

CAMBRIA COUNTY BOARD OF COMMISSIONERS

Agenda

June 13, 2024
10:00 a.m.

Pledge of Allegiance.

Call to Order.

Public Comment.

Approve the Minutes of the Commissioners' Meeting held May 23, 2024.

COMMISSIONERS

Notice of Executive Sessions:

1. June 10, 2024, meeting with Agency Department Heads.
2. June 11, 2024, meetings with Human Resources and Solicitor.

Proclamation:

Approve a Proclamation for Child Welfare Appreciation Week.

Plan:

Approve the Emergency Operations Plan for the Cambria County Court Annex.

Deed:

Approve the Quit Claim Deed with the Johnstown Redevelopment Authority for property known as Parcel No. 77-004.-111.000.

Grant:

Approve applying for a grant, through the Commonwealth of Pennsylvania, Pennsylvania Commission on Crime and Delinquency, to be used for a national incident-based reporting system by the Cambria County Detective's Bureau, in the amount of \$37,595.00.

Agreements:

Approve the Agreement with the Johnstown Redevelopment Authority to convey properties known as Tax Map Nos. 73-001.-402.000, 73-001.-403.000, and 76-003.-151.000.

Approve the Agreement with Peniel Drug/Alcohol Treatment Center to provide court-ordered inpatient drug and alcohol treatment at a rate of \$1,800.00 per month, per patient, effective July 1, 2024, through June 30, 2025.

Approve the Senior Community Center Grant Agreement with the Commonwealth of Pennsylvania, Department of Aging, in the amount of \$52,829.00, for a walk-in cooler at the Johnstown Senior Center.

Approve the Short-Term Lease Payment Agreement with Jason Riligio, for property located at 1344 Maryland Avenue, Johnstown, in the amount of \$650.00 per month.

Approve the Agreement with Timothy G. Caroff Title Abstracting to provide title abstracting services for the Cambria County Tax Claim Bureau, at a rate of \$225.00 per title search for 3 hours of time or \$300.00 per title search for anything over 3 hours of time, beginning June 13, 2024, and ending June 12, 2025.

Contracts (Provided Funding is Available):

Approve one (1) Service Contract for Cambria County BH/ID & EI, Fiscal Year 2023-2024.

<u>Vendor</u>	<u>Service Provided</u>	<u>Amount</u>
OneWell, LLC	Additional support in the medical environment for when medical staff is unable to provide for consumer due to their unique behavior or physical needs.	\$14,433.12

Approve one (1) Service Contract for Cambria County BH/ID & EI, Fiscal Year 2024-2025.

<u>Vendor</u>	<u>Service Provided</u>	<u>Amount</u>
Service Assessment & Management, Inc.	To provide support coordination to individuals of Cambria County in accordance with ODP Support Coordination Services Bulletin #00-10-06 in addition to providing support to the County Administrative Entity.	\$30,000.00

Approve one (1) Service Contract for Cambria County Children & Youth Service, Fiscal Year 2024-2025.

<u>Speak Write</u>	
<u>Service Provided – Foreign Language Translation</u>	<u>Rate</u>
General Transcription	\$.015/word
Legal Transcription	\$.015/word
Multi- Speaker Transcription	\$0.0225/word
Spanish Translation	\$9.00/audio minute

Bid:

Approve the bid of Berkebile Excavating Co., Inc., Tire Hill, Pennsylvania, for the Johnstown Sidewalk Improvement Project, in the amount of \$274,720.00, to include the following work.

Base Bid – Sidewalk, ADA ramp, and curb replacement along Franklin Street from the Post Office to Washington.

Alternate 1 – Sidewalk, driveway aprons, and curb replacement along Washington Street from Franklin Street to 512 Washington Street.

Alternate 2 – Sidewalk, driveway aprons, and curb replacement along Washington Street in front of the County Service Offices.

Alternate 3 – Flagpole installation including foundation, slab, and bollards.

PERSONNEL ACTIONS

New Hires:

- 1. Stephanie Martin, Full-Time Fiscal Specialist for the Prison, (Paygrade 30-V/\$15.15 per hour), effective June 24, 2024. (Employment is contingent upon successful completion of pre-employment health screening).**
- 2. Sarah Rodgers, Full-Time Clerk Typist I for the Area Agency on Aging, (Paygrade 7-B/\$24,199.50 annually), effective June 17, 2024. (Employment is contingent upon successful completion of pre-employment health screening).**
- 3. Alanna Bates, Full-Time Caseworker I for Children & Youth Service, (Paygrade 52-C/\$37,713.00 annually), effective June 17, 2024. (Employment is contingent upon successful completion of pre-employment health screening).**

Transfers:

- 1. Alyson Bodenschatz, Full-Time Domestic Relations Clerk II for Domestic Relations, (Paygrade 12-A/\$14.20 per hour), to Full-Time Domestic Relations Clerk III for Domestic Relations, (Paygrade 16-A/\$14.91 per hour), effective June 17, 2024.**
- 2. Breanna Kirsch, Full-Time Department Clerk II for the Register of Wills Office, (Paygrade 9-E/\$14.34 per hour), to Full-Time Department Clerk III for the Register of Wills Office, (Paygrade 15-E/\$15.06 per hour), effective June 17, 2024.**
- 3. Mark Sanford, Jr., Full-Time Lieutenant for the Prison, (Paygrade 67-C/\$58,891.04 annually), to Full-Time Captain for the Prison, (Paygrade 70-A/\$63,115.52 annually), effective July 7, 2024.**
- 4. Eric Wysong, Full-Time Acting Lieutenant for the Prison, (Paygrade 67-C/\$58,891.04 annually), to Full-Time Lieutenant for the Prison, (Paygrade 67-C/\$58,891.04 annually), effective July 7, 2024.**
- 5. Jaeanne Mikitko, Full-Time Clerk Typist I/Float for Voter Registration, (Paygrade 3-E/\$12.67 per hour), to Full-Time Clerk Typist II/Float for Voter Registration, (Paygrade 9-K/\$13.30 per hour), effective June 17, 2024.**
- 6. Stephanie Schenk, Full-Time Department Clerk III for the Prothonotary's Office, (Paygrade 15-E/\$13.68 per hour), to Full-Time Second Deputy for the Prothonotary's Office, (Paygrade 48-F/\$14.47 per hour), effective June 17, 2024.**

7. Michael Range, Full-Time Case Aide I for the Area Agency on Aging, (Paygrade 15-W/\$26,174.50 annually), to Full-Time Care Manager I for the Area Agency on Aging, (Paygrade 41-F/\$31,531.50 annually), effective June 17, 2024.

Remove from Payroll:

1. James Corran, Full-Time Chief Watchman/Custodian for Maintenance, (Paygrade 15-B/\$20.00 per hour), effective June 8, 2024.

2. Arlene Gergely, Full-Time Correctional Officer I for the Prison, (Paygrade 26-A/\$26.29 per hour), effective June 29, 2024.

3. Dorothy Gustkey, Full-Time Telecommunicator for the Department of Emergency Services, (Paygrade 35-F/\$17.78 per hour), effective June 3, 2024.

4. Kaytlyn Smolen, Full-Time Legal Secretary for Juvenile Court, (Paygrade 23-C/\$13.65 per hour), effective June 6, 2024.

5. Richard Sobecky, Full-Time Captain for the Prison, (Paygrade 70-A/\$63,115.52 annually), effective June 12, 2024.

6. Donald Knopsnyder, Full-Time Caseworker II for BH/ID & EI, (Paygrade 43-C/\$48,214.14 annually), effective June 29, 2024.

7. Tiffany Kephart, Full-Time Domestic Relations Clerk I for Domestic Relations, (Paygrade 6-C/\$12.59 per hour), effective June 21, 2024.

The next regularly scheduled Commissioners' Meeting will be held on Thursday, June 27, 2024, at 10:00 a.m., at Duman Lake County Park, Pavilion No. 10.

Adjournment.