

PRISON BOARD MINUTES

April 9, 2025

Board Members Present:

**Edward Cernic, Jr., Controller
Thomas C. Chernisky, Commissioner
Linda Rovder Fleming, President Judge
Scott W. Hunt, President Commissioner
Gregory J. Neugebauer, District Attorney
Keith Rager, Commissioner
Don Robertson, Sheriff**

Others Present:

**Craig Descavish, Acting Warden
George Rozum, Deputy Warden
Kurt Wolford, Captain
Alex M. Ashcom, Chief Clerk**

Pledge of Allegiance.

Sheriff Robertson called the Meeting to order at 10:30 a.m., in the Jury Room of the Cambria County Courthouse, Ebensburg, Pennsylvania.

Public Comment:

None.

Motion was made by Commissioner Rager to approve the Minutes of the Meeting held on March 12, 2025.

Motion was seconded by Commissioner Chernisky and passed. District Attorney Neugebauer abstained.

An Executive Session was held on April 7, 2025.

Presentation and Approval of Invoices:

Controller Cernic presented the following bills and Invoice Status Report for approval:

Prison bills paid after the Meeting held March 12, 2025:

Retirement Fund	\$32,505.81
Retirement Fund	\$34,669.33
UPMC Health Plan & Dental	\$46,548.30
UPMC Health Plan & Dental	\$47,991.14
Symetra Life Insurance	\$633.64
Mainline Newspaper	\$205.56
William Hoak	\$850.00
Wells Fargo	\$445.30
FNB (Visa)	\$11.93
Ebensburg Borough	\$33,029.30
Elite Outdoor Services	\$5,585.00
Penelec	\$27,912.91
Ricoh	\$703.91
United Energy	\$1,544.25
Kyle Brawley	\$35.00
Phoenix Workplace Health	\$564.00
Total:	\$233,235.38

Invoice Status Report:

April 4, 2025, 76 Invoices Totaling	\$308,117.34
Canteen Fund Bills Paid after March, 2025, Meeting	\$3,112.96
Canteen Fund Bills to be Paid	\$33,968.13

Motion was made by Controller Cernic to approve the bills and the Invoice Status Report.

Motion was seconded by Commissioner Chernisky and passed unanimously.

Warden's Report:

Personnel:

- 1. DeVonte Jordan, remove Per-Diem Correctional Officer I, effective March 12, 2025.**
- 2. Joshua Fultz, remove Full-Time Correctional Officer I, effective March 14, 2025.**
- 3. Alexander Short, remove Full-Time Correctional Officer I, effective March 20, 2025.**
- 4. Derek Makin, remove Full-Time Correctional Officer I, effective March 22, 2025.**
- 5. Jason Graffius, remove Full-Time Correctional Officer I, effective March 29, 2025.**
- 6. Craig Descavish, remove Interim Warden, effective April 12, 2025.**
- 7. Kurtis Wolford, transfer from Captain of Security to Warden, effective April 12, 2025.**
- 8. George Rozum, transfer from Second Deputy Warden to Chief Deputy Warden, effective April 14, 2025.**
- 9. Megan Bursky, transfer from Corrections Counselor to Assistant Deputy Warden, effective April 14, 2025.**
- 10. Donald Ochenrider, transfer from Captain to Major of Security and Investigations, effective April 14, 2025.**
- 11. Retitle First Deputy Warden to Chief Deputy Warden, effective April 14, 2025.**
- 12. Retitle Second Deputy Warden to Assistant Deputy Warden, effective April 12, 2025.**
- 13. Retitle Booking Captain to Major of Booking and Admissions, effective April 12, 2025.**

Acting Warden Descavish reported:

- 1. MAJOR MAINTENANCE/FACILITIES UPDATES:**
 - a. Kronos Time Keeping Software – The go-live was postponed until a technical problem can be corrected.**
- 2. Basic Training Academy No. 25-001 began on March 3, 2025. There were six (6) graduates of the Academy, and interviews have begun for the next training academy.**

3. Prison Administration has been preparing for the leadership transition. Uniform changes for administrative staff have been enacted, and a training department plan has been devised in order to help staff retention and ensure that staff receives the highest quality of training. Job descriptions for administrative staff have been updated and will continue.

Statistical Report:

Report is attached.

March, 2025

Average Daily Population for March, 2025	336
Housing Revenue for March, 2025	\$141,070.50
Year to Date Revenue as of March, 2025	\$439,461.00

Food Service Report:

None.

Medical Report:

Attached.

Training:

The following staff training was completed during the month of March, 2025:

1. Officer Ashton Knox-Bennett completed forty (40) hours of training in Central Booking Operations.
2. Officer William Trexler completed eighty (80) hours of training in Prison Kitchen Management Operations.
3. Lieutenant Matthew Varner completed forty (40) hours of training in Kitchen Management Operations.

Director Greathouse presented information at the Mount Aloysius College Job Fair.

Director Greathouse and Officer Erin Turek presented information at the IUP Job Fair.

Misconduct Report:

There was no information to report.

Miscellaneous:

None.

Motion was made by District Attorney Neugebauer to approve the Warden's Report.

Motion was seconded by Commissioner Chernisky and passed unanimously.

Adjournment:

Motion was made by Commissioner Chernisky to adjourn the meeting.

Motion was seconded by Commissioner Hunt and passed unanimously.

Alex M. Ashcom, Chief Clerk