

CAMBRIA COUNTY BOARD OF COMMISSIONERS

Salary Board

**July 24, 2025
10:00 a.m.**

Pledge of Allegiance.

Moment of Silence.

Call to Order.

Public Comment.

Approve the Salary Board Minutes of July 10, 2025.

Abolish:

- 1. One (1) Full-Time Clerk Typist II for the Area Agency on Aging, (Paygrade 15-L/\$45,882.82 [1950 hours] annually), effective July 19, 2025.**
- 2. One (1) Full-Time Administrative Officer I for the Area Agency on Aging, (Paygrade 49-I/\$72,591.80 [1950 hours] annually), effective July 19, 2025.**
- 3. One (1) Full-Time Clerk Typist III for the Recorder of Deeds Office, (Paygrade 15-D/\$14.73 [1820 hours] per hour), effective July 28, 2025.**

Create:

- 1. One (1) Full-Time UPI Assistant/Clerk III for the Recorder of Deeds Office, (Paygrade 16-C/\$15.47 [1820 hours] per hour), effective July 28, 2025.**

Adjournment.

CAMBRIA COUNTY BOARD OF COMMISSIONERS

Agenda

**July 24, 2025
10:00 a.m.**

Call to Order.

Public Comment.

Approve the Minutes of the Commissioners' Meeting held July 10, 2025.

COMMISSIONERS

Notice of Executive Sessions:

- 1. July 21, 2025, meeting with Agency Department Heads.**
- 2. July 22, 2025, meetings with Human Resources and the Solicitor.**

Proclamation:

Approve a Proclamation for Pennsylvania Donor Day.

Amendment:

Approve the Amendment to Title XIX Agreement No. 4100089128 with the Commonwealth of Pennsylvania, Department of Aging, to extend the term until September 30, 2025, in the amount of \$3,970.00.

Agreements:

Approve the Pass-Through Contract Agreement between Victim Services, Inc., and the Cambria County District Attorney's Office, to provide the following under the STOP Formula Grant 2025-2027 funds:

County-Employed STOP Assistant District Attorney - \$31,250.00 per year for a total amount not to exceed of \$93,750.00.

County-Employed STOP Detective - \$29,812.00 per year for a total amount not to exceed of \$89,436.00.

Approve the Farm Lease Agreement with Kelly Hite, for property located at 525 Manor Drive, beginning August 1, 2025, and ending December 31, 2027, in the amount of \$2,600.00 per year.

Approve the Agreement with Breaking the Barriers to provide staffing and resources required for housing and case management services as provided under the COSSUP Grant, beginning July 11, 2025, and ending September 30, 2026, or until all funds have been expensed for the program, whichever is sooner.

Approve Residential Leases, and relevant Addendums, with Nathan Haskins d/b/a Berskins, LLC, for properties located at 60 Fairfield Avenue, Apt. No. 1, Johnstown, 15906, and 60 Fairfield Avenue, Apt. No. 2, Johnstown, 15906, beginning July 11, 2025, and ending July 31, 2026, in the amount of \$625.00 per month, per location.

Approve the Short-Term Lease Payment Agreements with Speicher Select Properties, LLC, with respect to the COSSUP Grant, for properties located at 60 Fairfield Avenue, Apt. No. 1, Johnstown, 15906, and 60 Fairfield Avenue, Apt. No. 2, Johnstown, 15906, in the amount of \$625.00 per month, per location.

Approve the Short-Term Lease Payment Agreements with Blackstone Capital, with respect to the COSSUP Grant, for properties located at 528 Pine Street, Upper Level, Johnstown, 15902, 364 1/2 Corrine Avenue, Johnstown, 15906, and 364 Corrine Avenue, Johnstown, 15906, in the amount of \$900.00 per month, per location.

Approve the Short-Term Lease Payment Agreement with Jason Riligio, with respect to the COSSUP Grant, for property located at 1344 Maryland Avenue, Johnstown, 15906, in the amount of \$650.00 per month.

Contracts (Provided Funding is Available):

Approve one (1) Service Contract Amendment for Cambria County BHDS Fiscal Year 2024-2025.

<u>Vendor</u>	<u>Service Provided</u>	<u>Amount</u>
C&S Contract Speech Language Pathology Services, Inc., d/b/a Blair Therapies	Provide pediatric physical/occupational therapies, speech therapy, social work, and special instruction for behavior, hearing, and vision.	From: \$15,000.00 To: \$31,215.00

Approve one (1) Service Contract Amendment for Cambria County Drug & Alcohol Fiscal Year 2024-2025.

<u>Vendor</u>	<u>Service Provided</u>	<u>Amount</u>
Pinnacle Treatment Center PA-III, LLC d/b/a Alliance Medical Services, Inc.	Same as originally approved. Extending contract term until 12/31/25.	No change

Approve one (1) Service Contract Amendment for Cambria County Children & Youth Service Fiscal Year 2025-2026.

<u>Computer Aid, Inc. (CAI)</u>	
<u>Service Provided</u>	<u>Rate</u>
Professional Fiscal Consulting Services: (Up to a total of 1800 hours)	Rate: \$110.00/hour Maximum of \$198,000.00

Approve three (3) Service Contracts for Cambria County BHDS Fiscal Year 2025-2026.

<u>Vendor</u>	<u>Service Provided</u>	<u>Amount</u>
Cambria Residential Services, Inc.	Community residential rehabilitation service for Intellectual Disabilities. Utilizes normal homelike settings with an emphasis on social integration.	\$172,447.00
Breaking the Barriers	Provide crisis intervention services and emergency services.	\$350,000.00
Rebekah Manor Wellness Community	Supported structured living arrangement services for mentally ill elderly adults with a primary diagnosis of mental health.	\$159,560.00

Approve five (5) Service Contracts for Cambria County Children & Youth Service Fiscal Year 2025-2026.

CSI-Corporate Security and Investigations

<u>Service Provided</u>	<u>Rate</u>
<u>Locate Services</u> – Locate missing or runaway youth, parents, families, or any individual identified by the county agency as needing to be located	\$110.00/hour
<u>Safety Monitoring</u> – Child abuse prevention service utilized for high-risk situations. Available 24/7, video verification provided, when applicable.	\$110.00/hour
<u>Investigation Support</u> – Conduct investigation interview, inter-agency collaboration, caseworker field support, and assist in gathering facts.	\$110.00/hour
<u>Human Trafficking Investigations</u> – CSEC screenings and assessments, inter-agency collaboration, victim advocacy, and support.	\$110.00/hour
<u>Multi-Disciplinary Investigation Team</u> -Preparation, facilitation, and follow-up of MDIT meetings. Child Fatality/Near Fatality, Human Trafficking - Complex case meetings.	\$110.00/hour
<u>Family Finding Database Report</u> – Comprehensive database report on each kin located throughout the family-finding process.	\$36.75/per kin
<u>Family Finding and Engagement</u> – Record reviews, background search, engagement interviews with all identified individuals. Development of genogram and family-finding reports. Collaboration with child welfare.	\$110.00/hour
<u>Father Engagement</u> – Engagement with fathers in case planning. Assist in addressing barriers to engagement.	\$110.00/hour
<u>Transportation of Complex Youth</u> – Door-to-door transportation of youth with complex or challenging behavioral health needs. (Two CSI employees required to transport, unless County staff is present).	\$110.00/hour per CIS staff
<u>Process Serve</u> – Deliver and serve documents to individuals identified by the County agency.	\$110.00/hour
<u>Youth Support During Placement Waiting Period</u> – Supervision, basic needs support, and engagement with the youth who are awaiting a placement resource.	\$110.00/hour
<u>County Specific Special Request</u> – Support service designed at the request of the County agency to meet the Agency's individual need.	Rate determined upon specific service
<u>Reimbursement of Fees and Expenses</u> – Reimbursement to CSI of fees or expenses acquired while conducting the service offering, i.e., hotel fees, tolls, parking fees.	Prior approval from County agency required
<u>Mileage</u> – When applicable, mileage invoiced at federal rate.	Travel outside County lines will require prior County agency approval

KidsPeace National Centers, Inc.

<u>Cert No.</u>	<u>Unit ID</u>	<u>Service Provided</u>	<u>Rate</u>
	AA	Residential Treatment	\$633.54 per diem
207040	AA	Diagnostic	\$633.54 per diem
	SA	Clinical Shelter	\$802.23 per diem
		Personal Care Costs	\$3.00 per diem
		One-on-One Services	\$72.00 per hour
207090 302710 141870 352290 112270 239140 352330 206210 239120 352310	EE	Regular Foster Care – 10-18 years	\$130.77 per diem
207090 302710 141870 352290 112270 239140 352330 206210 239120 352310	BB	Specialized Foster Care	\$128.47 per diem
207090 302710 141870 352290 112270 239140 352330 206210 239120 352310	AA	Intensive Foster Care – 0-9 years	\$130.45 per diem
207090 302710 141870 352290 112270 239140 352330 206210 239120 352310	DD	Regular Foster Care – 0-9 years	\$120.49 per diem
		Aftercare Services	\$72.00 per hour
		Mileage (in excess of 100 miles roundtrip)	Current IRS Rate
		Lodging	\$100.00 per night (plus tax)
		Meals & Other Subsistence Expenses	State Minimum Rates
		Staffing Expenses – Direct Care Staff (minimum 4 hours)	\$50.00 per hour
		Staffing Expenses – Clinical Staff (minimum 4 hours)	\$100.00 per hour
		Staffing Expenses – Medical Staff (minimum 4 hours)	\$200.00 per hour

Homady & Corcoran, LLC

<u>Service Provided</u>	<u>Rate</u>
<u>Legal Representation</u>	\$90.00/hour
<u>Legal Consultation</u>	\$90.00/hour
<u>Staff Training</u>	\$90.00/hour

Children's Aid Home Programs of Somerset County, Inc.

<u>Cert No.</u>	<u>Unit ID</u>	<u>Service Provided</u>	<u>Rate</u>
312330	FC	CAHP - Foster Family Care	\$86.21/day
312340	CD	CAHP-Community-Based Residential	\$155.10/day

National Mentor Healthcare, LLC d/b/a Pennsylvania MENTOR

<u>Cert No.</u>	<u>Unit ID</u>	<u>Service Provided</u>	<u>Rate</u>
347830	FC	Foster Family Care	\$112.43/day
	SD	Treatment Foster Care – Transition/Step	\$126.83/day
	PR	Pre-Placement Respite	\$104.99/day
	RC	Respite Care	\$104.52/day
	ER	Emergency Respite	\$131.79/day
354900	RR	Community Residential Rehab (Treatment Only)	\$243.50/day
	RB	Community Residential Rehab Room and Board	\$67.13/day
	RA	Community Residential Rehab (Treatment)	\$298.93/day

Change Orders:

Approve the following change orders of Berkebile Excavating Company, Inc., with regard to the Sidewalk Improvement Project at the Central Park Complex Building:

Change Order No. 2 – Replace Additional Concrete Area \$20,890.00
Change Order No. 3 – Quantity Reconciliation for Closeout (\$21,543.00)

New Contract Price \$286,586.00

Approve the following change orders of Site & Stream, LLC, with regard to the Victor No. 10 Mine Discharge Pipeline Project:

Change Order No. 1 – Additional Pipe \$2,960.00
Change Order No. 2 – Additional Materials and Labor \$3,790.00

New Contract Price \$261,510.00

Tax Refund:

Approve a 2025 tax refund to Hoss’s Restaurant Operations, Inc., pursuant to the Court Order entered at 2024-3704, for property located at Map No. 50-007.-120.003, in the amount of \$7,178.69.

Tax Exoneration Correction:

Approve correcting the amount of unpaid taxes and penalties, for property located at 237 Fayette Street, in Westmont Borough, from \$973.50 to \$1,375.37. (Action originally taken at the Commissioners’ Meeting held July 10, 2025).

PERSONNEL ACTIONS

New Hires:

- Suzanne Hall, Per-Diem DUI Instructor for Court Special Administration, (Paygrade 32-W/\$100.00 [1000 hours] per class), effective June 30, 2025. (Employment is contingent upon successful completion of pre-employment health screening).**

- 2. Thomas Swope, IV, Full-Time Clerk Stenographer I for the District Attorney's Office, (Paygrade 5-B/\$12.96 [1820 hours] per hour), effective August 4, 2025. (Employment is contingent upon successful completion of pre-employment health screening).**
- 3. Brian Boone, Full-Time Caseworker I for BHDS, (Paygrade 41-E/\$40,131.00 [1950 hours] annually), effective August 18, 2025. (Employment is contingent upon successful completion of pre-employment health screening).**
- 4. Ariel Baker, Full-Time Accountant I for BHDS, (Paygrade 43-H/\$41,125.50 [1950 hours] annually), effective August 4, 2025. (Employment is contingent upon successful completion of pre-employment health screening).**
- 5. Cheryl Burns, Full-Time Domestic Relations Clerk I for Domestic Relations, (Paygrade 6-C/\$13.00 [1820 hours] per hour), effective August 18, 2025. (Employment is contingent upon successful completion of pre-employment health screening).**
- 6. Marci Bush, Full-Time Clerk Typist I for Children & Youth Service, (Paygrade 7-B/\$29,250.00 [1950 hours] annually), effective September 1, 2025. (Employment is contingent upon successful completion of pre-employment health screening).**
- 7. Sean White, Full-Time Clerk Typist I for Children & Youth Service, (Paygrade 7-B/\$29,250.00 [1950 hours] annually), effective August 18, 2025. (Employment is contingent upon successful completion of pre-employment health screening).**

Transfers:

- 1. Melisa Lutch, Full-Time Caseworker I for BHDS, (Paygrade 43-C/\$59,450.82 [1950 hours] annually), to Full-Time Casework Supervisor for BHDS, (Paygrade 57-B/\$65,395.98 [1950 hours] annually), effective July 28, 2025.**
- 2. Heather Cummings, Full-Time Domestic Relations Clerk III for Domestic Relations, (Paygrade 16-A/\$15.34 [1820 hours] per hour), to Full-Time Conference Officer for Domestic Relations, (Paygrade 47-A/\$38,302.13 [1820 hours] annually), effective August 11, 2025.**
- 3. Allaina Long, Full-Time Clerk Typist III for the Recorder of Deeds Office, (Paygrade 15-D/\$14.73 [1820 hours] per hour), to Full-Time UPI Assistant/Clerk III for the Recorder of Deeds Office, (Paygrade 16-C/\$15.47 [1820 hours] per hour), effective July 28, 2025.**

Remove from Payroll:

- 1. Joy Rosenbaum, Full-Time Telecommunicator for the Department of Emergency Services, (Paygrade 35-F/\$21.12 [2080 hours] per hour), effective July 13, 2025.**

- 2. Timothy Braniff, Full-Time Correctional Officer I for the Prison, (Paygrade 26-A/\$27.16 [2080 hours] per hour), effective August 1, 2025.**
- 3. Kerry Capelli, Full-Time Conference Officer for Domestic Relations, (Paygrade 47-A/\$38,921.53 [1820 hours] annually), effective August 9, 2025.**
- 4. Gabriel Eshelman, Full-Time Telecommunicator for the Department of Emergency Services, (Paygrade 35-F/\$17.78 [2080 hours] per hour), effective July 3, 2025.**
- 5. Shana Grow, Full-Time Court Reporter for the Courts, (Paygrade 47-K/\$34.97 [1820 hours] per hour), effective August 16, 2025.**
- 6. Bryan Smith, Part-Time Van Driver for the Area Agency on Aging, (Paygrade 9-J/\$15.00 [1000 hours] per hour), effective June 28, 2025.**
- 7. Linda Rogers, Full-Time Clerk Typist II for the Area Agency on Aging, (Paygrade 15-L/\$45,882.82 [1950 hours] annually), effective July 19, 2025.**
- 8. Terri Davis, Full-Time Administrative Officer I for the Area Agency on Aging, (Paygrade 49-I/\$72,591.80 [1950 hours] annually), effective July 19, 2025.**
- 9. Alyssa Walkingshaw, Full-Time Caseworker I for Children & Youth Service, (Paygrade 52-C/\$43,192.50 [1950 hours] annually), effective July 4, 2025.**
- 10. Wahida Omar, Full-Time Caseworker I for Children & Youth Service, (Paygrade 52-C/\$43,192.50 [1950 hours] annually), effective July 25, 2025.**
- 11. Angela Clark, Full-Time Clerical Supervisor I for Children & Youth Service, (Paygrade 24-B/\$33,472.66 [1950 hours] annually), effective July 15, 2025.**

Rescind:

- 1. Approve rescinding the hiring of Jason Long, Full-Time Watchman/Custodian for Maintenance, (Paygrade 9-D/\$13.10 [2080 hours] per hour), effective July 20, 2025. (Action originally taken at the Commissioners' Meeting held July 10, 2025).**

The next regularly scheduled Commissioners' Meeting will be held on Thursday, August 21, 2025, at 10:00 a.m., in the Jury Room of the Cambria County Courthouse, Ebensburg.

Adjournment.