

PRISON BOARD MINUTES

March 12, 2025

Board Members Present:

Edward Cernic, Jr., Controller
Thomas C. Chernisky, Commissioner
Scott W. Hunt, President Commissioner
Keith Rager, Commissioner
Don Robertson, Sheriff

Others Present:

Craig Descavish, Acting Warden
George Rozum, Deputy Warden
Kurt Wolford, Captain
Alex M. Ashcom, Chief Clerk

Pledge of Allegiance.

Sheriff Robertson called the Meeting to order at 10:30 a.m., at the Cambria County Prison, Ebensburg, Pennsylvania.

Motion was made by Commissioner Hunt to approve the Minutes of the Meeting held on February 12, 2025.

Motion was seconded by Commissioner Rager and passed unanimously.

An Executive Session was held on March 10, 2025.

Motion was made by Controller Cernic to recommend appointing Kurt Wolford as the new Warden.

Motion was seconded by Commissioner Chernisky and passed unanimously.

Public Comment:

None.

Presentation and Approval of Invoices:

Controller Cernic presented the following bills and Invoice Status Report for approval:

Prison bills paid after the Meeting held February 12, 2025:

Retirement Fund	\$32,226.56
Retirement Fund	\$31,419.89
UPMC Health Plan & Dental	\$45,219.72
UPMC Health Plan & Dental	\$48,297.91
UPMC Health Plan & Dental	\$48,174.08
Symetra Life Insurance	\$637.54
Symetra Life Insurance	\$646.74
FNB Visa	\$5.85
FNB Visa	\$2.09
FNB Visa	\$25.60
FNB Visa	\$7.97
FNB Visa	\$1.86
CamTran	\$632.42
Mainline Newspaper	\$1,126.50
ProDisposal	\$776.11
Ricoh	\$209.00
Wells Fargo	\$445.30
Penelec	\$28,751.87

United Energy	\$1,125.95
Alex Nagle	\$175.00
Peoples	\$1,786.75
ProDisposal	\$776.11
Total:	\$242,470.82

Invoice Status Report:

March 10, 2025, 69 Invoices Totaling	\$106,375.69
Canteen Fund Bills Paid after February, 2025, Meeting	\$4,607.32
Canteen Fund Bills to be Paid	\$37,160.55

Motion was made by Controller Cernic to approve the bills and the Invoice Status Report.

Motion was seconded by Commissioner Hunt and passed unanimously.

Warden's Report:

The Acting Warden requested an Executive Session.

Motion was made by Commissioner Hunt to convene an Executive Session at 10:37 a.m.

Motion was seconded by Commissioner Rager and passed unanimously.

Motion was made by Commissioner Hunt to reconvene the Public Meeting at 10:55 a.m.

Motion was seconded by Commissioner Chernisky and passed unanimously.

Personnel:

1. Johnathan Regala, remove Full-Time Correctional Officer I, effective March 15, 2025.
2. Jeffrey Callihan, remove Full-Time Food Service Supervisor, effective March 29, 2025.
3. Rescind the following hirings, effective March 3, 2025:

Scott McCoy, Full-Time Correctional Officer I;
 Kristin Claypoole, Full-Time Correctional Officer I;
 Josh Fetzer, Per-Diem Correctional Officer;
 Jason Crusan, Per-Diem Correctional Officer; and
 Rusty Wills, Per-Diem Correctional Officer.

Acting Warden Descavish reported:

1. MAJOR MAINTENANCE/FACILITIES UPDATES:
 - a. Kronos Time Keeping Software – The go-live was postponed until a technical problem can be corrected.
2. Basic Training Academy No. 25-001 began on March 3, 2025. There are ten (10) Cambria County Cadets in the class. Advertisement has been completed to hold a per-diem class in May, 2025.
3. Prison Administration has been preparing for the leadership transition.

Statistical Report:

Report is attached.

February, 2025

Average Daily Population for February, 2025	334
Housing Revenue for February, 2025	\$124,924.50
Year to Date Revenue as of February, 2025	\$298,390.50

Food Service Report:

During the month of February, 2025, the Prison worked with inmate labor on how to properly store food products. This included using the proper way to rotate the inventory using the FIFO, (First In First Out), method of stock rotation.

The Food Service Director continued to work with the Nutrition Group on ways to try to help with rising food costs and shortages.

Medical Report:

Attached.

Training:

The following staff training was completed during the month of February, 2025:

1. Officer Jordan Ford completed forty (40) hours of training in Booking Center Operations.
2. Officer Johnathan Regala completed eight (8) hours of training in Prison Visitation.
3. Officer Tyler Long completed sixteen (16) hours of training in Prison Kitchen Operations.

Misconduct Report:

There was no information to report.

Miscellaneous:

None.

Motion was made by Controller Cernic to approve the Warden's Report.

Motion was seconded by Commissioner Rager and passed unanimously.

Adjournment:

Motion was made by Commissioner Chernisky to adjourn the meeting.

Motion was seconded by Commissioner Hunt and passed unanimously.

Alex M. Ashcom, Chief Clerk