military and Veterans Affairs on February 14, 2023.

Motion was seconded by Commissioner Hunt and passed unanimously.

Motion was made by Commissioner Smith to authorize and direct the Tax Claim Bureau Director to strike, from the records in her office, taxes plus penalty, interest, and fees assessed against:

| <u>Control No.</u> | <u>Map No.</u> | <u>Assessed Name</u> | <u>Municipality</u> | <u>Exonerate</u> |
|--------------------|-----------------|----------------------|---------------------|---|
| 68-225041 | 68-014.-119.154 | Sell, Mark & Beth | White Township | 2022 taxes. Inactive parcel. Strike-off per Tax Assessment. |

Motion was seconded by Commissioner Hunt and passed unanimously.

Tax Refund:

Motion was made by Commissioner Smith to approve a 2023 tax refund to William Myers, Map No. 20-010.-107.002, in the amount of \$888.04, due to a Property Tax Exemption Certification issued by the Pennsylvania Department of Military and Veterans Affairs on February 14, 2023.

Motion was seconded by Commissioner Hunt and passed unanimously.

PERSONNEL ACTIONS

New Hires:

Motion was made by Commissioner Smith to hire Carly Surkovich, Full-Time Human Resources Generalist for Human Resources, (Paygrade 20-P/\$15.36 per hour), effective March 27, 2023. (Employment is contingent upon successful completion of pre-employment health screening).

Motion was seconded by Commissioner Hunt and passed unanimously.

Motion was made by Commissioner Smith to hire Kassandra Little, Full-Time Adult Probation Officer for Adult Probation, (Paygrade 47-C/\$37,102.13 annually), effective March 20, 2023. (Employment is contingent upon successful completion of pre-employment health screening).

Motion was seconded by Commissioner Hunt and passed unanimously.

Motion was seconded by Commissioner Smith to hire Cori Headrick, Full-Time Adult Probation Officer for Adult Probation, (Paygrade 47-C/\$37,102.13 annually), effective March 20, 2023. (Employment is contingent upon successful completion of pre-employment health screening).

Motion was seconded by Commissioner Hunt and passed unanimously.

Motion was made by Commissioner Smith to hire Megan Bursky, Full-Time Prison Counselor for the Prison, (Paygrade 32-K/\$23.65 per hour), effective March 13, 2023. (Employment is contingent upon successful completion of pre-employment health screening).

Motion was seconded by Commissioner Hunt and passed unanimously.

Motion was made by Commissioner Smith to hire Jovy Decasse, Full-Time Clerk Typist I for BH/ID & EI, (Paygrade 7-B/\$23,400.00 annually), effective March 27, 2023. (Employment is contingent upon successful completion of pre-employment health screening).

Motion was seconded by Commissioner Hunt and passed unanimously.

Motion was made by Commissioner Smith to approve hiring the following individuals as Full-Time Correctional Officer I's for the Prison, (Paygrade 26-A/\$22.95 per hour), effective March 20, 2023. (Employment is contingent upon successful completion of pre-employment health screening).

**Ashton Knox-Bennett
Jestin Pourban
Edward Fockler**

**Milan Young
Dustin Mikolic**

**Allan Zunich
Mattalynn Ross**

Motion was seconded by Commissioner Hunt and passed unanimously.

Motion was made by Commissioner Smith to hire Bruce Wess, Full-Time Custodian/Maintenance Worker I for Maintenance, (Paygrade 12-B/\$12.63 per hour), effective March 20, 2023. (Employment is contingent upon successful completion of pre-employment health screening).

Motion was seconded by Commissioner Hunt and passed unanimously.

Motion was made by Commissioner Smith to hire Joshua Jacoby, Full-Time Watchman/Custodian for Maintenance, (Paygrade 9-D/\$12.42 per hour), effective March 20, 2023. (Employment is contingent upon successful completion of pre-employment health screening).

Motion was seconded by Commissioner Hunt and passed unanimously.

Transfers:

Motion was made by Commissioner Hunt to transfer Brent Michlena, Full-Time Human Resources Generalist for Human Resources, (Paygrade 20-P/\$16.36 per hour), to Full-Time Human Resources Specialist for Human Resources, (Paygrade 59-D/\$35,734.40 annually), effective March 27, 2023.

Motion was seconded by Commissioner Smith and passed unanimously.

Motion was made by Commissioner Hunt to transfer Greg Kutchman, Full-Time Community Service Industrial Arts Coordinator for Adult Probation, (Paygrade 20-I/\$16.83 per hour), to Full-Time Director of Records Storage for Records Storage, (Paygrade 54-E/\$36,756.72 annually), effective March 27, 2023.

Motion was seconded by Commissioner Smith and passed unanimously.

Motion was made by Commissioner Hunt to transfer Beth Gaul, Full-Time Caseworker III for Children & Youth Service, (Paygrade 54-F/\$54,428.14 annually), to Full-Time Caseworker II for BH/ID & EI, (Paygrade 43-C/\$52,183.80 annually), effective March 20, 2023.

Motion was seconded by Commissioner Smith and passed unanimously.

Motion was made by Commissioner Hunt to transfer Christopher Maul, Full-Time Adult Probation Officer for Adult Probation, (Paygrade 47-C/\$63,717.68 annually), to Full-Time Director of the Day Reporting Center for Adult Probation, (Paygrade 87-E/\$66,903.56 annually), effective February 10, 2023.

Motion was seconded by Commissioner Smith and passed unanimously.

Motion was made by Commissioner Hunt to transfer Mylenea White, Full-Time Acting Chief Probation Officer for the Courts, (Paygrade 88-B/\$72,500.00 annually), to Full-Time Chief Probation Officer for the Courts, (Paygrade 88-B/\$72,500.00 annually), effective March 20, 2023.

Motion was seconded by Commissioner Smith and passed unanimously.

Motion was made by Commissioner Hunt to transfer Naomi Brzana, Full-Time Aging Care Manager II for the Area Agency on Aging, (Paygrade 43-D/\$36,067.46 annually), to Full-Time Aging Program Assessor for the Area Agency on Aging, (Paygrade 44-D/\$37,870.83 annually), effective March 20, 2023.

Motion was seconded by Commissioner Smith and passed unanimously.

Motion was made by Commissioner Hunt to transfer Brett Hinterliter, Full-Time Detective for the District Attorney's Office, (Paygrade 35-C/\$53,274.00 annually), to Full-Time Chief County Detective for the District Attorney's Office, (Paygrade 59-D/\$55,937.70 annually), effective February 27, 2023.

Motion was seconded by Commissioner Smith and passed unanimously.

Remove from Payroll:

Motion was made by Commissioner Smith to remove Thomas Anderson, Full-Time Veterans' Affairs Representative for Veterans' Affairs, (Paygrade 23-B/\$13.29 per hour), effective February 27, 2023.

Motion was seconded by Commissioner Hunt and passed unanimously.

Motion was made by Commissioner Smith to remove Richard Hegarty, Full-Time Custodian/Maintenance Worker I for Maintenance, (Paygrade 12-B/\$12.63 per hour), effective February 23, 2023.

Motion was seconded by Commissioner Hunt and passed unanimously.

Motion was made by Commissioner Smith to remove Evan Minor, Full-Time Correctional Officer I for the Prison, (Paygrade 26-A/\$22.95 per hour), effective March 7, 2023.

Motion was seconded by Commissioner Hunt and passed unanimously.

Motion was made by Commissioner Smith to remove David Contorchick, Full-Time Correctional Officer I for the Prison, (Paygrade 26-A/\$22.95 per hour), effective March 7, 2023.

Motion was seconded by Commissioner Hunt and passed unanimously.

Motion was made by Commissioner Smith to remove William Pakstis, Full-Time Fiscal Officer II for Children & Youth Service, (Paygrade 45-D/\$58,127.68 annually), effective April 7, 2023.

Motion was seconded by Commissioner Hunt and passed unanimously.

Rescind:

Motion was made by Commissioner Smith to approve rescinding the hiring of Cecil Keith, Full-Time Caseworker I for Children & Youth Service, (Paygrade 52-C/\$37,050.00 annually), effective March 13, 2023. (Action originally taken at the Commissioners' Meeting held February 22, 2023).

Motion was seconded by Commissioner Hunt and passed unanimously.

Commissioner Chernisky stated that the next Commissioners' Meeting will be held on Thursday, April 13, 2023, at the South Fork Historical Society, South Fork, at 10:00 a.m.

Adjournment:

Motion was made by Commissioner Smith to adjourn the meeting.

Motion was seconded by Commissioner Hunt and passed unanimously.

Tara N. Keilman, Deputy Chief Clerk