

PRISON BOARD MINUTES

July 10, 2024

Board Members Present:

Edward Cernic, Jr., Controller
Thomas C. Chernisky, Commissioner
Linda Rovder Fleming, President Judge
Scott W. Hunt, President Commissioner
Gregory J. Neugebauer, District Attorney
Keith Rager, Commissioner

Others Present:

Chris Smith, Warden
Craig Descavish, First Deputy Warden
George Rozum, Second Deputy Warden
Scott Fye, Detective

Pledge of Allegiance.

Commissioner Rager called the Meeting to order at 10:30 a.m., at the Cambria County Prison, Ebensburg, Pennsylvania.

Motion was made by District Attorney Neugebauer to approve the Minutes of the Meeting held on June 12, 2024.

Motion was seconded by Commissioner Chernisky and passed unanimously.

Public Comment:

Etta Albright spoke regarding a death that occurred at the Prison.

Presentation and Approval of Invoices:

Controller Cernic presented the following bills and Invoice Status Report for approval:

Prison bills paid after the Meeting held June 12, 2024:

Retirement Fund	\$31,566.11
Retirement Fund	\$29,578.77
UPMC Health Plan	\$94,183.75
UPMC Health Plan	\$1,854.61
UPMC Dental	\$81.30
Symetra Life Insurance	\$520.22
GC Pivotal	\$237.58
Germ Solutions	\$1,016,108.00
Ricoh	\$460.37
Wells Fargo	\$445.30
United Energy	\$862.43
Workplace Health	\$60.00
Shane Davis	\$167.50
Alex Nagle	\$100.50
Penelec	\$21,455.86
Total:	\$1,197,682.30

Invoice Status Report:

July 5, 2024, 81 Invoices Totaling	\$354,626.04
Canteen Fund Bills Paid after June, 2024, Meeting	\$1,427.78
Canteen Fund Bills to be Paid	\$66,437.69

Motion was made by Controller Cernic to approve the bills and the Invoice Status Report.

Motion was seconded by Judge Fleming and passed unanimously.

Warden's Report:

Personnel:

- 1. Ivan Heresco, remove Full-Time Correctional Officer I, effective June 24, 2024.**
- 2. Chaney Pugh, remove Full-Time Correctional Officer I, effective July 1, 2024.**
- 3. Ashtyn Mills-Mrozek, remove Per-Diem Correctional Officer I, effective July 1, 2024.**
- 4. Richard Corson, transfer from Per-Diem Correctional Officer I to Full-Time Correctional Officer I, effective July 8, 2024.**

Warden Smith reported:

- 1. MAJOR MAINTENANCE/FACILITIES UPDATES:**
 - a. Kronos Time Keeping Software – A July go-live date is still anticipated to coincide with Munis.**
 - b. Air Purification System – The project is currently in the data collection/air monitoring phase. Germ Solutions is scheduled to come to the Facility on July 8, 2024.**
 - c. Kitchen Vents – The annual commercial cleaning of the kitchen hood vents was completed on June 18, 2024, and June 19, 2024, by Premier Cleaning and Restoration.**
 - d. Generator – The biannual inspection of the generator was completed on June 6, 2024. The generator passed inspection, and the fuel was also treated at that time.**
- 2. One June 19, 2024, the Prison hosted a Taser Instructor Course presented by Axon Enterprises, the manufacturer of Taser. Approximately 25 individuals from Pennsylvania and neighboring states attended the course. As a benefit of hosting, Director Greathouse was able to attend the course for free.**
- 3. On July 2, 2024, a meeting was held with Prison Administration, all District Magistrates, Judges Fleming and Bernstein, Nicole Arrington, District Attorney Neugebauer, and Chief Public Defender Feist concerning changes related to court proceedings being done via video. As a result of this meeting, and in accordance with current state statute, the polycom will now only be used for a very limited number of hearings, and the majority of court proceedings will be conducted in person. Although scheduling conflicts will never be completely eliminated, the District Magistrates are going to work together to try to limit them in an attempt to reduce the amount of Prison staff required to provide transports. Although steps are being taken, an increase is anticipated in the Prison's overtime costs due to transports.**

In addition, Counselor Smick, who was overseeing the video proceedings at the Prison on a daily basis, will now resume his primary role as Corrections Counselor, and the polycom room will not be staffed regularly. Some additional proceedings, (attorney Zoom calls, PSIs, etc.), will also be moved to in-person. Due to the limited number of proceedings

that will be conducted via video, each individual counselor will now schedule and oversee the proceedings for their own caseload.

4. Prison and medical administration are scheduled to attend a webinar being held by the Department of Justice, on July 23, 2024, regarding Correctional Facilities Obligation to Provide Medications for Opioid Use Disorder Under the Americans with Disabilities Act. Currently, the MAT Program fulfills the requirements set forth under this Act. The invitation for the webinar was also forwarded to Ronald N. Repak, Solicitor, in the event that he wanted to attend.

5. Three thank-you letters were received from communities that received work performed by the inmate work crew. Copies were provided in the Board's packets.

Statistical Report:

Report is attached.

June, 2024

Average Daily Population for June, 2024	377
Housing Revenue for June, 2024	\$218,592.00
Year to Date Revenue as of June, 2024	\$1,273,519.50

Food Service Report:

None.

Medical Report:

Attached.

Training:

The following staff training was completed during the month of June, 2024:

1. Five (5) administrative staff completed re-certifications in Taser, CPR/AED, and Oleoresin-capsicum.
2. A Taser Instructor Level Certification course was hosted at the Facility, on June 18, 2024. Director Greathouse received Instructor Re-certification along with several personnel from various other agencies.
3. Cambria County Prison Basic Training Academy No. 24-02 is slated to begin on July 8, 2024. There are 10 Cambria officers and one (1) Indiana officer attending.

Recruitment: Interviews and hiring processes were completed for 10 new full-time officers.

Misconduct Report:

There was no information to report.

Miscellaneous:

None.

Motion was made by District Attorney Neugebauer to approve the Warden's Report.

Motion was seconded by Commissioner Chernisky and passed unanimously.

Adjournment:

Motion was made by Commissioner Rager to adjourn the meeting.

Motion was seconded by Commissioner Hunt and passed unanimously.

Alex M. Ashcom, Chief Clerk