

PRISON BOARD
May 14, 2025
10:30 AM

- A. Pledge of Allegiance
- B. Call to Order
- C. Public Comment
- D. Approval of the Minutes of April 9, 2025
- E. Notice of Executive Session – May 12, 2025
- F. Presentation and Approval of Invoices
- G. Warden's Report:
 - 1. Personnel
 - 2. Operations
 - a. Statistical Reports
 - b. Food Service Report
 - c. Medical Report
 - d. Training
 - e. Misconduct Report
 - 3. Miscellaneous

ADJOURNMENT

BOARD MEMBERS:

Edward Cernic, Jr., Controller
Thomas C. Chernisky, Commissioner
Linda Rovder Fleming, President Judge
Scott W. Hunt, President Commissioner
Gregory J. Neugebauer, District Attorney
Keith Rager, Commissioner
Don Robertson, Sheriff

ED CERNIC, JR.
CONTROLLER

PHONE: (814) 472-1620
FAX: (814) 472-5358

County of Cambria



KRISTINE A. SEGGEAR,
CPA

1st DEPUTY
CONTROLLER/SENIOR
ACCOUNTING MANAGER

DANA DESCAVISH
2ND DEPUTY CONTROLLER

Office of County Controller

200 South Center Street
Ebensburg, PA 15931

TO: Cambria County Prison Board
FROM: Ed Cernic, Jr., Controller
Don Robertson, President

DATE: 5/14/25
RE: Prison Bills Paid After
Meeting in Apr 2025

Check #	Date	Vendor	Amount Pd
563362	4/18/2025	9661 Retirement Fund	31,224.40
564496	5/2/2025	9661 Retirement Fund	34,911.09
	to be paid	19166 UPMC Health Plan & Dental	47,289.54
	to be paid	19166 UPMC Health Plan & Dental	46,005.24
562729	3/21/2025	19067 Symetra Life Insurance	613.99
7653	4/18/2025	90 Camtran	855.27
563436	4/18/2025	1556 Mainline Newspapers	498.03
563437	4/18/2025	17292 Phoenix Workplace	45.00
563590	4/25/2025	237 Penelec	28,326.19
563591	4/25/2025	17292 Phoenix Workplace	130.00
563592	4/25/2025	10785 Wells Fargo	445.30
7769	4/25/2025	281 Ricoh	209.00
7770	4/25/2025	26483 United Energy	1,292.04
7771	4/25/2025	30030 Kyle Brawley	140.00
564561	5/2/2025	30449 Jeff Callihan	900.00
564708	5/9/2025	1556 Mainline Newspapers	295.34
TOTAL			193,180.43

County of Cambria

VENDOR INVOICE LIST

INVOICE P.O. INV. DATE GROUP CHECK # INVOICE NET PAID AMOUNT DUE DATE TYPE SYS DESCR

22 Allegany Supply & Maintenance Co Inc.

410293 JL 2510850 04/03/2025 smj125
410826 JL 2510159 04/10/2025 smj125
410827 JL 2510155 04/10/2025 smj125
411799 JL 2510160 05/01/2025 smj125

399.00
1,291.20
204.60
2,118.73
4,013.53

05/03/2025 INV APP 19" Ma
05/10/2025 INV APP Foam S
05/10/2025 INV APP Miscel
05/31/2025 INV APP Dishwa

18981 AMAZON.COM LLC

1GLP-7H4X-VVR3 JL 2510834 04/21/2025 smj125
1KKD-DRMN-7R6P JL 2510787 04/04/2025 smj125
1W7D-HK4V-F79H JL 2510832 04/18/2025 smj125

102.41
35.98
72.49
214.88

05/21/2025 INV APP ITEM:
05/04/2025 INV APP ITEM:
05/18/2025 INV APP ITEM:

4162 CAMBRIA CO PRISON CANTEN FUND

3/30-4/5/25 JL 04/07/2025 smj125
4/13-4/19/25 JL 04/21/2025 smj125
4/20-4/26/25 JL 04/29/2025 smj125
4/27-5/3/25 JL 05/05/2025 smj125
4/6-4/12/25 JL 04/14/2025 smj125

407.00
351.50
394.00
400.00
391.00
1,943.50

04/08/2025 INV APP Worker
04/23/2025 INV APP Worker
04/30/2025 INV APP Worker
05/06/2025 INV APP Worker
04/15/2025 INV APP Worker

23226 L.M. COLKER CO., INC

1483677 JL 2510194 05/05/2025 smj125

2,205.00

06/04/2025 INV APP Misc.

30442 Cresson Ridge Diesel Garage, Inc

126120 JL 2510896 03/11/2025 smj125

200.00

04/10/2025 INV APP SPD71-

54 Date Oxygen & Acetylene Service, Inc.

01139436 JL 2510193 03/31/2025 smj125
01143973 JL 2510193 04/30/2025 smj125

43.40
42.00
85.40

04/30/2025 INV APP Maainte
05/30/2025 INV APP Maainte

20451 DLP CONEMAUGH MEMORIAL MEDICAL CENTER LLP

32025-3 Mar JL 2510191 04/08/2025 smj125

432.00

04/09/2025 INV APP Office

23868 METROPOLITAN FOODS, INC

550510 JL 2510192 04/16/2025 smj125
571752 JL 2510192 04/30/2025 smj125

1,632.76
2,299.71
3,932.47

05/16/2025 INV APP Food I
05/30/2025 INV APP Food I

66 EBENSBURG BOROUGH

1929-0 Mar-Apr 25 JL 05/02/2025 smj125

32,066.80

05/03/2025 INV APP Water

26331 ENVIRO MANAGEMENT GROUP, LLC

County of Cambria

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	GROUP	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	DESCR
203701 Apr JL	2510244	04/28/2025	smj125		325.00		05/28/2025	INV	APP	PST C
241 W.W. Grainger, Inc.										
946764907 JL	2510214	04/09/2025	smj125		98.16		05/09/2025	INV	APP	Mainte
9475220928 JL	2510881	04/16/2025	smj125		632.50		05/16/2025	INV	APP	Inside
11306 HUCKESTEIN MECHANICAL SERVICE, INC										
68119 JL	2510894	04/22/2025	smj125		1,409.62		05/22/2025	INV	APP	Cooler
1032 RENTOKIL NORTH AMERICA, INC										
75644257 Apr JL	2510243	04/08/2025	smj125		396.96		05/08/2025	INV	APP	Bioren
4426 JANITORS SUPPLY INC										
092439-02 JL	2510209	04/11/2025	smj125		55.30		05/11/2025	INV	APP	Mainte
094611 JL	2510209	04/08/2025	smj125		2,474.72		05/08/2025	INV	APP	Mainte
095001 JL	2510209	04/16/2025	smj125		9,162.90		05/16/2025	INV	APP	Mainte
30024 K&O Factory Service, Inc										
0458939 JL	2510783	03/31/2025	smj125		456.00		04/30/2025	INV	APP	Kettle
0461448 JL	2510895	04/23/2025	smj125		345.75		05/23/2025	INV	APP	Cooler
318 LONG BARN, INC.										
361268 JL	2510880	04/03/2025	smj125		503.38		05/03/2025	INV	APP	Misc.
364465 JL	2510207	04/23/2025	smj125		85.80		05/23/2025	INV	APP	Mainte
365799 JL	2510207	04/30/2025	smj125		39.65		05/30/2025	INV	APP	Mainte
18253 NATIONAL FOOD GROUP INC										
IN0930753 JL	2510227	04/17/2025	smj125		3,086.72		05/17/2025	INV	APP	Food I
1399 NUTRITION INC										
20101 Apr JL	2510236	04/01/2025	smj125		2,567.50		04/02/2025	INV	APP	Consu1
7441 PAC INDUSTRIES INC										
3014944-IN JL	2510822	04/04/2025	smj125		70.86		04/05/2025	INV	APP	HL-09C
3016815-IN JL	2510898	04/23/2025	smj125		790.50		04/24/2025	INV	APP	HTInor
3017119-IN JL	2510924	04/28/2025	smj125		1,030.89		04/29/2025	INV	APP	Door I
4295 PEOPLES NATURAL GAS										
6097765 Apr 25 JL		04/24/2025	smj125		1,385.73		04/25/2025	INV	APP	210006

County of Cambria

VENDOR INVOICE LIST

INVOICE #	P.O.	INV DATE	GROUP	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	DESCR
25623 PERFORMANCE FOOD GROUPS INC										
257787 JL	2510233	04/07/2025	smj125		196.05		05/07/2025	INV APP	Food	I
259459 JL	2510233	04/09/2025	smj125		3,420.86		05/09/2025	INV APP	Food	I
267689 JL	2510233	04/16/2025	smj125		7,056.86		05/16/2025	INV APP	Food	I
275578 JL	2510233	04/23/2025	smj125		6,603.51		05/23/2025	INV APP	Food	I
283339 JL	2510233	04/30/2025	smj125		7,542.37		05/30/2025	INV APP	Food	I
286368 JL	2510233	05/01/2025	smj125		6,577.65		06/06/2025	INV APP	Food	I
1012 PRIME CARE MEDICAL										
55717 Apr JL	2510270	03/01/2025	smj125		212,754.88		03/31/2025	INV APP	PCM PO	
56377 JL	2510221	04/23/2025	smj125		2,538.21		05/23/2025	INV APP	Catast	
56378 JL	2510221	04/23/2025	smj125		718.93		05/23/2025	INV APP	Catast	
56379 JL	2510221	04/23/2025	smj125		610.73		05/23/2025	INV APP	Catast	
56427 Jan-Mar JL	2510220	04/23/2025	smj125		29,691.03		05/23/2025	INV APP	Interact	
56459 Jun JL	2510270	05/01/2025	smj125		212,754.88		05/31/2025	INV APP	PCM PO	
4418 R E MICHEL COMPANY INC										
314491095 JL	2510876	04/07/2025	smj125		1,051.86		05/07/2025	INV APP	Heat P	
314502963 JL	2510283	04/08/2025	smj125		889.51		05/08/2025	INV APP	Misc.	
314540447 JL	2510283	04/10/2025	smj125		21.30		05/10/2025	INV APP	Misc.	
3439 RAYS LAWNMOWER SALES SERVICE										
85359 JL	2510866	03/21/2025	smj125		451.99		04/20/2025	INV APP	Oil	
86440 JL	2510936	04/28/2025	smj125		114.65		05/28/2025	INV APP	Lawn M	
86486 JL	2510935	04/29/2025	smj125		50.34		05/29/2025	INV APP	Lawn M	
1116 ENVIROSYSTEMS TECH CORP										
5006 JL	2510846	04/08/2025	smj125		213.98		05/08/2025	INV APP	CH BR3	
5023 JL	2510845	04/10/2025	smj125		66.77		05/10/2025	INV APP	Kiefin	
5091 JL	2510903	04/21/2025	smj125		39.96		05/21/2025	INV APP	Car. St	
863 SPORY'S LOCKSMITH										
11595 JL	2510288	04/22/2025	smj125		60.00		05/22/2025	INV APP	Mainte	
24698 JL	2510288	04/10/2025	smj125		54.00		05/10/2025	INV APP	Mainte	
3188 Staples Contract & Commercial Inc										
7005125406 Apr JL	2510942	04/30/2025	smj125		745.70		05/30/2025	INV APP	Suppli	
21192 STOVER & COMPANY INC										
378933 JL	2510271	04/07/2025	smj125		1,590.33		05/07/2025	INV APP	Food	I
380433 JL	2510271	04/23/2025	smj125		2,093.07		05/23/2025	INV APP	Food	I

County of Cambria

VENDOR INVOICE LIST

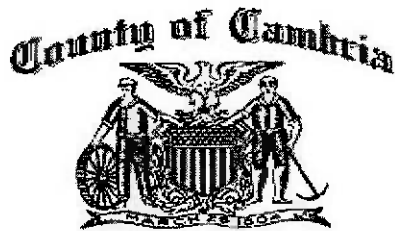
INVOICE	P.O.	INV DATE	GROUP	CHECK #	INVOICE NET	PAID AMOUNT	QTE DATE	TYPE	STS	DESCR
381860 JL	2510271	05/07/2025	smj125		1,976.43		06/06/2025	INV	APP	Food I
21495 SYSCO PITTSBURGH LLC										
399600563 JL	2510284	04/16/2025	smj125		1,230.68		05/16/2025	INV	APP	Food I
399613192 JL	2510284	04/30/2025	smj125		1,275.06		05/30/2025	INV	APP	Food I
3343 WHOLESALE FOOD DISTRIBUTORS INC										
543934 JL	2510285	04/08/2025	smj125		269.40		04/18/2025	INV	APP	Kitche
543935 JL	2510286	04/08/2025	smj125		929.40		04/18/2025	INV	APP	Produc
543943 JL	2510285	04/15/2025	smj125		574.34		04/25/2025	INV	APP	Kitche
551844 JL	2510286	04/15/2025	smj125		1,361.64		05/02/2025	INV	APP	Produc
552029 JL	2510285	04/22/2025	smj125		1,356.10		05/02/2025	INV	APP	Produc
552030 JL	2510286	04/22/2025	smj125		1,611.19		05/03/2025	INV	APP	Kitche
552102 JL	2510285	04/23/2025	smj125		36.40		05/09/2025	INV	APP	Kitche
552240 JL	2510286	04/29/2025	smj125		520.20		05/09/2025	INV	APP	Produc
552241 JL	2510285	04/29/2025	smj125		1,341.86		05/17/2025	INV	APP	Kitche
552677 JL	2510285	05/07/2025	smj125		446.40		05/16/2025	INV	APP	Kitche
552703 JL	2510285	05/06/2025	smj125		617.28		05/16/2025	INV	APP	Produc
552704 JL	2510286	05/06/2025	smj125		1,947.44					
					10,211.63					
3090 High View Inc.										
Apr 25 Dairy JL	2510292	04/30/2025	smj125		4,055.82		05/30/2025	INV	APP	Food I
					81 INVOICES 586,670.38					

** END OF REPORT - Generated by Sally Martin **

(M)
5-9-25

\$47,052.00 will be credited to the Prison for the Reimbursement of the MAT program for October, November, + December 2024. through. OP10AS gm

Kurt Wolford
Warden



George Rozum
1st Deputy Warden

Megan Bursky
Assistant Deputy Warden

Cambria County Prison

425 Manor Drive, Ebensburg, PA 15931
(814)-472-7330, Fax (814)-472-1367

To: CAMBRIA COUNTY PRISON BOARD

DATE:

FROM: GEORGE ROZUM, 2ND DEPUTY WARDEN
CAMBRIA COUNTY CANTEEN FUND

RE: CANTEEN FUND BILLS TO BE PAID
MAY 2024

Invoice Date	Vendor	Invoice Description	Invoice Due Date	Amount Due
4/3/25	KEEFE COMMISSARY		4/3/25	(16.84)
4/8/25	KEEFE COMMISSARY		4/8/25	3,277.84
4/10/25	KEEFE COMMISSARY		4/10/25	(110.55)
4/11/25	BOB BARKER	SUPPLIES	4/11/25	9,812.16
4/15/25	KEEFE COMMISSARY		4/15/25	3,370.22
4/16/25	BOB BARKER	SUPPLIES	4/16/25	4,104.15
4/17/25	KEEFE COMMISSARY		4/17/25	(36.93)
4/21/25	CHARM-TEX	LAUNDRY NETS, SUPPLIES, GAMES	4/21/25	729.40
4/22/25	KEEFE COMMISSARY		4/22/25	2,795.23
4/24/25	KEEFE COMMISSARY		4/24/25	(6.80)
4/25/25	KEEFE COMMISSARY	VENDING	4/25/25	17,376.58
4/25/25	BOB BARKER		4/25/25	78.09
4/29/25	KEEFE COMMISSARY		4/29/25	2,296.47
5/1/25	KEEFE COMMISSARY		5/1/25	(47.60)
4/30/25	LEXISNEXIS	RELX INC	4/30/25	540.00
4/30/25	PSI		4/30/25	195.00
5/5/25	CHARM-TEX		5/5/25	228.90
5/2/25	PENDO	SUPPLIES	5/2/25	5,880.00
5/6/25	CHARM-TEX		5/6/25	37.80
5/6/25	KEEFE COMMISSARY		5/6/25	3,111.48
5/8/25	KEEFE COMMISSARY		5/8/25	(12.70)

\$ 53,601.90

Prison Approval

Approved For Payment

Inspectors

BALANCE AS 05/09/25

OUTSTANDING CHECKS FROM PREVIOUS APPROVED MEETINGS

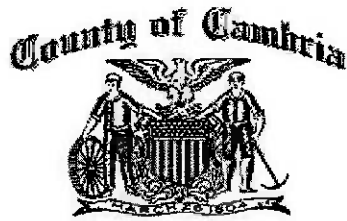
BALANCE AFTER ALL BILLS PAID

\$ 136,900.85

\$ 53,601.90

\$ 83,298.95

Kurt Wolford
Warden



George Rozum
1st Deputy Warden

Megan Bursky
Assistant Deputy Warden

Cambria County Prison

425 Manor Drive, Ebensburg, PA 15931
(814)-472-7330, Fax (814)-472-1367

To: CAMBRIA COUNTY PRISON BOARD

DATE: 5/8/2024

FROM: GEORGE ROZUM, 2ND DEPUTY WARDEN
CAMBRIA COUNTY CANTEEN FUND

RE: CANTEEN FUND BILLS PAID AFTER
MEETING IN APRIL 2024 BUT
NOT YET APPROVED

Invoice Date	Due Date	Vendor	Invoice Description	Check #	Check Date	Amount Paid
4/7/25	4/7/25	CAMBRIA COUNTY RESIDENT FUND	WORKERS PAY 03/30/25 TO 04/05/25	17806	4/7/25	407.00
4/11/25	4/11/25	EBENSBURG POSTMASTER	INMATES PROPERTY	17808	4/11/25	88.40
4/10/25	4/10/25	EBENSBURG POSTMASTER	INMATES PROPERTY	17809	4/10/25	26.25
4/14/25	4/14/25	CAMBRIA COUNTY RESIDENT FUND	WORKERS PAY 04/06/25 TO 04/12/25	17812	4/14/25	391.00
4/10/25	4/10/25	WALMART	TV MOUNT	17816	4/10/25	46.36
3/26/25	3/26/25	COMCAST	CABLE	17818	3/26/25	447.26
4/15/25	4/15/25	PENNSYLVANIA COUNTY CORRECTIONS ASSOC.	PCCA DUES 2025	17822	4/15/25	300.00
4/15/25	4/15/25	AMAZON	MATERIALS AND SUPPLIES	17823	4/15/25	23.08
4/17/25	4/17/25	EBENSBURG POSTMASTER	INMATES PROPERTY	17819	4/17/25	82.62
4/17/25	4/17/25	EBENSBURG POSTMASTER	PRIORITY MAIL	17820	4/17/25	32.45
4/15/25	4/15/25	CAMBRIA COUNTY RESIDENT FUND	GRIEVANCE DANIEL CULMER	17824	4/15/25	50.75
4/21/25	4/21/25	CAMBRIA COUNTY RESIDENT FUND	WORKERS PAY 04/13/25 TO 04/19/25	17826	4/21/25	351.50
4/29/25	4/29/25	CAMBRIA COUNTY RESIDENT FUND	WORKERS PAY 04/20/25 TO 04/26/25	17832	4/29/25	394.00
5/5/25	5/5/25	CAMBRIA COUNTY RESIDENT FUND	WORKERS PAY 04/27/25 TO 05/03/25	17835	5/5/25	400.00

\$ 3,040.67

Prison Approval

Approved For Payment

Inspectors

Cambria County Prison

To: Cambria County Prison Board
From: Kurt Wolford, Warden
RE: May 2025 Prison Board Report



Prison Board Meeting Warden's Report

Board Meeting: May 14, 2025

Executive Session:

I request an executive session to discuss personnel and security matters.

Personnel:

Transfers:

Kurt Wolford transferred from Captain of Security to Warden effective 4/12/25
Craig Descavish removed from Interim Warden effective 4/12/25
George Rozum transferred from Second Deputy Warden to Chief Deputy Warden effective 4/14/25
Megan Bursky transferred from Corrections Counselor to Assistant Deputy Warden effective 4/14/25
Donald Ochenrider transferred from Captain to Major of Security and Investigations effective 4/14/25
Brian Latoche from Booking Captain to Major of Booking and Admissions effective 4/12/25
Kolbe Brothers transferred from per-diem to full time Correctional Officer I effective 5/25/25

Retitles:

First Deputy Warden to Chief Deputy Warden of Operations effective 4/12/25
Second Deputy Warden to Assistant Deputy Warden of Finance and Facility Services effective 4/12/25
Captain of Security to Major of Security and Investigations effective 4/12/25

Removals / Resignations:

Derick Kurtz removed from full-time Corrections Officer effective 4/9/25

New Cadets (will be starting on 5/12/25):

Bradley Mahan hired as per-diem Corrections Officer
Camden Stewart hired as per-diem Corrections Officer
Austin Malenich hired as per-diem Corrections Officer
Nicolas Pacconi hired as per-diem Corrections Officer
Robert Harriman hired as per-diem Corrections Officer
Ernest Miller hired as per-diem Corrections Officer
Kaleb Popson hired as per-diem Corrections Officer
Roy Mohr hired as per-diem Corrections Officer
Jason Dunbar hired as per-diem Corrections Officer
Tristan Albert hired as per-diem Corrections Officer

Counselor:

Carmelo Furnari hired as Correctional Counselor to replace open position left by Assistant Deputy Warden Bursky

Lieutenant:

Interviews for the open Lieutenant position will be held the week of May 12th. We currently have a total of 8 applicants for the position, more interest than we usually have for a Lieutenant position.

Food Service Director:

Second interviews were conducted for applicants along with Nutrition.

Operations:

Major Maintenance / Facility Updates

- The thaw box in the kitchen failed and requires repair. Two quotes have been received, and we are currently working to obtain a third for comparison.
- The heat pumps in the gym are down. We are in the process of gathering repair quotes.
- The staff dining area was painted for the first time since the facility opened. An initial quote of \$1,800 was reduced significantly after sourcing alternative pricing, with the job completed for approximately \$250 in supplies. This update provides staff with a more welcoming and comfortable break area.

Training

- Basic Training Academy #25-002 is scheduled to begin on May 12, 2025.
- The first-ever Training Committee has been established. This group includes a Supervisor, a senior Officer, an Officer with mid-level seniority, a junior Officer, and a Counselor. The committee will collaboratively work on hiring and provide support throughout the training academy. Our first committee will consist of Captain Perino, Lieutenant Houston, Lieutenant Varner, Counselor Smick, Officer Briel, Officer Gergely, Officer Davis, Officer Pershing, Officer Geist, Officer Sinclair, and Officer Rito. Each one of these committee members will rotate amongst one another to make up the committee discussed above.
- Director Greathouse and Counselor Smick attended a job fair at the Johnstown War Memorial on May 6, 2025 for the prison.
- Pre-employment tours conducted on May 11, 2025 and May 16, 2025 were conducted in order to give applicants a chance to see what working in a prison is like prior to going through the Academy.

Staff

- The first swearing-in ceremony for cadets was held on April 15, 2025.
- The first swearing-in ceremony for Administrative Staff took place at the courthouse on April 17, 2025.
- Shift Commanders have transitioned to a 12-hour rotating schedule. This change allows for more family time on weekends and increases operational efficiency through added schedule overlap.
- Corrections Officer Week was honored from May 4-11. We restructured our annual awards process by introducing a nomination system to recognize a broader range of outstanding officers. An awards ceremony was held in the gymnasium to celebrate recipients and nominees.
- Retiree breakfast held at the prison on May 9, 2025 in order to show appreciation to those individuals that made a career with the Cambria County Prison and to introduce our new staff to individuals whom have served at the prison prior.
- Staff uniforms have been upgraded to a more professional style, reflecting our commitment to professionalism both on and off duty. The new uniforms feature Velcro patches, name plates, and badges, allowing for reuse and long-term cost savings.
- A Facebook page was created for the facility to highlight positive initiatives and commend staff achievements.
- The entire administration team—including the Warden, Deputy Wardens, Majors, and Director of Training—now conducts weekly inspections of all facility areas.

Inmate Treatment

- A meeting was held with Fred Oliveros from Cambria County Drug and Alcohol to strengthen collaboration. On May 7, 2025, his team visited the facility to conduct needs assessments on inmates with children. A follow-up visit is scheduled for May 14, 2025, to assess inmates with substance use disorders.
- A collaborative meeting with Ashley Tronzo from the Cambria County Re-Entry Program took place, with the first re-entry class conducted at the facility on May 6, 2025. Ten inmates attended, and this program will continue as referrals increase.
- The prison was represented at the Health and Welfare Council on May 7, 2025, as part of ongoing collaboration with community partners. These efforts aim to support both the inmate population and staff well-being.
- Staff attended the DRC graduation in support of inmates' efforts to improve their lives and break the cycle of recidivism.

Operations (continued):**Kitchen Updates:**

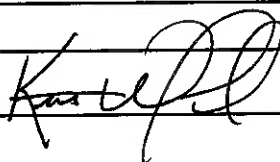
A complete inventory of the kitchen was conducted to assess current stock levels. An operational overhaul is now underway, with the primary objective of reducing the food service budget. On May 8, 2025, the administrative team met with representatives from the Nutrition Group to discuss strategies for improving food service efficiency. The following procedures were agreed upon:

- A representative from the Nutrition Group will be on-site for the first two weeks to train the new Food Service Director. Training will cover all kitchen operations, including ordering, cleaning, and organization. After the initial training, the representative will conduct daily follow-up calls with the Director to ensure proper procedures are maintained. In addition, the representative will visit the facility one to two times per week for the first few months to monitor compliance and performance. They will also be present for all stock inventories during this period.
- During the initial two weeks, the Nutrition Group representative will adjust the kitchen menu to use existing overstock and establish an appropriate level of emergency stock.
- The Nutrition Group will implement a free digital inventory management program for all kitchen stock. This system will enable monthly inventory reports to be emailed to Prison Administration and the Prison Board, ensuring transparency and accountability.
- Cost-per-meal data will be digitized and distributed via email each month to the Prison Board and Prison Administration.
- All invoices will be digitally tracked to monitor monthly spending. These reports will also be emailed monthly to relevant stakeholders.
- A food waste log will be introduced to record the amount of food discarded each month, helping to identify opportunities for cost savings.
- A comprehensive cleaning regimen will be implemented to maintain the highest standards of kitchen cleanliness and organization.
- Additional scratch-made recipes will be incorporated to further reduce meal costs.
- A complete inventory of the kitchen was conducted by myself and kitchen staff. Expired stock was removed and an inventory of the stock was created.

Reports Attached:

Statistical Report
 Invoice Status Sheet
 Commissary Invoice Status Sheet
 Food Service Reports
 Medical Statistical Report
 Training Report

Warden Signature and Date:



5/12/25

April 2025 Prison Statistics

End of Month Data

Total Population – March 30 th 2025 –	329
Cambria County Inmates	277
Cambria Prisoners Housed elsewhere	2
Other Agencies	
United States Marshalls	41
Blair County	6
Somerset County	4
Centre County	1

Monthly Data

Average Daily Population	339
Number of Commitments	135
Number of Releases	140
Number of court hearings (excluding Polycom)	210
Number of Furloughs	42

**Cambria County Prison
Monthly Cost Report
April 2025**

Date: May 9th, 2025

Completed by: Corrections Officer William Trexler

Actual Inmates Served	<u>Breakfast</u>	<u>9,804</u>
Actual Inmates Served	<u>Lunch</u>	<u>9,822</u>
Actual Inmates Served	<u>Dinner</u>	<u>9,812</u>

Monthly totals

Actual Total Inmate In-house Meals Prepared	<u>29,438</u>
Total Special Meals	<u>1,726</u>
Intake	<u>155</u>
Kitchen Workers 15 X 3 meals X 31	<u>1,350</u>
Staff	<u>2,620</u>
Administration	<u>440</u>
Staff Trainees	<u>60</u>
School Tours Lunches	<u>0</u>
Ramadan	<u>0</u>
 Total In-house made Meals Served	 <u>35,789</u>
Total Monthly Cost for all Food Items	<u>\$68,286.69 / 1.908</u>
Total Monthly Cost for all Paper Items	<u>\$599.78 / 0.0167</u>
Total Monthly Cost for all Cleaning Items	<u>\$11.25 / .00031</u>
Total Monthly Cost for all Government Commodities	<u>\$ 0.00 / 0.0000</u>
Total Monthly Cost per In-house Meal Served	<u>\$68,897.72 / 1.925</u>

CO 

**Cambria County Prison
Monthly Progress Report
Food Service Department
February 2025**

Date: May 9, 2025 Completed by: Corrections Officer William Trexler

During the month of April this Officer attempted to reduce spending in the kitchen in order to get the cost of trays down. However, due to locating \$4,736.61 worth of expired goods that had to be discarded. The loss of this magnitude caused an extreme increase in the cost per tray.

MONTHLY COST PER MEALS

The cost per meal for the month of April was \$1.925 for a total food cost of \$68,897.72. This is an increase of \$0.171 from the month of March.

UP-COMING MONTHS

In the next few months the kitchen will be under new management, and together with Joe Medvan of Nutrition Group, a new system will be set in place in order to take more accurate inventories, reduce spending, and get the cost per tray down all together.

Corrections Officer William Trexler

Cambria County Prison Food Service

A handwritten signature in black ink, appearing to read 'W. Trexler', is written over a horizontal line.

Cambria County Prison - 01/2025 - 05/2025

Stat Summary Report - 01/2025 - 05/2025							
Facility Statistics	Jan 25	Feb 25	Mar 25	Apr 25	May 25	Total	
Monthly ADP	320	334	324	339	0	263	
Monthly ADP Male	252	269	264	265	0	210	
Monthly ADP Female	67	64	59	74	0	52	
Monthly ADP Identify as Other	1	1	1	0	0	0	
Total # of Intake Screenings	118	155	112	129	44	558	
Clearance for Incarceration Refusals	0	0	0	0	0	0	
# of Intake Refusals	1	0	0	2	0	3	
Substance Use / MAT	Jan 25	Feb 25	Mar 25	Apr 25	May 25	Total	
Total # Patients Detox	29	46	32	38	7	152	
# of Patients Detoxed Opioids	7	24	11	24	4	70	
# of Patients Detoxed ETOH	10	11	13	12	2	48	
# of Patients Detoxed Benzodiazepines	14	15	9	18	2	58	
# of Patients Detoxed Methamphetamines	20	34	17	26	5	102	
Total # of Patients on MAT	83	94	98	89	78	442	
# of Intakes on Continuation of MAT	19	17	13	12	6	67	
# of New Patient MAT Inductions	8	14	11	8	3	44	
# of Patients on Methadone	20	23	23	21	17	104	
# of Patients on Suboxone	0	0	0	0	0	0	
# of Patients on Subutex	57	65	66	63	58	309	
# of Patients on Sublocade	0	0	0	0	0	0	
# of Patients on Oral Naltrexone	5	6	9	5	3	28	
# of Patients on Vivitrol	1	1	1	0	0	3	
# of Patients on Brixadi	0	0	0	0	0	0	
# of Patients on Acamprosate	0	0	0	0	0	0	
Administrative	Jan 25	Feb 25	Mar 25	Apr 25	May 25	Total	
Total # of Grievances	0	0	0	0	0	0	
# of Founded Grievances	0	0	0	0	0	0	
# of Patient Deaths	0	0	0	0	0	0	

Stat Summary Report - 01/2025 - 05/2025

Total # of Adverse Clinical Events	3	0	0	0	0	0	3
# of Patients Placed in Restraints	0	0	0	0	0	0	0
Total # of Medical Housing Admissions	0	0	0	0	0	0	0
Medical Transports	Jan 25	Feb 25	Mar 25	Apr 25	May 25	Total	
Total # of Patients in the Hospital	2	1	3	1	0	7	
Total # of Patient Hospital Days	7	3	12	3	0	25	
Total # of ER Transports via Ambulance	8	1	1	3	0	13	
Total # of Transports	35	24	32	23	0	114	
Cardiology	4	3	0	1	0	8	
Dermatology	1	0	1	1	0	3	
Dialysis	1	1	0	0	0	2	
ENT	1	0	0	0	0	1	
Emergency Room	8	3	5	6	0	22	
Gastroenterology	3	1	2	0	0	6	
General Surgery	0	0	0	1	0	1	
Hematology/Oncology	1	1	1	0	0	3	
Methadone	0	0	0	0	0	0	
Neurology/Neurosurgery	2	1	1	1	0	5	
OB/GYN	0	0	0	0	0	0	
Ophthalmology	1	2	4	5	0	12	
Oral Surgery	0	0	0	0	0	0	
Orthopedics	1	1	1	1	0	4	
Physical Therapy	0	1	5	2	0	8	
Plastic Surgery	3	0	3	3	0	9	
Podiatry	0	0	0	0	0	0	
Urology	0	0	0	0	0	0	
Wound Clinic	2	0	1	0	0	3	
Surgery Performed	0	3	1	0	0	4	
Imaging (CT, MRI, etc.)	2	3	1	1	0	7	
Diagnostic Test (outside)	1	0	0	0	0	1	
Other Trips / Outside Consults	4	4	6	1	0	15	

Stat Summary Report - 01/2025 - 05/2025

Total # of Missed Outside Appointments	2	0	0	0	0	2	4
Medical							
Total # Nurse Sick Call	127	100	97	106	38	468	
Total # of Provider Sick Calls	274	240	208	216	85	1,023	
Total # of Patients in Medical Chronic Care	133	138	132	117	97	617	
# in CCC - Anticoagulation	3	3	3	3	3	15	
# in CCC - Asthma (COPD/Pulmonary)	21	18	20	16	12	87	
# in CCC - Cardiac (Hypertension)	51	48	49	49	38	235	
# in CCC - Diabetes	14	12	11	12	12	61	
# in CCC - HCV	16	15	14	13	12	70	
# in CCC - HIV/AIDS	0	3	6	2	2	13	
# in CCC - Juvenile/Elderly	16	14	12	14	12	68	
# in CCC - Neuro	12	13	14	12	9	60	
# in CCC - Pregnancy	1	0	0	0	0	1	
# in CCC - Sickle Cell Disease	0	0	0	0	0	0	
# in CCC - TB	0	0	0	0	0	0	
# in CCC - Thyroid	4	7	4	5	6	26	
Total # of Pregnant Females	0	1	0	0	0	1	
# of Miscarriages	0	0	0	0	0	0	
# of Abortions	0	0	0	0	0	0	
# of Deliveries	0	0	0	0	0	0	
Average # of Patients on Medical Meds	242	249	232	223	46	992	
% ADP on Medical Meds	75.63%	74.55%	71.6%	65.78%	0		
Total # 14-Day Physicals	71	82	58	65	25	301	
Total # Annual Physicals	16	7	11	4	3	41	
Total # of In-House EKG's	58	35	34	49	0	176	
Total # of In-House X-Ray's	26	20	19	22	0	87	
Infectious Disease							
Total # of HIV Tests Performed	0	14	8	13	0	35	
# of HIV Positive Detected at Facility	0	0	0	0	0	0	
# Receiving HIV Medication or ART	1	3	5	2	0	11	

Stat Summary Report - 01/2025 - 05/2025

Total # HCV Tests Performed	6	2	3	6	0	17
# of HCV Positive Detected at Facility	0	0	0	0	0	0
# Receiving HCV Treatment	0	0	0	0	0	0
Total # of Other Hepatitis Tests Performed	0	0	0	0	0	0
# of Hepatitis A Cases Detected at Facility	0	0	0	0	0	0
# of Hepatitis B Cases Detected at Facility	0	0	0	0	0	0
Total # of RPR Tests Performed	2	2	1	2	0	7
# of Syphilis Cases Detected at Facility	0	0	0	0	0	0
Total # of GC/CT Tests Performed	1	0	0	1	0	2
# of Gonorrhea Cases Detected at Facility	0	0	0	0	0	0
# of Chlamydia Cases Detected at Facility	0	0	0	0	0	0
Total # COVID-19 Tests Performed	0	0	0	0	0	0
# of COVID-19 Cases Detected at Facility	0	0	0	0	0	0
# of COVID-19 Vaccines Administered	0	0	0	0	0	0
Total # of Patients Isolated for MRSA	0	0	0	0	0	0
# of MRSA Cases Detected at Facility	0	0	0	0	0	0
Total # of TB Tests Performed	134	161	119	138	0	552
# of TB Cases Detected at Facility	0	0	0	0	0	0
# Receiving TB Treatment	0	0	0	0	0	0
Behavioral Health	Jan 25	Feb 25	Mar 25	Apr 25	May 25	Total
Total # of Psychiatrist/Psych NP Sick Calls	119	122	106	101	26	474
Total # of Behavioral Health Sick Calls	415	378	314	347	118	1,572
Total # of Behavioral Health Groups	0	0	0	0	0	0
Total # Patients in BH CCC	31	32	26	34	25	148
# CCC - Bipolar & Related Disorders	7	7	9	9	6	38
# CCC - Depressive Disorder	12	12	7	10	9	50
# CCC - Schizophrenia Spectrum & Other	13	14	11	16	11	65
Average # of Patients on Psych Meds	160	168	161	152	30	671
% ADP on Psych Meds	50%	50.3%	49.69%	44.84%	0	
Average # of Patients on MHSR-A	67	73	69	81	24	314
% of Patients on MHSR-A	20.94%	21.86%	21.3%	23.89%	0	

Stat Summary Report - 01/2025 - 05/2025									
Average # of Patients on MHSR-B	29	39	32	33	11	144			
% of Patients on MHSR-B	9.06%	11.68%	9.88%	9.73%	0				
Average # of Patients on MHSR-C	176	193	186	175	53	783			
% of Patients on MHSR-C	55%	57.78%	57.41%	51.62%	0				
Average # of Patients on MHSR-D	26	24	25	23	7	105			
% of Patients on MHSR-D	8.13%	7.19%	7.72%	6.78%	0				
Total # of Patients on Suicide Watch	71	63	33	22	0	189			
Total # of Patients on Constant Observation	0	0	0	0	0	0			
Total # of Involuntary M.H. Commitments	0	0	0	0	0	0			
# of Patients Waiting Transfer to State Hospital	0	0	0	0	0	0			
# of Patients w/Involuntary Med/Tx Orders	0	0	0	0	0	0			
Dental	Jan 25	Feb 25	Mar 25	Apr 25	May 25	Total			
Total # of Dentist Sick Calls	38	34	21	35	9	137			
# of Fillings	0	0	0	2	0	2			
# of Exams	23	35	0	14	0	72			
# of Extractions	28	22	9	19	0	78			
# of Other	0	0	0	0	0	0			
# of Annual Dental Exams	7	9	0	4	0	20			

Kurt Wolford
Warden



George A. Rozum
Chief Deputy Warden

Megan Bursky
Assistant Deputy Warden

Cambria County Prison
425 Manor Drive, Ebensburg, PA 15931
(814) 472-7330, Fax (814) 472-1367

TRAINING REPORT

The following staff training was completed during the month of April 2025:

Officer Tremarki completed 40 hours training on Central Booking operations.

Officer Black completed 8 hours training on prison Laundry operations.

New Cadet Class (shadow weeks) - 4/1/25-4/11/25

Tours:

Penn Cambria School- 4/29/25

Pre-employment Tour- 4/11/25 & 4/16/25

Interns:

Sheriff's Intern- 4/22/25

IUP Intern- Completed 44.5 hours

Recruitment:

Open Interviews (Human Resources Building) - 4/8/25

Swearing in Ceremonies:

New Cadets- 4/15/25

New Administration- 4/17/25