

CAMBRIA COUNTY BOARD OF COMMISSIONERS

Salary Board

May 22, 2025

10:00 a.m.

Pledge of Allegiance.

Moment of Silence.

Call to Order.

Public Comment.

Approve the Salary Board Minutes of May 8, 2025.

Create:

1. Per-Diem Clerk for the Recorder of Deeds Office, (Paygrade 003-T/\$12.00 [1000 hours] per hour), effective May 12, 2025.

Adjournment.

CAMBRIA COUNTY BOARD OF COMMISSIONERS

Agenda

May 22, 2025

10:00 a.m.

Call to Order.

Public Comment.

Approve the Minutes of the Commissioners' Meeting held May 8, 2025.

COMMISSIONERS

Notice of Executive Sessions:

- 1. May 19, 2025, meeting with Agency Department Heads.**
- 2. May 19, 2025, meetings with Human Resources and the Solicitor.**

Proclamations:

Approve a Proclamation for National Emergency Medical Services Week – May 18, 2025, through May 24, 2025.

Approve a Proclamation recognizing the 150th anniversary of the Greater Johnstown Lodge No. 538 of Free and Accepted Masons.

Municipal Infrastructure Assistance Program:

Approve awarding the following amounts, from Act 89 Fee for Local Use Funds, to the listed municipalities:

Southmont Borough – Paving	\$20,400.00
Summerhill Township – Willow Beach Road	\$34,960.00
West Taylor Township – Iron Street Bridge	\$50,000.00

Approve awarding \$626,010.00 to East Taylor Township, for the Hunt Road Bridge, from Act 13 Restricted Highway Use Funds.

Letters of Intent:

Approve authorizing a letter of intent be sent to Madison Energy Infrastructure, of McLean, Virginia, to install net-metered photovoltaic arrays, to power the Cambria County Prison and adjacent facilities, at a rate of 5.6 cents per kilowatt hour delivered.

Approve authorizing a letter of intent be sent to Solar Landscape, of Asbury Park, New Jersey, for a land-lease agreement to install photovoltaic arrays, on an estimated 35 acres at a rate of \$9,960.00 per megawatt (DC) collected at the site.

Agreements:

Approve the Community Development Block Grant Program Agreement, No. C000093878, with the Commonwealth of Pennsylvania, Department of Community and Economic Development, in the amount of \$648,047.00, beginning May 22, 2025, and ending April 22, 2029.

Approve the Bill of Sale, Release, and Indemnity Agreement with the Western PA Regional Urban Search and Technical Rescue, to transfer a 2003 GMC Search and Rescue Truck.

Approve leasing four (4) parking spaces from the City of Johnstown, to be used by the District Attorney's Office, at a rate of \$30.00 per space, per month.

Approve the Service Agreement with Motorola Solutions, to service and maintain the Genesis System, beginning May 1, 2025, and ending April 30, 2028, in the amount of \$47,235.12 annually, pending Solicitor approval.

Contracts (Provided Funding is Available):

Approve one (1) Service Contract for Cambria County BHDS Fiscal Year 2024-2025.

<u>Vendor</u>	<u>Service Provided</u>	<u>Amount</u>
1 st Summit Arena at the Cambria County War Memorial	Safe Place Initiatives will keep youth engaged and involved in positive activities throughout the community.	\$112,000.00

Approve one (1) Service Contract for Cambria County Children & Youth Service Fiscal Year 2024-2025.

Terry O'Hara, Ph.D.
Licensed Psychologist

<u>Service Provided</u>	<u>Rate</u>
Individual Evaluations of Children, Adolescents, and Adults	\$600.00/per evaluation
Interactional/Bonding Evaluations	\$600.00/per evaluation
Court Testimony (includes preparation and testimony)	\$300.00/per hour
No-Show Fee (If there is not a cancellation 48 hours in advance)	\$150.00/per evaluation
Travel Fee	\$150.00/per hour

Approve one (1) Service Contract for Cambria County Area Agency on Aging Fiscal Year 2025-2026.

<u>Vendor</u>	<u>Service Provided</u>	<u>Amount</u>
Cambria County Transit Authority	Provide transportation to qualifying residents age 65 and older.	\$210,000.00 max

Approve one (1) Service Contract for Cambria County Children & Youth Service Fiscal Year 2025-2026.

Speak Write	
Service Provided – Foreign Language Translation	Rate
General Transcription	\$.015/word
Legal Transcription	\$.015/word
Multi- Speaker Transcription	\$0.0225/word
Spanish Translation	\$9.00/audio minute

Tax Credit:

Approve a 2025 tax credit to CK Capital, LLC, Tax Map No. 08-021.-152.000, in the amount of \$10,685.67.

Tax Appeal:

Approve the Settlement by Stipulation prepared in the tax appeal of Metropolitan Life Insurance Company, filed at No. 2023-3140.

Agreement Correction:

Approve correcting the amount due to Zelenkofske Axelrod, LLC, to provide audits for the Register of Wills, Clerk of Courts, Probation Office Adult Intermediate Punishment Unit, Recorder of Deeds, Prothonotary, Prison Canteen Fund, and the Prison Resident Fund, as of December 31, 2024, from \$30,600.00 to \$31,000.00. (Action originally taken at the Commissioners' Meeting held March 13, 2025).

PERSONNEL ACTIONS

New Hires:

- 1. Alivia Borlie, Per-Diem Clerk for the Recorder of Deeds Office, (Paygrade 003-T/\$12.00 [1000 hours] per hour), effective May 12, 2025. (Employment is contingent upon successful completion of pre-employment health screening).**
- 2. Sarah Balsinger, Full-Time Court Investigator for the Courts, (Paygrade 38-B/\$15.00 [1820 hours] per hour), effective May 27, 2025. (Employment is contingent upon successful completion of pre-employment health screening).**
- 3. Joshua Little, Full-Time Adult Probation Officer for Adult Probation, (Paygrade 47-C/\$38,302.13 [1820 hours] annually), effective June 9, 2025. (Employment is contingent upon successful completion of pre-employment health screening).**
- 4. Denise Adams, Full-Time Department Clerk III for the Prothonotary's Office, (Paygrade 15-E/\$13.85 [1820 hours] per hour), effective May 27, 2025. (Employment is contingent upon successful completion of pre-employment health screening).**

Transfers:

1. Kolbe Brothers, Per-Diem Correctional Officer I for the Prison, (Paygrade 13-G/\$20.00 [1000 hours] per hour), to Full-Time Correctional Officer I for the Prison, (Paygrade 26-A/\$24.29 [2080 hours] per hour), effective May 25, 2025.
2. John Briel, Full-Time Correctional Officer II for the Prison, (Paygrade 38-A/\$27.83 [2080 hours] per hour), to Full-Time Lieutenant for the Prison, (Paygrade 67-C/\$61,179.04 [2080 hours] annually), effective May 18, 2025.
3. Patti Koeck, Full-Time Clerk Typist II for BHDS, (Paygrade 15-L/\$30,712.50 [1820 hours] annually), to Full-Time Clerk Typist III for BHDS, (Paygrade 21-C/\$32,248.06 [1950 hours] annually), effective June 23, 2025.
4. Cheryl Bennett, Full-Time Social Services Aide I for Children & Youth Service, (Paygrade 15-V/\$30,225.00 [1820 hours] annually), to Full-Time Caseworker I for Children & Youth Service, (Paygrade 52-C/\$43,192.50 [1950 hours] annually), effective May 27, 2025.

Remove from Payroll:

1. Brian Duman, Full-Time Correctional Officer I for the Prison, (Paygrade 26-A/\$25.32 [2080 hours] per hour), effective May 14, 2025.
2. Merlene Sanders, Full-Time Office Manager for Juvenile Probation, (Paygrade 36-A/\$43,589.00 [1820 hours] annually), effective June 7, 2025.
3. Jeffrey Keiper, Full-Time Casework Supervisor for BHDS, (Paygrade 57-F/\$78,154.69 [1950 hours] annually), effective May 24, 2025.

Rescind:

1. Approve rescinding the hiring of Lacey Scribe, Per-Diem Correctional Officer I for the Prison, (Paygrade 13-G/\$18.00 [1000 hours] per hour), effective May 12, 2025. (Action originally taken at the Commissioners' Meeting held May 8, 2025).

The next regularly scheduled Commissioners' Meeting will be held on Thursday, June 12, 2025, at 10:00 a.m., at the Bottle Works AmeriServ Activities Center, 413 Third Avenue, Johnstown.

Adjournment.